



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team
PLACE: UW-Extension Conference Room, Lower Level, Airport Terminal
3375 Airport Road, Rhinelander, WI 54501
DATE: Tuesday, May 7, 2019 **TIME:** 6:00 pm

Members Present: Fred Andrist, Josh Skubal, Theresa Seabloom, Cheryl Salzman, Jim Perlberg, Jean Platek, Tim White, Jim Winkler, Meg Sprecksel

Absent: Kelsey Mueller

Excused: Bill Freudenberg, Myles Alexander

Others Present: Tom Barnett, Amanda Wendt

MINUTES:

1. **Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:00 p.m. The meeting was properly posted. The facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** A motion was made by Platek, seconded by White, to approve the agenda. Motion carried.
3. **Date(s) of Future Meetings:** It was decided to hold the 2nd meeting of the month on Tuesday, May 28 at 6:00 pm at the UW Extension, following the Long Range Vision meeting at 4:30 pm the same day. The June regular Fair meeting will be on Tuesday, June 4.
4. **Approve New Member:** Following a successful background check, Amanda Wendt introduced herself and expressed her wish to become a member of the Fair committee. A motion was made by Winkler, seconded by Perlberg, to approve her membership. Motion carried.
5. **Approve Consent Agenda:** (Written reports when applicable with the agenda for each upcoming meeting.) A motion was made by Platek, seconded by White, to approve the following reports. Motion carried.
 - a. **President's Written Report:** Conducted a Closed Exec Mtg on April 18. Worked on budget report.
 - b. **Treasurer's Report, Approve Current Expenses:** Andrist reported \$916 as current wage expense.
 - c. **Fair Coordinator Written Report:** Display case update and sponsorship programs in new brochure.
6. **Approve Minutes of April 2, 18 and 23, 2019:** A motion was made by Winkler, seconded by White, to approve the minutes of April 2, 2019. Motion carried. A motion was made by Andrist, seconded by Seabloom, to approve the minutes of April 18, 2019 with correction made removing Winkler's name from a motion. Motion carried. A motion was made by Salzman, seconded by Skubal, to approve the minutes of April 23, 2019. Motion carried.
 - a. **CUW Committee Rep Report:** Winkler reported the Oversight Committee was pleased with how the Fair Committee is operating right now with addition of new members and planning money raising ideas.
7. **Fair Coordinator Report:** Barnett gave a detailed report on these items that are developing:
 - a. **Grilling Contract:** It was decided to not go with Cohrs Grillers as a vendor.
 - b. **Photographer Contract:** A contract by Tom Wiensch was reviewed to hire the photographer Jack Flint for \$250 to take photos for our website and future promotion of the Fair. This contract is now signed and needs to be taken to the Oversight Committee. A motion was made by White, seconded by Platek, to approve this contract. Motion carried.

- c. Sponsorship Booklet: Barnett presented his professional looking booklet to showcase events and entertainment to encourage sponsors to donate. He will keep track of who receives them for follow-up. Island Bay will print them with a 25% discount. He has also applied for the Room Tax grant.
- d. Other: He announced the Lights of the Northwoods group will manage the beer garden this year using much lighting. Erica Sauer will help set up the contract for \$1,500 or a percentage of the take, whichever is greater. He announced Dave Dall will be entertaining during the CT's Deli Fair Fundraiser on June 14.

8. Review Fair To-Do List Progress:

- a. Consider Purchase of Fairgrounds Sound System: Barnett has secured an estimate of a sound system and three speakers and will e-mail that to the committee.

9. Funding Prospects Meeting Update: There will be a meeting to continue this on May 28.

10. Volunteer Update: Andrist has begun a spreadsheet for volunteers with individual event pages. He will keep this updated as we submit names with their phone numbers and e-mail information.

11. Fair Credit Card: Andrist has one last meeting set up with Darcy next week in this regard.

12. Building Fund Report: Andrist will meet to discuss storing the trolleys at the City's shed on River Street. He is seeking a proposal for this to present to the County Board.

13. CPR Certification Potential: White presented a form for First Aid/CPR/AED training class held at Nicolet College on various dates, suggesting Committee members take advantage of it. A motion was made by Winkler, seconded by Platek, to have 50% of the registration fee covered by the Fair for whoever chooses to take the class. Skubal then made a Friendly Amendment, which was accepted, that the Fair cover 100% of the fee. Motion carried. Andrist agreed to take any registration forms to sign up and make the payment. It was suggested the Fair use a grant to purchase a First Responder Kit.

14. Update on Long-Range Vision Planning: A finished printed proposal will be available at the June meeting.

15. Old Business: Andrist and Seabloom attended the District Meeting in Marshfield. We brought back the DATCP check from the state in the amount of \$1,465.00 and also the free tickets to attend other Fairs. A motion was made by White, seconded by Platek, to attend the Rhinelander and Minocqua July 4th parades this year. Motion carried. Also, Perlberg shared some of the items committed towards the Fair Raffle so far - from the McNaughton Camp and artist Tim Johnson.

16. Correspondence (specifically addressed to Committee) None

17. Public Comment: None

18. Items to be included on Next Agenda: Speakers, CPR Training, To-Do List, Indian Mission donation.

19. Adjournment: The meeting was adjourned at 7:45 pm.

Respectfully submitted by Theresa Seabloom, Secretary

Signed by President _____ Or Vice President _____