



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team

PLACE: Oneida County Fairgrounds – Pioneer Park
Rhineland, WI 54501

DATE: Tuesday, July 30, 2019

TIME: 6:00 pm

Members Present: Fred Andrist, Josh Skubal, Theresa Seabloom, Bill Freudenberg, Cheryl Salzman, Jim Perlberg, Tim White, Meg Sprecksel, Amanda Wendt

Absent: Kelsey Mueller

Excused: Jean Platek, Jim Winkler

Others Present: Tom Barnett, Myles Alexander, Mary Freudenberg, Merry Lehner, Bonnie Breivogel

MINUTES:

1. **Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:00 p.m. The meeting was properly posted. The facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** A motion was made by White/Sprecksel to approve the agenda. Motion carried.
3. **Review Emergency Procedures:** Ken Kortenhoff did not show; White and Salzman to report on Item #9-d.
4. **Date(s) of Future Meetings:** The next Fair meeting is August 13, 2019 at 6:00 pm at the Airport.
5. **Approve Minutes of June 4 and June 13, 2019:** A motion was made by Perlberg/White to approve the minutes of July 9, 2019. Motion carried.
6. **Treasurer's Report:** No report was given.
 - a. **Review Process for Purchasing Items for the Fair:** Bill Freudenberg reported there is \$500 petty cash and no credit card will be used for purchases. Use the appropriate form including our tax ID# and give to Bill.
7. **CUW Committee Rep Report:** No report as Winkler was excused from the meeting.
8. **Fair Coordinator Report:**
 - a. **Overall Status Update:** Barnett reported he is proud of the committee and the way the Fair is shaping up so far. Carnival wristbands are \$20 with no presales.
 - b. **Fish Fry:** Kulkanek is providing two deep fryers, we have the freezer and CT is providing the cooler.
9. **Other Area Reports:**
 - a. **Trolley:** The schedule is booked.
 - b. **Raffle:** Perlberg reported \$2,100.00 worth of tickets have been sold so far.
 - c. **Courtesy Carts:** There are some openings yet and committee members stepped up to volunteer.
 - d. **Medical Assistance:** Salzman reported Kortenhoff gave the Fair an AED to keep; there will be one in the office, one with Salzman, one with Fred. We have five 1st Aid Kits to be kept on the trolley and 4-H tent and on golf carts. Gloves and masks are available.

- e. **Volunteers:** Bonnie Breivogel will help with petty cash and volunteers; also as a resource in the office.
- f. **Others:** Warning to not use the radios excessively. Use of courtesy carts was discussed. Put up Farmer's Market signs. A motion was made by White/Salzman that no golf carts are to be used on city streets, just the sidewalks. Motion carried.

10. Old Business: Lehner stressed the importance of using the proper receipt forms and to sign each one. Bill Freudenberg volunteered to do something to help with input, such as a type of survey.

11. Public Comment: None

12. Items to be included on Next Agenda: Heavy on debriefing items.

13. Adjournment: The meeting was adjourned at 7:00 pm.

Respectfully submitted by Theresa Seabloom, Secretary

Signed by President _____

Or Vice President _____

DRAFT