



## MINUTES OF MEETING

**COMMITTEE:** Oneida County Fair Planning Team  
**PLACE:** UW-Extension Conference Room, Lower Level, Airport Terminal  
3375 Airport Road, Rhinelander, WI 54501  
**DATE:** Tuesday, September 10, 2019 **TIME:** 6:00 pm

**Members Present:** Fred Andrist, Josh Skubal, Theresa Seabloom, Bill Freudenberg, Jim Perlberg, Jean Platek, Jim Winkler, Meg Sprecksel

**Absent:** Kelsey Mueller

**Excused:** Tom Barnett, Amanda Wendt, Cheryl Salzman, Tim White

**Others Present:** Myles Alexander, Bonnie Breivogel

### **MINUTES:**

1. **Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:00 p.m. The meeting was properly posted. The facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** A motion was made by Perlberg/Platek to approve the agenda. Motion carried.
3. **Date(s) of Future Meetings:** The next Fair meeting is October 1, 2019 at 6:00 pm at the Airport.
4. **Approve Minutes of August 13 and September 5, 2019:** A motion was made by Platek/Perlberg to approve the minutes of August 13, 2019. Motion carried. A motion was made by Seabloom/Skubal to approve the minutes of September 5, 2019. Motion carried.
5. **President's Report:**
  - a. **Future Site Subcommittee Update:** Andrist announced this is presently on-hold but when it continues it will be conducted in a larger fashion.
  - b. **Long Range Planning Subcommittee Update:** Next meeting is Thursday, September 12 at the airport.
  - c. **Develop Committee Member Handbook:** Andrist feels it important to provide a handbook that describes expectations of each committee member and position, voucher details, etc. Bonnie Tillman will provide details regarding an Exhibit Court manager position. Andrist will begin work on this.
6. **Treasurer's Report:**
  - a. **Approve Current Expenses.** A motion was made by Freudenberg/Perlberg to pay the current expenses except the one from Lakeland Rental Center at this time. Motion carried.
  - b. **YTD Budget Report:** We show an ending balance of negative \$-2,080.80.
7. **CUW Committee Rep Report:** A general report by Andrist was given at the CUW Committee's last meeting. Andrist announced we need to present a 2020 budget proposal for the Fair at their next meeting on 9-11. Alexander stated there is a vote of intention by the County Board to drop the UW Extension and possibly the Fair due to their budget increases. We will proceed as usual until decisions are made at the final County Budget Meeting in November.

- a. **Pioneer Park Contract:** The City contract with the Fair is due for renewal by January 1, 2020. Andrist stated we need some rewriting made to the existing contract pertaining to garbage removal, electrician to hire, and use of a 40' portable storage unit.
8. **Fair Coordinator Report:** Barnett is excused from this meeting.
  - a. **Future Fair Dates:** The dates of the 2020 and 2021 Fairs will be decided at a future meeting.
  - b. **Carnival Contract:** It is apparent the wish of the Committee is to try and hire a different carnival. Skubal agrees to solicit bids to other carnivals to see the response we get. If we don't get any prospects, we will continue with K&M at this time.
9. **2020 Budget Discussion:** After examining the budget numbers, Andrist recommended we ask the County Board for the amount of \$16,000 for 2020, intending to hold more fund raisers and also restrain spending where possible. A motion was made by Sprecksel/Freudenberg to ask the County for \$20,000 instead. Motion failed. A motion was made by Winkler/Perlberg to go with the amount of \$16,000. Motion carried.
10. **Fair Debrief, Part II:** Two more items were added to the list, to be addressed at future meetings.
11. **Coordinator Evaluation Discussion:**
  - a. **Seek Written & Verbal Input; Write Up & Review Summary w/Committee; Discuss w/Tom:** It was decided with handle this as we did last year.
  - b. **Seek Public Input:** Andrist will put together a process to do this and present at the October meeting.
12. **Old Business:** None.
13. **Public Comment:** None.
14. **Closed Session:** Roll call was taken: (Andrist, Skubal, Seabloom, Freudenberg, Perlberg, Platek, Winkler, Sprecksel) *(pursuant to Wisconsin Stats. Sec. 19.85 (1) (c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee and (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations).* **Topic: Personnel.**
15. **Open Session:** Roll call was taken: (Andrist, Skubal, Seabloom, Freudenberg, Perlberg, Platek, Winkler, Sprecksel) A motion was made by Winkler/Perlberg, to enter Open Session. Motion carried by unanimous vote.
  - a. **Announcement of any action taken in Closed Session:** Skubal's letter was examined with minor changes suggested and will be presented to recipient, to include date and recipient's signature.
16. **Items to be included on Next Agenda:** Future Fair Dates, Carnival Contract, Debriefing, etc.
17. **Adjournment:** The meeting was adjourned at 8:15 pm.

Respectfully submitted by Theresa Seabloom, Secretary

Signed by President \_\_\_\_\_

Or Vice President \_\_\_\_\_