NOTICE OF MEETING

COMMITTEE: **Aging & Disability Resource Center (ADRC) Committee**
PLACE: **Aging & Disability Resource Center (ADRC), Balsam Room**
100 W. Keenan Street, Rhinelander, WI
DATE: **Monday, October 26, 2026**
TIME: **9:00 a.m.**

Zoom is being offered as a convenience for this meeting. If Zoom functionality drops, the meeting will continue in-person at the location listed above subject to committee quorum.

Call in information: Phone Number (312) 626-6799 Meeting ID 878 7794 4527 Passcode 454827
https://us06web.zoom.us/j/87877944527?pwd=QTq5iID8wNtp2OFIwKYIu81dDhKnr5.1

It is possible that a quorum of County Board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel. Badke v. Village Board of Greendale, 173 Wis. 2d 553, 494 N.W.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

Agenda

All agenda items assumed to be discussion/decision items

AGENDA:

1. Call the Meeting to Order
2. Approve Agenda for Today's Meeting
3. Open Public Hearing on §85.21 Plan for Transportation to the Elderly and Disabled
   a. Overview of §85.21 Plan for Transportation to the Elderly and Disabled
   b. Public Comment and Discussion
4. Additional Public Comment/Communication
5. Approve Minutes From the September 28, 2026 Meeting
6. Northwoods Transit Connections Update
7. Nutrition Program Bid Review 2027-2029
8. Nutrition Program Updates & Action

9. RSVP By-Laws Review & Approval

10. RSVP Committee Recommendation

11. Events Update

12. Manager Update

13. Agency Update

14. Financial/Statistical Reports

15. Future Agenda Topics

16. Public Comment

17. Adjournment

NOTICE OF POSTING
TIME: 12:00 p.m. DATE: October 19, 2026 PLACE: Courthouse Bulletin Board

Debbie Condado, CHAIRPERSON
Notice posted by Dana Gray, Human Service Aide. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6170.

NEWS MEDIA NOTIFIED BY EMAIL DATE: 10-19-2026 TIME 12:00 p.m.

Northwoods River News	Lakeland Times	Star Journal
Tomahawk Leader	WHDG Radio Station	News WJFW Channel 12
WXPR Radio Station	WPEG.net Television Network	WSAW
Vilas County News Review		

Notice is hereby further given that pursuant to the American with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call County Clerk at 715-369-6144 with specific information on your request allowing adequate time to respond to your request.

Compliance checklist with the Wisconsin Open Meeting Law.

GENERAL REQUIREMENTS:

Must be held in a location which is reasonably accessible to the public.

2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.

2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:
Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably

likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.

2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.

3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS
Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.

2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)

2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)

3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)

4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)

5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)

6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.

7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)

8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.

2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.

3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.

5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged.

Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.

2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.

3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:
The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:
Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than $25.00 nor more than $300.00 for each violation.

Prepared by Oneida County Corporation Counsel Office - 5/16/96

Agenda

ADRC COMMITTEE MEETING
MINUTES
September 28, 2026

COMMITTEE MEMBERS PRESENT: Ms. Debbie Condado – Chair (Zoom), Ms. Linnaea Newman - Vice Chair, Ms. Melanie Fralick, Ms. Sandy Hamburg, Ms. Kathy Paul (Zoom), Ms. Patty Raske, Ms. Maureen Rodziczak

EXCUSED: Mr. James Unger, Ms. Mary Roth Burns

STAFF PRESENT: Ms. Beth Hoerchler, Ms. Mya Olkowski, Ms. Heather Beach, and Ms. Dana Gray

OTHERS PRESENT: Mr. Russ Fisher, Mr. Robb Jensen

1. **Call to Order:** Ms. Debbie Condado called the meeting to order at 9:01 a.m. in the Balsam Room at the Aging and Disability Resource Center. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

2. **Approve Agenda for Today's Meeting:** Motion by Ms. Linnaea Newman, seconded by Ms. Patty Raske, to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.

3. **Public Comment/Communication:** None.

4. **Approve Minutes of August 24, 2026 Meeting:** Motion by Ms. Debbie Condado, seconded by Ms. Linnaea Newman, to approve August 24, 2026 ADRC Committee minutes as presented. No corrections or additions. All ayes; motion carried.

5. **Northwoods Transit Connections Update:** Ms. Mya Olkowski reported for Ms. Barb Newman. Ridership is up by 201 one-way rides from this time last year. There were two minor incidents involving a parked car and a camper hitch, but the repair costs were minimal and completely covered by Northwoods Transit. The land appraisal has encountered a significant setback requiring the request-for-quote process to be re-started in its entirety. Two drivers are retiring this month. The new dispatcher has started and is doing well.

6. **Nutrition Program Updates & Action:** Ms. Beth Hoerchler reported that the Nutrition Program for Vilas County meals was ended which reduced the budget deficit by $12,750. The Nutrition Coordinator position hours were lowered to .8 FTE which

DRAFT

reduced the budget deficit by $6,300. There is still a $40,950 deficit for the Nutrition Program budget. Ms. Beth Hoerchler will be attending the Budget Committee hearing on October 5th, and they might decide to use tax levy to make up the difference. That being said, she is asking the ADRC Committee for a priority list in case there is no tax levy available for the program. Discussion followed with reports by Mr. Russ Fisher and Ms. Heather Beach. The members were asked to look at the handout that listed the different options for reducing the deficit. Ms. Mya Olkowski said there is no need for a motion, just a decision. It was decided by the ADRC Committee members that they would prefer to combine dining sites over reducing a day where meals are provided at three dining sites. Ms. Beth Hoerchler will take this preference to the Budget Committee hearing, and will report the outcome at the next ADRC Committee meeting. Ms. Mya Olkowski reported that the annual congregate and home delivered meal survey responses and comments are in the packet to look over. Most responses and comments were favorable towards the Nutrition Program.

7. **Resolution to Accept Donation from Greg Stoever:** Ms. Mya Olkowski reported that Greg Stoever was a long-time bridge participant at the ADRC. Greg's son donated $3,000 to the ADRC for general use in memory of Greg who recently passed away. Motion by Ms. Sandy Hamburg, seconded by Ms. Melanie Fralick, to approve the resolution as presented. All ayes; motion carried. The Resolution will be signed by the ADRC Committee members after the meeting.

8. **Events Update:** Ms. Mya Olkowski reported on some events that took place this month. The last "Let's Go Fishing" sightseeing pontoon ride took place on Friday September 18th. The boat was full but it was a rainy day so the ride was shortened. Hot chocolate was provided. The Fun Friday Event took place on September 25th. The event was called Sweater Weather Social and was held at Hodag Park. There were a total of 20 participants and the weather was beautiful. There was a catered lunch by Arby's provided. There were also Trishaw rides available, and fall trivia. Upcoming October events are a Cranberry Marsh Tour on October 7th, a Volunteer Recognition Luncheon on October 23rd, a Trick or Treat costume event for the YMCA youth on October 29th, and the Fun Friday Event which is Chair Yoga on October 30th. The ADRC website has the monthly activity calendar posted with all upcoming events, and the website also has a link to the monthly newsletter with specific event details. The events will be slowing down in the upcoming months due to the holidays and funding.

9. **Manager Update:** Ms. Mya Olkowski reported that the call and walk in totals are about the same as this time last year. The Adult Protective Service referrals are significantly higher again when compared to this time last year. The total volunteer hours served for

DRAFT

July 2026 were 946.28 hours. The Rural Health Transportation grant was applied for and preliminarily approved. We are waiting for more information from the state. An RSVP Advisory Council application was received from Ms. Cynthia Binkis. The ADRC Committee members were asked to vote to recommend this applicant for a position on the Advisory Council. Motion by Ms. Linnaea Newman, seconded by Ms. Debbie Condado to approve as recommended. All ayes; motion carried.

10. **Agency Update:** Ms. Beth Hoerchler reported that there were two positions filled in August/September. The following positions are still open: Behavioral Health Therapist, Ongoing Social Worker, WHEAP LTE, and Administrative Support at the ADRC. The outpatient clinic began a pilot program to see youth at the middle school to assist in decreasing no show rates due to transportation issues. The plan is to expand to other local schools, and there has been positive reception of this program so far. The Light Up The Night For Recovery event was held on September 23rd, and it was very successful. There will be free birth to 3 developmental screenings at the Laona School and at the Minocqua Public Library. For more information on these developmental screenings please call 715-369-2215.

11. **Financial & Statistical Reports:** It was noted by Ms. Debbie Condado that the 2026 Financial Reports were received and discussed. No major findings. Ms. Mya Olkowski reported that the ADRC is using up funds in the programs before the end of the year.

12. **Future Agenda Topics:** Usual agenda items. The Nutrition Program Budget Updates & Action will be added back as an agenda item for the October meeting. Members should contact Ms. Mya Olkowski or Ms. Debbie Condado if they would like something placed on the agenda. The next meeting will be held on Monday, October 26, 2026 at 9:00 a.m. at the Balsam Room located in the ADRC.

13. **Public Comment:** None.

14. **Adjournment:** 9:40 a.m.

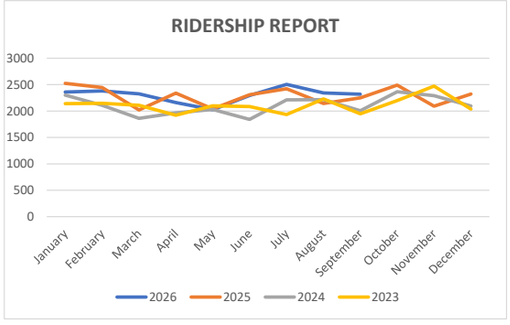
DRAFT

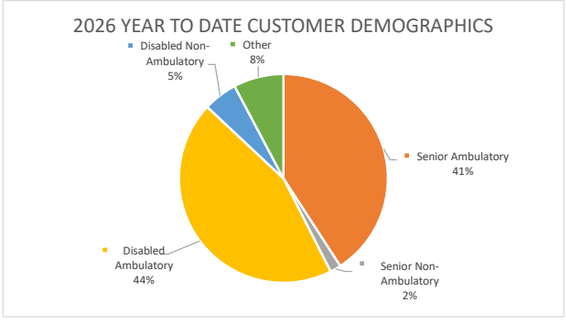
_____ _____

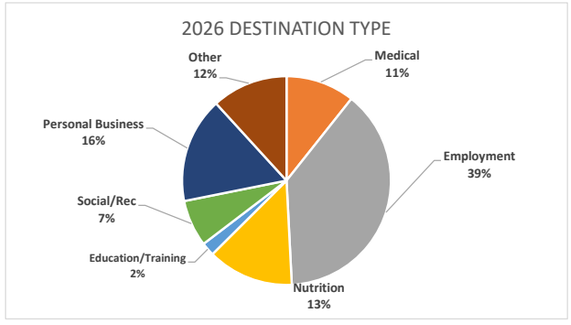
Committee Chairperson Committee Secretary

Agenda

Oneida Vilas Transit Commission September 2026	Senior Ambulatory	Senior Non-Ambulatory	Disabled Ambulatory	Disabled Non-Ambulatory	Other	**Total Passengers**	Medical	Employment	Nutrition	Education/ Training	Social/Rec	Personal Business	Other	**Total Purpose**
On-Demand Rhinelander	414	20	242	50	43	769	113	61	124	33	94	147	197	769
On-Demand Eagle River	193	14	103	43	22	375	41	75	12	0	9	162	76	375
On-Demand Lakeland Oneida County	180	4	103	2	50	339	64	49	108	50	11	5	52	339
On-Demand Lakeland Vilas County	101	2	13	0	2	118	25	27	53	2	0	0	11	118
Whitetail Service Oneida County	8	2	10	1	0	21	7	0	0	0	6	8	0	21
Whitetail Service Vilas County	14	6	1	1	7	29	11	4	2	0	1	11	0	29
Moose Service Oneida County	0	0	2	0	0	2	0	0	0	0	2	0	0	2
Moose Service Vilas County	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Silver Maple Service Oneida County	5	0	2	3	0	10	2	1	0	0	1	6	0	10
Spruce Service Vilas County	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Eagle Eye Service Vilas County	30	0	0	0	0	30	0	0	8	0	4	16	2	30
Headwaters	0	0	602	23	0	625	0	625	0	0	0	0	0	625
TOTALS	945	48	1078	123	124	**2318**	263	842	307	85	128	355	338	**2318**
Oneida County Total Q4														
Oneida County Total Q3	1922	103	2995	302	244	**5556**	553	424	699	125	357	612	745	**5556**
Oneida County Total Q2	1550	72	2627	256	297	**4802**	486	2263	633	119	265	576	560	**4802**
Oneida County Total Q1	1780	64	2449	237	922	**5452**	465	2461	517	144	677	585	603	**5452**
Vilas County Total Q4														
Vilas County Total Q3	1121	54	367	113	58	**1713**	257	304	249	6	65	566	266	**1713**
Vilas County Total Q2	1064	37	426	109	41	**1677**	245	280	318	20	69	557	77	**1677**
Vilas County Total Q1	1036	30	425	83	43	**1617**	208	281	351	18	65	501	193	**1617**







Ch. 85.21 for Counties - 2022 QUARTERLY RIDERSHIP REPORT
DT1611 revised 04/2022

Wisconsin Department of Transportation

County	Oneida			Year	2026
County official	Mya Olkowski			Reporting Period *(please select one of the following)*	
Email	molkowski@oneidacountywi.gov	Phone No.	715-369-6170		1st Quarter (Jan-Mar; due April 30)
1. Read GUIDELINES 2. Complete all YELLOW fields ("Tab" to move across, "Enter" to move down)					2nd Quarter (April - June; due July 31)
3. EMAIL completed form in an **Excel format** to Specialized.Transit@dot.wi.gov				X	3rd Quarter (July - Sept; due Oct 31)
					4th Quarter (Oct - Dec; due Jan 31)

	Project 1	Project 2	Project 3	Project 4	Project 5	Project 6	Project 7	Project 8	**County Total (both pages)** ↓
Name of project (as listed in annual application)	OV Transit Commission	Volunteer Transportation							
Provider (if other than county agency)									
Section A – One-way trips by Passenger Type									
Senior, ambulatory	1,922								1,922
Senior, non-ambulatory	93								93
Disabled,non-senior,ambulatory	2,995								2,995
Disabled,non-senior, non-	302								302
Other	244								244
Section A TOTAL	5,556	0	0	0	0	0	0	0	5,556
Section B – One-way trips by Purpose									
Medical	553								553
Employment	2,465								2,465
Nutrition	699								699
Education/Training	125								125
Social/Recreational	357								357
Personal Business	612								612
Other	745								745
Section B TOTAL	5,556	0	0	0	0	0	0	0	5,556
Section C									
Definition of Senior *(i.e. 55)*	60+								N/A
Total Expenses									$ -
Total Trip Miles	58,037								58,037
Total Hours of Service	3,015								3,015
Comments / Notes: (not required)									

County	Oneida			Year	2026
County official	Mya Olkowski				
Email	molkowski@oneidacountywi.gov	Phone	715-369-6170		

Complete all YELLOW fields - Please use for additional projects only

3. EMAIL completed form in an **Excel format** to specialized.transit@dot.wi.gov

Page 2 - Additional Projects

Reporting Period *(please select one of the following)*	
	1st Quarter (Jan-Mar; due April 30)
	2nd Quarter (April - June; due July 31)
	3rd Quarter (July - Sept; due Oct 31)
	4th Quarter (Oct - Dec; due Jan 31)

	Project 9	Project 10	Project 11	Project 12	Project 13	Project 14	Project 15	Project 16	Project 17
Name of project (as listed in annual application)									
Provider (if other than county agency)									
Section A – One-way trips by Passenger Type									
Senior, ambulatory									
Senior, non-ambulatory									
Disabled,non-senior,ambulatory									
Disabled,non-senior, non-									
Other									
Section A TOTAL (must equal total of Section B)	0	0	0	0	0	0	0	0	0
Section B – One-way trips by Purpose									
Medical									
Employment									
Nutrition									
Education/Training									
Social/Recreational									
Personal Business									
Other									
Section B TOTAL (must equal total of Section A)	0	0	0	0	0	0	0	0	0
Section C									
Definition of Senior *(i.e. 55)*									
Total Expenses									
Total Trip Miles									
Total Hours of Service									

Agenda

ONEIDA COUNTY RETIRED AND SENIOR VOLUNTEER PROGRAM ADVISORY COUNCIL BY-LAWS

ARTICLE I. CREATION, PURPOSE and EFFECTIVE DATE. This Council is created by the Oneida County Board of Supervisors to meet the requirement imposed by the Corporation for National and Community Service that the Aging & Disability Resource Center (ADRC) have a Retired and Senior Volunteer Program (RSVP) Advisory Council. These By-laws are effective upon approval by the Oneida County Board of Supervisors, and execution by the County Board Chair.

ARTICLE II. RESPONSIBILITIES OF THE COUNCIL. The responsibilities of the Council shall be as stated in this article.

Section A. Responsibilities

- Assist in assessing community needs;
- Assist in fund raising and resource development;
- Support the development of a service ethic in the community;
- Advise on volunteer recruitment, retention, and recognition strategies;
- Link the project with other community service resources, including faith-based organizations;
- Advise on data collection and performance measurement;
- Assess project accomplishments and impact, including progress toward meeting performance measures;
- Assess satisfaction of volunteers and volunteer stations;
- Suggest ways the project can gain increased visibility and recognition in the community; and:
- Advise on how trends in the community are affecting seniors.

Section B. Nature of Recommendations. All recommendations, suggestions and other actions of the Council shall be in accordance with all applicable federal and state policies, laws and regulations, and shall take into reasonable consideration the budget of the RSVP. All recommendations and suggestions shall be advisory only, and shall not require compliance by Oneida County or any of its departments, commissions, supervisors, employees or agents.

ARTICLE III. NUMBER, ELECTION, TENURE AND QUALIFICATIONS OF MEMBERS.

Section A. Number of Members. The number of members of the Council shall be seven.

Section B. Term and Term Limits. The term of office of each member of the Council shall be for three years. No member shall serve for more than six consecutive years, whether such six years are comprised of full or partial terms.

Section C. Qualifications and Representation. Four of the members shall be age 55 or older. One member shall be an active volunteer. One member shall be an ADRC Committee member. All members shall have knowledge and interest in the capabilities of older adults and have knowledge of human and service needs in the community.

Section D. Election. The ADRC Committee shall elect members by majority vote. The candidates for election shall be those who agree to membership by invitation, or apply for membership after solicitation of candidates, by the Committee. Invitation or solicitation of candidates shall be done in the manner that the Committee sees fit.

Section E. Removal. The ADRC Committee may remove any member of the Council at any time upon majority vote of the Committee, without the need to demonstrate cause. In the event that a member ceases to have the qualifications stated herein, the Committee shall remove the member within a reasonable amount of time.

Section F. Vacancy. In the event of vacancy on the Council, due to removal of a member, death, resignation, or otherwise, the ADRC Committee shall elect a replacement member under the procedures of Section D.

Section G. Chairperson, Vice-Chair & Secretary. The Council shall have a chairperson and vice-chairperson. The chairperson shall act as chair of all meetings, except that the vice-chairperson shall act as chair in the absence of the chairperson. The Director of RSVP shall serve as the secretary to take and maintain minutes of the meetings of the Council, maintain records of the Council, provide notice of the meetings to the Council members and the Public, and provide other notices as may be required of the Council. The secretary shall also be the custodian of the records of the Council, which shall be kept in the office of the Director of RSVP. The initial chairperson and vice-chairperson shall be elected by majority vote of the Council at the first meeting of the Council, and shall serve until the first quarterly meeting of the subsequent calendar year, unless removed as stated herein or the member dies or resigns. Annually, a new chairperson and vice-chairperson shall be elected at the first quarterly meeting of the Council. The chairperson, Vice- Chairperson and Secretary may be removed by majority vote of the Council. In the event of removal or vacancy for any reason, the Council shall immediately elect

a replacement by majority vote. In the event of vacancy caused by death or resignation, the Council shall elect replacements by majority vote at the first meeting of the Council held after the death or resignation at which it can practicably be heard.

Section H. Duties of Council Members. It shall be the duty of each Council Member to attend meetings of the Council.

ARTICLE IV. MEETINGS.

Section A. Frequency. The Council shall meet as often as is useful and practical, but no less than quarterly.

Section B. Quorum. The presence of a simple majority of the Council members in good standing shall constitute a quorum for Council action. In the absence of a quorum, the chairperson may adjourn the meeting to another date.

Section C. Majority. All recommendations and actions must be approved by a majority of the Council members present, unless otherwise provided in these by-laws.

Section D. Conduct. Except where expressly provided by the Wisconsin Statutes the deliberations of the Council shall be conducted in accordance with procedures set forth in *A Guide to Parliamentary Procedure for Local Governments* in Wisconsin by Larry E. Larmer. Robert's Rules of Order, newly revised, shall be consulted for any questions of procedure not addressed in the above noted guide.

Section E. Notice of Meetings & Open Meetings Law. The Council shall comply with Ch. 19, Subch. IV, Open Meetings of Governmental Bodies, Wis. Stats., which is incorporated herein by reference. Notice of all meetings of the Council shall be given as required by the Wisconsin Open Meetings law. The Council shall, whenever practicable, use the "Notice of Meeting" form prepared by the County Clerk's office in the scheduling of meetings. All meetings shall be open. The Council shall mail, by first class mail, or email for members who choose it, notice of all meetings, with copies of the proposed agenda, and including notice of the times and places of such meetings, to the Council members, with such notice to be given in a timely fashion at least as far in advance of the meeting as notice of the same meeting must be given to the public under the Wisconsin Open Meetings Law.

Section F. Minutes and Records. Minutes shall be kept for all Council meetings. Minutes and other records shall be kept for the longer of: 1. Three years; 2. The amount of time required by County Code; 3. The amount of time required by any applicable law.

Section G. Expense and Per Diems. Council members are eligible to be reimbursed for mileage (at the county reimbursement rate) from their residence to the location of the RSVP Advisory Council meeting. They are also eligible for per diems as required by the County Code.

ARTICLE V. PARTICIPANT GRIEVANCES. Participant grievances shall be handled under this chapter.

Section A. Written presentation. Participant grievances shall be presented by the participant, or a designated representative of the participant, to the Council Chairperson, in writing.

Section B. Hearing on grievance. The Commission shall hear the grievance at the first meeting after the filing of the grievance at which it is practicable for the grievance to be heard. Written notice shall be provided to the participant who filed the grievance, and his/or her designated representative, if any.

Section C. Procedures at hearing. The rules for the conducting of a regular meeting of the Council shall apply to grievances. Formal legal procedures, such as the use of the rules of evidence shall not apply. Participants and their representatives shall be given time, but not unlimited amount of time to present grievances. The amount of time allowed shall be at the discretion of the chairperson. The Council may also hear from other parties as it chooses. The council may adjourn the grievance to another meeting if it needs to gather more information. At the final meeting at which information is presented, the Council shall deliberate, and determine whether or not to present the issue raised in the grievance to the ADRC Committee. If it is determined that the issue should be presented to the Committee, the Council shall, by majority vote, designate a member or members to present the issue.

ARTICLE VI. AMENDMENT OF BY-LAWS. These bylaws may be amended at any time by the Oneida County Board, or any committee of the Oneida County Board to which the board gives such authority.

EXECUTED BY THE COUNTY BOARD CHAIR, WHO HAS BEEN DIRECTED TO EXECUTE THESE BY-LAWS?

_____ _____

Scott Holewinski, Chair, Oneida County Board of Supervisors Date

Agenda

Mya,

Thank you for meeting with me for your 2026 Aging Unit Aging Plan Annual Review. I appreciate the opportunity to hear about the progress being made toward Oneida County's aging plan goals and your team's continued commitment to strengthening programs, reducing social isolation, and supporting older adults and caregivers throughout the county.

This year, I was especially pleased to see:

- Expanded social connection opportunities through 2–3 monthly events, including educational presentations, community outings, farmers market trips, and recreational activities. A January survey with 106 responses also provided valuable feedback to help guide future programming.
- Strengthened nutrition services and efforts to reduce social isolation by continuing to use the UCLA Loneliness Scale during home-delivered meal reassessments and offering Kindness Calls to participants experiencing moderate or high levels of loneliness.
- Increased awareness of evidence-based health promotion programs through an August outreach campaign in partnership with UW-Extension, along with improvements to participant surveys to better evaluate outreach effectiveness.
- Advanced caregiver support efforts by establishing a committee with the Health Department, surveying NFCSP and AFCSP caregivers to assess interest, and preparing educational materials for a new caregiver support group.

Your 2026 accomplishments demonstrate Oneida County's continued commitment to reducing social isolation, strengthening community connections, and providing person-centered services.

I especially appreciate your team's creativity in expanding social opportunities and using participant feedback to guide future programming.

GWAAR approves Oneida County's 2026 Aging Plan Annual Review. Thank you for your leadership and the continued dedication of your team. I encourage you to share these accomplishments with your Commission on Aging and celebrate the progress made this year.

Have a great week!

Nick Musson, Transportation and Aging Plan Specialist
Greater Wisconsin Agency on Aging Resources, Inc. www.gwaar.org

2026 ADULTS AND ELDERS REFERRALS

Month	APS 59 and under	APS 60 and over	Guardianship Only	Guardianship Protective Placement	Adult Welfare Concern	Screen Out Adult Welfare Concerns	Emergency Protective Placements	Chapter 51 Converts to Chapter 55	2026 Monthly Totals	2025 Monthly Totals
January	1	4	1	1	6	6	0	1	20	10
February	0	13	4	1	3	11	1	0	33	11
March	1	2	1	1	2	7	0	0	14	11
April	0	4	0	1	2	17	0	0	24	18
May	0	3	1	2	1	10	0	0	17	19
June	0	3	1	4	0	11	1	0	20	13
July	1	5	2	5	1	11	0	0	25	14
August	0	5	1	1	1	13	0	0	21	12
September	1	5	0	3	3	10	0	0	22	21
October										12
November										18
December										20
Totals	4	44	11	19	19	96	2	1	196	179

Copies to: APS Supervisor, Director, I-Team Coordinator, Finance Tech, Deputy Director

Hours Served, Summary by Job

September 2026, Order: Alphabetical

10/19/2026

11:47:11 AM

Job No	Job Name	Hours	Vols	Stations
000048	ADRC Social Committee, ADRC of Oneida County	80.00	9	1
000025	Animal Caretaker, Oneida County Humane Society	25.00	1	1
000034	Cassian C-1 Kitchen, ADRC of Oneida County	11.00	1	1
000031	Cassian Home Delivered Meals, ADRC of Oneida County	2.50	1	1
000039	Customer Service, Habitat for Humanity Restore	50.00	2	1
000054	CWAVO Trailer Driver, Cycling Without Age	6.50	1	1
000004	Escort Driver, ADRC of Oneida County	30.75	5	1
000006	Kindness Calls Senior Companion, ADRC of Oneida County	0.50	1	1
000035	Lake Tomahawk C-1 Kitchen, ADRC of Oneida County	17.00	2	1
000033	Lake Tomahawk Home Delivered Meals, ADRC of Oneida County	13.50	3	1
000015	Let's Go Fishing Captain or Mate, ADRC of Oneida County	51.50	2	1
000050	Memory Cafe Program Helper, Northwoods Memory Cafe	166.00	5	1
000013	Pantry volunteer, Rhinelander Area Food Pantry	172.50	8	1
000002	Rhinelander C-1 Kitchen, ADRC of Oneida County	134.50	14	1
000001	Rhinelander Home Delivered Meals, ADRC of Oneida County	192.75	40	1
000008	Strong Bodies Instructor, ADRC of Oneida County	19.00	1	1
000027	Sugar Camp C1 Kitchen, ADRC of Oneida County	90.00	6	1
000026	Sugar Camp Home Delivered Meals, ADRC of Oneida County	12.00	2	1
000029	Three Lakes Home Delivered Meals, ADRC of Oneida County	34.00	6	1
000014	Trishaw Pilot Oneida, Cycling Without Age	19.50	4	1
000051	Trishaw Pilot Vilas, Cycling Without Age	4.00	1	1
000038	Woodruff C-1 Dining Site, ADRC of Oneida County	61.00	5	1
000030	Woodruff Home Delivered Meals, ADRC of Oneida County	173.00	17	1
Total Count: 23		1,366.50	122	6

(Unduplicated Totals)

137 (Duplicated)

Total Outcome Based Hours = 1,291.50

C1 = 313.5

C2 = 427.75

Hours Served, Summary by Station

September 2026, Order: Alphabetical

10/19/2026

11:46:51 AM

Sta No	Station Name	Hours	Jobs	Vols
000001	ADRC of Oneida County	923.00	16	106
000004	Cycling Without Age	30.00	3	6
000015	Habitat for Humanity Restore	50.00	1	2
000007	Northwoods Memory Cafe	166.00	1	5
000009	Oneida County Humane Society	25.00	1	1
000003	Rhinelander Area Food Pantry	172.50	1	8
Total Count: 6		1,366.50	23	122
			(Unduplicated Totals)	

Agenda

ONEIDA COUNTY HUMAN SERVICES

Better Together

Agency Updates

Vacancy and Recruitment Update

Positions filled in September/October

Position	Name	Start Date	Location
Behavioral Health Therapist	Hannah Hoffhein	10/05/2026	Timber
Finance Technician	Mitchell Wolosek	09/28/2026	Timber
WHEAP LTE	Brittany Conroy-Ziegler	09/28/2026	Timber

In Process:

Position	Status	Location
Behavioral Health Therapist	Posted until full	**Timber**
Ongoing Social Worker	Re-Posted	**Courthouse**
Administrative Support	Posted	**Timber**
OWI Assessor	Pending Posting	**Timber**

Program Updates

Updates and Events

ADRC:
*October 7th Cranberry Marsh Tour at the Nokomis Cranberry Marsh. Transportation provided from ADRC, includes a stop at the Woodruff Dining Center for lunch.
*October 29th Trick or Treating with the kids from YMCA Youth Development Center at the ADRC.
*October 30th Chair Yoga at the ADRC.

Court House:
*October 30th Court House will be having employees families Trick or Treat.

Agenda

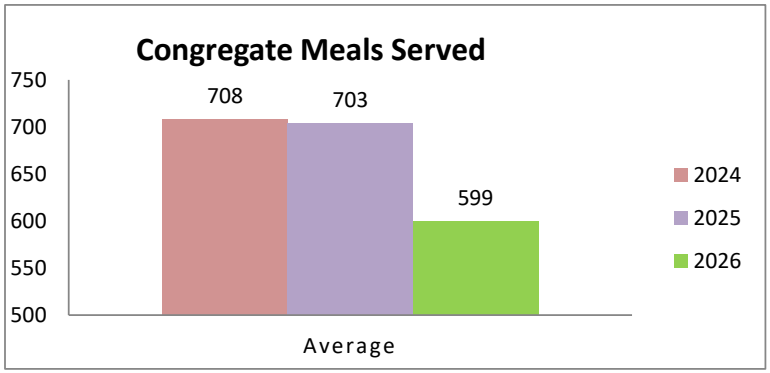
ADRC
2024-2026

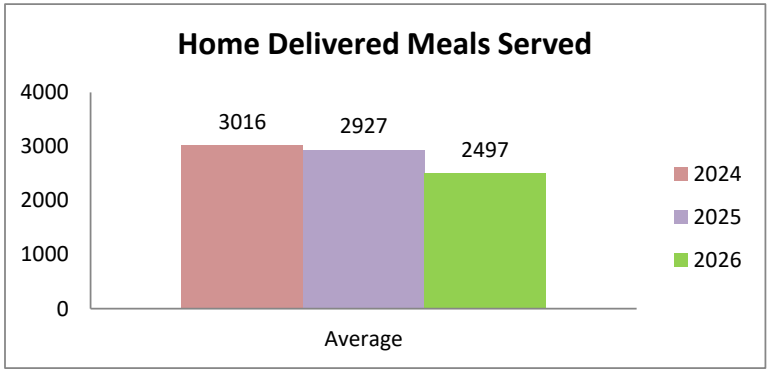
Congregate Meals Served

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2024	713	696	677	738	751	694	772	746	644	762	735	566	708
2025	635	666	670	718	785	733	813	757	791	737	558	576	703
2026	485	534	581	560	621	712	717	584					599

Home Delivered Meals Served

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2024	3277	3247	2903	3052	3201	2866	3033	3153	2964	3245	2714	2541	3016
2025	2603	2687	2440	2964	2966	3133	3235	3129	3072	3306	2743	2849	2927
2026	2306	2427	2638	2600	2238	2680	2712	2376					2497





ADRC
2024-2026

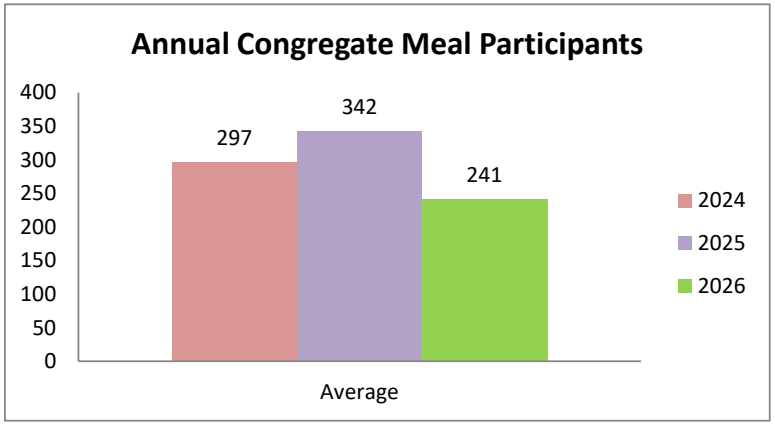
Annual Congregate Meal Participants

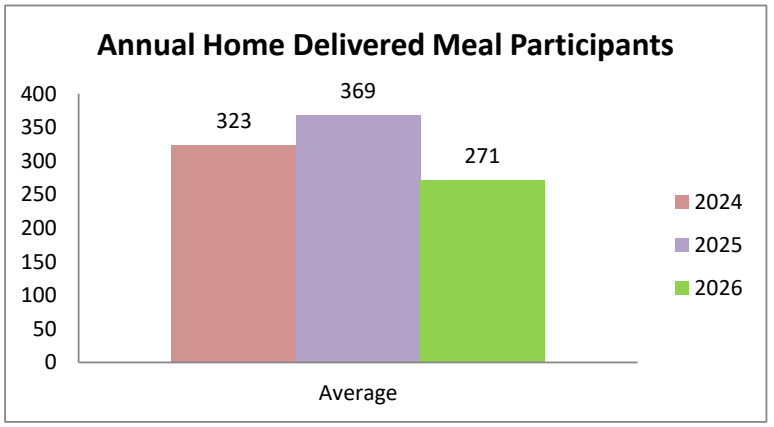
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	150	33	25	18	17	17	20	13	4	*	*	*	297
2025	150	37	36	19	27	18	12	11	9	11	11	1	342
2026	96	24	26	15	27	19	10	24					241

Annual Home Delivered Meal Participants

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	199	17	13	17	16	12	15	20	14	*	*	*	323
2025	185	18	15	18	14	17	21	16	21	19	15	10	369
2026	184	19	9	13	9	17	13	7					271

*This data is not available due to the State's system change from SAMS to PeerPlace





ADRC
2024-2026

Average Congregate Meal Contributions

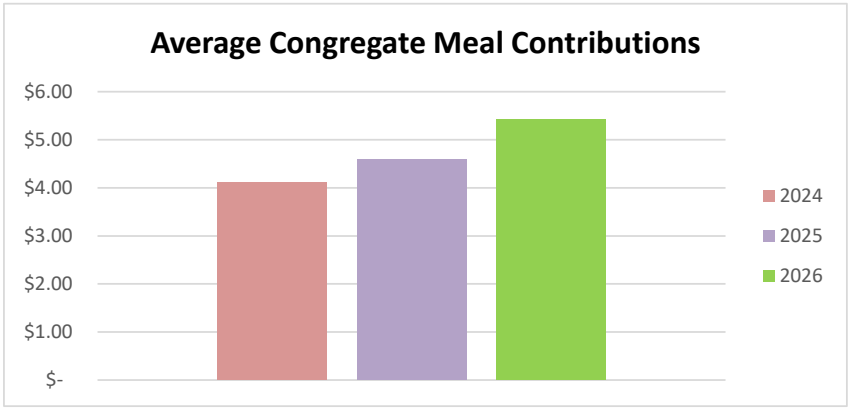
2024	$ 4.12
2025	$ 4.60
2026	$ 5.42

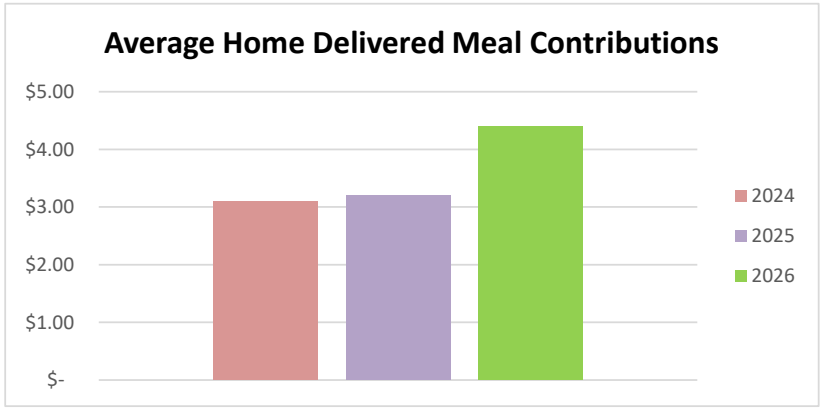
Average Home Delivered Meal Contributions

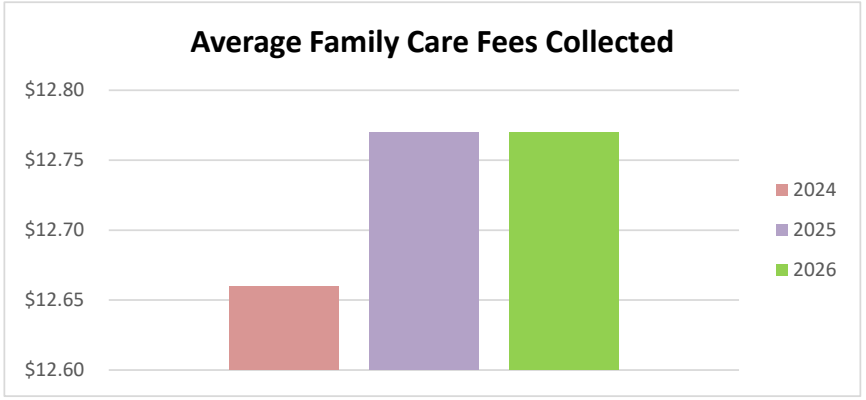
2024	$ 3.09
2025	$ 3.20
2026	$ 4.40

Average Family Care Fees Collected

2024	$ 12.66
2025	$ 12.77
2026	$ 12.77





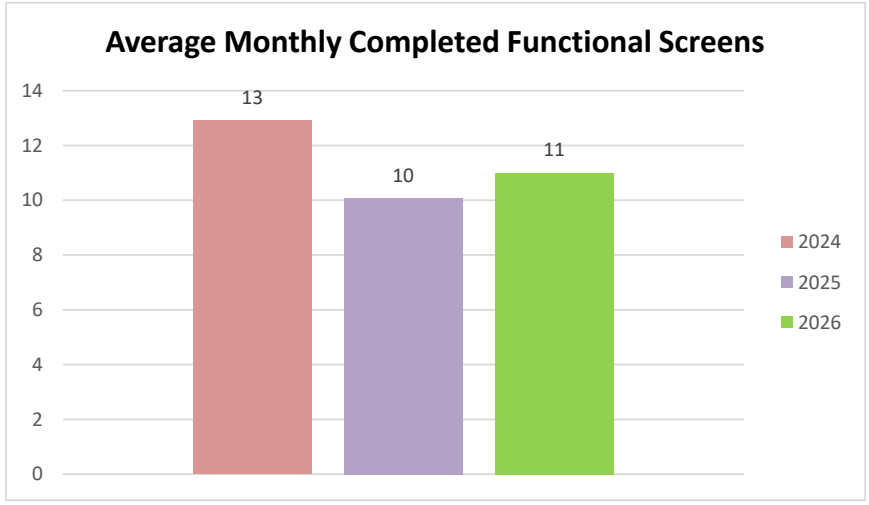


*Numbers unavailable at this time

ADRC
2024-2026

Completed Functional Screens

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2024	4	13	13	12	31	11	11	12	18	15	8	7	13
2025	4	11	16	8	8	12	13	6	9	10	11	13	10
2026	7	9	17	12	10	15	8	10					11



	YTD through August	Year End Estimate	2026 Budget	Projected 2026 Over/(Under)
Revenues				
Outreach/EBS Funding	$48,766	$48,786	$46,649	$2,137
Outreach/EBS Program Income	$0	$0	$250	($250)
Title III B Funding	$43,629	$53,940	$52,957	$983
RSVP Grant and Program Income	$39,422	$94,662	$90,500	$4,162
Transporation Grant & Program Income	$138,495	$138,756	$139,968	($1,212)
85.21 Trust Account Interest	$1,925	$2,887	$0	
Congregate Meals Funds & Program Income	$76,677	$157,964	$172,906	($14,942)
Home Delivered Meals Funding	$58,531	$58,531	$65,125	($6,594)
Home Delivered Meals SCS	$6,292	$6,292	$6,292	$0
Home Delivered Meals NSIP	$6,516	$19,280	$19,103	$177
Home Delivered Program Income & Donations	$90,582	$153,438	$132,750	$20,688
Alzheimer's National Caregiver Grant	$8,389	$28,488	$26,613	$1,875
National Caregiver Grant	$13,146	$29,645	$28,925	$720
Administrative Program Income	$11,883	$17,824	$9,000	$8,824
ADRC Funding	$542,432	$967,825	$913,150	$54,675
Title III D Funding	$986	$4,436	$4,694	($258)
ADRC Tax Levy	$0	$142,642	$142,642	$0
Total Revenues	$1,087,670	$1,925,396	$1,851,524	$70,984
				Projected 2026
Expenses				**(Over)/Under**
ADRC Services				
Administration	$92,241	$135,792	$149,703	$13,911
Caregiver Support Programs	$21,848	$58,133	$55,538	($2,595)
Outreach (EBS)	$98,941	$148,652	$145,395	($3,257)
RSVP Program	$69,018	$94,662	$90,500	($4,162)
Transportation	$164,294	$175,021	$167,722	($7,299)
Congregate Meals	$108,945	$163,933	$172,906	$8,973
Home Delivered Meals	$274,707	$411,043	$409,866	($1,177)
ADRC (Including DBS &DCS)	$495,849	$723,081	$726,118	$3,037
Total Expenses	$1,325,843	$1,910,317	$1,917,748	$7,431
Net Surplus/(Deficit) at Year End		$15,078		
General Fund Transfer	$0	$0	$0	$0
Restricted Fund Balance Accounts:				
Donation/Fundraiser Income Transfer		$18,004		
85.21 Trust Fund Transfer		$2,689		
Surplus/(Deficit) at Year End		**$35,771**		
85.21 Transportation Trust Account Balance	$ 291,419.25			
ADRC=Aging and Disability Resource Center				
EBS= Elderly Benefit Specialist				
RSVP= Retired Seniors Volunteer Program				
DBS= Disability Benefit Specialist				
DCS= Dementia Care Specialist				
SCS= Senior Community Services				
NSIP= Nutrition Services Incentive Program				

	YTD through August	Year End Estimate	2026 Budget	
Title III Funding= Funding provided by the Older Americans Act to provide support services, meal services, disease prevention, health promotion services and a caregiver support program.				
*Contains Federal Funds. See Federal Pass-through Awards Sheet.				