

NOTICE OF MEETING

COMMITTEE: ONEIDA COUNTY PUBLIC WORKS
PLACE: ONEIDA COUNTY HIGHWAY DEPARTMENT
730 W. KEMP STREET, RHINELANDER, WI
DATE: THURSDAY, AUGUST 6, 2026 **TIME:** 8:00 AM

The Public Works Committee consists of a quorum of County Board Supervisors that also sit on the Executive Committee and the Planning and Development Committee; however, those committees will not take any formal action at this meeting. It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the county board pursuant to State ex rel Badke v. Greendale Village Board, 173 Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the county board will not take any formal actions at this meeting. There may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS

AGENDA:

1. Call to order
2. Approve agenda
3. Approve minutes of the Public Works Committee meeting held July 23, 2026
4. Public comments
5. Future meeting dates
6. Approve Vendor Vouchers
7. Approve out of County travel for Patrol Supt. Patrol Supt. Shop Supt. and Foreman to LDG Conference in Green Bay, Oct 12-15, 2026
8. Approve out of County travel for Finance Technician and Financial Specialist to WisDOT and CHEMSPRO Annual Training Oct 14-15, 2026
9. Approve additional funding for 2027 CTH P SMA
10. Review and Rank 2027-2029 Potential CIP Requests
11. Approve Maintenance Contract for Town of Woodboro
12. Approve Sand Lake Boat Landing Launch Ordinance
13. Discuss Request for Jurisdictional Transfer of Willow Road, Town of Lynne and Pine Lake Road and Squirrel Lake Road, Town of Minocqua to the Oneida County Highway System Update
14. Equipment Updates
15. Complaint Status Report
16. Commissioner's Report
17. Future agenda items
18. Public comments
19. Adjourn

NOTICE OF POSTING

TIME: 4:30 PM

DATE: 8/4/2026

PLACE: COURTHOUSE & HIGHWAY DEPARTMENT

TED CUSHING, CHAIRMAN

Notice posted by Dan Gleason, Highway Department. Information on a specific agenda item may be obtained by contacting the highway department at 715-369-6184.

NEWS MEDIA NOTIFIED BY FAX/EMAIL/MAIL

DATE: 08/04/2026

TIME: 4:30 PM

Northwoods River News

Lakeland Times

North Star Journal

Tomahawk Leader

WHDG Radio Station

WJFW Channel 12

WXPR Radio Station

WRJO Radio Station

Vilas County News Review

WHDG Radio

WCYE Radio

WSAW Channel 7

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Dan Gleason 715-369-6184 with specific information on your request allowing adequate time to respond to your request.

See final page of this notice for compliance checklist with the Wisconsin Open Meeting Law

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of Judicial or quasi-judicial trial before this governmental body Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. ec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at

the same time and in the same manner as the original open meeting.

3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Prepared by Oneida County Corporation Counsel Office – 5/16/96

ONEIDA COUNTY PUBLIC WORKS COMMITTEE MEETING MINUTES

Oneida County Highway Department Conference Room
Thursday, July 23, 2026 8:00 a.m.

Committee members:	Present	Excused	Absent
Ted Cushing	X		
Bob Almekinder	X		
Billy Fried	X		
Dan Hess	X		
Greg Oettinger	X		

Also Present: Ben Rich/Highway Commissioner, Dan Gleason/Highway and Heather Marheine/Finance Director

1. Call to order and Chairperson's announcements

Chair Ted Cushing called the Public Works Committee meeting to order at 8:00 am noting the meeting was posted according to Wisconsin Open Meeting Laws and ADA accessible.

2. Approve agenda

Motion by Hess/Almekinder to approve the agenda as presented and posted. Motion carried.

3. Approve minutes of the Public Works Committee meeting held July 9, 2026

Motion by Fried/Almekinder to approve the minutes as presented for July 9, 2026. Motion carried.

4. Public comments

None.

5. Future Meeting Dates:

- August 6, 2026
- August 20, 2026

6. June Budget to Actual and Invoices Paid Reports

Rich reported there was improvement but they were still projecting to be over on both County and State because of the increased winter maintenance costs.

7. Approve Vendor Vouchers

Motion by Hess/Oettinger to approve the vendor vouchers. Motion carried.

8. 2027 Full Time Staffing Request

Rich explained he was making the request for two full time positions in anticipation of the potential jurisdictional transfer of Willow Road.

Fried suggested the request should be part of a package presented for consideration of the jurisdictional transfer.

9. Approve 2027 Town Bridge Aid Requests

Rich reported there were five requests received.

Gleason explained because towns have decided to postpone some approved requests for projects from previous years there was enough in the account to fund the requests for 2027, the Town of Pelicans request for 2026 and an adequate contingency without additional funding.

Hess commented the committee passed a motion increasing the contingency funding from \$50,000 to \$100,000.

Fried questioned why a town could not afford a planned project if they are able to levy for the towns portion of the cost.

Cushing explained estimated project costs suddenly increased from \$1 million to \$2 million. Motion by Hess/Almekinder to approve the five requests as presented. Motion carried.

10. Approve Maintenance Contract for Town of Woodboro

Rich reported corporation counsel reviewed and made some minor changes to the contract prior to returning it to the Town's attorney.

11. Approve Sand Lake Boat Landing Launch Ordinance

Rich reported they received the parts for the drop box, researched options for payment envelopes and a dispenser to hold the envelopes.

12. Request for Jurisdictional Transfer of Willow Road, Town of Lynne and Pine Lake Road and Squirrel Lake Road, Town of Minocqua to the Oneida County Highway System update

Almekinder provided the finance director with the history of the request and the challenges currently faced by the Town and potentially to the County.

Marheine questioned what would happen if the County did not take the road.

Fried commented the Town could impose weight limits that could affect access to County forestlands questioning at what point they should forward the request to the County.

Marheine questioned if there was something that could be done to help the Town bring the road up to spec.

Almekinder noted he was reaching out to the State's elected officials and the DOT to explore potential funding.

Hess commented he would contact Tammy Baldwin.

Almekinder suggested after exploring the options the committee put together a package with the anticipated costs to present to the county board.

Fried commented he was not in support of the transfer even if they found funding to reconstruct the road because of the cost of two additional employees and equipment questioning if they should request someone from the town attend a meeting.

Almekinder noted he was keeping in touch Town Supervisor Brown.

13. Equipment Updates

Rich reported there were no major breakdowns and a new patrol truck should be delivered within two weeks noting there were two trucks remaining truck on order.

14. Complaint Status Report

Rich commented they were addressing safety concerns first.

15. Commissioner's Report

Rich reported:

- The department received a DMA for \$24,000 to pour concrete over a failing culvert.
 - The crew was continuing to perform work on the State system.
 - Lincoln County started painting the previous Monday.
 - There were currently twenty-five CIP projects for the building totaling almost \$9 million.
- Fried suggested Rich bring back his recommendations for future building projects.

16. Future Agenda Items

- Jurisdictional Transfer of Willow Road, Town of Lynne and Pine Lake Road and Squirrel Lake Road, Town of Minocqua to the Oneida County Highway System
- Boat Landing Launch Fee Ordinance
- Town Bridge Aid Policy
- CIP Project Requests
- Town of Woodboro Maintenance Contract

17. Public comments

None

18. Adjourn

Meeting adjourned at 8:40 am

Committee Chairman

Committee Secretary

AGENDA



CONNECT & COLLABORATE IN GREEN BAY

2026 LDG Highway Conference
October 13-15, 2026



The WCHA LDG Conference Coordinating Committee is excited to announce the 2026 Conference will be held at the Oneida Hotel and Conference Center, Green Bay from October 13 - 15th!

Draft Agenda

Subject to change

ATTENDEE REGISTRATION INFORMATION:

Registration Rates	Before or on 9/25/26	After 9/25/26
County & Associate Members	\$295	\$395
Non-Member of WCHA	\$395	\$495
County Member Spouse/Guest	\$195	\$295

Registration Deadline: October 2, 2026.

All attendees, including spouse/guests, are required to be registered to participate in any function of the conference. Name badges will be issued and must be worn to attend all functions, including conference areas, social areas, and events. Individuals not registered for the conference will not be admitted and/or asked to leave any event area. If you are not

wearing your name badge, it will be assumed that you have not registered for the conference.

Registrants **MUST** be signed in with active memberships to receive member pricing. Please email info@wiscohwy.org if you have trouble accessing your account.

Cancellation and 100% refunds (by written request) must be received by *October 2, 2026*. After this date, cancellations will not be refunded.

County Member and Guest Attendee Registration

Associate Member/Non-Member Registration

NOTE: County Member and Associate Member Registration is separate. Please read carefully to register for the correct ticket type.

2026 LDG SUMMER GOLF OUTING

This year the golfing outing will be at Royal St. Patrick's Golf Links. Spend an afternoon working with other WCHA members and Associate Members...reunite with friends and network with new ones!

Schedule:

11:00 AM - Shuttle Service from Oneida Hotel & Conference Center (Hotel Lobby - Front Entrance) to golf course

10:00 AM - 11:00 AM - Hole Sponsor Set Up

10:30 AM – 11:30 AM - Golfer Registration and Box Lunch (Clubhouse)

11:30 AM - 4:30 PM - Golf

5:00 PM - Shuttle Service from golf course to the Oneida Hotel & Conference Center

Format: 4 person "Scramble" teams

All golfers must have a LDG Highway Conference registration.

Cost: \$100

Golf Outing Registration

VENDOR / SPONSOR INFORMATION:

All information regarding sponsorships and exhibiting, including pricing, exhibitor show map, hospitality suites, and schedule can be viewed in our prospectus below:



Sponsorship Registration

Exhibitor/Associate Member/Non-Member Registration

HOTEL INFORMATION

We have a room block at the Oneida Casino Hotel at the per diem rate of \$101/night.

For the link, please note:

Group ID: 2062

Password: 13768418

Reservations for the Event will be made by individual attendees directly with Hotel's reservation department (Call 800-238-4263 or the hotel direct at 920-494-7300). In order to receive the group rate, ask for a room in the Annual LDG Highway Conference room block.

The room block closes on **September 21, 2026**

Hotel Block Information

If you have questions, please contact:

Todd Every, WCHA Deputy Director

Phone: (920) 255-3654

E-mail: tevery@wisconsinhighway.org

WCHA LEADERSHIP DEVELOPMENT GROUP (LDG) CONFERENCE (October 13-15, 2026) - ONEIDA HOTEL - Green Bay, WI

Day	Time	Location	Event	Presenter
Tuesday, October 13	8:00 AM - 4:00 PM	Three Clans Conference Center Lobby	Conference Registration	
	8:00 AM - 2:00 PM	Three Clans Ballroom, Outdoor Exhibit Area	Exhibit Area Setup	
	1:00 PM - 1:15 PM	Iroquois Complex	Conference Opening Session	WCHA Staff
	1:15 PM - 2:15 PM	Iroquois Complex	KEYNOTE ADDRESS - "Real Leadership - Real Results"	David Suson, Motivational Speaker/Author
	2:15 PM - 7:00 PM	Three Clans Ballroom, Outdoor Exhibit Area	Break and Exhibit Area Open	
	3:00 PM - 4:15 PM	Iroquois Complex	Commercial Vehicle Safety- Best Practices	State Patrol - Master Inspector Andy Densow State Patrol - Inspector David Gibson
	4:30 PM - 7:00 PM	Three Clans Ballroom, Outdoor Exhibit Area	Exhibitor Networking and Group Welcome	
Day	Time	Location	Event	Presenter
Wednesday, October 14	7:00 AM - 8:00 AM	Three Clans Conference Center	Breakfast Buffet	
	7:00 AM - 11:30 AM	Three Clans Ballroom, Outdoor Exhibit Area	Exhibit Area Open	
	7:00 AM - 11:00 AM	Three Clans Conference Center Lobby	Conference Registration	
	8:00 AM - 9:00 AM	Iroquois Complex	Spring 2026 - Examining the Weather Behind the Blizzard and Flooding Events	Fox 11 Meteorologists
	8:00 AM - 8:30 AM	Three Clans Ballroom	Associate Member Meeting	
	9:00 AM - 9:15 AM	Three Clans Ballroom	Break	
	9:15 AM - 10:00 AM	Iroquois Complex	Ground Penetrating Radar (GPR) and Its Uses In County Highway Departments	American Engineering Testing, Inc.
		Great Lakes Complex	The Latest in Plastic Wedge Tanks	John Woltman - United Plastics Fabricating
	10:00 AM - 10:45 AM	Iroquois Complex	Summary of the Wisconsin Manual on Uniform Traffic Control Devices (WMUTCD) 2026 Updates	Andi Bill, Director - Wisconsin Local Technical Assistance Program (LTAP)
		Great Lakes Complex	New Engine Emissions Regulations	Manufacturer Reps
	11:00 AM	Hotel Lobby - Front Entrance	Shuttle to Golf Course	
	11:00 AM - 11:30 PM	Golf Course Royal St. Patricks Golf Course	Lunch for Golfers	
	11:30 PM - 5:00 PM	Golf Course Royal St. Patricks Golf Course	LDG Golf Outing	
	11:30 AM - 12:30 PM	Three Clans Ballroom	Lunch - Non Golfers	
	12:30 PM - 3:30 PM	Shuttle Location (Hotel Lobby - Front Entrance)	Lambeau Field Champions Tour and Green Bay Packers Hall of Fame Visit	
	4:30 PM - 5:30 PM	Three Clans Ballroom	Conference Reception	Music By: Jerry Schmidt Band
	5:30 PM		Buffet Meal and Beverages	
	5:30 PM - 6:30 PM	Three Clans Ballroom	WCHA Scholarship Program Live Auction/Raffle	Cedar Corporation and Dave Bell Auctions, LLC
Day	Time	Location	Event	Presenter
Thursday, October 15	7:00 AM - 8:00 AM	Grand Council South	Breakfast Buffet	
	8:00 AM - 9:00 AM	Iroquois Complex	Patrol Superintendent Roundtable	LDG Committee
		Great Lakes Complex	Shop Superintendent Roundtable	LDG Committee
	9:00 AM - 10:30 AM	Iroquois Complex	Overview of Wisconsin Retirement System (WRS) Benefits	WRS Staff

AGENDA

WisDOT and CHEMSPRO Annual Highway Training October 14 & 15, 2026

Holiday Inn Stevens Point Convention Center
1001 Amber Avenue
Stevens Point, WI 54482

Please send one registration PER PERSON before September 14, 2026.

Checks payable to: CHEMS Users Group

Mail checks and registrations to:

Eau Claire County Highway Department
Attn: Kyle Welbes / CHEMS
5061 US Highway 53
Eau Claire, WI 54701

Registration fees include all training costs and meals as outlined on the registration form. Please note any registration cancellations must be received by the Board President, Jen Lenius, via email – jmlenius@co.door.wi.gov – no later than one week (seven calendar days) prior to the opening of the WisDOT and CHEMSPRO Annual Training to receive a full refund.

CHEMS Users Group is a tax-exempt organization with Federal EIN 01-0757456.

NOTE: The registration fee, hotel, authorized training time, and travel expenses may be requisitioned / invoiced to the State for **two (2) employees** in accordance with your County's training and travel guidelines. Additional personnel may attend at the County's expense.

TO MAKE HOTEL RESERVATIONS: Each county will be responsible for its own hotel reservations and payment terms. The Room Block will be released on September 11, 2026; be sure to make your reservations before this date. The contracted rate is not guaranteed after this date.

- To book
 - By phone, call 715-344-0200, press #1
 - Online, visit [Holiday Inn - Stevens Point](#)
 - By mobile device, scan the QR code



TTC QR code.png
11K

- BLOCK REFERENCE: Group Name: **WI DOT Training Conference** or Group Block Code: **TTC**
- Room rates are \$101.00/night per room - Single Occupancy, \$124.00/night per room – Double Occupancy
- Hotel cancellations must be made 48 hours prior to check in. Cancellations within 48 hours of arrival will result in a cancellation fee equal to the first night of the anticipated stay.

AGENDA

WisDOT and CHEMSPRO Annual Highway Training

October 14 & 15, 2026

Wednesday, October 14, 2026

8:30 AM – 9:00 AM	Registration (<i>Lobby</i>) (<i>assorted bakery items, fresh fruit and yogurt provided</i>)
9:00 AM – 9:15 AM	General Session (<i>Expo 3A/B</i>)
	Opening by CHEMS Board President – <i>Jen Lenius</i>
	Introduction of CHEMS Board Members – <i>Jen Lenius</i>
	Treasurer's Report – <i>Brenda Petersen</i>
	Nominations to the CHEMS Board – <i>Brooke Adams</i>
	Explanation of General Breakout Sessions – <i>Jen Lenius</i>
9:15 AM – 9:30 AM	Address from DOT – <i>John Marchewka (Expo 3A/B)</i>
9:30 AM – 9:45 AM	Break (<i>no snack provided</i>)
9:45 AM – 11:15 AM	WCHA Update / FAC Large Group Training (<i>Expo 3A/B</i>) – <i>Kyle Welbes</i>
11:30 AM – 12:15 PM	Fast Break General Roundtable – by Region (<i>various locations</i>)
12:15 PM – 1:15 PM	Lunch (<i>Expo 1/2</i>) includes <i>Fiesta Buffet (taco bar with soft or crunchy shells, ground beef, salsa, lettuce, cheese, tomatoes, onions, sour cream, refried beans, and rice)</i>
1:15 PM – 2:15 PM	Breakout Sessions – pick one
	Shop Roundtable (<i>Prairie Ballroom 1/5</i>)
	Accident Reporting (<i>Prairie Ballroom 2/6</i>)
	CHEMS Tips / Tricks (<i>Prairie Ballroom 3/7</i>)
	Electronic Timekeeping – Beginner (<i>Prairie Ballroom 4/8</i>)
2:15 PM – 2:30 PM	Break / Hotel Check-In, if allowed (<i>assorted cookies and soda provided</i>)
2:30 PM – 4:00 PM	Guest Speaker – Dr. Alonzo Kelly, The Intersection of Lived and Learned Experiences on Civility in the Workplace (<i>Expo 3A/B</i>)
4:00 PM – 4:15 PM	CHEMS Update – <i>Mark Bergdahl (Expo 3A/B)</i>
4:15 PM – 4:30 PM	Review / Recess to Thursday at 8:00 AM (<i>Expo 3A/B</i>)

Evening Events

5:00 PM – 6:00 PM	Social Hour – cash bar available (<i>Commons</i>)
6:00 PM – 8:00 PM	Dinner Buffet and Entertainment (<i>Expo 1/2</i>) includes <i>Italian Buffet (mixed greens with herb vinaigrette dressing, spaghetti, fettuccine, fresh Bolognese sauce, chicken Alfredo sauce, meat lasagna, parmesan cheese, breadsticks, cheesecake)</i>

Thursday, October 15, 2026

7:00 AM – 8:00 AM	Breakfast (<i>Expo 1/2</i>) includes <i>Traditional Breakfast Buffet (scrambled eggs, sausage, breakfast potatoes, granola bars, fresh fruit, coffee, iced tea, orange juice)</i>
8:00 AM – 8:40 AM	General Session (<i>Expo 3A/B</i>) - Review Voting Procedure - Election of CHEMS Board - Vice President – One (3-year term) - Director – Two (2-year term) - Introduction of 2026 / 2027 CHEMS Board of Directors - Audit Committee Report - Announcements MPM Updates / Discussion – <i>Rae Hamilton</i>
8:45 AM – 9:45 AM	Breakout Sessions – pick one - CHEMS Import Strategies and Features (<i>Prairie Ballroom 1/5</i>) - CHEMS Roundtable (<i>Prairie Ballroom 2/6</i>) - Electronic Timekeeping - Advanced (<i>Prairie Ballroom 4/8</i>) - Non-CHEMS Roundtable (<i>Prairie Ballroom 3/7</i>)
9:45 AM – 10:15 AM	Break / Check Out (<i>no snack provided</i>)
10:15 AM – 11:00 AM	Fast Break General Roundtable Follow-up – by random assignment (<i>various locations</i>)
11:05 AM – 12:00 PM	Panel Discussion (<i>Expo 3A/B</i>) Final Announcements - Years of Service Recognition - Survey Reminder 2027 Information

NOTE: The outgoing and incoming CHEMS Board will meet in Bayba Room immediately following the conclusion of the conference.

2027 Annual Training will be held October 12-13, 2027 at the Holiday Inn Convention Center in Stevens Point, WI.

2025 / 2026 CHEMS BOARD OF DIRECTORS

President: Jennifer Lenius, Vice President: Brooke Adams, Past President: Kyle Welbes, Secretary/Treasurer: Brenda Petersen

Directors: Brooke McLarnan, Diane Prenot, Jennifer Holub

2026 WisDOT and CHEMSPRO Annual Highway Training Synopses

Wednesday, October 14th

- **FAC Large Group Training**

Facilitator: Kyle Welbes (Fiscal Manager, Eau Claire County)

This session will serve as an informal Financial Advisory Committee (FAC) Training and Informational session for the month of October – in-person at the CHEMS Conference! The FAC Chair will provide the standard update on FAC programs, review how get involved or get help, and discuss any emerging issues or rule change proposals in the exciting world of highway accounting. Time will be reserved at the end for open Q&A and discussion – come with questions!

- **Fast Break General Roundtable – by Region**

Facilitator: CHEMS Board Members

These sessions will involve participation by the entire group, separated by region this time. There will be table groups of approximately 20 people and a facilitator who will ask general questions about varying topics. Each group will essentially be its own roundtable discussion. The facilitator will guide each group with a set of preassigned questions as a starting point and participants are encouraged to ask questions of their own. There is no time limit on questions or follow up presentation to the group as a whole.

- **Accident Reporting**

Presenters: Regional Financial Specialists

Facilitator: Brooke Adams (Office & Fiscal Coordinator, Juneau County)

County staff are important partners in reporting damage to WisDOT property (i.e. guardrail, downed signage, etc.) on state roadways. Furthermore, county workforces generally make these repairs and are reimbursed while WisDOT staff attempt to recover repair costs from insurers and claimants well after the damage is repaired. Join us in this session for an overview of both the process and goals of accident and damage claim processing, and for some tips and strategies for maximizing insurance recoveries, making the reporting process more efficient and reconcilable, and ultimately saving taxpayer money.

- **CHEMS Tips and Tricks**

Presenter: Jen Holub (Account Technician, Barron County)

Are you a new CHEMS user? Are you a seasoned veteran who loves to see if there's anything you don't know yet? Are you a non-CHEMS user who's interested in seeing how user friendly the program is? If you answered yes to any of these questions, join me in this session where I will review some tips and tricks I've learned along the way. I will start with an intended agenda but will gladly veer off in any direction with questions and also encourage others to share the tips you've learned along the way as well! If you've attended a Tips & Tricks session before, I will try to introduce new things and avoid repeats, but I only have so many tricks up my sleeve so there is a possibility you may hear things again.

- **Electronic Timekeeping - Beginner**

Presenter: Jennifer Lenius (Administrative Supervisor, Door County)

Are you considering going paperless with timekeeping? Do you want to know the benefits it offers to you and your staff? Are you looking for ways to get buy-in from your department and board to move to electronic timekeeping? We will offer you the answers to these questions and more including what hurdles we faced and how to develop the perfect training group to test the program. We will also show how the RTVision system works for both the employee and the supervisor.

- **Shop Roundtable**

Presenter: Brenda Peterson (Highway Accountant, Marquette County)

A general question and answer session for all things related to Shop. Bring your questions and/or concerns for discussion.

- **Guest Speaker – The Intersection of Lived and Learned Experiences on Civility in the Workplace**

Presenter: Dr. Alonzo Kelly

The impact of up to five generations working side by side in the workplace presents a plethora of experiences that can evolve and challenge authentic relationships. Each generation has a unique experience and understanding of the concept of respect, hard work ethic, and civility. How each of these are defined will influence how individuals recognize and respond to the world around them. As we become more intentional about shared definitions, we are more inclined to actively participate in contributing to a desired Organizational Culture.

Thursday, October 15th

- **CHEMS Roundtable**
Facilitator: Mark Bergdahl (CHEMS Support, BHM, DOT)
Facilitator: John Marchewka (Program Management and Roadside Facilities Section Chief, BHM, DOT)
A general question and answer session for all things CHEMS related.
- **Electronic Timekeeping - Advanced**
Presenters: Jennifer Lenius (Admin Supervisor, Door Co.) & Brenda Petersen (Highway Accountant, Marquette Co.)
Have you been utilizing RTVision for some time already? Are you looking for more advanced training or want to see more of what the program can offer? This session will provide not only training but some group discussion, so bring with your tips and tricks to offer the group on how you utilize RTVision in your county.
- **Non-CHEMS Roundtable**
Presenters: Tammy Fitzsimmons (Business Manager, Iowa County)
A peer-sharing discussion for topics unrelated to the CHEMS application giving non-CHEMS counties space to compare workflows, raise questions, and surface issues in the highway world that don't fit the system-specific sessions. Come engaged with questions of your own and confirm understanding with your peers.
- **CHEMS Import Strategies and Features**
Presenter: Kyle Welbes (Fiscal Manager, Eau Claire County)
CHEMS transaction data entry, reversals, and re-posting can take a lot of time that may otherwise be spent on other tasks or strategic planning. This session will help illustrate importing basics including: how to think about 'shaping' data and imports generally, the two major types of CHEMS imports, and practical examples of templates that can effectively reverse many transaction lines for common adjustment scenarios (ex. reversing labor lines posted at wrong rate and reposting at correct rates). CHEMS adjustment import templates will be shared before the conference; real examples and use cases will be reviewed in session.
- **Fast Break General Roundtable Follow-Up**
These sessions will involve participation by the entire group and will provide an opportunity to discuss items that were brought up during the conference. Consider it a roundtable type discussion allowing all participants to talk about their takeaways from the general or breakout sessions, ask questions about things you would like more information on, and provide insight on a session you attended that others may not have had the opportunity to attend. It may even provide an opportunity for those who are attending the Conference for the first time to bring up items they didn't think to ask about on the first day. This session will have a facilitator, but will ultimately be what you make it.
- **Panel Discussion**
A moderated, multi-perspective, and multi-disciplinary conversation among county staff, WisDOT, and other stakeholders on shared challenges, strategies that have worked before, and future direction. Panel members are interchangeable depending on availability.

AGENDA

PHASE	SUMMARY OF COSTS				
	Total Est. Cost	Federal Funds	%	Municipal Funds	%
ID 9877-00-02					
Design	\$102,000	\$81,600	80%	\$20,400	20% + BAL
State Review	\$12,000	\$9,600	80%	\$2,400	20% + BAL
<i>Project totals</i>	<i>\$114,000</i>	<i>\$91,200</i>		<i>\$22,800</i>	
ID 9877-00-72					
Participating Construction	\$638,000	\$510,400	80%	\$127,600	20% + BAL
Non-Participating Construction	\$500	\$0	0%	\$500	100%
Construction Engineering	\$90,000	\$72,000	80%	\$18,000	20% + BAL
State Review	\$15,000	\$12,000	80%	\$3,000	20% + BAL
<i>Project totals</i>	<i>\$743,500</i>	<i>\$594,400</i>		<i>\$149,100</i>	
Total Est. Cost Distribution	\$857,500	\$685,600	N/A	\$171,900	N/A

*Design ID# 9877-00-02 federal funding is limited to \$91,200.

*Construction ID# 9877-00-72 federal funding is limited to \$594,400.

This request is subject to the terms and conditions that follow (pages 3 – 8) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of: **Oneida County** (please sign in blue ink.)

Name (print) *TED CUSHING*

Title *COMMITTEE CHAIRMAN*

Signature *Ted Cushing*

Date *1/12/23*

Signed for and in behalf of the **State** (please sign in blue ink.)

Name (print) **Shannon Riley**

Title **NC Region Planning Section Chief**

Signature *Shannon P. Riley*

Date **Digitally signed by Shannon Riley**
Date: 2023.01.18 14:48:26-06'00'

GENERAL TERMS AND CONDITIONS:

1. All projects must be in an approved Transportation Improvement Program (TIP) or State Transportation Improvement Program (STIP) prior to requesting authorization.
2. Work prior to federal authorization is ineligible for federal funding.
3. The Municipality, throughout the entire project, commits to comply with and promote all applicable federal and state laws and regulations that include, but are not limited to, the following:
 - a. Environmental requirements, including but not limited to those set forth in the 23 U.S.C. 139 and National Environmental Policy Act (42 U.S.C. 4321 et seq.)
 - b. Equal protection guaranteed under the U.S. Constitution, WI Constitution, Title VI of the Civil Rights Act and Wis. Stat. 16.765. The municipality agrees to comply with and promote applicable Federal and State laws, Executive Orders, regulations, and implementing requirements intended to provide for the fair and equitable treatment of individuals and the fair and equitable delivery of services to the public.



July 21, 2026

RECEIVED
JUL 28 2026
ONEIDA COUNTY HWY DEPT

Oneida County Highway Commission
Ben Rich, Highway Commissioner
PO Box 696
Rhinelander, WI 54501

Dear Ben,

Attached is a signed copy of the Seasonal Highway Maintenance Agreement between the Town of Woodboro and Oneida County as approved from legal counsel. Please sign and return a copy to us at your earliest convenience.

If you have any questions or concerns, please contact Phil Kriesel at 715-482-0238, or at woodborochair@townofwoodboro.com

Sincerely,

Judith May

Clerk

Town of Woodboro
8672 Old Hwy K Rd
Harshaw, WI 54529

woodboroclerk@townofwoodboro.com

Enclosure

SEASONAL HIGHWAY MAINTENANCE AGREEMENT BETWEEN THE TOWN OF WOODBORO AND ONEIDA COUNTY

This Seasonal Highway Maintenance Agreement, ("Agreement") is made this 20th day of July, 2026, between the Town of Woodboro, Oneida County, Wisconsin, and the Oneida County Highway Commission, Oneida County, Wisconsin (collectively referred to herein as "the Municipalities" or singularly "the Municipality").

RECITALS

WHEREAS, the Town of Woodboro ("Woodboro or Town") is in need of assistance for seasonal highway maintenance on its roads; and

WHEREAS, the Oneida County Highway Commission ("Oneida County") is ready, willing and able to provide said services to Woodboro as more specifically set forth on Exhibit 1 attached hereto and incorporated herein; and

WHEREAS, pursuant to Wis. Stat. § 66.0301, the Municipalities agree to an intergovernmental agreement for the purpose of road maintenance services as set forth on Exhibit 1.

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Municipalities agree as follows:

1. Oneida County shall provide seasonal highway maintenance service to the Town roads of Woodboro as set forth on Exhibit 1.
2. Woodboro shall compensate the County for said services on a monthly basis within seven (7) days of the Woodboro Town Board monthly meeting, held on the third Tuesday of each month. Invoices from the County must be received by the Woodboro Town Clerk no later than the Friday preceding the monthly meeting. Compensation for the services provided shall be as set forth on Exhibit 2, attached hereto and incorporated herein. Said compensation may be amended or modified by the County as follows: labor rates are based on COLA and ILC changes annually; equipment rates are revised quarterly.
3. Notice of any intended compensation change(s) shall be provided in writing to the Woodboro Town Board and must be approved by the Town Board prior to any invoices being issued at the new rates.
4. Subject to the termination provisions herein, the term of this Agreement shall be for a period of two (2) years commencing October 1, 2026 to September 30, 2028. This Agreement may be terminated by either Municipality upon six (6) month written notice provided to the other Municipality.

5. The Municipalities are governmental entities entitled to governmental immunity under the law, including Wis. Stat. §893.80. Nothing contained herein shall waive the rights and defenses to which each party may be entitled under the law, including all of the immunities, limitations, and defenses under Wis. Stats. §893.80, Wis. Stats or any subsequent amendments thereof.

6. The employees of the County and/or Woodboro shall be covered by his or her employing Municipality for purposes of worker's compensation, under ch. 102, Wisconsin Statutes, unemployment insurance, and benefits under ch. 40 Wisconsin Statutes. Both Municipalities waive subrogation rights each may have against the other party for claim payments under ch. 102, Wisconsin Statutes.

7. Oneida County shall, at its sole expense, maintain in effect at all times during the term of this Agreement, insurance coverage with limits not less than those set forth below issued by a company or companies authorized to do business in the State of Wisconsin.

A. Workers' Compensation Insurance in the amount of the statutory limits under Wisconsin law, and Employer's Liability Insurance in the amount of \$500,000.00.

B. General Liability Insurance including Products or Completed Operations, Bodily Injury, and Property Damage Liability: \$5,000,000.00.

C. Auto Liability for bodily injury and property damage: \$2,000,000.00.

8. Oneida County shall defend indemnify and hold harmless Woodboro, its employees, agents, representatives, and elected or appointed officials, from and against any and all liabilities, losses, judgments, actions, suits, obligations, debts, demands, damages, penalties, claims, costs, charges and expenses, including reasonable attorneys' fees, of any kind or of any nature whatsoever which may be imposed, incurred, sustained or asserted against Woodboro, its employees, agents, representatives, and elected or appointed officials as a result of any act or omission on the part of the Oneida County or others whose services are engaged in by Oneida County or anyone directly or indirectly employed by or controlled by Oneida County arising out of, directly or indirectly, in the course of the performance of the work and actions provided for in this Agreement.

9. The recitals set forth above are hereby made a part of this Agreement.

10. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which taken together shall constitute one and the same instrument. Facsimile signatures shall be considered as original signatures.

11. If any term or provision of this Agreement shall, to any extent, be determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the Municipalities hereto have executed this Agreement as of the date and year set forth above, and by so executing this Agreement, the signatories below certify that they have been duly and properly authorized by their respective Municipalities to make the commitments contained herein, intending them to be binding upon their respective Municipalities and to execute this Agreement on their behalf.

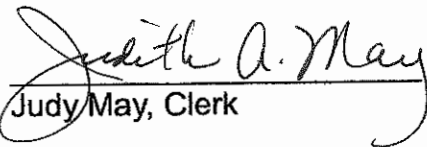
TOWN OF WOODBORO



Phil Kriesel, Town Chairman

ONEIDA COUNTY HIGHWAY COMMISSION

Ben Rich, Highway Commissioner



Judy May, Clerk

AGENDA

(1) A daily boat launch fee of \$5.00 shall be charged for the access and use of the Sand/Dam Lake boat launch in Sugar Camp.

The County Clerk shall, within seven (7) days after adoption of Ordinance Amendment #1-2021 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to the Town Clerks of Oneida County and the Wisconsin Department of Safety and Professional Services.

Approved for presentation to the County Board by the Public Works Committee this 6th day of August, 2026.

Consent Agenda Item: _____YES _____NO

Vote Required: Majority = _____ 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes_____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage moved by:

Supervisor (Ted Cushing)

Supervisor (Bob Almekinder)

Supervisor (Dan Hess)

Supervisor (Bill Fried)

Supervisor (Greg Oettinger)

_____ Ayes

_____ Nays

_____ Absent

_____ Abstain

_____ Enacted

by the County Board of Supervisors this _____ day of _____, 2026.

_____ Defeated

Tracy Hartman, County Clerk

Scott Holewinski, County Board Chair

AGENDA

Complaints Received

Date	Highway	Location	Complaint	Actions Taken	Date Resolved
3/26/2026	CTH P	4556 CTH P	Trees in ROW obstructing vision	On list	
4/29/2026	CTH C	5.5 miles west of STH 17	Road is in poor condition	Reported to Ben	
5/11/2026	CTH D	Corner near CTH H	Request for guardrail on corner	Ben will evaluate	
6/11/2026	CTH D	7018 CTH D Lake Tomahawk	Paved shoulder braking off	Reported to Taylor Miles	
6/12/2026	CTH D	Intersection CTH D/STH 47	Large pothole	Reported to Taylor Miles	7/7/2026
6/16/2026	CTH B	Corner across from Rapinski Rd	Request for brushing as vision is blocked	Reported to Taylor Miles	6/30/2026
6/17/2026	CTH J	Curb and gutter near STH 70	Request to sweep bike lane	Reported to Taylor Miles	
6/19/2026	CTH J	Large pothole	by Carrol Lake Campground	Reported to Taylor Miles	7/13/2026
6/19/2026	USH 51/D	Loose gravel	in intersection	Taylor Miles had Cody come in a sweep	6/19/2026
6/19/2026	STH 47	Potholes	From new pavement in Woodruff to Iron County Line	Reported to Taylor Miles & Ben Rich	7/14/2026
6/24/2026	CTH J	Large pothole	Just before 'lookout' past Red Feather camp	Reported to Taylor Miles	7/13/2026
6/26/2026	CTH D/STH 47	Intersection CTH D/STH 47	Large potholes from intersection to N Bluebird Rd	Reported to Taylor Miles	
6/30/2026	CTH J	Entire Stretch	Needs to be restriped	Reported to Taylor Miles	7/23/2026
6/30/2026	CTH C	approx 6 mi from STH 17	Potholes and deteriorating pavement along curve	Reported to Taylor Miles	7/20/2026
7/1/2026	STH 17 N	Before Polyanna Lane	Debris on shoulder of road	Reported to Taylor Miles	7/2/2026
7/7/2026	STH 32	Potholes	Three Lakes area	Reported to Taylor Miles	7/10/2026
7/8/2026	CTH C	Rides like rumble strips	Near Berger Street on the curve	Reported to Taylor Miles and Ben Rich	7/20/2026
7/8/2026	CTH J	Turn lane markings gone	At USH 51 intersection	Reported to Ben Rich - contacted WisDOT	
7/9/2026	CTH E	8002 CTH E	Driveway approach washed out in construction zone	Reported to Taylor Miles and Ben Rich	7/20/2026
7/9/2026	CTH D	Sand/Dam Lake Bridge	Dead deer in driving lande	Employee called in to remove but deer was already removed	7/9/2026
7/13/2026	CTH Y	Near Shettler Road	Dead deer	Repeorted to Mike Braun for removal	7/13/2026
7/13/2026	CTH B	Intersection of Max Road	Corner and culvert require attention	Reported to Taylor Miles	
7/14/2026	CTH D	Near 6031	Curve ahead sign damaged	Repeorted to Mike Braun for repair	
7/15/2026	STH 47	Musky Bay Rd/Wildwood Dr	Request to cut back weeds by the guardrail	Reported to Taylor Miles	7/20/2026
7/15/2026	CTH L	Bridge by Tilted Loon	Concrete chunks from bridge in roadway	Reported to Taylor Miles	7/15/2026
7/15/2026	CTH Q	1793 CTH Q	Plow damaged driveway approach	Reported to Taylor Miles and Ben Rich	
7/17/2026	CTH W	Bridge by golf course	Very pour condition and pillar about to give way	Reported to Ben Rich - City owned bridge	N/A
7/28/2026	CTH D	Near 4036 CTH W	UTV/ATV exceeding speed limit excessive noise from exhaust	Reported to Ben Rich - Recommended reporting to sheriff's office	
7/28/2026	STH 17	Near Dee Dee's Diner	Shoulder of north bound lane to Highland Cottage needs repair	Reported to Taylor Miles	8/4/2026
7/30/2026	CTH D	Bass Lake Road	Brush needs to be cut back. Can't see pulling out of town road	Reported to Taylor Miles	8/3/2026
7/30/2026	STH 47	Lake Tomahawk/McNaughton	Worker sweeping road in vehicle lane not safe	Taylor Miles spoke with crew and caller	8/3/2026
7/30/2026	CTH D	Between USH 51 and STH 47	Striping crew directed vehicle through undried centerline	Proviwed insurance form and directed caller to Lincoln County Hwy	8/3/2026
8/4/2026	CTH W	Near Bozile Road	Washed out shoulder	Reported to Taylor Miles	
8/4/2026	CTH K	Near Sleepy Hollow Road	Low Shoulder	Reported to Taylor Miles	
Insert line					

AGENDA