

**AGENDA**  
**Notice of Regular Meeting**  
**Oneida County Board of Supervisors**  
**Tuesday, May 21st, 2024 – 9:30 a.m.**  
**County Board Meeting Room - 2nd Floor Oneida County Courthouse**  
**Streaming: <https://www.youtube.com/@oneidacountyboardwi/streams>**  
Streaming is being offered as a convenience to view this meeting. Remote participation is not allowed  
If streaming functionality drops, the meeting will continue in-person at the location listed above.

---

**1. CALL TO ORDER**

There will be a brief moment of silence for our troops, law enforcement officers and emergency responders followed by a prayer/invocation and the Pledge of Allegiance.

**2. ROLL CALL**

**3. ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS**

- Please use a microphone when speaking

**4. ACCEPT THE MINUTES OF THE APRIL 16, 2024 MEETING**

**5. REPORTS/PRESENTATIONS**

- Transition Oversight Panel – Tyler Young
- Broadband Report – Supervisor Sorgel
- Forestry Annual Report
- Social Services Annual Report

**6. PUBLIC COMMENT (time limit of three minutes)**

- Sign attendance form at the podium

**7. CONSENT AGENDA**

**Resolution # 49 – 2024:** Offered by the Supervisors of the Land Records Committee to convey excess lands to Eugene and Tammy Kok.

**Resolution # 50 – 2024:** Offered by the Supervisors of the Aging and Disability Resource Center Committee (ADRC) to accept a donation from Lynda Lukowksi.

**Resolution # 51 – 2024:** Offered by the Supervisors of the Land Records Committee to grant UW Milwaukee a permit for an Archaeological Survey.

**Resolution # 52 – 2024:** Offered by the Supervisors of the Social Services Committee to amend the amended 1984 Joint County Human Services Agreement.

- Appointments to Committees, Commissions and other Organizations:
  - Appoint Herbert Hackworthy to the Oneida County Nutrition Advisory Council for a two year term ending May 2026.
  - Appoint Lynda Lukowski to the Oneida County Nutrition Advisory Council for a two year term ending May 2026.
  - Appoint Cheryl Gilmeister to the Oneida County Nutrition Advisory Council for a two year term ending May 2026.
  - Appoint Kathy Plautz to the Oneida County Nutrition Advisory Council for a two year term ending May 2026.
  - Appoint Lee Emmer to the Oneida County Nutrition Advisory Council for a two year term ending May 2026.
  - Appoint Sue Emmer to the Oneida County Nutrition Advisory Council for a two year term ending May 2026.
  - Appoint Linnaea Newman to the Crescent Lake District.
  - Appoint Mitchell Ives to the Horsehead Lake District.
  - Appoint Lenore Lopez to the Mid Lake District.
  - Appoint Chris Schultz to the Lake Nokomis Lake District.
  - Appoint Linnaea Newman to the Squash Lake District.
  - Appoint Collette Sorgel to the Thunder Lake District.

**8. CONSIDERATION OF RESOLUTIONS & ORDINANCES**

**Resolution # 53 – 2024:** Offered by the Supervisors of the Executive Committee to add position titles and employee placement on classification plan due to the creation of the Oneida County Department of Human Services.

**Resolution # 54 – 2024:** Offered by the Supervisors of the Executive Committee to request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the purpose of highway construction project.

**Resolution # 55 – 2024:** Offered by Supervisor Billy Fried to appoint an Administrative Coordinator.

**9. NEXT MEETING DATE AND TIME** June 18<sup>th</sup>, 2024 @ 9:30 a.m.

Unless a motion is made to change the starting time.

**10. ADJOURN**

**\*\*NOTICE\*\*:** If you wish to reserve your public comment until such time as the agenda item is before the Board for debate, pursuant to County Board Ordinance 2.06(2) you must convey your request to your supervisor, setting forth the nature of the address which shall be confined to the question under debate. The supervisor on the nonmember's behalf will present the request to the Chair to approve the request."

**Notice of posting**

Time: 3:00 p.m.

Date: 05/16/2024

Place: Courthouse Bulletin Board

Scott Holeywinski, County Board Chair, Oneida County Board of Supervisors – Tracy Hartman, County Clerk, posted notice. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6125.

**News Media Notified by group e-mail:** Time: 3:00 p.m.

Date: 05/16/2024

Northwood's River News  
Lakeland Times  
North Star Journal  
Tomahawk Leader

Vilas News Review  
WHDG Radio  
WJFW TV  
WXPR Radio

WRJO Radio  
WLSL-FM 93.7  
WPEG Radio  
WSAW TV

**GENERAL REQUIREMENTS:**

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

**NOTICE REQUIREMENTS:**

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

**MANNER OF NOTICE:**

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

**TIME FOR NOTICE:**

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good-cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

**EXEMPTIONS FOR COMMITTEES & SUBUNITS**

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

**PROCEDURE FOR GOING INTO CLOSED SESSION:**

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

**SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED**

**SESSIONS ARE PERMITTED:**

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)
6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

**PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT**

**CLOSED SESSION RESTRICTIONS:**

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

**BALLOTS, VOTES AND RECORDS:**

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

**USE OF RECORDING EQUIPMENT:**

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

**LEGAL INTERPRETATION:**

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

**PENALTY:**

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

**MINUTES**  
**Oneida County Board of Supervisors**  
**Tuesday, April 16<sup>th</sup>, 2024 – 9:30 a.m.**  
**County Board Meeting Room - 2<sup>nd</sup> Floor Oneida County Courthouse**

---

**CALL TO ORDER:**

County Clerk Tracy Hartman called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. There was a brief moment of silence for our troops, law enforcement officers and emergency responders followed by the Pledge of Allegiance. Prayer was offered by Supervisor Condado.

**Members Present:** Ted Cushing, Robb Jensen, Mitch Ives, Dan Hess, Michael Tautges, Mike Timmons, Debbie Condado, Russ Fisher, Scott Holewinski, Steven Schreier, Bob Almekinder, Robert Briggs, Diana Harris, Linnaea Newman, Chris Schultz, Collette Sorgel, Kris Hanus, Lenore Lopez, Connor Showalter, Billy Fried and Greg Oettinger.

**Members Present:** 21

**SWEARING-IN CEREMONY:**

Judge Michael W. Schiek administered the Oath of Office of County Board Supervisor to the 21 Supervisors present. Supervisors were asked to sign their individual oath and return them to the Clerk.

**EXPLANATION OF THE NOMINATION AND ELECTION PROCESS FOR COUNTY BOARD CHAIR, 1<sup>ST</sup> AND 2<sup>ND</sup> VICE-CHAIR AND PUBLIC WORKS COMMITTEE:**

Hartman stated that the Chair, Vice-Chair, Second Vice-Chair and Public Works Committee are elected at this meeting. Hartman explained the ballot process.

**ELECTION OF THE COUNTY BOARD CHAIR:** County Clerk Hartman opened nominations for County Board Chair.  
**Nomination: Timmons** nominated **Holewinski**

**Motion/Second: Cushing/Schultz** to close nominations.

**Roll Call Vote:** 21 Aye

**Motion Second: Schreier/Harris** to waive the County Board rules of procedure and close the nominations and that the Clerk cast a unanimous ballot for Scott Holewinski.

**Roll Call Vote:** 21 Aye

**Chairman Holewinski thanked the board for voting him in as Chairman of the Oneida County Board. Holewinski went over future challenges such as budgeting and the transition with the Human Service Center.**

**ELECTION OF THE COUNTY BOARD 1<sup>ST</sup> VICE-CHAIR:** Chairman Holewinski opened nominations for County Board 1st Vice-Chair.

**Nomination: Cushing** nominated **Fisher**

**Nomination: Jensen** nominated **Harris**

**Motion Second: Cushing/Schreier** to close nominations.

**Roll Call Vote:** 21 Aye

**Ballots cast and collected. Ballots counted, votes are as follow:**

- Supervisor **Fisher** received 11 votes
- Supervisor **Harris** received 10 votes

**Supervisor Fisher was voted in as Vice-Chair of the Oneida County Board.**

**ELECTION OF THE COUNTY BOARD 2<sup>ND</sup> VICE-CHAIR:** Chairman Holewinski opened nominations for County Board 2nd Vice-Chair.

**Nomination: Cushing** nominated **Harris**

**Motion Second: Jensen/Schreier** to waive county board rules of procedure and close nominations and that the Clerk cast a unanimous ballot for Diana Harris.

**Roll Call Vote:** 21 Aye

**Supervisor Harris was voted the 2nd Vice-Chair of the Oneida County Board.**

**ELECTION OF PUBLIC WORKS COMMITTEE MEMBERS:** Vote for not more than 5. Ballots must be initialed.

**Nomination:** Fried nominated Cushing

**Nomination:** Timmons nominated Almekinder

**Nomination:** Jensen nominated Hess

**Nomination:** Almekinder nominated Timmons

**Nomination:** Tautges nominated Fried

**Nomination:** Hess nominated Jensen

**Motion Second: Timmons/Cushing** to close nominations.

**Roll Call Vote:** 21 Aye

**Ballots cast and collected. Ballots counted, votes are as follows:**

- Supervisor **Cushing** received 18 votes
- Supervisor **Almekinder** received 19 votes
- Supervisor **Hess** received 17 votes
- Supervisor **Timmons** received 17 votes
- Supervisor **Fried** received 18 votes
- Supervisor **Jensen** received 15 votes

**Highway Committee Members: Cushing, Almekinder, Hess, Timmons, Fried**

**ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS:**

- Sign attendance form at the podium.
- Please use a microphone when speaking.
- The County Board Chair will be making the committee assignments. These appointments will occur on or before April 17 and you will be notified of your committee assignments by the County Clerk.
- Reminder to notify the County Clerk 48 hours in advance of attendance of any committee meeting that you are not a member. Discussion regarding possibly modifying the language on the Agendas.
- WCA welcome packet.
- Supervisor Orientation on April 26, 2024 at 9:00 a.m.

**ACCEPT THE MINUTES OF THE MARCH 19, 2024 MEETING:**

**Motion/Second: Cushing/Timmons** to accept the Minutes of the March 19, 2024 meeting. All "Aye", Motion carried.

**REPORTS/PRESENTATIONS:**

- Transition Oversight Panel – Tyler Young - Young stated that there have been two meetings of the Oversight Panel since the last County Board meeting. Young explained there are issues with the condition of the Koinonia building. Young explained that 2012 was the last time it was looked at with recommendations for fixing. Young noted that the problem areas have gotten worse as many of those repairs were not completed. Young explained the problem with the roof at the existing Human Service Center Building. Young detailed some of the problem areas and stated that the panel recommended to the Human Service Center to do a complete repair. Young stated that it was recommended to do an inspection on the buildings and to go with the engineer MSA as they would be able to start on it this week. If they went with another engineer they would be waiting until June or July. Young stated that the Human Service Center Board meets this week and they are expecting them to set that in motion. Young discussed different work groups that have been set.
- Broadband Report – Jeff Verdoorn stated that Sweeney is the project manager. Verdoorn went over a report that Sweeney provided. Verdoorn stated that the Solid Waste tower is in the final stages of the permitting process. Verdoorn stated that Michaels has been contracted for the first year of fiber outlay. Verdoorn stated that the engineering company has been working all winter to getting the engineering laid out. Verdoorn stated that a comprehensive update was received from Bug Tussel on the 15 counties that have agreed to this bonding project. Verdoorn gave an update on Marathon County explaining that they are a couple of years ahead of Oneida County and are two years into their process. Discussion of cost and past supply chain issues. Verdoorn stated that the BEAD grant is still in process. Sweeney stated that construction started yesterday with material being put in the ground. Sweeney gave some information regarding the company Michaels. Sweeney gave updates on tower sites. Discussion regarding the funding and who the dividends are allocated to.
- Land Information Annual Report – Land Information Director Sara Chiamulera stated that the annual report is in the packet. Chiamulera stated that there is a new aerial photo flight being completed, it was 5 years since the last one. Chiamulera stated that in the fall of this year the imagery should be updated.
- Health Department Annual Report – Public Health Director Linda Conlon stated that the annual report is in the packet. Conlon stated there is a lot of information in the report. Conlon stated that Dr. Furda is a retired

cardiologist and has been working in the office advising clients that have a cardiac diagnosis. Conlon gave a brief overview of the report, this summarized programs.

**PUBLIC COMMENT (time limit of three minutes):**

- Sign attendance form at the podium. Winkler of Newbold spoke regarding Resolution 48 – 2024.

**CONSENT AGENDA:**

**Resolution # 43 – 2024:** Offered by the Land Records Committee to convey tax foreclosed property PIN RH-906 to Michael Vanderbunt and Lori Vanderbunt.

**Resolution to convey tax foreclosed and other county real estate.**

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Land Records Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the tax foreclosed real estate parcel(s) identified in Exhibit A listed below have been offered for public sale pursuant to the procedures in Chapter 18 of the General Code of Oneida County, WI; and,

**WHEREAS**, the Land Records Committee has determined it would be in the best interest of Oneida County to convey the parcel(s) by quit claim deed to the successful bidder(s) listed in Exhibit A; and,

**THEREFORE, BE IT RESOLVED**, that the Oneida County Board of Supervisors hereby approve the sale of the parcel(s) listed in Exhibit A below to the successful bidder(s) listed with any condition or terms listed in Exhibit A; and,

**THEREFORE, BE IT RESOLVED**, that the Oneida County Board of Supervisors hereby approves conveying the parcel(s) described in Exhibit A to the successful bidder(s), upon the receipt of the required sale amount listed in Exhibit A, and the Board authorizes the County Clerk, upon receipt of the \$30 deed recording fee(s), to issue quit claim deed(s) conveying any interest the County has in the description(s) described in Exhibit A.

**Approved for presentation to the County Board by the Land Records Committee this 9<sup>th</sup> day of April, 2024.**

**Offered and passage moved by:** Mike Timmons, Chris Schultz, Robert Briggs, Greg Oettinger

**Motion/Second: Jensen/Harris** to approve the Consent Agenda as presented.

**Roll Call Vote:** 21

**Motion:** Adopted

*Supervisor Almekinder requested that Resolution # 44 – 2024 be pulled from the agenda*

**CONSIDERATION OF RESOLUTIONS & ORDINANCES:**

**Resolution # 44 – 2024:** Offered by the Supervisors of the Administration Committee to request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Highway Backup Generator Project.

**Resolution to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Highway Backup Generator Project.**

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, The American Rescue Plan Act (ARPA) amends Title VI of the Social Security Act by adding Sections 602 and 603 establishing the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

**WHEREAS**, Oneida County receives funds through CLFRF to assist the County in responding to the public health emergency or its negative economic impacts; to provide premium pay to eligible workers; to make necessary investments in infrastructure; and/or to provide government services; and

**WHEREAS**, certain restrictions of the use of these funds are determined by the United States Treasury (UST) Department including the prohibition of depositing the funds into any pension fund; directly or indirectly offsetting tax revenue; and does limit the amount of CLFRF funding to be used for “government services” to a not-to-exceed revenue reduction cap; and

**WHEREAS**, the County established the Funding Opportunities Committee (FOC) to provide direction and guidance on the use of the CLFRF; and

**WHEREAS**, the FOC developed an Oneida County Relief Funding Plan dated September 27, 2021 which ranked certain requests as “high” indicating the project or program resolves long-term, pressing issues; and / or addresses serious health and public safety risks; and / or has a widespread impact; and / or addresses a financial burden on the County; and / or has well-defined ancillary benefits; and

**WHEREAS**, the FOC, after thoughtful consideration of USTD regulations, further recommends County program funding thresholds by CLFRF category as follows: Public Health / Economic Development \$2,000,000; Premium Pay \$0; Infrastructure \$1,700,000; Government Services \$3,000,000; and Contingency of \$200,000; and

**WHEREAS**, due to the administrative burden of tracking and reporting expenditures under the program only those projects or programs with an aggregate value over a three-year period of \$100,000 are considered; and

**WHEREAS**, only those projects or programs which are “shovel-ready” or set to commence, if funded, upon approval of this Resolution are entertained at this stage to ensure UST requirements of funding obligation no later than December 31, 2024 and fully expended by December 31, 2026; and

**WHEREAS**, The Public Works Committee has reviewed the guidance issued by the UST, given consideration to the request from the Highway Department, and supports funding the Highway Backup Generator Project under the Government Services category, and

**WHEREAS**, The Highway Backup Generator Project will help ensure that the department will be able to operate and respond to emergencies during a power outage. A request for \$35,300.00 is presently made. Timeline for delivery of the complete trucks is dependent on availability, and

**WHEREAS**, the Administration Committee is in agreement and recommends this project / program be funded using CLFRF funds; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that effective on the 16<sup>th</sup> Day of April 2024, this project / program be funded using CLFRF funds; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by Adoption of this resolution the project / program will be reevaluated annually as part of the budget process to determine need and available funding for future years.

**Approved for presentation to the County Board by the Administration Committee this 8th day of April, 2024.**

**Offered and passage moved by:** Billy Fried, Ted Cushing, Scott Holewinski

**Discussion:** Almekinder stated there is an error in the Resolution that needs to be corrected.

**Motion/Second: Almekinder/Timmons** to amend line 55 and 56 and strike the words “Timeline for delivery of the complete trucks is dependent on availability”.

**Roll Call Vote on Amendment to Resolution # 44 – 2024:** 21 Aye

**Amendment to Resolution # 44 – 2024:** Adopted

**Discussion:** Almekinder stated that this Resolution is for two generators, one in Minocqua and the other for the brine building.

**Roll Call Vote on Amended Resolution # 44 – 2024:** 21

**Amended Resolution # 44 – 2024:** Adopted

**Resolution # 45 – 2024:** Offered by Supervisor Robert Almekinder to appoint Jill Nemec as the Forestry Director.  
**Seconded by Cushing.**

**Resolution to appoint Forestry Director.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the Forestry, Land & Recreation (FLR) Committee did receive a retirement notice from the incumbent Forestry Director and instructed the Labor Relations Employee Services Department to conduct a recruitment to fill the position; and

**WHEREAS**, the FLR Committee recommended the Chair of the Committee be a part of the interview team, who interviewed three qualified candidates for the position of Forestry director; and

**WHEREAS**, the interview team unanimously selected a candidate and recommends the hiring of Ms. Jill Nemec as the Forestry Director contingent upon County Board approval; and

**NOW THEREFORE, BE IT RESOLVED**, that the Oneida County Board of Supervisors hereby confirms the appointment of Ms. Jill Nemec as the Forestry Director under the following conditions:

1. The effective date of the appointment shall be as early as the day after confirmation by the County Board or as late as May 5, 2024, and
2. For compensation purposes, Ms. Jill Nemec shall be compensated as follows:
  - a. Hire rate at Grade Level O, Step 6 of the Oneida County Exempt Wage Schedule
  - b. Effective the first of the payroll period after six months of employment, based on satisfactory performance evaluation, increase to Grade Level O, Step 7
  - c. Effective the first of the payroll period after an additional six months of employment, based on satisfactory performance evaluation, increase to Grade Level O, Step 11

- d. Effective on the day of hire, Ms. Nemecek shall receive 264 hours of Paid Time Off (PTO); and be placed at Year 14 of the Paid Time Off schedule in lieu of the standard PTO for a new hire.

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that an amendment has been made to the County budget for fiscal year 2024 to meet all projected costs for the position as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

**Offered and passage moved by:** Robert Almekinder, Ted Cushing

**Discussion:** Almekinder stated that Forestry Director Paul Fiene is leaving and they are recommending Nemecek as the replacement. Charbarneau stated that Nemecek has been a Forester for almost 25 years. Charbarneau explained that she has a wide range of experience for this position and went over some of her background. Nemecek thanked the board and stated she looks forward to working for the County.

**Roll Call Vote on Resolution # 45 – 2024:** 21 Aye

**Resolution # 45 – 2024:** Adopted

**Resolution # 46 – 2024:** Offered by Supervisor Robert Almekinder to request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Purchasing a Heavy Equipment Trailer: Forestry Department.

**Seconded by Sorgel.**

**Resolution to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Purchasing a Heavy Equipment Trailer: Forestry Department.**

**Resolution approved for presentation to the Oneida County Board by Supervisor Robert Almekinder, District 19. Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, The American Rescue Plan Act (ARPA) amends Title VI of the Social Security Act by adding Sections 602 and 603 establishing the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

**WHEREAS**, Oneida County receives funds through CLFRF to assist the County in responding to the public health emergency or its negative economic impacts; to provide premium pay to eligible workers; to make necessary investments in infrastructure; and/or to provide government services; and

**WHEREAS**, certain restrictions of the use of these funds are determined by the United States Treasury (UST) Department including the prohibition of depositing the funds into any pension fund; directly or indirectly offsetting tax revenue; and does limit the amount of CLFRF funding to be used for “government services” to a not-to-exceed revenue reduction cap; and

**WHEREAS**, the County established the Funding Opportunities Committee (FOC) to provide direction and guidance on the use of the CLFRF; and

**WHEREAS**, the County Board adopted an Oneida County Relief Funding Plan in conjunction with the 2023 budget which includes projects or programs to resolve long-term, pressing issues; and / or address serious health and public safety risks; and / or has a widespread impact; and / or address a financial burden on the County; and / or has well-defined ancillary benefits; and

**WHEREAS**, only those projects or programs which are “shovel-ready” or set to commence, if funded, upon approval of this Resolution are entertained at this stage to ensure UST requirements of funding obligation no later than December 31, 2024 and fully expended by December 31, 2026; and

**WHEREAS**, The Capital Improvement Plan (CIP) Committee, a subcommittee of the Administration Committee, supports the purchase of a heavy equipment trailer by the Forestry Department as an amendment to the 2023 County’s Relief Funding Plan; and, after review of UST guidance identifies the spending as Government Services category, and

**WHEREAS**, the Forestry Department has a 2005 heavy equipment trailer that is near the end of safe use and a replacement trailer will be required in order to continue to safely transport equipment for the maintenance of the County Forest roads, trails and parks, and

**WHEREAS**, the Administration Committee is in agreement and recommends this purchase be funded using \$30,000 in CLFRF funds; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that this project / program be funded using CLFRF funds; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution the project / program will be reevaluated annually as part of the budget process to determine need and available funding for future years.

**Approved by Supervisor Robert Almekinder, District 19, this 9<sup>th</sup> day of April, 2024.**

**Offered and passage moved by:** Robert Almekinder, Collette Sorgel

**Discussion:** Fiene stated that originally they had requested a CIP project to purchase a dump truck to replace the 2001 dump truck. Fiene noted that the intent was to replace both the truck and trailer. The approved CIP funding was \$205,000 and the bids came in for just the truck at \$204,600. Fiene explained that the over 20 year old trailer is a safety hazard and they are requesting ARPA funding to cover the purchase of the trailer. Fried gave some background on ARPA funding.

**Roll Call Vote on Resolution # 46 – 2024:** 21 Aye

**Resolution # 46 – 2024:** Adopted

**Resolution # 47 – 2024:** Offered by Supervisor Scott Holewinski to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of the Oneida County Sidewalk Improvements.

**Seconded by Cushing.**

**Resolution to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of the Oneida County Sidewalk Improvements.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS,** The American Rescue Plan Act (ARPA) amends Title VI of the Social Security Act by adding Sections 602 and 603 establishing the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

**WHEREAS,** Oneida County receives funds through CLFRF to assist the County in responding to the public health emergency or its negative economic impacts; to provide premium pay to eligible workers; to make necessary investments in infrastructure; and/or to provide government services; and

**WHEREAS,** certain restrictions of the use of these funds are determined by the United States Treasury (UST) Department including the prohibition of depositing the funds into any pension fund; directly or indirectly offsetting tax revenue; and does limit the amount of CLFRF funding to be used for “government services” to a not-to-exceed revenue reduction cap; and

**WHEREAS,** the County established the Funding Opportunities Committee (FOC) to provide direction and guidance on the use of the CLFRF; and

**WHEREAS,** the FOC developed an Oneida County Relief Funding Plan dated September 27, 2021 which ranked certain requests as “high” indicating the project or program resolves long-term, pressing issues; and / or addresses serious health and public safety risks; and / or has a widespread impact; and / or addresses a financial burden on the County; and / or has well-defined ancillary benefits; and

**WHEREAS,** the FOC, after thoughtful consideration of UST regulations, further recommends County program funding thresholds by CLFRF category as follows: Public Health / Economic Development \$2,000,000; Premium Pay \$0; Infrastructure \$1,700,000; Government Services \$3,000,000; and Contingency of \$200,000; and

**WHEREAS,** due to the administrative burden of tracking and reporting expenditures under the program only those projects or programs with an aggregate value over a three-year period of \$100,000 is considered; and

**WHEREAS,** only those projects or programs which are “shovel-ready” or set to commence, if funded, upon approval of this Resolution are entertained at this stage to ensure UST requirements of funding obligation no later than December 31, 2024 and fully expended by December 31, 2026; and

**WHEREAS,** The Capital Improvement Plan (CIP) Committee, a subcommittee of the Administration Committee, supports the Oneida County Sidewalk Improvements as an amendment to the 2023 County’s Relief Funding Plan; and, after review of UST guidance identifies the spending under the Government Services category, and

**WHEREAS,** the Oneida County Sidewalk Improvements project involves replacing crucial infrastructure at the Courthouse and Law Enforcement Center to address safety, accessibility, and durability concerns, and

**WHEREAS,** the project includes upgrading the garage approaches, partially replacing door aprons, and adding new sidewalk sections to improve both functionality and aesthetics at the Law Enforcement Center. The Courthouse requires the replacement of sidewalk panels, driveway panels, and an ADA ramp with truncated domes. The project will start in June 2024 and be completed no later than October 31, 2024. A request for \$20,000 in CLFRF funds is presently made and detailed in the attached CLFRF Fiscal Impact form, and

**WHEREAS,** the Capital Improvement Plan (CIP) Committee, a subcommittee of the Administration Committee is in agreement and recommends this project / program be funded using CLFRF funds; and

**THEREFORE, BE IT RESOLVED,** by the Oneida County Board of Supervisors that effective on the 16<sup>th</sup> Day of April 2024, this project / program be funded using CLFRF funds; and

**BE IT FURTHER RESOLVED,** by the Oneida County Board of Supervisors that by

Adoption of this resolution the project / program will be reevaluated annually as part of the budget process to determine need and available funding for future years.

**Offered and passage moved by:** Scott Holewinski, Ted Cushing

*Newman left at 10:38 a.m.*

**Discussion:** Fried stated that this was initially a CIP project. Fried explained the difference of CIP funding sources and ARPA funding. Huber stated that \$80,000 was allocated for this project and the bids came in at \$106,000. Huber explained that the City of Rhinelander will pay for the aprons. Huber stated that this request is to partially fund the project with ARPA funds to cover the difference.

**Roll Call Vote on Resolution # 47 – 2024:** 20 Aye; 1 Absent, Newman

**Resolution # 47 – 2024:** Adopted

**Resolution # 48 – 2024:** Offered by the Supervisors of the Administration Committee to create a County Administrative Coordinator Position.

**Resolution to create a County Administrative Coordinator Position.**

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, in June 2023, Oneida County hired Allyson Brunette Consulting to explore a new management model and guide an inclusive process involving elected County Board Supervisors and department heads; and

**WHEREAS**, in November 2023, the County Board moved to have the Administration Committee review the S.W.O.T. (strengths, weaknesses, opportunities, and threats) analysis prepared by Brunette Consulting and bring back implementation options for consideration to the County Board; and

**WHEREAS**, during several meetings, the Administration Committee looked at four options: create full time County Administrator, create full or part time Administrative Coordinator, strengthen the current model and create a County Liaison position; and

**WHEREAS**, the Administration Committee supports and recommends the creation of a part time (10-20 hours/week), standalone Administrative Coordinator and will report to the Executive Committee.

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors to create a part time Administrative Coordinator position effective April 17, 2024, for up to twenty (20) hours per week; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that the current Human Resources/Administrative Coordinator position shall be changed to Human Resources Director position and remain in Grade Level T of the exempt wage schedule until the incumbent employee leaves the County's employ; and

**THEREFORE, BE IT RESOLVED** by the Oneida County Board of Supervisors that upon the incumbent employee vacating the position, the Human Resources Director position shall be placed in Grade Level S of the exempt wage schedule; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that the stipend for the remainder of 2024 will not exceed twenty-two thousand, nine hundred sixty (\$22, 960 dollars), received as a monthly stipend; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that a fiscal impact statement, which is attached hereto and made apart thereof with monies, included in the approved 2024 budget.

**Approved for presentation to the County Board by the Administration Committee this 5th day of April, 2024.**

**Offered and passage moved by:** Russ Fisher, Ted Cushing, Scott Holewinski, Billy Fried, Steven Schreier

*Newman returned at 10:43 am.*

**Discussion:** Fried stated that there was a SWOT analysis completed. Fried stated that the County runs good and the direction they were looking at was to enhance the current model. Fried stated that this proposal is a part time Administrative Coordinator. Schreier noted that it was a long process and they did their due diligence looking at all options. Schreier stated that this is not another level of bureaucracy, this is a coordinator. Schreier feels that this is the ideal situation for the department heads and all of the employees. Schreier stated this will streamline current issues. Schreier explained that this is a starting point and it will be re-evaluated to see if it is meeting its intended purpose. Schreier stated that he strongly advocates for this Resolution. Holewinski stated that this is the best thing financially and will answer to the Executive Committee. Hess questioned that there was a concern that this was another layer of bureaucracy and where the funding was coming from. Holewinski reported that the funds were allocated in the budget. Holewinski stated this is a helping position. Fisher explained that this position does not have any decision making ability. Cushing stated that this is the right decision and supports this. Fried noted that Charbarneau has held one of these titles and should be applauded for helping with this. Fried explained that this position will evolve and supports the Resolution as presented.

**Roll Call Vote on Resolution # 48 – 2024:** 21 Aye

**Resolution # 48 – 2024:** Adopted

**Other:** Request by Husch Blackwell to waive conflict of interest to represent GLITCI in BOA Appeal.

**Discussion:** Fugle went over some background regarding this situation. Fugle stated that Husch Blackwell worked for Oneida County in the past and is requesting that Oneida County waive the conflict of interest so they can represent GLITCI.

**Motion/Second: Cushing/Schreier** to waive the conflict of interest for Husch Blackwell.

**Discussion:** Fried stated that he is against this. Fried feels that there is no reason to waive the conflict of interest and it may be an issue in the future.

**Vote:** 15 Aye; 6 Nay, Ives, Fried, Fisher, Sorgel, Hanus, Jensen

**Motion:** Adopted

**NEXT MEETING DATE AND TIME** May 21<sup>st</sup>, 2024 @ 9:30 a.m.

Unless a motion is made to change the starting time.

**ADJOURNMENT:**

Chairman Holewinski adjourned the meeting at 11:00 a.m.

DRAFT



# Oneida County Economic Development Corporation

May 9, 2024

Collette Sorgel – County Board Supervisor Broadband Liaison  
6463 Cedar Crest Ln  
Three Lakes, WI 54562  
608-516-1831

Dear Collette,

On April 29 we held an OCEDC Broadband Task Force meeting to discuss the current Bug Tussel broadband project, as well as preparation for the Federal BEAD Grant applications.

## **Bug Tussel Update**

- John Sweeney (Project Manager) provided a detailed project update. Key takeaways include:
  - Construction has commenced with three active work crews.
  - Coordination efforts include team building with Oneida County and collaboration with contractors.
  - Key focus areas:
    - Installation of fiber at the Human Service center.
    - Selection of lay-down sites for equipment and material storage, particularly at the Michels site.
    - Inventory completion.
    - Prioritization of the Courthouse infrastructure.
    - Preparations for FCC collaboration on tower modifications.
    - Permit renewal process underway for the Burrows Lake Site, expected within 60-90 days.

## **Federal BEAD Grant Funding**

- Jeff Verdoorn (OCEDC) provided a detailed summary of current Federal BEAD status as the 30-day period for challenging BSLs (Broadband Site Locations) has finally opened.
  - The summary of a detailed review of the published interactive broadband map was provided to the OCEDC Broadband Committee.
  - Of the 30,048 total BSL's in Oneida County, 5,457 locations are currently considered eligible for BEAD funding. While this number may seem low, the breakdown appears logical and defensible on a macro basis.
    - 13,318 BSLs currently have acceptable speed and bandwidth in Oneida County. These locations are concentrated in major population centers like Rhineland and Minocqua, as well as known build out areas by local ISP's.
    - 8,160 BSLs have been promised to be connected via the major RDOF grant to Charter Communications covering much of the eastern half of Oneida County.



# Oneida County Economic Development Corporation

- 3,113 BSLs are covered under current PSC grants and other committed/permited projects through 2024, the majority by Bug Tussel.

Awardee	Program	BEAD Eligibility	Count Ineligible/Eligible
Bug Tussel Wireless DBA Northwoods Connect	State Broadband Expansion	ineligible	3,037
Charter Fiberlink CCO, LLC - WI - Gigabit	FCC RDOF	ineligible	7,363
Charter Fiberlink CCO, LLC - WI - Gigabit, Astrea Connect DBA Astrea	State Broadband Expansion, FCC RDOF	ineligible	67
Charter Fiberlink CCO, LLC - WI - Gigabit, Bug Tussel Wireless DBA Northwoods Connect	State Broadband Expansion, FCC RDOF	ineligible	498
Charter Fiberlink CCO, LLC - WI - Gigabit, Frontier North	State Broadband Expansion, FCC RDOF	ineligible	50
Charter Fiberlink CCO, LLC - WI - Gigabit, Northwoods Connect DBA Northwoods Connect	State ARPA, FCC RDOF	ineligible	174
Charter Fiberlink CCO, LLC - WI - Gigabit, Spectrum Mid-America	State Broadband Expansion, FCC RDOF	ineligible	8
Frontier North	State Broadband Expansion	ineligible	11
Northwoods Connect DBA Northwoods Connect	State ARPA	ineligible	65
Meets current speed requirements for Broadband		ineligible	13,318
Does not meet current speed requirements for broadband		eligible	5,457
	<b>82%</b>	<b>Total BEAD Ineligible</b>	<b>24,591</b>
	<b>18%</b>	<b>BEAD Eligible</b>	<b>5,457</b>
	<b>100%</b>	<b>Total BSL's</b>	<b>30,048</b>

Total Excluded for RDOF (Charter) 8,160  
 Bug Tussel/NWC Excluded - Previous Grants 3,037

- Working with Sara Chiamulera from her Land Records team, we have done an analysis to assess the accuracy of the PSC map. While it is not possible to merge with our GIS system or break out groups of properties based on PSC BEAD eligibility groupings, analysis of individual locations throughout key areas does not point out any significant concerns. The local ISPs have much better access – we have offered OCEDC support to any ISP wishing to challenge a property designation. To date, there have been very few challenges currently posted on the PSC website with none in our area.
- I have met personally with several concerned citizens regarding their own properties and the overall broadband project schedule (Bug Tussel, PSC, Federal BEAD Program). These interactions have been overwhelmingly positive.
- Once the challenge process begins, the ISPs will begin preparing formal BEAD applications. This is an extremely competitive process. On May 22 OCEDC will be attending a full day workshop to discuss how we can assist ISPs in this process. Local county supervisors as well as OCEDC will have a role to play in this process. This will be made clear during the workshop. I believe Oneida County is in a very good position for BEAD funding at this point.
- For those interested in a thorough review of the overall broadband situation in Oneida County please see the following links:

[Wisconsin Broadband Challenge Map](#)  
[Interactive Broadband Mapping \(arcgis.com\)](#)  
[Proposed Broadband Project – Oneida County, WI \(oneidacountywi.gov\)](#)



**Oneida County  
Economic Development  
Corporation**

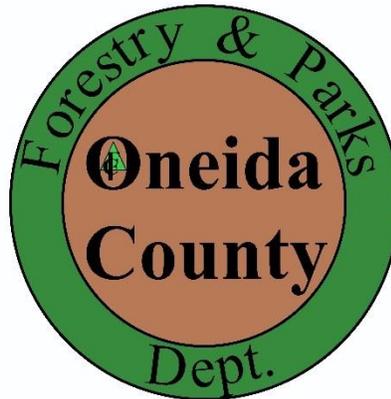
With best regards,

A handwritten signature in black ink, appearing to read "Jeff Verdoorn".

Jeff Verdoorn  
Executive Director  
Oneida County Economic Development Corporation

PC     Scott Holewinski  
       Billy Fried  
       Pete Otis  
       Greg Miljevich  
       John Viste  
       Mark Foley  
       Ty Erickson  
       Richard Verch  
       John Sweeney  
       Sara Chiamulera

**Oneida County Forestry,  
Land and  
Recreation Department**



**2023 Annual Report**

**To**

**Oneida County Board of Supervisors**

**By**

**Forestry, Land and Recreation Committee**

**Committee**

**Robert Almekinder, Chair  
Jim Winkler, Vice-Chair  
Robert Briggs  
Chris Schultz  
Collette Sorgel**

**Oneida County Board of Supervisors:** We submit, for your approval and adoption, a report of activities of the Oneida County Forestry, Land and Recreation Department for the year 2023.

# 2023 Department Highlights:

- Despite the continued timber market depression, the timber sales revenue came in at \$1.16 million, exceeding the 2023 gross stumpage revenue budget estimate by approximately \$80,000.
- Oneida County continued to see a strong utilization of recreational facilities (campground occupancy, silent sports trail passes, snowmobile recreation, etc.).
- Completed a 5.6 mile ATV trail rehabilitation project in the Town of Little Rice and a 4.8 mile new trail development in the Town of Monico that connects to the Forest County ATV trail system.
- Began transition preparations for Forestry Director's retirement in 2024.

# **FORESTRY**

## **Forest Management & Timber Sale Revenue:**

In 2023, the harvesting of timber on Oneida County Forest resulted in gross stumpage revenue to the County of \$1,161,820 exceeding the budget by approximately \$80,000. This revenue was realized during a period in which the timber industry remains at historical lows. Additionally, approximately \$11,000 of rental revenue was deposited in the Forestry account for a cell tower located on County Forest in the Town of Woodboro.

The stumpage revenue achieved by the Oneida County Forestry Department in 2023 resulted from the harvest of approximately 33,500 cords of pulpwood and 400,000 board feet of saw logs. Approximately 1,500 acres were harvested among 30 active timber sales throughout the year. Timber sales vary with a 2-4 year contract period and typically span multiple years for completion of timber harvesting.

Factors that will continue to affect timber sale revenues and timber harvesting on the Oneida County Forest include:

1. The shutdown of the Verso Paper Mills in Wisconsin Rapids and Duluth, Minnesota in 2020, resulted in decreases in market demand of pulpwood products. With approximately 25% of the pulpwood market in Wisconsin shut down, mill quotas and timber prices for logging contractors remained significantly reduced. The Duluth mill was purchased and re-opened; however, the Wisconsin Rapids mill remained idle throughout 2023 and is not anticipated to re-open in the foreseeable future. This has resulted in lower bid prices for timber stumpage and less desirable tracts remain unsold.
2. Overall warmer winters experienced in the past several years has hindered the harvesting of timber sales located on wetter ground. Contractors are hesitant to bid on sales located in wetlands due to the uncertainty of the winters and the lack of markets for many wood products.

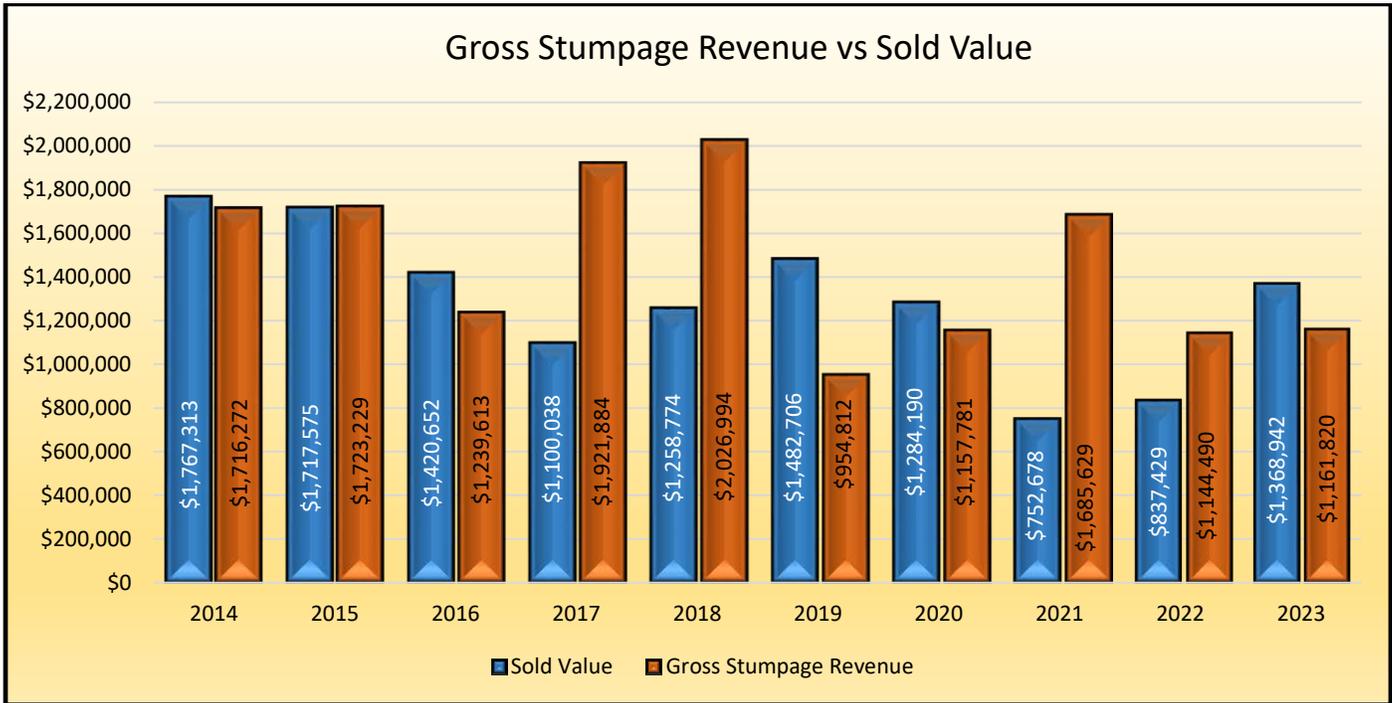
Despite the challenges with the timber markets remaining depressed, the Forestry Department was able to exceed budgeted gross stumpage revenue of \$1,080,000.

The following table summarizes the past three years of timber sale activity and provides a projection for 2024.

Year	Acres Sold	Sold Value	Acres Cut	Cords Cut	Board Feet Cut	Gross Stumpage Income
2021	1,025	\$752,678	1,800	38,000	1,185,000	\$1,685,629
2022*	2,000	\$837,429	1,800	26,500	751,000	\$1,144,490
2023	1,215	\$1,368,942	1,500	33,455	399,000	\$1,161,820
2024**	1,500	\$1,000,000	1,500	35,000	500,000	\$1,090,000

\*Includes forfeited performance bonds of \$53,157

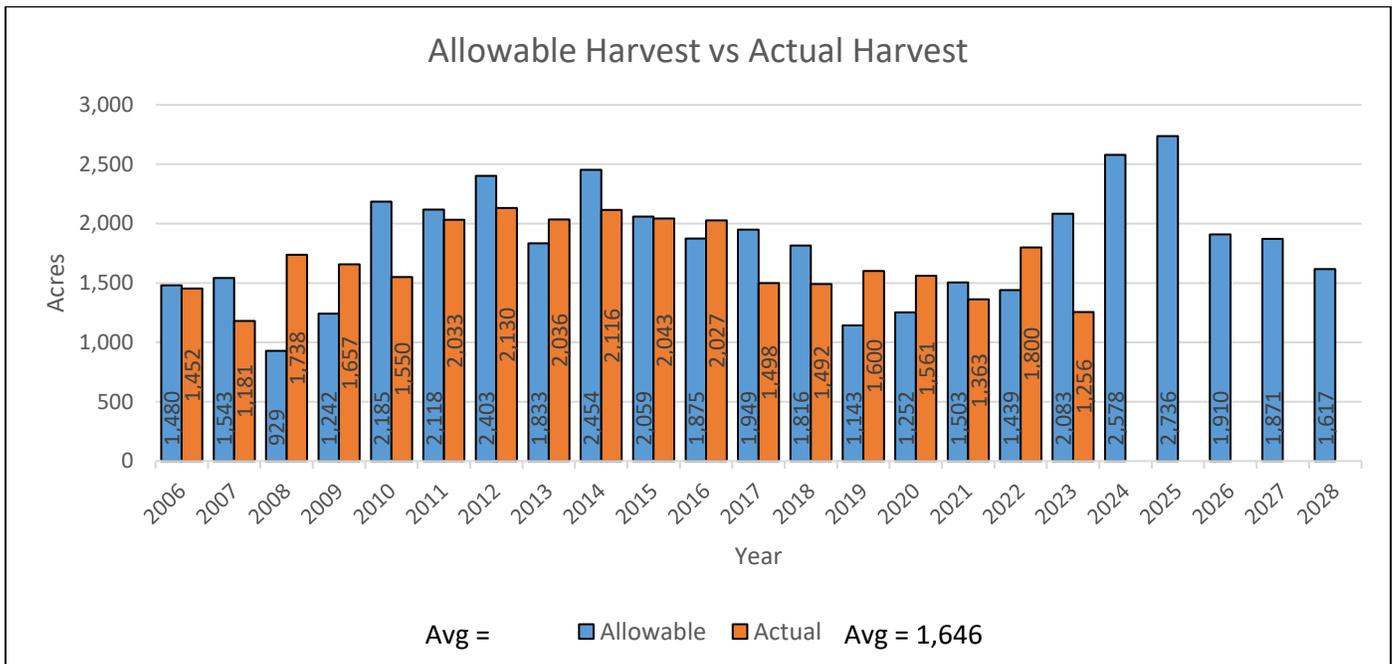
\*\*The 2024 value is an estimate based on projected harvest activity and timber sale acreage to be sold. Estimates are low due to the continued economic situation and the continued closure of the Verso mill in WI Rapids.



### Allowable Timber Harvest Projections:

Beginning in 2010, the allowable harvest for the Oneida County Forest increased by approximately 33%, and remained at these higher levels for several years. The allowable harvest spike has since begun to come back down and in response, the projected actual acres established for 2023 will be set at approximately 1,500 acres.

It is anticipated that some timber sales may not sell due to the depressed wood market and mill closure; however, it is the intention of the Department to establish and offer for sale the allowable harvest acres.



## Severance Payments:

As required by state statute, the County returns 10% of the annual gross county forest stumpage revenue to the towns based on the percentage of county forest within each township. In 2015, the County Board approved an additional 2% of the gross stumpage revenue be distributed to towns in which the County Forest lies to assist in the maintenance of town roads that are vital to the transport of the timber products harvested from the Oneida County Forest.

2023 Gross Stumpage Revenue	\$1,161,820
Less 10% Town Severance Payments	\$ 116,182
Less 2% Road Severance	\$ 23,236
2023 Net Stumpage Revenue – OC	\$1,022,402
Plus Forfeited Performance Bonds	\$ 0
2023 Total Stumpage Revenue – OC	\$1,022,402

## Forest Certification:

In 2004, the Wisconsin County Forests Association (WCFA) began to explore the possibility of entering into a third party certification system. The purpose of this certification is to ensure forests are managed in a sound, sustainable manner. In 2005, the WCFA entered third party certification through two certification programs: The Sustainable Forestry Initiative (SFI®) and the Forest Stewardship Council (FSC®).

Oneida County elected to become certified under the SFI® program at that time. Oneida County has since had two full, on-site audits completed by the SFI® auditors. Results of these audits concluded the Oneida County Forest is managed on a sound, sustainable basis. In 2016, with the urging of the wood using industry and logging contractors, Oneida County opted to become certified under the FSC® program as well.

The benefits of certification by a third party are many. A financial benefit is the wood products produced by the Oneida County Forest are able to be sold as “certified wood products”. Certified wood products command a higher price in the open market and may provide logging contractors with priority for selling wood products harvested from Oneida County timber sales to mills requiring a certain percentage of wood purchases be certified. Additional benefits include: reassuring the general public that Oneida County does take into consideration other forest values such as wildlife habitat, watershed protection, cultural resource protection and recreational pursuits during the management of the forest.

Oneida County is scheduled for an audit through both SFI® and FSC® in 2024.

## Future Desired Conditions of the Forest:

The Oneida County Forest is made up of a diverse array of plant communities. It is the intention of the Forestry Department to maintain the acreages of the existing plant communities at or near their current acreage. Due to the recent discovery of Emerald Ash Borer (see Forest Health Issues), it is anticipated that in the future, the White Ash and Black Ash components of the forest will decline and possibly disappear. These species will be replaced naturally or through planting/seeding with other suitable native species.

Many Red Pine plantations are reaching the age and size class in which their economic value begins to decrease. These plantations will be regenerated through over-story removal and replanting Red Pine as they reach this stage. This process requires budgeting additional funds to prepare the sites for planting (site prep). Site prep may include spraying herbicides to reduce competition and/or creating furrows in which the seedlings will be planted. Following site prep, contract crews are hired to hand plant the seedlings. Follow-up treatments may be required to reduce competition from undesirable plants. Bids were solicited for the site

preparation of approximately 80 acres. One bid was received for a total cost of \$13,190 which was funded from the non-lapsing Tree Planting account. The site preparation, consisting of herbicide spraying and trenching was completed in July 2023 and will be planted to red pine in the spring of 2024 by award of a direct contract for \$7,225.50.

### **Forest Reconnaissance (Recon.):**

Oneida County staff and DNR foresters are responsible for performing Forest Reconnaissance activities to ensure a healthy, vibrant, sustainable forestry program. In 2023, a total of 5,369 acres of the Oneida County forest were examined and recon data updated. The target acreage for reconnaissance is approximately 5,500 acres per year. As the County and local DNR remain at full staff, recon updates should continue at or above the target acreage.

### **Forest Health Issues:**

In 2021, Emerald Ash Borer (EAB) was found on the Oneida County Forest in the Town of Enterprise. This infestation has begun to spread as signs of EAB have been located throughout the County Forest. Regardless of control measures, it is anticipated EAB will continue to spread throughout not only the County Forest, but the entire County.

The EAB quarantine that was imposed on Oneida County when the first instance of EAB was found in the county, has been expanded to the entire state. This allows Oneida County to ship hardwood from our timber sales to mills anywhere in the state year round. The Forestry Department will begin to target ash for removal in all timber sales being established, in anticipation of the spread of EAB. As the infestation progresses and becomes more defined, an action plan will be developed.



Garlic Mustard patches were again monitored, sprayed and/or hand pulled to help control the spread. These areas will continue to be monitored and treated as needed.

A patch of Japanese Knotweed became established at a County Forest gravel pit in the Town of Little Rice. This patch was sprayed with herbicide twice in 2023 and will continue to be monitored and sprayed in 2024 if necessary.

Several other small infestations of invasive species have been found throughout the county. Most of these are the result of dumping personal yard and garden waste. Additionally, the increase in dumping of yard waste by the general public, significantly increases the risk of invasive species spreading throughout the county forest.

### **Forestry Automotive Equipment:**

Each year funds (typically \$25,000) are budgeted for the automotive equipment account within the Forestry Department. These funds are used to purchase new and replacement equipment. The size and specialized nature of some of the equipment and/or vehicles used by the Forestry Department can be rather expensive to purchase. Accordingly, the automotive equipment account is non-lapsing. This allows the Forestry Department to build up sufficient funds within the account over a period of years, so when an expensive piece of equipment requires replacing, the necessary funds are available.

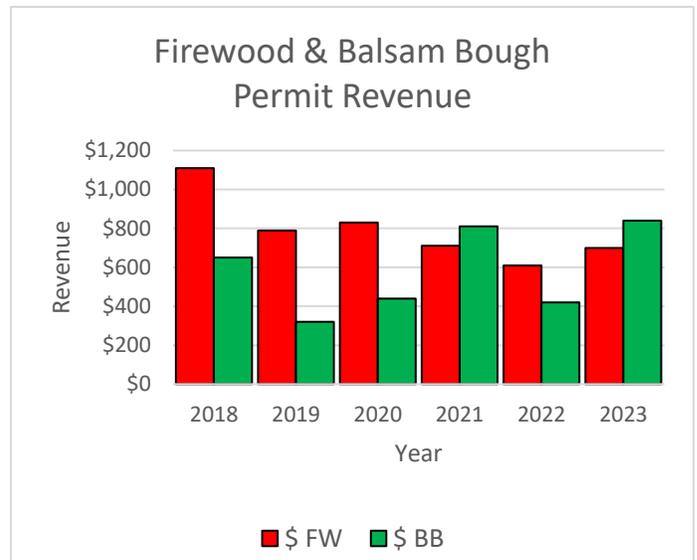
In 2023, the forestry department sold a 2011 Chevrolet Silverado, a 2013 Polaris ATV and a 2012 Ski-Doo Tundra snowmobile. The sale of this equipment helped offset the cost of replacement equipment – a 2023 Ford F150 forestry truck and a 2023 Polaris Sportsman ATV with optional tracks.

The non-lapsing equipment fund had \$26,672 available at the end of 2023.

## **Miscellaneous Forest Product Permits:**

### **Firewood Gathering Permits:**

The Firewood gathering permit system allows the public to gather up to ten cords of firewood for personal home use from designated areas on the County Forest. Firewood permits are generally issued for closed out timber sale areas and allows the collection of any tops and limbs remaining after logging activities have been completed. The permit fee for Oneida County Residents and/or Oneida County landowners is \$20. The permit fee for non-resident individuals who do not own land in Oneida County is \$30. In 2023, the Forestry Department issued 34 Firewood Permits, which generated \$700 of revenue.



### **Balsam Bough and Christmas Tree Permits:**

Similar to the firewood permits, balsam bough and Christmas tree permits allow the public to gather boughs and harvest Christmas trees from the County Forest for the holiday season. Balsam bough permits are offered as home use permits or commercial permits (resident and non-resident). In 2023, nine bough permits were sold generating \$840 of revenue.

Christmas tree permits were offered in 2023 for \$10 per tree with a maximum of two trees per address. Sixteen permits were sold and 19 trees were harvested for a total of \$180.

## **FOREST ACCESS**

### **County Forest Roads:**

The Forestry Department currently maintains 38.85 miles of forest road located in isolated areas of the county forest. The Wisconsin Department of Transportation (WDOT) formally classifies these roads as "County Forest Roads". By definition, County Forest Roads must be a minimum of 16-feet wide, have an improved gravel surface, and must be seasonally maintained (i.e., the WDOT does not require this type of road to be plowed in winter). The primary purpose for maintaining these roads is to aid in the removal of timber products from the County Forest. Secondly, these roads provide the public with vehicular access routes into otherwise isolated areas of the County Forest.

The funds needed for maintaining the County Forest Road system are primarily obtained through the WDOT. Annually, the WDOT pays County Forest Programs \$351 for each mile of County Forest Road maintained. As a result, the Oneida County Forestry Department road aid payment for 2023 was (38.85 miles x \$351) = \$13,636.

In addition to the County Forest Road Aids received from the WDOT, Trout revenue of \$5,254 was received from the Wisconsin Department of Natural Resources in 2023. The term TROUTE is defined by the WDNR as a hybrid between a (tr)ail and a road r(oute) that is open for use by both off-road vehicles (i.e. registered ATV's and UTV's) and motor vehicles (i.e. registered cars and trucks and street legal motorcycles) for the

purpose of connecting two trail segments. All of the above described road aid received by the Oneida County Forestry Department in 2022 was deposited into the County Forest Roads Account.

The County Forest Roads Account is non-lapsing, meaning the funds deposited into the account remain in the account until they are spent. Accordingly, this allows deposited revenues to accumulate over time, thus allowing funding for large-scale expensive road projects.

In 2023, the Forestry Department conducted general road maintenance work throughout the county forest road system. Some of the routine road maintenance activities include: grading, widening, signing, wash-out repair, spot graveling, brushing, shoulder mowing, small culvert installation/replacement, storm damage clean-up, vandalism repairs, and garbage collection. DNR equipment operators worked to re-shape road shoulders to reduce erosion and the McNaughton Correctional Crew performed brushing and pruning of trees on Enterprise County Forest Roads to improve safety and maintenance operations.

A heavy snow pack late in the spring of 2023 melted in a very short period, resulting in the wash out of numerous culverts on County Forest Roads. Six culverts were replaced on roads in the Town of Enterprise and several other washed out culverts were repaired. Two large culverts (6 foot diameter) where Rozell Road crossed the Little Rice River washed out due to this sudden snow melt. The Highway Department repaired the culverts; however, the culvert bottoms are rusted out and likely to wash out again during the next high water period. Due to the condition of the culverts, the Department is working with the DNR Hydrologist to design a culvert replacement for this crossing. A Sustainable Forestry Grant of \$52,500 from the DNR, was awarded to help cover the cost of this project with an anticipated completion in the summer/fall of 2024.

Maintenance expenses for the year totaled approximately, \$11,500. An additional \$2,500 was expensed to replace the tires on the Forestry dump truck which is used to maintain the Oneida County Forest Road system.

## **LAND**

### **Land Purchase Program:**

This is another non-lapsing account within the Forestry Department budget and any funds deposited remain in place and intact, year after year, until the funds are spent and/or utilized for their intended purpose. As the account name infers, these funds are utilized for expenses related to the acquisition of new or replacement County Forest land.

The land purchase account had a balance of \$49,055 available at the beginning of 2023. This is the remaining revenue received in 2019 for the withdrawal of ten acres for the Oneida County Solid Waste demolition site 4 and the sale of a 40-acre landlocked parcel in the Town of Enterprise that was sold in 2022. These funds are designated for land purchases to replace previously withdrawn acres.

An encroachment of a cabin with septic, well, etc. in the Town of Lynne was identified and a sale of the county forest land with the encroachment was determined to be the best option. The proceeds from the sale of this small parcel added \$20,000 to the Land Purchase Account leaving a balance of \$69,055 at the end of 2023.

## **WILDLIFE MANAGEMENT**

### **Wildlife Habitat Management:**

The Department of Natural Resources (DNR) provides county forest programs with an annual allotment of funds that are to be used exclusively for wildlife habitat improvement projects on county forest land. The formula used to calculate payment for each eligible county is as follows: Number of County Forest Acres x

\$0.05 = Payment. Oneida County received \$3,870 in 2023 for nickel an acre wildlife habitat funds including a pro-rate of 93.4%.

All state funds received by Oneida County through the above-described program are deposited into a non-lapsing, State Aid Wildlife Habitat Management Improvement Account. The non-lapsing account provides the Forestry Department with the flexibility to build up state funding over a period of three years to pay for larger, more expensive projects, use the entire allotment of funds annually or a combination of the above-described methods.

In 2023, the Forestry Department utilized the WDNR for mowing of wildlife openings within the Cassian/Woodboro Block although billing of these expenses will occur within the 2024 budget. An additional \$935 was utilized for seeding wildlife openings and gate markers, leaving a balance of \$7,264 at the end of 2023.

## **OUTDOOR RECREATION**

### **Parks Program:**

In 2023, the Forestry Department maintained two day-use parks for picnicking, swimming, family gatherings, and general recreation.

### **Almon Park:**

Almon Park is the largest and most popular day use recreation area managed by the Oneida County Forestry Department. Located just five miles south of Rhinelander, Almon Park offers a combination of highly developed recreational facilities and undeveloped natural areas. This area is primarily utilized in the summer months for swimming, picnicking, family gatherings and general recreation. An 18-hole disc golf course is also located on the property. Historically high water levels at Buck Lake has caused issues at the park. The wetland boardwalk on the nature trail remains partially submerged during much of the summer and the water level at the beach continued to breach the top of the retaining wall for part of the year; however, water levels began to fall in late summer of 2021 and continued to drop throughout the summers of 2022 & 2023. Retaining wall and wetland boardwalk repair needs will be assessed in 2024.



*Retaining Wall and Beach Area: Almon Park, Town of Pelican*

In late 2020, a grant program was presented to the County allowing public entities to receive funding to upgrade facilities to meet Americans with Disabilities Act (ADA) specifications. This grant is known as the CDBG-CLOSE grant and presented an opportunity for the Forestry Department. The Department conferred with the Oneida County Economic Development Corporation and was able to apply for \$85,200 to replace two picnic shelters by the beach area and create ADA compliant access paths to each shelter. The grant was approved and the project completed in 2022.

Two old shelters were demolished and hauled away by the Oneida County Highway Department and the new shelters were constructed by Ellis Construction Company located in Stevens Point. The paved ADA paths to the shelters were also completed in late fall.

A total of \$133,027 in grant funds were used on this project along with \$8,425 in non-reimbursable expenses from the parks improvement account.

Minor finishing work such as staining of the posts, removing erosion netting and installing picnic tables was completed in spring 2023.



*Old Picnic Shelter*



*New Picnic Shelter*

### **Perch Lake Park:**

Perch Lake Park is located five miles west of Rhineland on the north shore of Perch Lake. The diversity of recreational opportunities available in the Perch Lake area make this park a popular year-round destination. During winter months, the facility serves as a trail head for a large network of winter silent sport trails. During spring, summer, and fall, Perch Lake Park is popular for picnicking, fishing, hiking, and biking. Some noteworthy attributes of Perch Lake include its largely undeveloped scenic shoreline, and the depth, clarity, and temperature of the lake, which makes it one of the few lakes in Oneida County capable of supporting trout.



*Perch Lake high water shoreline and ADA accessible fishing pier*

### **Park Shelter Rental Program:**

The Forestry Department allows the public to reserve the Rudolph Shelter at Almon Park and the Judy Swank Shelter at Perch Lake Park for private events such as family reunions, graduation and birthday parties, weddings and similar gatherings.

Each shelter can be reserved for a fee of \$125 per day, which includes a refundable security deposit of \$50 as long as the facility remains clean and undamaged.



In 2023, the Rudolph Shelter was rented 16 times resulting in \$1,200 of revenue and the Judy Swank Shelter was rented 12 times resulting in \$900 of revenue. The park shelter rental program generated \$2,100 of revenue in 2023. All revenue generated from the program is deposited into the Forestry Department parks account.



**Townline Lake Park:**

In 2021, a group of dedicated local citizens convinced the County Board to retain ownership of the park and beach as a portion of the property had previously been approved for sale to offset the cost to the County for the 231-acre Gillette-Wickham property in the Town of Enterprise.

This group formed a non-profit organization, Friends of Townline Lake Park (FTLLP), and contract annually with the County for general maintenance of Townline Lake Park and beach area. The group created and provided a long-range plan for the park and beach in hopes of bringing it back to a welcoming and regularly used park.

FTLLP donated and placed several picnic tables in the park and portable restrooms were available for the season. Through fundraising, the group was able to purchase and install an ADA compliant pier/kayak launch in 2023. The group continues to host well-attended fundraising events such as the Father’s Day fishing event and Music in the Bowl to continue to raise funds for park improvements. The park is beginning to see an increase in use and with further projects, this increase is likely to continue.



*View of Gillette Lake*

**Gillette - Wickham Lakes Property:**

In 2018, Oneida County purchased 231 acres of land containing two lakes: Gillette Lake and Wickham Lake utilizing Knowles-Nelson Stewardship Grant Funds.

Future plans for the property include the construction of an access path to the lake, installation of a small fishing/boat pier and picnic tables to enjoy the serenity of this beautiful area.

Gates were installed on access roads adjacent to the driveway and parking lot in 2023. Mowing of two grass fields within the property was completed by DNR Wildlife. These fields will be maintained as grass openings to provide additional quality wildlife habitat.

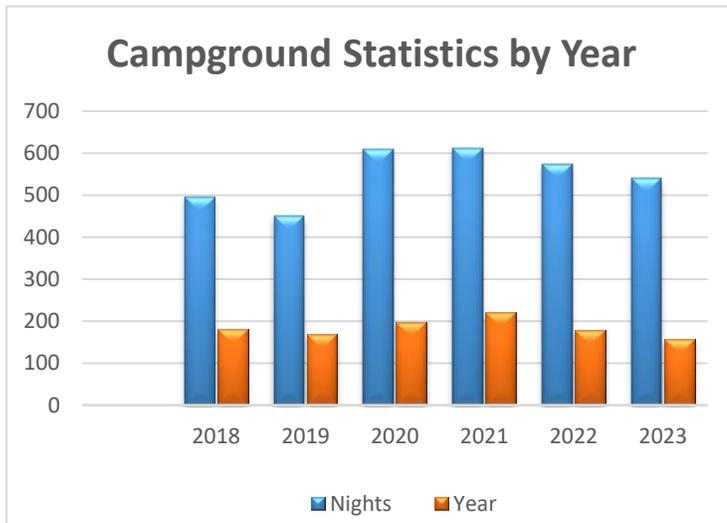
Due to the difficult terrain and anticipated expense, the ADA access path and pier project have been tabled.

## Enterprise Campground:

The Oneida County Forest Enterprise Campground opened for public use in the summer of 2008 and is officially open for camping from May 22<sup>nd</sup> (or earlier depending on weather) to December 1<sup>st</sup>. Although the campground was designed to accommodate ATV/UTV's, the campground is open to all members of the general public, with or without an off road vehicle. The campground offers eleven campsites, two toilet buildings and two hand pumps.



*Campsite #2*



When comparing campground occupancy to 2022, the total number of nights that individual campsites were occupied decreased about 5.5%; however, the number of reservations decreased about 12%. Not surprisingly, the campground's highest occupancy occurs on Friday and Saturday nights, with Thursday nights a strong runner-up. The length of stay increased approximately 8% over the prior year (average 3.5 nights from 3.2 nights) with many campers spending an average of three nights and returning frequently.

Camping registration fees are currently \$15 per night and reservations are on a first come – first serve basis. Camping registration fees and campground firewood donations resulted in \$8,470 of campground revenue for 2023. Conversely, the operating costs attributed to maintain the campground in 2023 were approximately \$2,220, which resulted in a net campground profit of \$6,250 for the year.

Additionally, in conjunction with the 15-year Comprehensive Land Use Plan update, a dispersed camping permit is available to persons wishing to camp within the Oneida County Forests. The permit fee is \$10 per camping unit for a maximum of 14 consecutive days. The department generated \$260 in revenue for 26 camping permits.

## Motorized Sport Trails:

**ATV/UTV Program:** The Forestry Department was responsible for the administration of 46.8 miles of ATV/UTV trails in 2023. Most of the trails are located on county forest land in the south-central and western portions of the county. The Forestry Department contracts out the maintenance of these trails to ATV/UTV clubs. In turn, these clubs receive state reimbursement for their work based on the actual accountable costs they incur, up to a maximum of \$800 per mile. All Oneida County off-road vehicle trails are open to both ATV's and UTV's. In 2023, Oneida County distributed \$37,440 to the six ATV/UTV clubs under contract for trail maintenance. These maintenance funds are provided by several sources including: registration fees, non-resident trail pass fees and a portion of the excise tax on gasoline.

ATV project updates include Rynders, Inc. completing the rehabilitation of approximately 5.6 miles of trail in the Town of Little Rice.

The Monico Connector trail was partially constructed in the fall of 2022 by Musson Brothers, Inc. and completed in the spring of 2023. This trail added 4.8 new miles of funded ATV trail and connects to the Forest County trail system.

Additionally, the Department was awarded \$462,550 in grants for three new ATV trail development/rehabilitation projects including the repair and replacement of four elevated boardwalks in the Town of Little Rice.

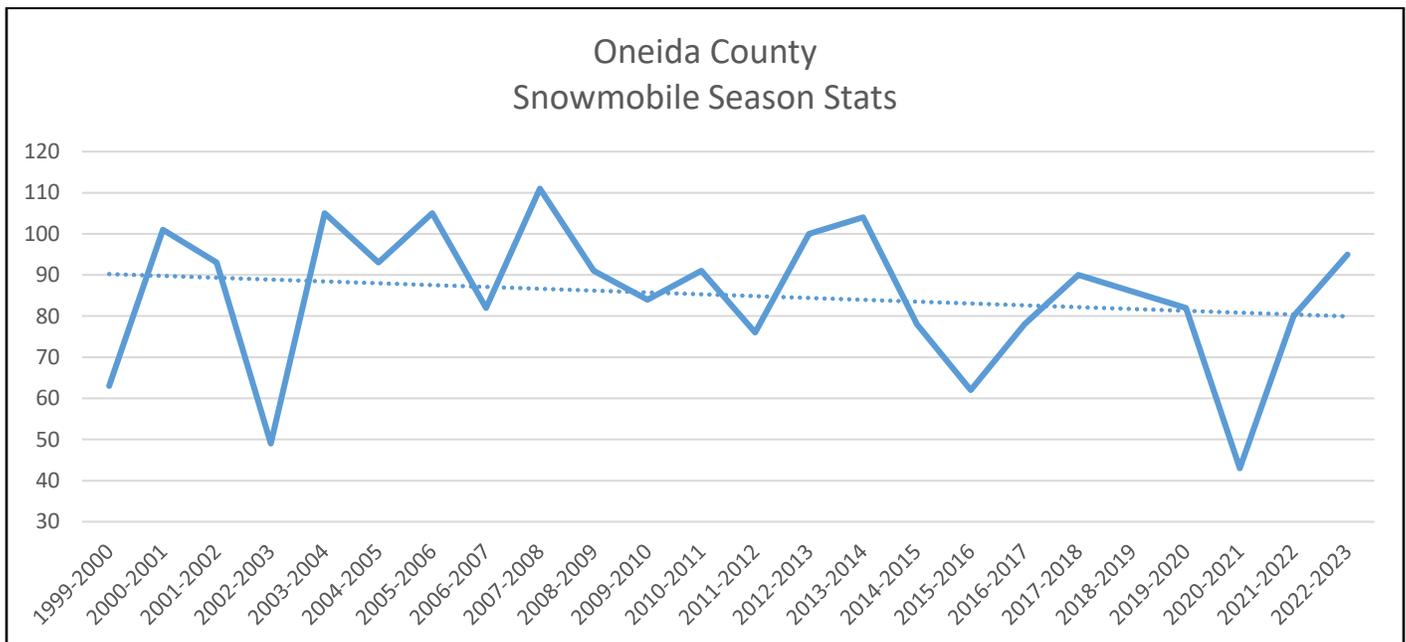


*Trail Rehab in Town of Little Rice*

**Snowmobile Program:**

The Oneida County Forestry Department is also responsible for the administration and supervision of the county’s state-funded snowmobile trail network. Similar to the ATV/UTV program described above, the Forestry Department contracts out the maintenance of the 436.1 mile trail system to snowmobile clubs throughout the County. In 2023, the Forestry Department distributed \$405,975 to nine snowmobile clubs for maintenance of the state-funded snowmobile trail system located in Oneida County. These maintenance funds are provided by several sources including: registration fees, trail pass fees and a portion of the excise tax on gasoline.

Despite a major snow event that delayed trail openings for many counties, Oneida County snowmobile trails were able to open in early season condition on December 23, 2022 and closed on March 27, 2023. The snowmobile trails were open to snowmobile enthusiasts for 95 days for the 2022-2023 season, compared to the prior 20-year average of 85 days.



The 2022-2023 snowmobile season included three project grants; including a major trail re-route due to a lost land use agreement from a private landowner. This re-route, located in the Town of Pelican, includes engineering and construction of a bridge over the North Branch Pelican River and additional trail development with an anticipated completion for the 2024-25 snowmobile season. Additional projects include installation of culverts/extensions within the right-of-way on Hwy 45 in the Town of Piehl and complete replacement of the Gilmore Creek Bridge located in the Town of Woodruff.

The challenge of retaining private and industrial land use agreements continues to increase, resulting in continued trail re-routes due to lost land use agreements from landowners.

## **Silent Sports Trails**

### **Cross-Country Ski Trails:**

Starting in the mid-1970's the Forestry Department developed and maintained (signed, groomed, and brushed) cross-country ski trails. Over the years these ski trails continued to grow in popularity. Due to public demand, additional ski trail miles were developed and the Oneida County Forest ski trail network evolved into three signed and groomed ski trail systems that total approximately 30.0 miles.

The Washburn Trail, which is the largest and most popular of the three ski trails, is located adjacent to Perch Lake Park in the Town of Woodboro. The Washburn Ski Trail is 12.5 miles long, offering 3.7 miles of trail groomed for tracked skiing, and 8.8 miles of trail groomed for tracked and ski skating. Due to the hilly topography found throughout the Washburn Lake Area, these trails are best suited for skiers possessing an intermediate to advanced skill set.



The Nose Lake Trail is located in the Town of Woodboro and offers 7.9 miles of trail groomed for traditional tracked skiing. The gentle topography upon which the Nose Lake Trail is located, makes this system very popular with skiers possessing either a beginner or intermediate skill set. Another popular feature of the Nose Lake Trail is that dogs are permitted.

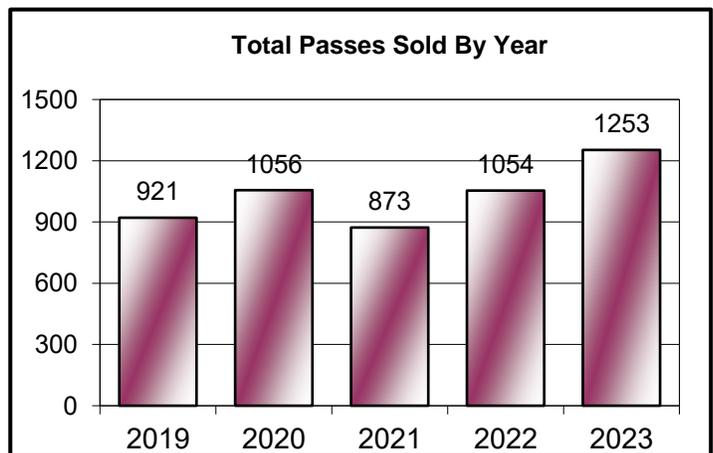
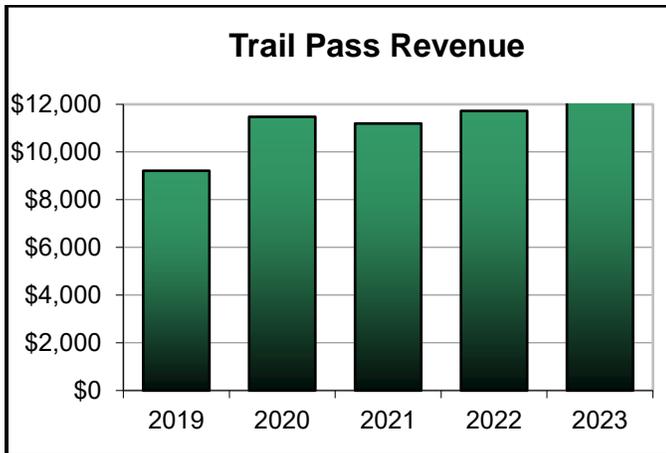
The Cassian Two-Way Ski Trail measures 19.2 miles round trip. As its name implies, the trail is located in the Town of Cassian. The Cassian Trail is located on gently rolling terrain and is designed to accommodate users with a wide range of skills. The Cassian Trail is groomed for traditional tracked skiing. Dogs are permitted on the trail system north of Sheep Ranch Road.

The Enterprise Winter Recreation Trail consists of two one-way loops that together equal approximately eight miles. The trail is groomed for fat-tire biking; however, cross-country skiing and snowshoeing are also permitted on the trail.

Beginning in 2012, the Forestry Department entered into an annual ski trail maintenance agreement with the Rhinelander Area Silent Trails Association (RASTA) in an effort to reduce trail maintenance expenses. Under the terms of the agreement, RASTA is responsible for brushing, signing and grooming the county's 30-mile ski trail network. In addition to the funds from the County, RASTA utilizes donations, grants and club funds for development and maintenance of the trail systems. By outsourcing these services, the Forestry Department was able to reduce the silent sports trail budget from \$50,000 to approximately \$30,000 annually.

The Forestry Department also applies for annual Recreational Trail Program (RTP) grants provided by the WDNR. These grants provide up to 50% reimbursement of costs attributed to development and/or maintenance of recreational trails. Unfortunately, these grant funds are not guaranteed and are awarded by the WDNR by utilizing a ranking formula to determine which grant applications to approve each year. For 2023, the Oneida County Forestry Department received RTP grant reimbursement for trail maintenance of \$15,679.

Finally, the Forestry Department implemented a trail pass system that requires individuals over the age of 18 to purchase a daily or annual trail pass to use any designated and maintained silent sport trail located on the Oneida County Forest. The annual trail pass fee is \$25 and a daily pass is \$5. The sale of silent sport trail passes for 2023, together with user donations, generated \$12,320 of revenue.



Note: In 2021, annual passes sold increased and daily passes sold decreased; therefore, the revenue reduction was not significant.



Washburn Silent Sports Trail, Woodboro

### Mountain Bike Trails:

In 2023 the Oneida County Forestry Department worked in conjunction with the Rhinelander Area Silent Trails Association (RASTA) to maintain approximately 13 miles of single-track mountain bike trails located at the Washburn Lake Silent Sport Trail facility and approximately 25 miles of mountain bike trails lying on the ski trails at Washburn, Nose Lake and Cassian trail systems.

The mountain bike trails get plenty of use including the Little Bellas, a group that focuses on increasing mountain bike use by pre-teen and teenage girls. The Little Bellas utilized the Washburn trail system for their organized rides during the fall of 2023.

### Fat Tire Bike Trails:

A formally designated and maintained fat tire bike trail was approved on the Oneida County Forest in December 2014. The trail is located within the Enterprise block and measures approximately eight miles in length. In addition to fat tire biking, the Enterprise Winter Recreational Trail is also open for cross-country skiing and snow shoeing.

A short segment of the Washburn trail was opened and groomed for fat tire biking in 2022 on a trial basis. Proven popular with bike enthusiasts, this was continued in 2023. RASTA has future plans to expand winter fat tire bike trails.





*Almon Park Wetland Boardwalk & Hiking /Snowshoe Trail*

### **Hiking & Snowshoe Trails:**

In 2023, the Forestry Department maintained two hiking/snowshoe trails at Almon Park that total 2.25 miles in length. These trails travel through a variety of habitats, some of which require the use of wetland boardwalks to traverse. For those snowshoe enthusiasts looking for a more isolated experience, the County also provides 8.0 miles of trail located in the Enterprise Block of the Oneida County Forest. Finally, for individuals seeking a more challenging hiking and/or snowshoe experience, the County provides 15.0 miles of snowshoe trail at the Washburn and Nose Lake trail systems in addition to 11.0 miles of hiking trail at the Washburn Lake Silent Sport Trails facility.

### **RASTA Accomplishments:**

In addition to regular maintenance of the silent sports trail systems, minor trail re-routes, corner widening, signing and mowing, RASTA's focus for 2023 was improving needed infrastructure and equipment to facilitate continued maintenance and rehabilitation of the current systems:

#### **Washburn Trail System:**

- Acquired a new Ginzu groomer to replace aging equipment to improve the quality of ski grooming.
- Acquired a new snowmobile to groom fat tire bike trails at Washburn.
- Purchased and installed a new shed at Perch Lake to house snowmobile and ATV to be used for trail maintenance.
- Donated and installed a picnic table overlooking the pump track.
- Improved/re-routed a portion of pre-existing snowshoe trails to allow for an additional four miles of groomed snowshoe/fat tire bike trails.
- Upgraded and replaced signage as needed.
- Resurfaced path leading out from Perch Lake Shelter to minimize erosion and increase accessibility.
- Bulldozed a new turn around to increase winter grooming efficiency.
- Brushed and removed storm damaged trees throughout the year.
- Held three biking events at Washburn – RASTA Rally, Rock 'n' Root and Global Fat Tire Bike Day. These events draw participants and spectators from all over the state.

#### **Nose Lake Trail System:**

- Installed solar panels within storage shed to aid in grooming and maintenance activities.
- Brushed and removed storm damaged trees throughout the year.
- Annual maintenance of the portable toilet on site.

#### **Cassian Trail System:**

- Added a fourth parking lot on Beaver Lake Rd near the central part of the trail system. DNR dozer operated performed the opening and the grading of the lot. RASTA provided volunteers to clear trees, gravel and install a kiosk and signs.
- Completed a significant re-route of the Cassian Trail, with assistance from the McNaughton crew, to improve summer access and winter grooming.
- Brushed and removed storm damaged trees throughout the year.

### **Enterprise Trail System:**

- Leveled and graded trail segments as needed.
- Identified and built a necessary re-route with assistance from the McNaughton crew, to remove the silent sports trail off the newly re-routed snowmobile trail.
- Brushed and removed storm damaged trees throughout the year.

### **Disabled Access Trails:**

In 2023, the Forestry Department maintained three trail systems specifically developed to provide disabled users reasonable access to the County Forest. These trails are distributed throughout the Oneida County Forest with one trail located in each of the three County Forest Blocks (i.e. Enterprise, Cassian/Woodboro and Lynne/Little Rice). Uses of these areas include, but are not limited to: hunting, berry picking, bird watching and sightseeing. In order to qualify for a Disabled Access Trail Permit, a person must hold a valid WDNR Class A or B disability identification card as defined by WI state statutes. County Forest Disabled Access Trail Permits are free; however, a \$50 refundable key deposit is required.

### **Miscellaneous Forest Access:**

The Forestry Department maintained two hunter-hiking trails, one in the town of Little Rice and another in the Town of Enterprise. The Little Rice trail, known as the Bird Lane Trail, is approximately three miles long and mowed annually in late summer to provide upland game bird hunters with access to hundreds of acres of the Bird Lane Grouse Management Area. The Enterprise trail, known as the Highway Q Hunter/Hiking Trail, is approximately 5.5 miles long and also mowed annually, either by the Department or DNR Wildlife.

In addition to the trail opportunities and County Forest Roads described in this report, the Oneida County Forest has hundreds of miles of woodland trails and old logging roads that have not formally been designated with recreational purpose, yet remain open year-round for general public use. The primary function of these woodland trails and old logging roads is to provide public access into the County Forest.

## **SAFETY & TRAINING**

The Forestry Department had zero work-related incidents reported in 2023.

Permanent field employees of the Forestry Department are provided the opportunity to participate in the County steel-toe work shoe program allowing up to \$100 reimbursement per employee. In addition, the following personal protective gear was available to all Forestry field staff (i.e. temporary & permanent employees): hard hats, helmets, safety glasses, ear protection, chainsaw chaps, rubber gloves, and respirators.

Safety items purchased in 2023 include steel toe boots for two employees, tick repellent, work gloves, and safety glasses.

The Forest Director, Assistant Forest Director and County Foresters attended Wildland Fire Safety training. Additionally, the Forester I successfully completed Pesticide Applicator Certification Training and is now a certified pesticide applicator.



**Wisconsin County Forests Association (WCFA):**

The WCFA is a non-profit, quasi government organization established to provide support to the growing county forest program. Additionally, WCFA provides a forum for the consideration of issues and policies of concern to the committee of the County Board responsible for forestry programs and management, including programs carried out under §28.10, 28.11 and Chapter 77 of Wisconsin Statutes.

Forestry staff and committee members are invited to attend conferences hosted by the WCFA each year. These conferences provide valuable information regarding governmental support and funding of the industry as well as the ability to network with other county forestry personnel. Several staff members attended various meetings, conferences and trainings provided by WCFA. Training sessions included hardwood log scaling and forest management for climate resilience.



ONEIDA COUNTY WISCONSIN  
DEPARTMENT OF SOCIAL SERVICES



# 2023 ANNUAL REPORT

SELF-SUFFICIENT PEOPLE LIVING IN A SAFE,  
FINANCIALLY SECURE ENVIRONMENT.



## **OUR MISSION**

In partnership with our community and in response to public need and legal mandates, our mission is to serve and assist Oneida County residents in ways that strengthen and preserve families, encourage personal responsibility, and foster independence. We recognize the rights of each individual. Our goal is to serve all persons with dignity, respect, and confidentiality.

## **SOCIAL SERVICES COMMITTEE**

Jim Winkler, Chair

Ted Cushing

Robb Jensen

Anthony Rio

Linnaea Newman

## **ADRC COMMITTEE**

Ted Cushing, Chair

Russ Fisher, Vice Chair

Debbie Condado

Linnaea Newman

Rita Mahner

Joan Hauer

Nancy Watry

James Unger

Melanie Fralick

For details regarding our programs,  
please visit <https://ocdss.oneidacountywi.gov>  
Click the Reports and Forms page – Service Listing

# FINANCIAL SERVICES

The Financial Services Unit provides accounting and clerical support to the Department of Social Services. In addition to responding to the needs of internal staff, the unit adapts to changing federal, state and local requirements. Other areas of support include:

- Budget preparation
- Provider contract management billing
- Financial reporting to County and State
- Receptionist Duties
- Document processing and transcription
- Maintaining Agency records



—  
**2023 Budgeted Tax Levy**  
**\$1,736,558**  
**2023 Actual Tax Levy \$1,480,137**  
**Surplus \$256,421**

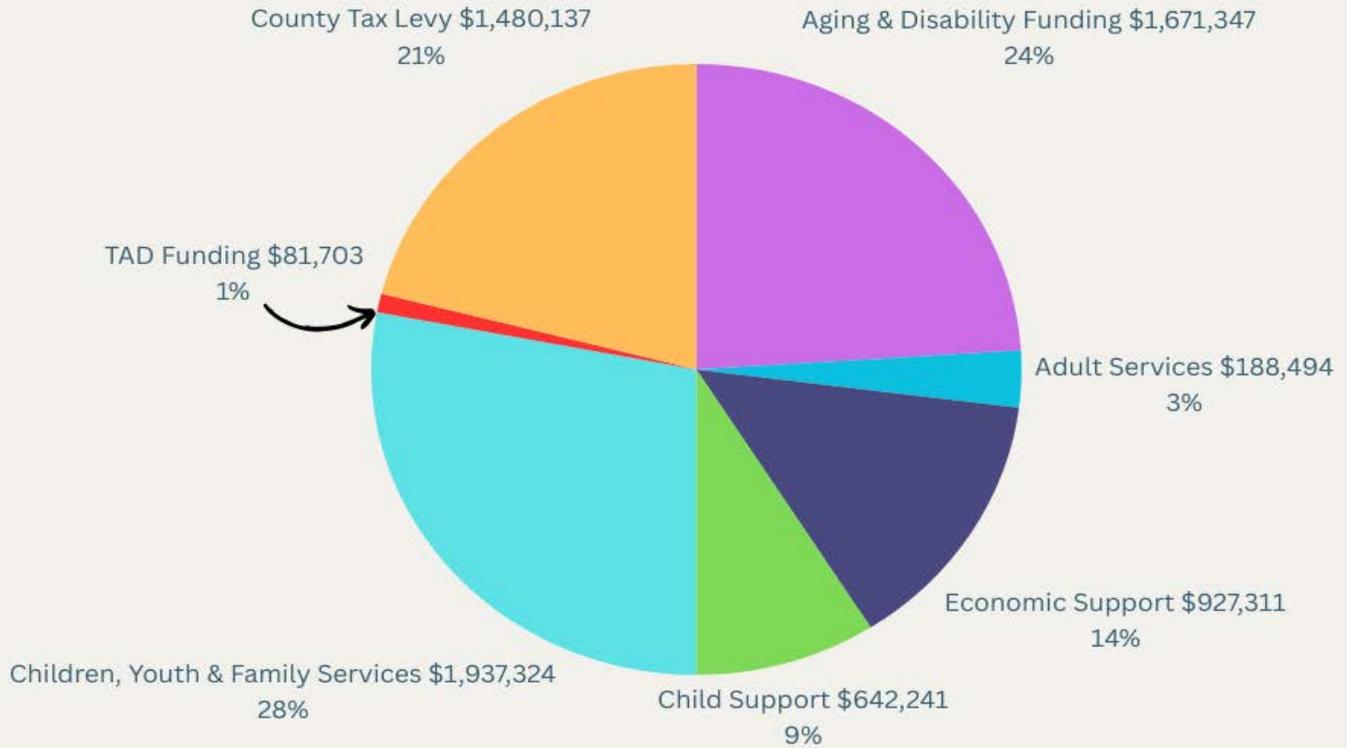
The Department of Social Services and ADRC experienced a surplus of \$256,421. The agency was able to keep out of home care costs down. Out of home care costs are a large driving force to the agencies surplus or deficit. Additional funding available from the state and federal government since the pandemic also helped in our surplus.

In 2023, special COVID funding was also available in many of our program areas to provide funding for additional supports for clients.

The department went through an agency remodel adding additional office space, a larger visitation room, and interview rooms. We also completed integrating with county's network and email servers.

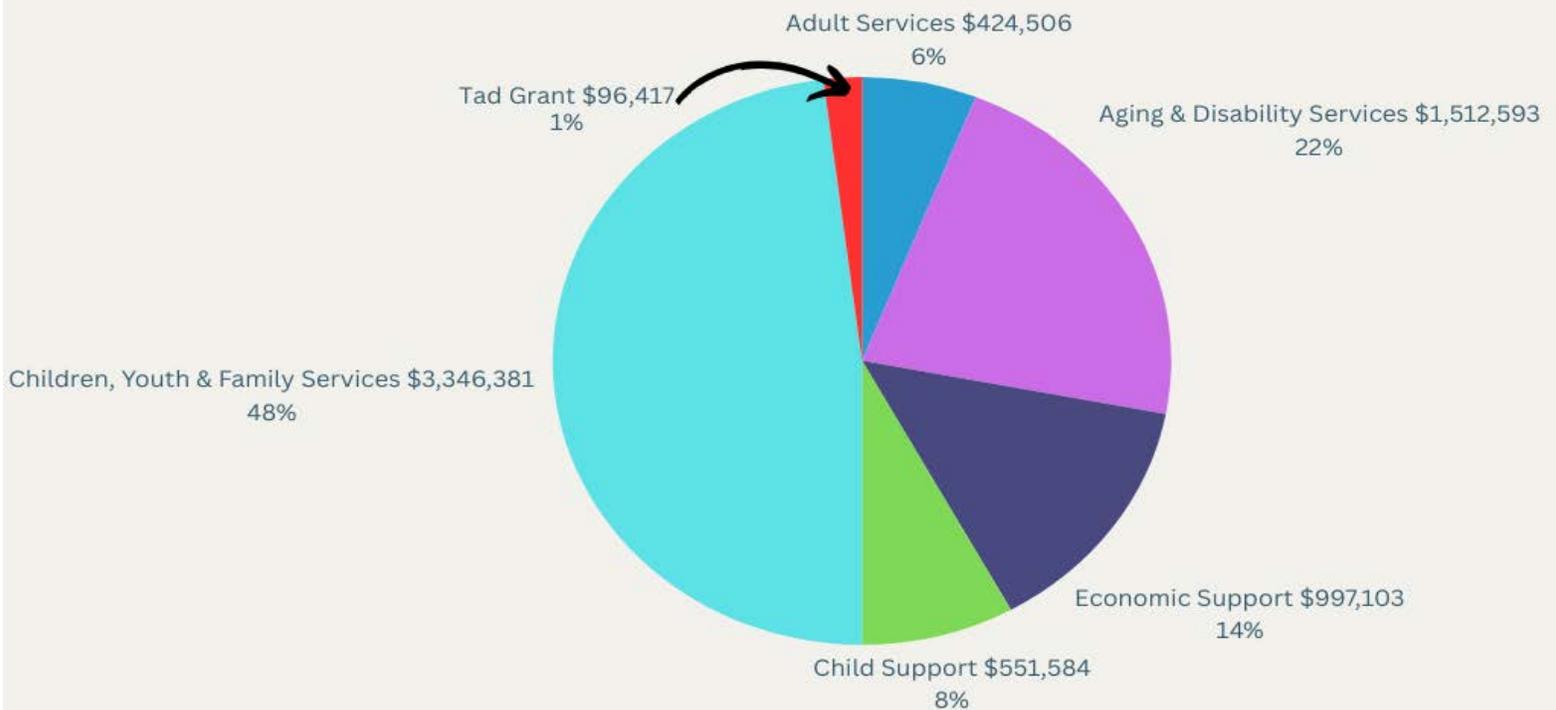
# 2023 SOCIAL SERVICES REVENUE

TOTAL REVENUE RECEIVED: \$6,928,583



# 2023 SOCIAL SERVICES EXPENDITURES

TOTAL EXPENDITURES: \$6,928,583



# ADULT SERVICES



## Clients Served—Adult Unit

- Supportive Home Care 14
- Elder Abuse Direct Service 24
- Elder/Adult Abuse Investigations 111
- Guardianships 22
- Protective Placements 22
- Adult Welfare Concerns 55

The ADRC/APS unit manages multiple funding sources to provide support services to members of the community. These services include respite care, supportive home care (housekeeping and chores), home delivered meals, on-site dining, access to publicly funded long term care, and long term care options counseling for any person seeking to understand what long term care will look like for them (including executing Powers of Attorney for Health Care and Finances). There are benefits specialists who assist with Social Security, Medicare, and Medicaid.

In 2023, the ADRC of Oneida County continued integrating services with the Department of Social Services. This included bringing Adult Protective Services (APS) under the supervision of the ADRC Manager to better coordinate all publicly funded adult services to county residents.

Because ADRC staff and APS staff are under one roof, coordination and communication between the workers has improved, resulting in better, more appropriate, and least-intrusive interventions. ADRC Specialists and APS Social Workers often work in tandem to assure that adults in need of assistance receive it quickly, helping them meet maximum independence that also meets their preferences.

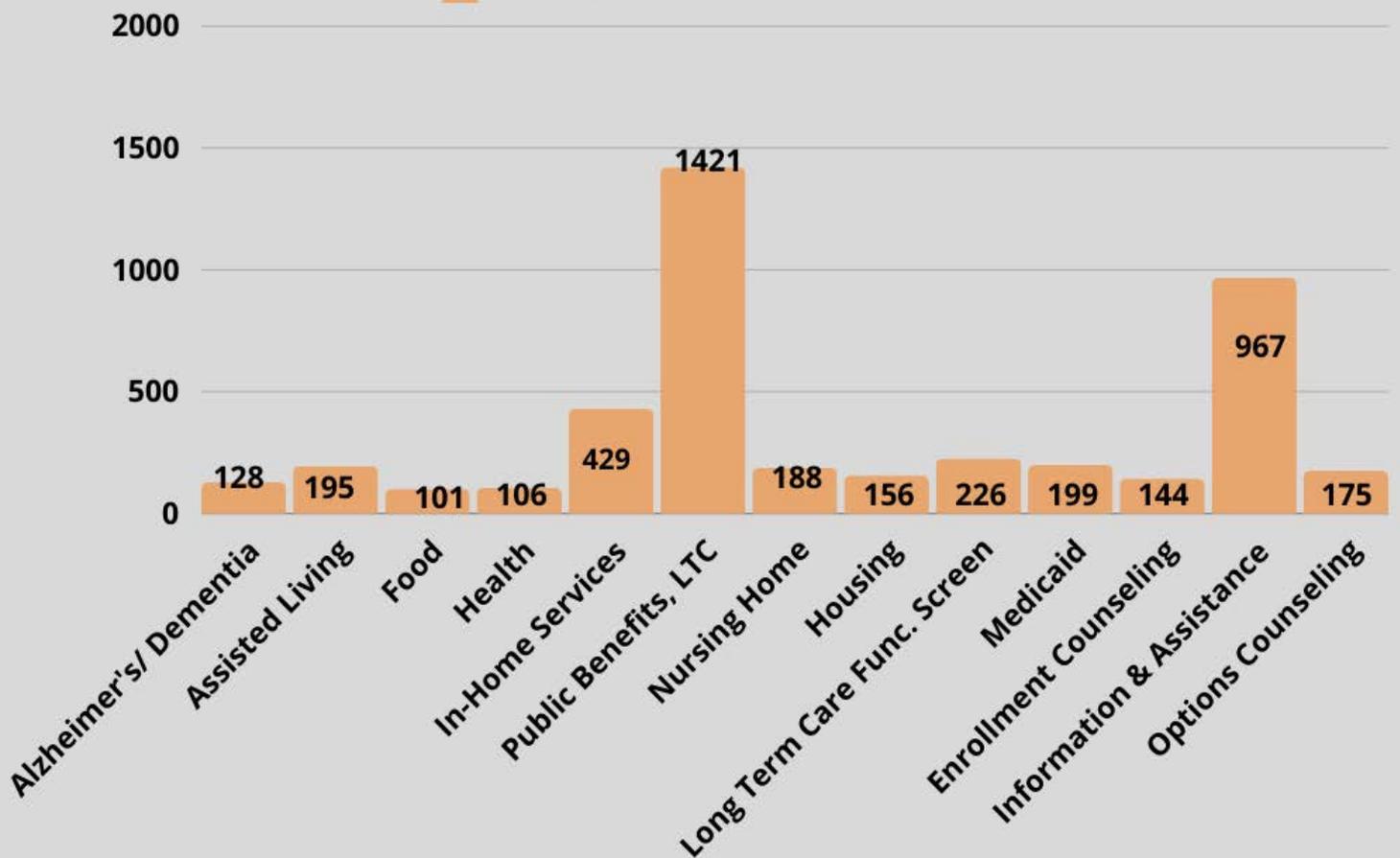


# AGING & DISABILITY RESOURCE CENTER



## ADRC Information & Assistance Specialists **TOP CALL TOPICS/ACTIVITIES**

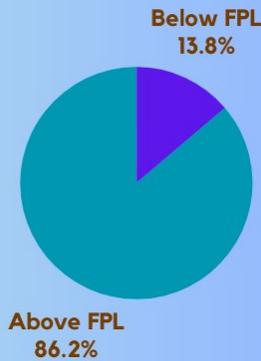
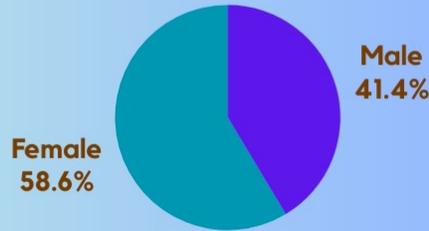
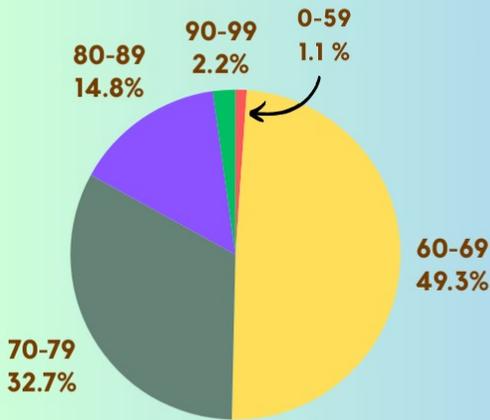
■ # of Topics covered - Multiple topics per call



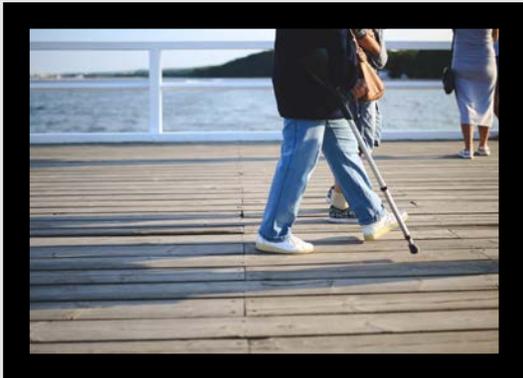
# AGING & DISABILITY RESOURCE CENTER

## Elder Benefits Specialist

0-99: Age Group  
%: Percent of people served

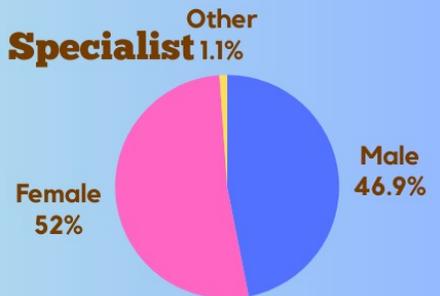
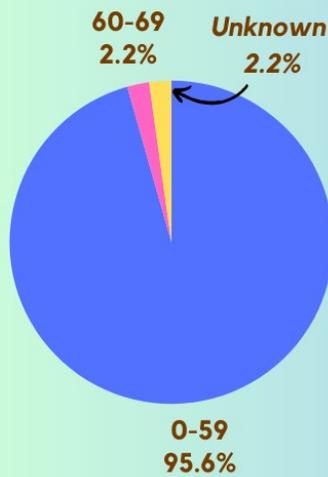


Monetary Impact: the estimated value of any benefits obtained or preserved. \$4,756,833



## Disability Benefits Specialist

0-69: Age Group  
%: Percent of people served



Monetary Impact: the estimated value of any benefits obtained or preserved. \$ 1,434,790

# AGING & DISABILITY RESOURCE CENTER...

**Volunteer Opportunities:** Over 200 volunteers make our programs possible. Volunteers help at all Dining Sites, deliver Meals on Wheels, provide transportation to appointments, assist with activities and programs. Contact our office for volunteer openings.

THANK YOU TO  
OUR  
WONDERFUL  
VOLUNTEERS!



<i>Services to Older Adults</i>	<i>People Served</i>	<i>Units of Service</i>	
Homemaker/Chore	6	556	hours
Home Delivered Meals	376	37,809	meals
Congregate Meals	336	8,706	meals
Assisted Transportation	22	5,496	miles
Respite Care	42	2,331	hours
Home Repair	2	2	repairs
Home Safety	10	32	units
Health Promotion	69	1,748	hours
Recreation/Socialization	120	1,371	episodes
Volunteers Available (RSVP)	205	13,652	hours

# CHILDREN & FAMILY SERVICES

## Access - Intake

Access is the process of receiving, analyzing and documenting reports of alleged child maltreatment. The functions of Access are as follows:

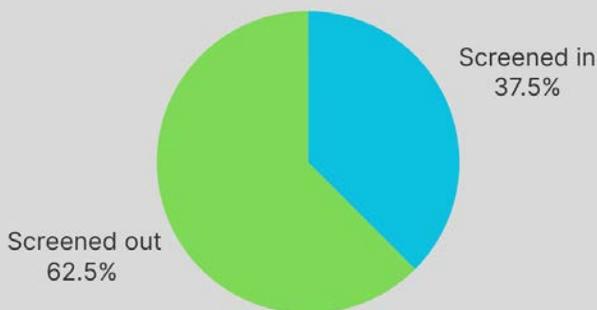
- Receive and document reports of alleged maltreatment from the community
- Identify families that the child protective services (CPS) system must respond to
- Determine the urgency of the response time
- Initiate an assessment of child safety and family strengths

## Initial Assessment - Investigations

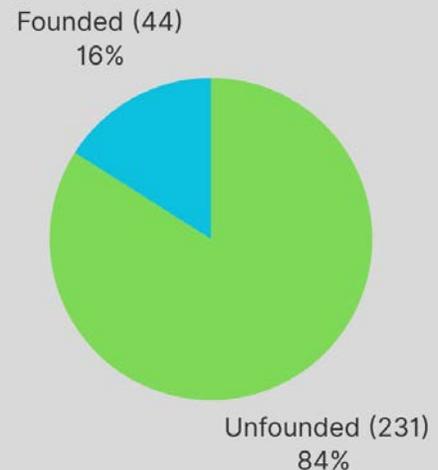
Initial assessment is the process of:

- Investigating alleged maltreatment
- Assessing the family condition to determine if the conditions and/or behaviors in the home pose a risk to a child's safety
- Determining what services may be needed to help the family enhance parental protective capacities to establish a safe environment for the child(ren)

2023 CHILDREN AND FAMILY REFERRALS



2023 INITIAL ASSESSMENTS



## Clients Served Children, Juveniles and Families

- |   |     |
|---|-----|
| • Child Protective/Child Welfare Services | 658 |
| • Youth Justice Services                  | 149 |
| • Community Based Service Programs        | 128 |
| • Youth Intervention Programs             | 11  |
| • Out of Home Care                        | 57  |
| • Kinship Care                            | 57  |



## On-going Services - Children in Need of Protection and Services (CHIPS)

Services for children and their families who come under the jurisdiction of the juvenile court because the child or unborn child is in need of protection and services which can be ordered by the court (48.13 and 48.133 Wis. State Statutes).

Services typically include:

- Assessment, diagnosis, case/treatment planning, safety planning
- Monitoring and review
- Drug Testing
- Arranging counseling and therapy services
- Arranging physical and mental health services
- Monitoring of school attendance, involvement with Individual Education Plans
- Working with families on daily living skills, including parenting, child care, and discipline techniques
- Working with families on clean safe housing, budget management
- When child safety cannot be managed in the home –out-of-home placement services
- Determining what services may be needed to help the family enhance parental protective capacities to establish a safe environment for the child(ren)
- Referrals to additional services
- Parent coaching

## In-Home and/or Community Services

The Department has an array of services to offer families to maintain children safely in their homes and their communities. The following services were provided to children, youth and families in 2023:

Intensive Aftercare Program

Early Intervention Program

TSSF (Targeted Safety Support Funds)

CST (Coordinated Service Team)

Parenting Education – individual and groups

Parent Aids/Mentors

ART (Aggression Replacement Therapy)

Mentor/Tutor Program

Going Forward

Supervised Visitation

Recovery Coach

Transportation Assistance

Drug Testing

Child Care Assistance

Independent Living

# CHILD WELFARE

Oneida County receives Child Welfare Referrals when Child Abuse and Neglect referrals do not meet the danger threshold of abuse or neglect; however, families may still need services.

When a referral comes in, the Social Worker engages the family to see if they are in need of any services. The Agency goal is to engage these families and refer them for services before it becomes an abuse or neglect referral.

*"We can't help everyone , but everyone can help someone" - Ronald Reagan*



## AmeriCorps Recovery Coach



Service Time: September 12th, 2023- August 31, 2024

How it Works:

Marshfield Clinic's AmeriCorps Recovery Worker's full-time service year started September 12th through August 31st of 2024. An individual can connect two ways to a Recovery Coach. One way is to be referred by the assigned social worker and the other is a community member not currently working with Social Services reaches out for support. When being referred by the assigned social worker and substance or alcohol use is suspected or confirmed the assigned social worker, they receive consent and a signed release of information for AmeriCorps to work with them. The social worker then schedules a meet and greet with a Recovery Coach. When a community member is seeking assistance, they can call or stop in at the front desk to inquire. From there the recovery coach and the peer create a plan for intake, which includes demographic information, roles and expectations (for both the peer and recovery coach), a wellness plan, and a World Health Organization Quality of Life Scale (WHOQOL) survey. The peer completes the wellness plan (treatment plan) with no expectations from the recovery coach. The recovery coach treats each peer as an individual; no two wellness plans look alike, because each person is different. The Recovery Coach also does not focus support strictly to substance use, but treat the individual as a whole person with a multitude of possibilities. Once a plan is created, the peer decides how often to meet and what would be most beneficial. From there the recovery coach and peer meet regularly to discuss current concerns, if peers have met their previous objectives, what new goals have arose, and where they need support most. There is no timeframe or an expectation placed on the peers, sobriety is a process. The WHOQOL is a quality of life survey completed every sixty days. It calculates where the individual is at in the beginning, and throughout "treatment" to not only give an idea of what types of resources or services may be beneficial, but to also measure change throughout treatment.

# AmeriCorps Recovery Coach, Continued



## We Care Cards/Community Response team

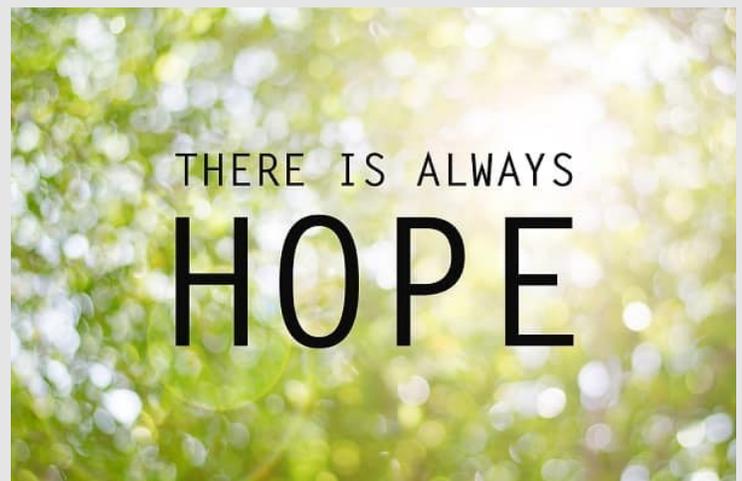
Our Recovery Coach was presented with an amazing opportunity to help create the community response team, which is multiple agencies within our community working together to help support individuals who struggle with mental health or substance use disorders. Within this group they collaborated effectively creating the “We Care cards”.

The idea behind agencies handing out We Care Cards is to reach individuals suffering and not having the capacity for active outreach. For example if the fire department or local police department receive a call that is substance use related they hand the individual, or family member, one of these cards to connect them with a Recovery Coach.

On these cards is information of what a recovery coaches role is, free peer support, local and state resources, the crisis line, and information regarding naran and how to prevent an overdose. This card has a confidential voicemail number setup for individuals to call and receive help. It has been a very successful program since launching in January 2023 and has helped support many individuals within the community.

“Throughout these past 3 1/2 years of service with AmeriCorps serving Oneida County Social Services I have gained so much understanding and information surrounding the substance use and mental health crisis. I began this opportunity as an intern through Nicolet College and have helped create this program. I have also teamed up with the community response team and health department to create a program for non-fatal overdoses. I would have to say this experience has been very heartwarming assisting individuals sometimes at their lowest and watching them flourish into the best version of themselves. Not only have I learned from college experience and also from the peers I work with. They are their biggest advocate and so many have overcome their addiction and have gained so much of their life back through their journey to sobriety. “

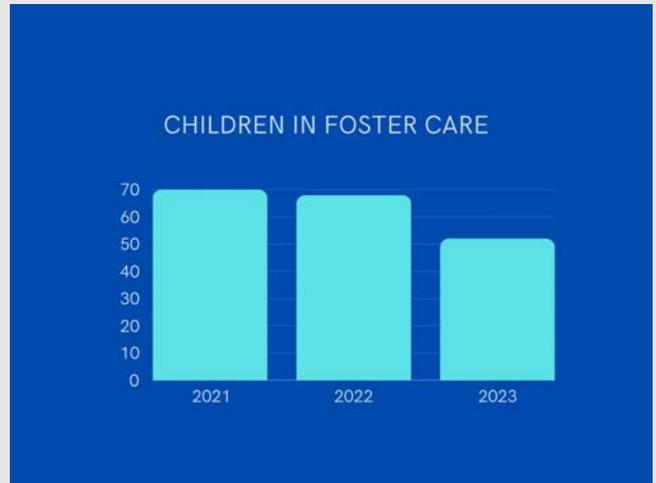
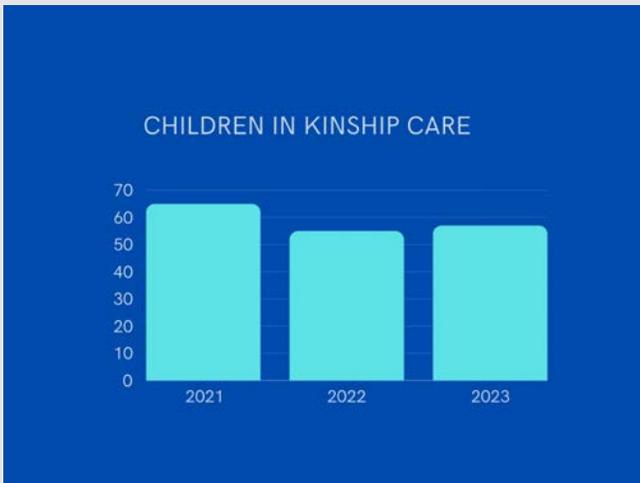
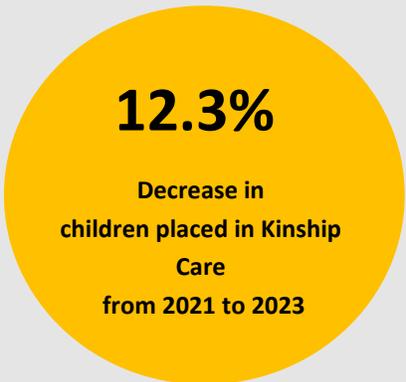
-Erika Brigham



# FOSTER CARE AND KINSHIP CARE

When a child cannot safely remain in their home, every effort is made to place a child with a relative or like-kin caregiver. When that is not possible, the next preference is to place children with foster families.

In the last two years Oneida County has experienced a decreased number of children and youth in out of home care. The Kinship Care program provides a monthly benefit to assist with costs associated in caring for the child. In 2023, this benefit was \$300.00 per month per child.



Kinship Care families agree as a part of the application process to become licensed as a level one Foster Home. In 2023, there were 9 requests for Foster Care licensure either as a result of a Kinship Care placement or an individual or family submitting to be a Foster Home. In 2022, Oneida County Department of Social Services applied for and received a relative caregiver grant. The grant cycle runs from October 2022- September 2023. The funding will be utilized to provide concrete supports to relative caregivers who agreed to take custody of children under a Temporary Physical Custody Order. Supports include money for gas cards, Wal-Mart gift cards, Day Care Assistance, and legal services.

# YOUTH JUSTICE

Youth Justice Social Workers provide services to the court, youth, and families in cases in which the youth has committed an act that is against the law or for a behavioral issue. Our agency receives referrals from law enforcement, schools, and parents and caregivers and confers with the District Attorney's Office and/or Corporation Counsel regarding the disposition of the case. An Intake Inquiry is conducted for each case and a decision is made on how to proceed. The agency received a total of 149 youth justice referrals in 2023.



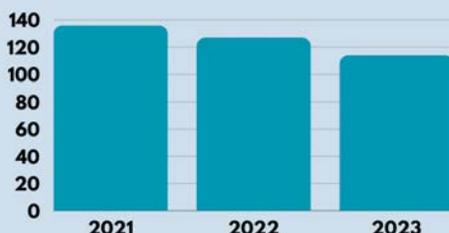
The social worker can recommend a number of services to the District Attorney's office to resolve the case. These include but are not limited to: payment of restitution, community service, apology letters to victims, Early Intervention Services, Parenting classes, ART (Aggression Replacement Therapy), Botvine Life Skills including Substance Abuse Prevention, Bullying Prevention Programs, Internet Safety Programs, Dating and Healthy Relationships, Truthoughts, counseling for Substance or Mental Health issues, and regular supervision appointments with the social worker to discuss progress on these recommendations.

The 2023 Youth Justice Innovation Grant allowed for Botvin Life Skills to be integrated into two local elementary schools. Five 4th grades classes and four 5th grade classes, for a total of 155 students, were served.

## Children and Youth in Out-of-Home

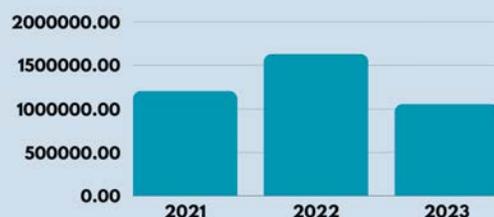
16.18% Decrease in children placed from 2021-2023

YOUTH IN OUT OF HOME CARE



12.41% Decrease in cost from 2021-2023

COST OF OUT OF HOME CARE



# Criminal Justice Coordinating Committee (CJCC)



The Oneida County Criminal Justice Coordinating Committee - CJCC

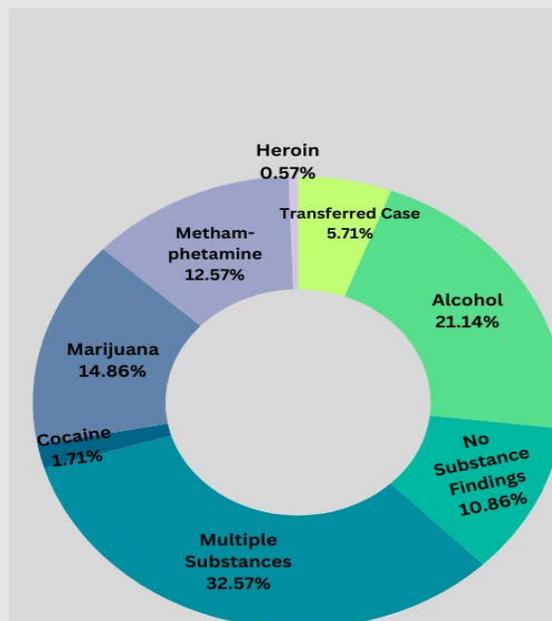
The Mission of the CJCC is to promote public safety and to provide opportunities for individuals within the criminal justice system to improve their quality of life through facilitated recovery and community integration. The Committee oversees the Treatment Alternative and Diversion (TAD) Grant. The TAD grant is used to fund our Diversion Program.

Oneida County **Diversion Program** is a voluntary program for justice-involved people living with addiction. It is a way for individuals to be deferred from the traditional criminal justice system. Program participants engage in counseling, community service and address employment, mental health, housing and chemical dependency needs. The program began taking referrals in July 2023. 16 referrals were received in 2023, 8 male and 8 females. The average age of those referred is 30 years old, with referrals ranging from 17 to 50 years of age. Participants began enrollment in the program in early 2024.

For more information, visit <https://cjcc.oneidacountywi.gov/>.

## DRUG ENDANGERED CHILDREN (DEC)

The purpose of the DEC Team is to collaboratively intervene on behalf of children who have been exposed to drug-endangered environments and are unsafe in those environments. DEC team members will cooperate with each other so that parents/caretakers are vigorously and effectively prosecuted for child endangerment/abuse/neglect in addition to charges resulting from their illegal drug activities.



**2023 DEC CAAN REFERRALS**

Multiple substance include two or more substances with methamphetamine, alcohol, marijuana, and/or heroin being the most commonly occurring. Other findings include a combination of heroin, amphetamine, acid, mushrooms, benzodiazepines, and prescription opiates.

### Total Referrals

- Multiple Substances: 57
- Alcohol: 37
- Marijuana: 26
- Methamphetamine: 22
- No Substance Findings: 19
- Transferred Case: 10
- Cocaine: 3
- Heroin: 1



# ECONOMIC SUPPORT

## MEDICAL ASSISTANCE

Wisconsin Medicaid is a joint federal and state program that helps more than 1 million residents get:

- High-quality health care coverage.
- Long-term care.
- Other services that promote physical and mental health and well-being.

There are many types of Medicaid programs. Each has certain requirements you must meet if you want to enroll.

For 2023, Oneida County had an increase in medical assistance recipients, serving an average of 5,504 adults and 3,327 children

monthly. This increase was due to the public health emergency (PHE) continuous eligibility policy which prohibited termination of health care benefits until the member's next renewal; except for the case of death, moving out of state, or voluntary disenrollment.

With the PHE ending May 11, 2023, health care renewals were reinstated in June, 2023. Oneida County saw an average 2.76% decrease each month in recipients since renewals have resumed.

Healthcare premiums and MAPP work requirements remained suspended throughout 2023.



## FOODSHARE

FoodShare Wisconsin, also known as SNAP (Supplemental Nutrition Assistance Program), helps people buy the food they need for good health. The goal of this program is to stop hunger. People all over Wisconsin get help with FoodShare. We help people of all ages who:

- Have low-income jobs.
- Live on a small or fixed income
- Are retired
- Have lost their job
- Are disabled and cannot work

On a monthly average, 3,629 Oneida County residents received FoodShare benefits on a monthly basis in 2023. A grand total of \$6,976,462 in FoodShare benefits were issued to Oneida County residents in 2023. This is a 38.34% decrease from 2022 due to emergency allotments issued during the PHE ended in February, 2023.

Drug testing for applicants whom had a drug felony in the last five years was reinstated in June, 2023. Work requirements for ABAWDs (Able-bodied adults without dependents) were reinstated September, 2023. Those that do not meet the work requirements, may only be eligible for three months in a 3-year period of time.



# ECONOMIC SUPPORT

## WISCONSIN SHARES CHILD CARE ASSISTANCE PROGRAM



The Wisconsin Shares childcare subsidy program supports families by funding a portion of the cost of child care while the parents are working or participating in another approved activity.

In 2023, an average 29 families in Oneida County were served under this program. This is a decrease from the last three years, mainly due to a lack of approved child-care providers in the area.

The gross income limit for new applicants is 185% of the Federal Poverty Level (FPL). Financial eligibility for

foster parents, subsidized guardians, interim caretakers, and relatives with court-ordered placement who receive a Kinship Care payment is based upon the child's biological or adoptive parents' income tested at 200% FPL at the time the child was removed from the home.

Previously, a child's authorization was based on a specific number of average weekly hours. As of October 2023, parents receive a part-time or full-time subsidy amount based on their average weekly child care need.

- If your child is authorized for **20 weekly hours or less**, you will receive a part-time monthly subsidy amount.
- If your child is authorized for **more than 20 weekly hours**, you will receive a full-time monthly subsidy.

The department also began paying *limited* registration fees. Only parents who have Wisconsin Shares authorizations to the provider are eligible to request funds to pay provider registration fees. This does **not** apply to parents who are not receiving Wisconsin Shares. Parents with authorizations will be able to request funds to pay registration fees for the provider's price up to \$125 twice in a 12-month period.

In late 2022, the Oneida County Childcare Coalition was formed and is comprised of individuals representing employers, providers, parents, local government and nonprofit organizations. This coalition has been established to raise awareness on the current state of childcare in our county and advocate for the childcare industry.

# ECONOMIC SUPPORT

## — NORTH CENTRAL — **FSET PROGRAM** — EMPLOYMENT & TRAINING —

The FoodShare Employment & Training (FSET) program is a free and voluntary program available to FoodShare members aged 16 and older to help people gain and retain employment. In 2023, 101 new customers enrolled in the program in Oneida County, averaging 59 people being served per month. In 2023, 88 customers gained employment with an average wage of \$15.14. FSET helps customers with job search including resume development, interview skills, providing direct job leads to both employer partners and general job openings. Our FSET program has 20 active Employer Partners in Oneida County, with another 54 Employer Partners in bordering counties (some of which are duplicative between counties). In addition, FSET helps with short-term training and High School Equivalency Diploma (HSED) for those needing additional training to seek employment. The FSET program can also help with support services to help customers complete their FSET activity and employment, including providing funding for transportation and work-related clothing.



# Wisconsin Home Energy Assistance Program (WHEAP)

[Http://energyandhousing.wi.gov](http://energyandhousing.wi.gov)

The Wisconsin Home Energy Assistance Program (WHEAP) provides assistance for heating costs, electric costs, and energy crisis situations. Operating with federal and state funding, the program provides assistance to households across the state to help lower the burden incurred with monthly energy costs. WHEAP benefits are not guaranteed to eligible households. When funds have been exhausted for a program year, there are no benefits issued to households regardless of eligibility.

## Heating and Electric Assistance

WHEAP assistance is a one-time payment during the heating season. The funding pays a portion of the heating costs, but the payment is not intended to cover the entire cost of heating a residence. Households may be eligible to receive a payment for non-heating electric energy costs through funding provided by Wisconsin's Public Benefits.

## Crisis Assistance

A household may be eligible for crisis assistance if experiencing an energy emergency. Crisis assistance is available through local WHEAP agencies that provide a 24-hour crisis phone number to help with emergencies that occur after business hours. Crisis assistance is intended to provide emergency and/or preventative services to assist eligible households experiencing an energy emergency.

## HE+ Furnace Program Services

The HE+ Furnace Program is a year-round program that provides assistance to eligible low-income Wisconsin households when their primary heating system no longer provides heat, is inoperable or becomes unsafe.

Local Weatherization agencies are responsible for managing program delivery and invoicing for payment of completed work. The Wisconsin Home Energy Assistance Program (WHEAP) Agency verifies applicant eligibility and reserves funds when completing the referral to the Weatherization Agency.

WHEAP and Weatherization agencies work cooperatively to ensure program goals and requirements are met while providing timely delivery of service. All other applicable WHEAP and Weatherization program requirements apply.

HE+ Furnace Program services provided to an eligible household will never result in a property lien or charge to the customer unless fraud is identified.

The following benefits were provided to Oneida County residents in fiscal year 2023 (10/1/2022-9/30/2023):

Program	Total Households	Total Benefit Paid
Heating Assistance	1,515	\$1,000,801
Crisis Assistance	353	198,565
Furnace Repairs	51	19,298
Furnace Replacements	41	210,989



# CHILD SUPPORT

Child Support program goals, as set by the Federal Office of Child Support Enforcement, are

“to assure that assistance in obtaining support (both financial and medical) is available to children through locating parents, establishing paternity and support obligations and enforcing those obligations.”

## Performance

Child Support Unit caseload average	1,775
Arrears Collected	\$774,668.80
Current Support collected	\$3,843,588.94
Total Child Support collected in 2023	\$4,618,257.52

**To see all of the functions the Child Support unit provides, see the OCDSS 2023 Service Listing.**

COURT ORDER ESTABLISHED RATE (% OF TOTAL CASES)		PATERNITY ESTABLISHED RATE (% OF TOTAL CASES)		CURRENT SUPPORT COLLECTION (% COLLECTED VS. ORDERED)		ARREARS COLLECTION (% OF CASES W/ ARREARS OWED & PAYMENT TOWARD ARREARS)	
PERCENT	GOAL	PERCENT	GOAL	PERCENT	GOAL	PERCENT	GOAL
92.87%	80%	103.22%	90%	77.40%	80%	78.06%	80%
+0.30% vs 2023		-2.61% vs 2023		+1.47% vs 2023		+3.74% vs 2023	



# Children First

Children First is an employment and training program for Non-Custodial Parents (NCPs) who have a court-ordered child support obligation. Children First is a state funded program authorized by statute. The goal of Children First is to help clients gain and retain employment while strengthening their relationship with their children.

NCP's owing support who are unemployed or underemployed, but able to work, may be court ordered to participate in the Children First program. Children First agencies provide case management and employment services to parents who are court ordered to participate in the program.

For a participant to satisfy Children First program requirements, they must complete one of the following within 12 months of enrollment:

1. Make three consecutive monthly child support payments for the court-ordered amount (partial payments do not count); - or-
  2. Successfully and fully complete all assigned Children First activities for 16 weeks within a 12-month period.
- Children First case managers work with the court ordered NCP to improve their ability to make regular child support payments by improving their employability. This is completed by working with the NCP in resume development, interview skills, job search as well as many other things including building and improving soft skills.
  - 14 referrals received in 2023
  - 12 non-custodial parents were served in 2023
  - We observed an 85% enrollment rate this year, this rate reflects intentional attempts to engage customers and the collaboration between the Oneida County Children First Case Manager and Child Support.
  - The Children First Case Manager regularly attended court and FCC hearings to provide on-site enrollment opportunities.
  - The Oneida County Children First team provided multiple avenues and opportunities to enroll in the program, including enrollment appointments via phone using Sign Now for paperwork. By providing the opportunity for enrollment and ongoing appointments via phone, we were able to eliminate transportation barriers for many customers.
  - 60% of Children First closures were for Successful Closure, this was a 20% increase from 2022!
  - 3 of the 5 closures in 2023 were for completing 16 weeks of activity or 3 consecutive months of payment.
  - While 2 individuals unsuccessfully closed for using 12 months of Children First Services, one of these customers obtained a job following closure and has now continued maintain employment, using the tools and supports they obtained through Children First!
  - All customers who closed were actively engaged in services.
  - There was a strong focus on co-enrollment in FSET to provide additional support services and connections to the local labor market.
  - 8 new jobs were obtained, with a total average wage of \$15.36.

Jobs were primarily secured in the labor and manufacturing field, with many obtaining jobs at \$17.00/hr or higher.



# INTERNAL DEPARTMENT COMMITTEES

## LONG RANGE PLANNING COMMITTEE

Our LRP Committee made up of agency staff meets every three months to review progress and make plans for future identified goals. 2023 was the second year of 2022-2024 Long Range Plan. Updates to the plan are reviewed annually by the Social Services Committee. Some accomplishments in 2023 were:

- Implemented the Treatment Alternative Diversion Program and set up a website for the CJCC.
- Started quarterly Stress Recess training for staff.
- Agency remodel was completed to create a more Trauma Informed feel to the agency's appearance.
- Applied for and received grants for Relative Caregivers and Foster Parents supports.
- The ADRC increased marketing efforts.
- Outreach sites were started back up for our WI Home Energy Assistance Program. These have not happened since the pandemic.
- Successful started offering a Strengthening Families and Systems training to the public.
- Continue to provide education to staff on community resources.



## SAFETY COMMITTEE



OCDSS has a Safety Committee made up of representatives from all areas of the Social Services/ADRC departments. The committee meets periodically to discuss safety concerns and potential safety issues which could arise in-office and in the field. The committee reviews issues brought to it by both management and other staff to discuss possible solutions and make recommendations to management for changes or updates to existing practices & procedures. The committee also develops strategies to communicate safety matters to all staff and promote a safe environment in the department for staff and clients. In 2023, recommendations made by the Safety Committee led to an increase in the availability and location of first aid supplies within the agency and department vehicles, the revision & implementation of the ADRC building crisis plan, revision of employee tracking methods in case of building evacuation, and updated the procedures for safety training of newly hired employees.

# INTERNAL DEPARTMENT COMMITTEES

## VOLUNTEER COMMITTEE

Social Services Staff are dedicated to our residents on a professional and personal level. With that in mind, our staff have taken advantage of multiple volunteer opportunities to give back to the community. Agency staff did a clothing drive to donate gently used items to a local thrift store, Thrifty is Nifty, due to their generosity in providing our agency with vouchers for families in need. Agency staff also participated in bell ringing for the Salvation Army during the holiday season. For a small donation, staff are allowed to wear jeans on Fridays. The money collected each month is donated to a different organization or cause. In 2023, donations were made for:



- Honor Flight—\$210.00
- Christmas donations for families—Sponsored 3 youth (\$420.00)
- Alzheimer’s Walk—\$173.00
- Family Dome Night Event—\$185.00
- ACES —\$165.00
- Wild Instincts —\$139.00
- NATH Homeless Shelter- 2 meals for residence
- Humane Society—\$197.00
- Feeding Our Rural Kids—\$167.00
- Tri-County Council —\$167.00
- Three Lakes Lion Club—\$195.00

Total cash donations for the year of \$2,018.00

# TRAUMA INFORMED CARE

The Trauma Informed Care (TIC) Committee has taken a more internal focus this year and is working on various agency projects including the Family Engagement Room Remodel, Employee recognition and a trauma informed approach to the agency environment and the delivery of services for our clients. While the committee is focused internally, it continues to have a collaborative approach to the community and still works with partnering agencies on projects as they arise. These partners include agencies like Oneida County Public Health, the Human Service Center, the UW-Extension, Vilas and Forest County's Social Services, and other interested citizens.

Our mission is to build a trauma-informed agency by incorporating specific strategies across each level of the agency. Developing trauma-specific services that match clients' needs to enhance understanding of the impact of trauma on individuals, families, staff, and the community as a whole. The committee will match learned strategies to the needs and strengths of families and staff. The TIC Vision: Supporting resilient and healthy lives in the Northwood's through trusting and compassionate partnerships.



## 2023 Accomplishments:

- Successfully conducted an eight week virtual Strengthening Families Course. The course was attended by a variety of community members including: parents, foster parents, health providers, and social workers. Post completion surveys showed the course information and topics to be beneficial to participants. This course will be held again in 2024.
- Created an agency cook book to sell to Oneida County employees. All proceeds will be used for the purchase of take-home "goodie bags" for children who attend Family Night at the Dome in April 2024.
- Collaborated with Julie Jensen, LCSW; to bring employees an interactive lecture series on topics related to Trauma Informed Care and case management practice.
- Family Night at the Dome as part of Strengthening Families Month in April continues to grow and is more successful every year. The year 2023 brought more attendees as well as more community partners for a variety of activities for the families to try. Looking forward to 2024!

*We are proud members of Oneida County.*

*We are here to serve our community  
members always.*

*-Department of Social Services*



RESOLUTION # 49-2024

Resolution to convey excess county lands to Eugene & Tammy Kok

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Land Records Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Oneida County retained a 100 foot strip of land on each side of the center line of existing roads crossing the NW 1/4 - NW 1/4 of Section 13, Township 38 North, Range 6 East, as recorded in the Register of Deeds, Volume 58 of Deeds on Page 247, Document # 122046, recorded on May 17th, 1945; and,

WHEREAS, a request has been made to Oneida County from the adjoining landowner listed in Exhibit A requesting that a portion of said strip of land described above adjacent to Mill Rd and Sylvan Shore Dr be conveyed to them as they are the present adjoining owners of the land, and they have paid the \$250.00 administrative fee to process this request; and,

WHEREAS, the Town of Hazelhurst has been notified of this request and the Land Records Committee recommends that the parcel described in Exhibit A be conveyed to the adjoining landowner, provided the Town of Hazelhurst does not have any objection to said conveyance; and,

THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby approves conveying the parcel described in Exhibit A to the adjoining landowner, and authorizes the County Clerk, upon receipt of the \$30 deed recording fee, to issue a quit claim deed conveying any interest the County has in the description noted below in Exhibit A.

Vote Required: Majority =  2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes  No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date: 5.14.24

Approved for presentation to the County Board by the Land Records Committee this 14th day of May, 2024.

Consent Agenda Item:  YES  NO

Offered and passage moved by:

\_\_\_\_\_  
Supervisor  
\_\_\_\_\_  
Supervisor  
\_\_\_\_\_  
Supervisor  
\_\_\_\_\_  
Supervisor  
\_\_\_\_\_  
Supervisor

52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101

\_\_\_\_\_ Ayes  
\_\_\_\_\_ Nays  
\_\_\_\_\_ Absent  
\_\_\_\_\_ Abstain  
\_\_\_\_\_ Adopted

by the County Board of Supervisors this 21<sup>st</sup> day of May, 2024.

\_\_\_\_\_ Defeated

\_\_\_\_\_  
Tracy Hartman, County Clerk                      Scott Holewinski, County Board Chair

**Exhibit A**

**Part of HA-167-7**

To: **Eugene H. Kok and Tammy M. Kok**, husband and wife as survivorship marital property, 6617 Sylvan Shore Dr., Hazelhurst, WI 54531.

Description: Any and all interest in a parcel of land in the NW ¼ of the NW ¼, Section 13, Township 38 North, Range 6 East, being Parcel "1" shown on Map No. 02-224 by Wilderness Surveying, Inc. dated December 10, 2002, more particularly described as follows:

Beginning at the northwest corner of Section 13, marked by a capped aluminum monument; thence S. 89° 49' 59" E. for a distance of 485.00 feet along the north line of Section 13 to an iron pipe; thence S. 03° 00' 43" W. for a distance of 619.43 feet to an iron pipe on the northerly right of way line of Sylvan Shores Road; thence along said right of way line N. 63° 31' 28" W. for a distance of 181.97 feet to an iron pipe; thence continuing along said right of way line N. 64° 47' 25" W. for a distance of 280.92 feet to an intersection with the easterly right of way line of Mill Road, marked by an iron pipe; thence along said easterly right of way line N. 00° 19' 45" W. for a distance of 210.45 feet to an iron pipe; thence continuing along said right of way line, along a curve to the left, having a radius of 247.15 feet and an arc length of 129.18 feet, being subtended by a chord of N. 15° 18' 13" W. for a distance of 127.72 feet to an iron pipe on the west line of Section 13; thence N. 00° 19' 45" W. for a distance of 85.58 feet along the west line of Section 13 to the PLACE OF BEGINNING.

Being in Oneida County, Wisconsin.

Subject to easements, utilities or access of record or in use by others on or across said lands.

This strip of land is to be attached to those lands to the Northeast (PIN number HA-167) and not to be transferred separately unless complying with Oneida County Subdivision Ordinance. **See sketch and survey map next page.**



RESOLUTION # 50-2024

Resolution to accept Donation from Lynda Lukowski

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Aging and Disability Resource Center (ADRC) Committee

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Wisconsin State Statutes 59.52(19) requires that the County Board approves all donations to the county; and

WHEREAS, Oneida County Resolution #37-2019 adopted the Oneida County Acceptance of Monetary, Non-Monetary and In-Kind Donation Policy; and

WHEREAS, The ADRC was notified on April 14, 2024 that a donation totaling \$4,000 will be made to the ADRC of Oneida County by Lynda Lukowski in two distributions; and

WHEREAS, a distribution of \$2,000 will be made in June and December of 2024; and

WHEREAS, The donation requires the specific use of funds provided is for the ADRC Senior Nutrition Program; and

WHEREAS, The ADRC provides essential nutrition services to the adult, aging and disabled citizens of Oneida County and the donation would benefit the citizens of Oneida County; and

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that Oneida County accepts the generous donation from Lynda Lukowski; and

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that the Oneida County ADRC Committee will approve use of any and all funds provided through this donation for use in the ADRC Senior Nutrition Program.

Vote Required: Majority =  2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes  No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date:

5-16-24

Approved for presentation to the County Board by the ADRC Committee this 23<sup>rd</sup> day of April, 2024

Consent Agenda Item:  YES \_\_\_\_\_ NO

Offered and passage moved by:

*John W. W.*

*Melanie Gralick*  
\_\_\_\_\_  
Supervisor

*Rita Malner*  
\_\_\_\_\_  
Supervisor

*Joan Bauer*  
\_\_\_\_\_  
Supervisor

*Ryan Jones*  
\_\_\_\_\_  
Supervisor

*Jul Cashy*  
\_\_\_\_\_  
Supervisor

*Linnaea Newman*  
\_\_\_\_\_  
Supervisor

*Nancy Whitey*  
\_\_\_\_\_  
Supervisor

52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69

\_\_\_\_\_ Ayes

\_\_\_\_\_ Nays

\_\_\_\_\_ Absent

\_\_\_\_\_ Abstain

\_\_\_\_\_ Adopted

by the County Board of Supervisors this \_\_\_\_\_ day \_\_\_\_\_, 2024.

\_\_\_\_\_ Defeated

\_\_\_\_\_  
Tracy Hartman, County Clerk

\_\_\_\_\_  
Scott Holewinski, County Board Chair

RESOLUTION # 51-2024

Resolution to grant UW Milwaukee a Permit for Archaeological Survey

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Land Records Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, University Wisconsin - Milwaukee is in the process of conducting Federally required archaeological surveys for the proposed US Highway 51 project, while working with the Wisconsin Department of Transportation; and,

WHEREAS, the Office of the State Archaeologist requires that the UW-Milwaukee Cultural Resource Management Department of the Archaeological Research Laboratory Center obtains a Wisconsin Public Lands Field Archaeological Permit; and,

WHEREAS, the UW-Milwaukee Cultural Resource Management Department has requested the County, as landowner of tax parcel MI-2379-1 in the town of Minocqua, to sign a Wisconsin Public Lands Field Archaeological Permit for a Phase 1 Survey for Road Reconstruction to comply with Federal Compliance from the Office of the State Archaeologist; location shown in Exhibit A attached hereto; and,

WHEREAS, the Land Records Committee reviewed the proposed location and has no objection to the permit request, and the Land Records Committee has determined it would be in the best interest of the residents of Oneida County to grant such permit at no cost and recommends the County Board to approve such request.

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Oneida County hereby approve signing the Wisconsin Public Lands Field Archaeological Permit for no costs, across those lands as described in Exhibit A below to UW-Milwaukee Cultural Resource Management Department; and,

BE IT FURTHER RESOLVED, that the County Clerk is authorized to sign and place the county seal upon the permit documents and other documents necessary to complete such request.

Vote Required: Majority =  2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

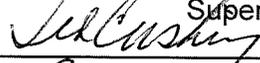
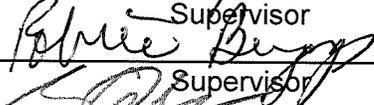
The County Board has the legal authority to adopt: Yes  No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date: 5.14.24

Approved for presentation to the County Board by the Land Records Committee this 14<sup>th</sup> day of May, 2024.

Consent Agenda Item:  YES  NO

52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89

Offered and passage moved by:

  
\_\_\_\_\_  
Supervisor  
  
\_\_\_\_\_  
Supervisor  
  
\_\_\_\_\_  
Supervisor  
  
\_\_\_\_\_  
Supervisor  
\_\_\_\_\_  
Supervisor

\_\_\_\_\_ Ayes

\_\_\_\_\_ Nays

\_\_\_\_\_ Absent

\_\_\_\_\_ Abstain

\_\_\_\_\_ Adopted

by the County Board of Supervisors this 21<sup>st</sup> day of May, 2024.

\_\_\_\_\_ Defeated

\_\_\_\_\_  
Tracy Hartman, County Clerk

\_\_\_\_\_  
Scott Holewinski, County Board Chair

**See pages 3-5 for Exhibit A**

**WISCONSIN PUBLIC LANDS FIELD ARCHAEOLOGICAL PERMIT 2024**  
 REQUIRED TO CONDUCT ARCHAEOLOGY ON ALL NON-FEDERAL PUBLIC LAND UNDER WIS. STAT. § 44.47  
 Wisconsin Historical Society

Name/Organization/Contact Jennifer Picard Telephone 414-251-8566  
 Address 3413 N Downer Ave Sabin Hall 229 City Milwaukee State WI Zip 53211  
 E-mail jpgicard@uwm.edu  
 Institutional Affiliation UW-Milwaukee Cultural Resource Management

-----  
**Location:** County Oneida Civil Town Minocqua Municipality \_\_\_\_\_  
 Town 39N Range 6E Section 26 Quarter Sections \_\_\_\_\_  
 Hwy/Rd  Hwy/Rd: USH 51 Other Type of Project: \_\_\_\_\_

Project Description: Phase I survey for road reconstruction

**Type of fieldwork:** Phase I/Survey  Phase II/Testing  Phase III/Excavation  Monitoring

**Purpose of the fieldwork:** Federal Compliance  State Compliance  Education  Other

Site # None Burial Site # None Burial Permit Secured? Y  N  WHS #: N/A

**Dates of field work:** Begin date: 4/8/2024 End date: 12/31/2025

**What institution will curate recovered artifacts, notes, and records?** UW-Milwaukee  
 (A curation agreement must be on file with WHS: all materials must be curated in an appropriate, staffed facility.)

Print name Jennifer R. Haas  see attachments

Signature of Archaeologist \_\_\_\_\_ Date \_\_\_\_\_

Maps and/or Letters of explanation can accompany this application

-----  
 Landowner or custodian name \_\_\_\_\_ Phone \_\_\_\_\_

Affiliation: Oneida County Highway Department

Signature of Landowner \_\_\_\_\_ Date \_\_\_\_\_

Administrative use only below this line.

.....

Permit Approved \_\_\_\_\_ Date \_\_\_\_\_

PLP # 24- \_\_\_\_\_

Dr. Amy L. Rosebrough  
 State Archaeologist  
 Wisconsin Historical Society  
 816 State Street, Madison, WI 53706  
 608-264-6494  
 statearchaeologist@wisconsinhistory.org



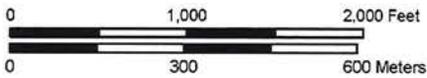
**One paper copy and one PDF copy of the final report must be submitted to the State Historic Preservation Office.**

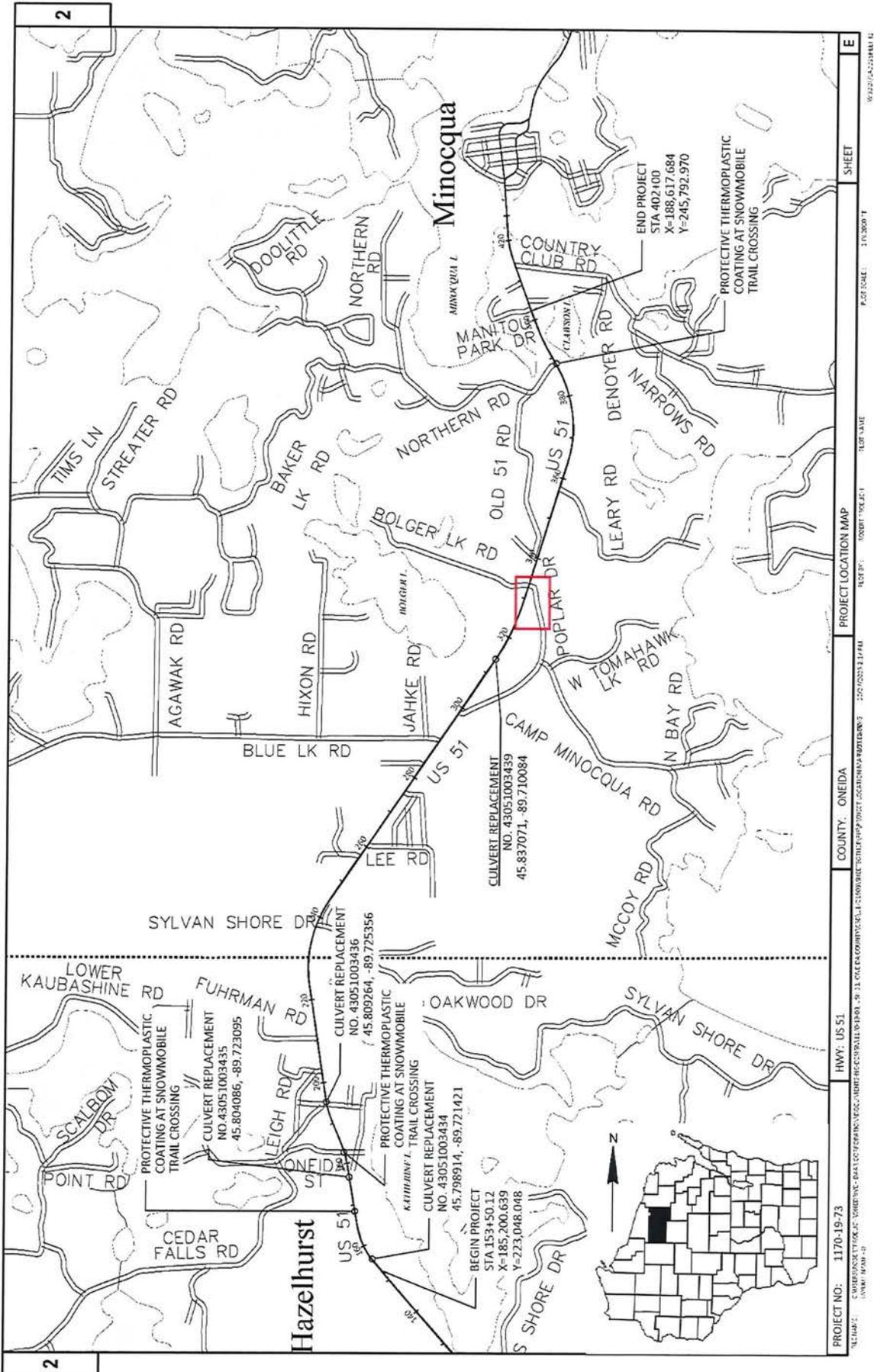
Additional authorization or permitting is necessary to conduct work within the boundaries of uncataloged and cataloged human burial sites under Wis. Stat. §157.70. For more information, [wihist.org/Request-to-Disturb](http://wihist.org/Request-to-Disturb)



Map Details: UWM-CRM 2323-0908  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 4/6/2024

Publicly Owned Lands Adjacent to Project Location  
 USH 51 Proposed Improvements, 1170-19-73  
 Oneida County, Wisconsin  
 T38N, R6E, Sections 3, 10  
 T39N R6E, Sections 23, 26, 34, 25





PROJECT NO: 1170-19-73  
 COUNTY: ONEIDA  
 HWY: US 51  
 SHEET: E  
 SCALE: 1"=300' T  
 DATE: 1/15/2007  
 PROJECT LOCATION MAP  
 W:\2007\1170-19-73\1170-19-73-01.dwg

RESOLUTION # 52 - 2024

**Resolution to Amend the Amended 1984 Joint County Human Services Agreement**

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Social Services Committee

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, in 1984 Vilas, Forest and Oneida Counties each passed resolutions to combine with the others to establish the Community Mental Health Program to provide services in mental health, developmental disabilities, alcoholism and other drug abuse pursuant to Wis. Stat. § 51.42; and,

**WHEREAS**, the Boards of Supervisors of Forest, Oneida & Vilas Counties modified the original organizational document at their respective meetings on November 13, 1984. The resolutions each also provided for the creation of a board of directors to be the governing and policy-making board for what was then called the Human Services Board. The County resolutions provided for the appointment of six (6) directors to the board by Oneida County and four (4) directors each to the board by Vilas and Forest Counties and for other provisions regarding the appointment and terms of office the Human Services Board members, and,

**WHEREAS**, the Human Services Board established The Human Service Center to provide these services on behalf of the three counties; and,

**WHEREAS**, Forest, Oneida and Vilas Counties have each passed a Resolution to withdraw from the Tri-County Human Service Board effective December 31, 2024; and,

**WHEREAS**, the services offered by the Tri-County Human Service Board are vital community services and many are statutorily required to continue thereafter; and,

**WHEREAS**, the Counties, each and collectively, have a vested interest in retaining current Tri-County Human Service Board staff to ensure services continue uninterrupted to the vulnerable members of our communities that rely on these services; and,

**WHEREAS**, each of the three counties has passed a Resolution creating a County Transition Oversight Panel (Oneida and Forest County November 14, 2023 and Vilas County January 23, 2024) to ensure the smooth and seamless transition upon the effective date of the withdrawal; and,

**WHEREAS**, the original statutory language is out dated and should be updated; and,

**WHEREAS**, clarification is needed regarding the return of County Funds;

**THEREFORE, BE IT RESOLVED**, that Forest, Oneida and Vilas Counties hereby amend any and all prior Agreements stated or not listed above with the attached Agreement; and,

49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91

**BE IT FURTHER RESOLVED**, that the attached 2024 SECOND AMENDED JOINT COUNTY HUMAN SERVICES AGREEMENT WITH COUNTY TRANSITION OVERSIGHT PANEL shall be effective upon passage by each of the three counties.

Vote Required: Majority = X 2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes X No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date: 5.16.24

Consent Agenda Item: X YES \_\_\_\_\_ NO \_\_\_\_\_

Offered and passage moved by: David L. Hill Supervisor  
Robert W. Jensen Supervisor  
Joe Cusack Supervisor  
Debra L. Landers Supervisor  
Scott Holwinski Supervisor

- \_\_\_\_\_ Ayes
- \_\_\_\_\_ Nays
- \_\_\_\_\_ Absent
- \_\_\_\_\_ Abstain
- \_\_\_\_\_ Adopted

by the County Board of Supervisors this \_\_\_\_\_ day \_\_\_\_\_, 2024.

\_\_\_\_\_ Defeated

\_\_\_\_\_  
Tracy Hartman, County Clerk                      Scott Holwinski, County Board Chair

2024 **SECOND** AMENDED JOINT COUNTY HUMAN SERVICES AGREEMENT WITH  
COUNTY TRANSITION OVERSIGHT PANEL

FOREST COUNTY  
ONEIDA COUNTY  
VILAS COUNTY

HUMAN SERVICES BOARD  
OF  
FOREST, ONEIDA AND VILAS COUNTIES

## CONTRACTUAL AGREEMENT

Forest County, State of Wisconsin; Oneida County, State of Wisconsin; Vilas County, State of Wisconsin, and the Human Services Board of Forest, Oneida and Vilas Counties contract pursuant to §51.42(3)(c) of the Wisconsin Statutes as follows:

### A. INTRODUCTION

1. Legislative Policy: The Legislature of the State of Wisconsin has stated in Wisconsin Statutes that it is the policy of the state to assure the provision of a full range of treatment and rehabilitation services in the state for all mental disorders and developmental disabilities and for mental illness, alcoholism and other drug abuse. There shall be a unified system of prevention of such conditions and provision of services which will assure all people in need of care access to the least restrictive treatment alternative appropriate to their needs, and movement through all treatment components to assure continuity of care.
2. Legislative Purpose: To carry out the above-stated policy of the State of Wisconsin, the Wisconsin Legislature enacted §51.42 of the Wisconsin Statutes stating its purpose as follows: The purpose and intent of this section is to enable and to encourage counties to develop a comprehensive range of services offering continuity of care; to utilize and expand existing governmental, voluntary and private community resources for provision of services to prevent or ameliorate mental disabilities, including but not limited to mental illness, **developmental disabilities**, alcoholism and drug abuse; to provide for the integration of administration of those services and facilities organized under this section through the establishment of a unified governing and policy-making board of directors; and to authorize state consultative services, review and establishment of standards and grants in aid for such programs of services and facilities.
3. County Responsibility – Mental Health: The Wisconsin Legislature in §51.42 of Wisconsin Statutes stated that the county boards of supervisors have the primary responsibility for this well-being, treatment and care of the mentally ill, developmentally disabled, alcoholic and other drug dependent citizens residing within their respective counties and insuring that those individuals in need of such emergency services found within their respective counties receive immediate emergency services.
4. County Responsibility – Developmental Disabilities: The Wisconsin Legislature further stated in §51.437 of the Wisconsin Statutes that the county boards of supervisors have the primary governmental responsibility for the well-being of those developmentally disabled citizens residing within their respective counties and the families of the **developmentally disabled** insofar as the usual resultant family stresses bear on the well-being of the developmentally disabled citizen.

5. Required County Program – Mental Health: The Wisconsin Legislature in §51.42 of the Wisconsin Statutes has further provided that the county board of supervisors of every county, or the county boards of supervisors of any combination of counties, shall establish a community mental health, **developmental disability**, alcoholism and drug abuse program, make appropriations to operate the program and authorize the board of directors of the program to apply for grants and aid pursuant to this section.
6. Required County Program – Developmentally Disabled: The Wisconsin Legislature has further provided in §51.437 of the Wisconsin Statutes that the county board of supervisors shall establish community developmental disabilities services boards to furnish services within the counties. Adjacent counties, lacking the financial resources and professional personnel needed to provide or secure such services on a single county basis, may and shall be encouraged to combine their energies and financial resources to provide these joint services and facilities.

#### B. COMMUNITY BOARD ESTABLISHMENT

1. Resolution of Establishment: By resolution of the Forest County Board of Supervisors, the Oneida County Board of Supervisors and the Vilas County Board of Supervisors, the Community Board, now known as the Human Services Board of Forest, Oneida and Vilas Counties (hereinafter “Human Services Board”) was established to govern the program requirements as stated above in part A.
2. Program Responsibilities of Board: Pursuant to the mandates of the Wisconsin Legislature as stated in the paragraphs above, Forest, Oneida and Vilas Counties have established the Human Services Board to carry out the responsibilities of Forest, Oneida and Vilas Counties pursuant to §51.42 and §51.437 of the Wisconsin Statutes. The Human Services Board shall carry out such other responsibilities as are delegated to it by the establishing counties which are permissible under Wisconsin Statutes.
3. Contract Requirement: Section 51.42(3)(c) of the Wisconsin Statutes requires that whenever counties combine to establish a community mental health, alcoholism and drug abuse and developmental disabilities program, the program and its governing board shall function under a detailed contractual agreement between the combining counties. It is intended that this agreement satisfy the requirements of §51.42(3)(c) of the Wisconsin Statutes for the combined program established by Forest, Oneida and Vilas Counties.
4. Procedure of Agreement: The terms of this agreement, when adopted by the County Boards of Supervisors of Forest, Oneida and Vilas Counties and

executed shall take precedence over and supersede all prior resolutions which may conflict with this agreement.

#### C. BOARD COMPOSITION

1. Number of Representatives: The Human Services Board shall be composed of fourteen (14) member directors appointed as follows:
  - Residents of Forest County 4
  - Residents of Oneida County 6
  - Residents of Vilas County 4All of the above to be appointed by their respective County Board of Supervisors.
2. Qualifications of Directors: In order to fulfill statutory requirements, reasonable effort shall be taken to assure that the composition of the Human Services Board adequately represents all disability areas served by the Board. To assure this representation, the Chairman of the County Boards of Supervisors of the respective counties shall confer with the Executive Director of the Human Services Board to ascertain the representation needs of the Board before selecting nominees.
3. Terms of Office: Each director shall hold office for a term of three (3) years from their qualification.
4. Removal from Office: Any Human Services Board director may be removed from office upon recommendation of the Human Services Board to the appointing authority and a two-thirds (2/3<sup>rd</sup>s) vote of the appointing authority.
5. Appointment of County Supervisors: Each county shall appoint no less than one (1) and no more than three (3) County Supervisors to the Human Services Board. As indicated in 51.42(4)(b), all appointees shall have "recognized ability and demonstrated interest in the problems of the mentally ill, developmentally disabled, alcoholic or drug dependent persons."

#### D. BOARD POWERS AND RELATIONSHIPS

1. Powers and Duties of Human Services Board: As required by law, within the limits of available state, federal and county funds, the Human Services Board shall provide for the program needs of persons suffering mental disabilities, including mental illness, **developmental disabilities**, alcoholism or drug abuse, by offering the following services:
  - a. To provide for collaborative and cooperative services with public health and other groups for programs of prevention;
  - b. To provide for comprehensive diagnostic and evaluation services, including initial assessment;

- c. To provide for inpatient and outpatient care and treatment, residential facilities, partial hospitalization, pre-care, aftercare, emergency care, rehabilitation and habilitation services and support transitional services;
- d. To provide for professional consultation;
- e. To provide for public informational and educational services;
- f. To provide for related research and staff in-service training;
- g. To provide for the program needs of persons suffering from mental disabilities, including but not limited to mental illness, developmental disabilities, alcoholism or drug abuse;
- h. To provide for continuous planning, development and evaluation of programs and services for all population groups; and shall;
  - 1) Establish long-range goals and intermediate-range plans, detail priorities and estimate costs;
  - 2) Develop coordination of local services and continuity of care where indicated;
  - 3) Utilize available community resources and develop new resources necessary to carry out the purposes of this section;
  - 4) Appoint a director of the program on the basis of recognized and demonstrated interest in and knowledge of the problems of mental health, developmental disabilities, alcoholism and drug addiction, with due regard to training, experience, executive and administrative ability, and general qualification and fitness for the performance of the duties of the director;
  - 5) Fix the salaries of personnel employed to administer the program;
  - 6) Enter into contracts to render services to or secure services, including independent professional accounting and legal services, from other agencies or resources including out-of-state agencies or resources; and
  - 7) Enter into contracts for the use of any facility as an approved public treatment facility for mental health, developmental disabilities, alcohol or drug abuse services.
- i. To provide the submission of a coordinated plan and budget.

2. Relationship to Establishing County Boards: The establishing County Boards of Supervisors shall annually review and approve the Human Service Board's plan and budget; which budget shall provide for appropriations by the establishing counties in accord with the provisions of the "Financial" section of this agreement.
3. Human Services Board Governance of Other Programs: The County Board of Supervisors of any participating county may designate the Human Services Board to govern any other county health program or institution but the budget for such designated program or institution shall be separated from the general budget of the human Services Board and the designating county shall provide separate appropriation for the operation of the designated program or institution.
4. Conflicts of Interest: The Human Services Board shall adopt and enforce a policy to avoid conflicts of interest of Board members.
5. By-laws: The Human Services Board shall adopt by-laws to govern its operation and shall file by-laws and any amendments with the County Clerk of each participating county within thirty (30) days of adoption.
6. Legal Counsel: The Human Services Board shall only obtain legal advice by the three County Corporation Counsels unless the corporation counsel of each county of the multicounty department of community programs has notified the multicounty department of community programs that he or she is unable to provide those services in a timely manner as provided in Wis. Stat. §51.42(3)(ar)1.

#### E. HUMAN SERVICES BOARD EXECUTIVE DIRECTOR

1. Powers and Duties of Executive Director: The Human Services Board shall employ an Executive Director with the following powers and duties:
  - a. ALL of the administrative and executive powers and duties of managing, operating, maintaining and improving the program shall be vested in the Director, subject to such delegation of authority as is not inconsistent with §51.42 of Wisconsin Statutes and the rules of promulgated thereunder.
  - b. In consultation and agreement with the Board, the Director shall prepare:
    - 1) An annual comprehensive plan and budget of all funds necessary for the program and services in which priorities and objectives for the year are established;
    - 2) An annual report of the operation of the program; and

- 3) Such other reports as are required by the Human Services Board and any of the County Boards of Supervisors.

c. The Director shall make recommendations to the Board for:

- 1) Personnel and the salaries of employees; and
- 2) Changes in program services.

## F. FINANCIAL

1. Accounting Period: The accounting period of the Human Services Board shall be the calendar year.
2. Accounting Practices: The Human Services Board shall follow generally accepted accounting principles and periodically provide each establishing county with financial information as may be requested by the establishing counties to meet federal, state or internal requirements.
3. Annual Audit: On an annual basis, the financial records of the Human Services Board will be audited either by the State of Wisconsin or by an independent certified public accounting firm. Each establishing county shall be provided with a copy of the annual audit report.
4. Determination of County Funds and Funding Shares: As part of its preparation of the annual coordinated plan and budget (CPB) required by the state, the Human Services Board shall determine the amount of county funds needed for the calendar/fiscal year. Based on this annual budget as determined by the Human Services Board, and approved by the establishing counties and the State of Wisconsin, each county shall contribute a funding share equal to its percentage of the combined total population of all three counties. The population figures used are those of the United States Census Bureau. On this basis, the funding share for each county is as follows:
  - Forest County 16%
  - Vilas County 29%
  - Oneida County 55%
5. Billing: In accordance with county preference and direction, the Human Services Board shall bill each county on a monthly or quarterly basis for its funding share. On a quarterly basis, billings shall be made on the fifth (5<sup>th</sup>) day of January, April, July and October. On a monthly basis, billings shall be made on the fifth (5<sup>th</sup>) day of the month prior to the month for which the funding share applies. Each county shall reimburse the Human Services Board within thirty (30) days of receipt of the billing statement. No county shall withhold funds that have been approved by the county for the Human Services Board.

6. Repayment of Funds to Counties: The Human Services Board **may shall** return county funds not needed for its operation upon receipt and approval of the annual audit, a copy of which shall be given to each establishing county.
7. Collection Procedures:
  - a. The collection procedures utilized by the Human Services Board shall be consistent with established state laws, policies and procedures applicable to collection.
  - b. The Board shall charge clients a uniform schedule of fees as defined in §46.03(18) of Wisconsin Statutes, unless waived by the Executive Director or an individual case basis.
  - c. All client fees collected will be used to offset the costs of the Human Services Board, and to reduce the need for additional county funds.
8. Other Financial Arrangements: No establishing county shall enter into any agreement with the Human Services Board which financially benefits such county at the expense of the other establishing counties.
9. Withdrawal from the Tri-County Human Services Board: If any establishing county chooses to withdraw from the Tri-County Human Services Board, it shall not withdraw prior to December 31<sup>st</sup> of the calendar/fiscal year. Further, it shall notify the Human Services Board and the other two counties by July 1<sup>st</sup> of the year preceding withdrawal, thus providing at least six (6) months advance notice.

G. The terms and provisions of this Agreement are modified by each of the three counties passing County Oversight Transition Panel Resolutions. The powers and duties contained in each of the County Oversight Transition Panel Resolutions supersede and modify this Agreement. The County Oversight Transition Panel Resolutions are an explicit delegation of power by each of the County Boards and shall be construed broadly. Any perceived inconstancy amongst the County Oversight Transition Panel Resolutions is hereby incorporated by reference and intended to expand the powers delegated by each of the County Boards to the County Oversight Transition Panel.

H. This Agreement is further modified to prohibit the §51.42 Board from passing any changes to any compensation package, including retention or severance, not previously presented to the County Boards for approval relative to the 2024 Human Service Center Budget.

This Amendment shall be immediately effective upon passage by the Board of Supervisors of Forest, Oneida, and Vilas Counties.

RESOLUTION # 53-2024

**Resolution to add position tiles and employee placement on classification plan due to the creation of the Oneida County Department of Human Services**

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Executive Committee

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, in 1984 Vilas, Forest and Oneida Counties each passed resolutions to combine with the others to establish the Community Mental Health Program to provide services in mental health, developmental disabilities, alcoholism and other drug abuse pursuant to Wis. Stat. § 51.42; and,

**WHEREAS**, the Boards of Supervisors of Forest, Oneida & Vilas Counties modified the original organizational document at their respective meetings on November 13, 1984. The resolutions each also provided for the creation of a board of directors to be the governing and policy-making board for what was then called the Human Services Board. The County resolutions provided for the appointment of six (6) directors to the board by Oneida County and four (4) directors each to the board by Vilas and Forest Counties and for other provisions regarding the appointment and terms of office the Human Services Board members, and,

**WHEREAS**, the Human Services Board established The Human Service Center to provide these services on behalf of the three counties; and,

**WHEREAS**, Forest, Oneida and Vilas Counties have each passed a Resolution to withdraw from the Tri-County Human Service Board effective December 31, 2024; and,

**WHEREAS**, the Oneida County Board of Supervisors approved the recommendation for the consolidation of the Departments of Community Programs and Social Services into a Department of Human Services, as outlined in the Forest, Oneida, and Vilas Counties Feasibility Study Governance and Management Structures for Human and Social Services, dated March 2024; and

**WHEREAS**, the County has a vested interest in retaining current Tri-County Human Service Board staff to ensure services continue uninterrupted to the vulnerable members of our communities that rely on these services; and,

**WHEREAS**, the Director of Social Services, Human Resources Director, Executive Director and the Human Resources Manager of the Human Service Center have been meeting to review and discuss positions, position descriptions, salary/wages and fringe benefits;

**THEREFORE, BE IT RESOLVED**, Oneida County will create the regular full time (2080 hours) and part-time positions needed to maintain services to residents of the three Counties (Oneida, Vilas and Forest) as indicated on the attached list; and,

50 **BE IT FURTHER RESOLVED**, the Human Resources Director will provide the Executive  
51 Committee with the employee benefit conversion proposal for their approval. The conversion  
52 proposal will include the estimated financial liability to Oneida County to incorporate these  
53 benefits and the source of funding for the benefit conversion; and,  
54

55 **BE IT FURTHER RESOLVED**, pending approval of the Executive Committee regarding  
56 benefit conversion, the Human Resources Director in consultation with the Social Services  
57 Director and Corporation Counsel may begin making offers of employment to current Human  
58 Service Center employees. Employment with Oneida County to be effective January 01, 2025  
59 and incorporated into the 2025 budget. No funding is being requested as part of this resolution.  
60

61 Vote Required: Majority =  2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

62  
63 The County Board has the legal authority to adopt: Yes  No \_\_\_\_\_ as reviewed  
64 by the Corporation Counsel, \_\_\_\_\_, Date:  
65 5-7-24

66  
67 Consent Agenda Item: \_\_\_\_\_ YES \_\_\_\_\_ NO

68  
69 Approved for presentation to the County Board by the Executive Committee this 8th day of  
70 May, 2024.

71  
72 Offered and passage moved by:

73 [Signature] Supervisor  
74 [Signature] Supervisor  
75 [Signature] Supervisor  
76 [Signature] Supervisor  
77 [Signature] Supervisor  
78 [Signature] Supervisor  
79 [Signature] Supervisor  
80 [Signature] Supervisor  
81 [Signature] Supervisor  
82  
83

84 \_\_\_\_\_ Ayes

85 \_\_\_\_\_ Nays

86 \_\_\_\_\_ Absent

87 \_\_\_\_\_ Abstain

88 \_\_\_\_\_ Adopted

89  
90  
91  
92  
93  
94 by the County Board of Supervisors this 21<sup>st</sup> day of May, 2024.

95  
96 \_\_\_\_\_ Defeated

97  
98  
99 \_\_\_\_\_  
100 Tracy Hartman, County Clerk

\_\_\_\_\_ Scott Holewinski, County Board Chair

Positions added to Oneida County Pay Classifications due to the creations of the Oneida County Department of Human Services  
05/03/2024

Position Title	Pay Grade	Oneida County Position Title	Current Number of approved positions @ HSC	Hours @ 37.5	Requested Positions Human Services	Hours @ 40	Increase/decrease in hours	Notes:
Executive Director*	NA	NA		1	0	0	-1950	Pending creation of HS Director
Finance Director	NA	NA		1	0	0	-1950	Pending creation of HS Director
Birth to 3 Speech Language Pathologist	O	Speech Language Pathologist		2	2	4160	260	
Licensed Occupational Therapist	O	Licensed Occupational Therapist		1	1	2080	130	
Emergency Services Program Manager	NA	Emergency Services Program Manager		1	0	0	-1950	Vacant - Needs further assessment
HR & Operations Manager	NA	NA		1	0	0	-1950	Pending creation of HS Director
MH Services Clinical Coordinator	N	Clinical Coordinator		1	1	2080	130	
Outpatient Clinic Manager	NA	NA		1	0	0	-1950	Vacant - Needs further assessment
Adult Community Services Manager	M	Adult Community Services Manager		1	1	2080	130	
Children's Community Services Manager	M	Children's Community Services Manager		1	1	2080	130	
Emergency Services Co-Coordinator	NA	NA		2	0	0	-3900	Temp. positions - see BH Crisis Service Facilitators
BH Therapist	L	BH Therapist		1	2	4160	2210	
Registered Nurse	K	Registered Nurse		1	1	2080	130	
Substance Use Disorder Counselor	J	Substance Use Disorder Counselor		2	2	4160	260	
Second Shift Crisis Services Facilitator	NA	NA		1	0	0	-1950	Moved to BH Crisis Services Facilitator
BH Crisis Service Facilitator	J	BH Crisis Service Facilitator		2	5	10400	6500	
BH Service Facilitator	J	BH Service Facilitator		11	11	22880	1430	
Birth To 3 Family Educator	I	Birth To 3 Family Educator		1	1	2080	130	
Birth To 3 Support and Service Coordinator	I	Birth To 3 Support and Service Coordinator		2	2	4160	260	
Children's Support & Service Coordinator	I	Children's Support & Service Coordinator		7	7	14560	910	
Agency Intake Coordinator	NA	NA		1	0	0	-1950	Vacant - Needs further assessment
BH OWI Assessor	H	BH OWI Assessor		1	1	2080	130	
Accounting Specialist	H	Finance Technician		2	2	4160	260	
Administrative Assistant	F	Administrative Support		1	1	2080	130	
BH Administrative Coordinator	F	Administrative Support		1	1	2080	130	
BH Certified Medical Assistant	F	BH Certified Medical Assistant		1	1	2080	130	
Billing Specialist	G	Account Technician		1	1	2080	130	
Facilities Technician	F	Asst. Maintenance Technician		1	1	2080	130	
Fiscal Coordinator**	H	Finance Technician		1	1	2080	130	
Billing Clerk	F	Billing Clerk		0.5	0.5	1040	65	
First Impressions Agent	F	Administrative Support		1	1	2080	130	
Mental Health Technician	G	Mental Health Technician		1.5	1.5	3120	195	
Peer Support Specialist	G	Peer Support Specialist		1	1	2080	130	
Secretary II - PPS Coordinator	F	Administrative Support		1	1	2080	130	
Secretary II - Program Assistant	NA	Secretary II - Program Assistant		1	0	0	-1950	Vacant - Needs further assessment
Total Positions				57	51		-1170	
Updated 05/06/2024					50 Human Services 01 Buildings & Grounds			

RESOLUTION # 54-2024

**Resolution to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of Highway Construction Project.**

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Executive Committee

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, The American Rescue Plan Act (ARPA) amends Title VI of the Social Security Act by adding Sections 602 and 603 establishing the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

**WHEREAS**, Oneida County receives funds through CLFRF to assist the County in responding to the public health emergency or its negative economic impacts; to provide premium pay to eligible workers; to make necessary investments in infrastructure; and/or to provide government services; and

**WHEREAS**, certain restrictions of the use of these funds are determined by the United States Treasury (UST) Department including the prohibition of depositing the funds into any pension fund; directly or indirectly offsetting tax revenue; and does limit the amount of CLFRF funding to be used for "government services" to a not-to-exceed revenue reduction cap; and

**WHEREAS**, the County established the Funding Opportunities Committee (FOC) to provide direction and guidance on the use of the CLFRF; and

**WHEREAS**, the FOC developed an Oneida County Relief Funding Plan dated September 27, 2021 which ranked certain requests as "high" indicating the project or program resolves long-term, pressing issues; and / or addresses serious health and public safety risks; and / or has a widespread impact; and / or addresses a financial burden on the County; and / or has well-defined ancillary benefits; and

**WHEREAS**, the FOC, after thoughtful consideration of USTD regulations, further recommends County program funding thresholds by CLFRF category as follows: Public Health / Economic Development \$2,000,000; Premium Pay \$0; Infrastructure \$1,700,000; Government Services \$3,000,000; and Contingency of \$200,000; and

**WHEREAS**, due to the administrative burden of tracking and reporting expenditures under the program only those projects or programs with an aggregate value over a three-year period of \$100,000 are considered; and

**WHEREAS**, only those projects or programs which are "shovel-ready" or set to commence, if funded, upon approval of this Resolution are entertained at this stage to ensure UST requirements of funding obligation no later than December 31, 2024 and fully expended by December 31, 2026; and

49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97

**WHEREAS**, The Public Works Committee has reviewed the guidance issued by the UST, given consideration to the request from the Highway Department, and supports funding the Highway Construction under the Government Services category, and

**WHEREAS**, The Highway Construction Project will help the county reconstruct additional miles of county highways to stay on track with the replacement schedule. A request for \$817,268.00 is presently made. These funds will supplement department funds and general funds to complete over seven miles of construction. All construction projects are scheduled to be completed by the end of September 2024; and

**WHEREAS**, the Executive Committee is in agreement and recommends this project / program be funded using CLFRF funds; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that effective on the 21<sup>st</sup> Day of May 2024, this project / program be funded using CLFRF funds; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by Adoption of this resolution the project / program will be reevaluated annually as part of the budget process to determine need and available funding for future years.

Vote Required: Majority =  2/3 Majority =  3/4 Majority =

The County Board has the legal authority to adopt: Yes  No  as reviewed by the Corporation Counsel, 5.9.24, Date:

Approved for presentation to the County Board by the Executive Committee this 8th day of May, 2024.

Consent Agenda Item:  YES  NO

Offered and passage moved by:

[Signature]  
Supervisor  
[Signature]  
Supervisor  
[Signature]  
Supervisor  
[Signature]  
Supervisor  
[Signature]  
Supervisor

Ayes

Nays

98 \_\_\_\_\_ Absent

99  
100 \_\_\_\_\_ Abstain

101  
102 \_\_\_\_\_ Adopted

103  
104 by the County Board of Supervisors this 21<sup>st</sup> day May, 2024.

105  
106 \_\_\_\_\_ Defeated

107  
108

109 \_\_\_\_\_  
Tracy Hartman, County Clerk

\_\_\_\_\_ Scott Holewinski, County Board Chair

RESOLUTION # 55-2024

Resolution to appoint Administrative Coordinator.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Executive Committee instructed the Labor Relations Employee Services (LRES) Department to conduct a recruitment to fill the position that will work approximately ten (10) to twenty (20) hour per week; and

WHEREAS, the Executive Committee participated on the interview team, who interviewed two qualified candidates for the position of Administrative Coordinator; and

WHEREAS, the interview team selected a candidate and recommends the hiring of Tracy Hartman as the Administrative Coordinator contingent upon County Board approval; and

NOW THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby confirm the appointment of Tracy Hartman as the Administrative Coordinator under the following conditions:

- 1. The effective date of the appointment shall be as early as the day after confirmation by the County Board
2. For compensation purposes, Tracy Hartman shall be compensated as follows:
a. A monthly stipend of two thousand five hundred (\$2,500) dollars monthly from May through December 2024.
b. Monthly stipend for 2025 shall be determined during the 2025 Budget Process.

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all funds are in the County budget for fiscal year 2024 to meet all projected costs for the position as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

Vote Required: Majority = X 2/3 Majority = 3/4 Majority =

Consent Agenda Item: YES NO

Vote Required: Majority = 2/3 Majority = 3/4 Majority =

The County Board has the legal authority to adopt: Yes No as reviewed by the Corporation Counsel, Date:

5-15-24

Offered and passage moved by: [Signature] Supervisor

Seconded by

52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69

\_\_\_\_\_ Ayes

\_\_\_\_\_ Nays

\_\_\_\_\_ Absent

\_\_\_\_\_ Abstain

\_\_\_\_\_ Adopted

by the County Board of Supervisors this 21 day May, 2024.

\_\_\_\_\_ Defeated

\_\_\_\_\_  
Tracy Hartman, County Clerk

\_\_\_\_\_  
Scott Holewinski, County Board Chair



**ONEIDA COUNTY  
FISCAL IMPACT  
2024**

	<u>Current</u>	<u>Proposed</u>	<u>Change</u>
Title		Liason Stipend	
Salary Schedule	Exempt	Exempt	
Annual Stipend		\$ 20,000.00	\$ 20,000.00
Annual Hours		-	-
<b>Estimated Amounts</b>			
Wages	\$ -	\$ 20,000	\$ 20,000
FICA & Medicare	-	1,530	1,530
Retirement	-	1,380	1,380
Health Insurance	-	-	-
Life Insurance	-	20	20
Income Continuation Ins.*	-	-	-
Workers Comp Ins.	-	30	30
<b>Total Wage &amp; Fringe</b>	<u>\$ -</u>	<u>\$ 22,960</u>	<u>\$ 22,960</u>

Assuming stipend added to full time position.  
If LTE or other structure, WRS eligibility will need to be evaluated.

\* Currently no employer cost associated with ICI.