

RSVP ADVISORY COUNCIL MEETING MINUTES April 18, 2024

COUNCIL MEMBERS PRESENT: Nancy Brisse, Joan Hauer, Glen Johnson, Nancy Sattler, Bill Vancos

COUNCIL MEMBERS EXCUSED ABSENT: Lori Bushong, Dawn Winquist,

STAFF PRESENT: Lori Ring

Call to order: Nancy Sattler volunteered to chair the meeting due to the absence of Winquist and Bushong and called the meeting to order at 10:29 AM in the first floor Balsam Room of the ADRC of Oneida County, 100 W. Keenan St., Rhineland, WI. The meeting was properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of Agenda: Motion by Vancos/Brisse to approve today's agenda All ayes; motion carried.

Approval of Minutes: Motion by Hauer/Brisse to approve the minutes from January 18th, 2024. All ayes; motion carried.

Public comment/communications: None

Date/time/location of next meeting: The next meeting will be Thursday, July 18th 10:30 a.m. in the first floor Balsam Room of the ADRC, 100 W Keenan St, Rhineland, WI 54501. Informational only, no action taken.

Financial report-Ring presented the current financial report for RSVP. A final report for 2023 and a January-March report for 2024 was furnished. It was noted that all grant funds were used. Informational only, no action taken.

Approve Bylaws-Ring invited discussion on the by-laws that were drafted in the past but not officially enacted. Vancos reviewed the bylaws and noted a few capitalization/word choice corrections. Vancos/Brisse made a motion to send the by-laws to the Oneida County Board for approval as corrected and that the correct name of Oneida County Retired and Senior Volunteer Program Advisory Council will be used going forward. All ayes; motion carried.

Elect Chairperson and Vice Chairperson for 2024-As per the by-laws the Chair and Vice Chair are to be elected by the council each January. Motion by Brisse/Hauer to re-elect Winquist and Bushong to finish 2024. All ayes; motion carried.

Term Limit Discussion-As per the by-laws, council members are subject to terms and term limits. Ring will research the minutes of past RSVP Council meetings to verify when each council member began to serve and forward that information to the ADRC committee for any re-appointments where necessary. Informational only, no action taken.

Grant updates-Ring shared that year two continuation funds were awarded as of April 1, 2024. \$2,500 was designated by AmeriCorps to send one staff member to the AmeriCorps Convening July 30-August 1, Baltimore, Maryland. Motion by Vancos/Hauer to send Ring to the convening. All ayes; motion carried.

Ring gave a grant match requirement update. Application to the United Way was submitted. The Rhinelander Community Foundation and the Women's Club were suggested as two other potential community partners. Advisory council members were encouraged to look out for more opportunities for support from within the community. Informational only, no action taken.

Marketing updates-Ring updated the council that the WJFW commercial airing until this month had positive responses and several new volunteer applicants came in due to the commercial. Sattler suggested another commercial for the summer months to appeal to seasonal residents. Collaboration with the Chamber has begun to create a website tab letting volunteers know of opportunities. Informational only, no action taken.

Volunteer software update-Ring informed the council that the "Volunteer Reporter" software has been a great asset to the program and presented a report showing 141 unduplicated volunteers logging 2,535 volunteer hours for January and February of 2024. Informational only, no action taken.

Current report on volunteer activity-Ring advised that suitability standards for the RSVP program for the ADRC need to be developed so potential volunteers with problematic background checks can be denied participation in our program. Brissee suggested corporate council review a draft of any volunteer suitability standards before implementing. Informational only, no action taken.

2024 Recognition Event-Ring invited further discussion on the 2024 volunteer recognition event. A middle of September evening meal was held in the past but there were issues with cost, venue, location, and time. A mid-September Saturday morning brunch was suggested. It was suggested that the Quality Inn banquet hall may be the right size and have sufficient parking. Bushong will be consulted to see if she has any information on venues in the area. The council agreed to collaborate via e-mail to solidify the details for this event. Informational only, no action taken.

Future agenda topics-Status of adopted by-laws, status of council member terms, status of suitability standards. Thank you gifts for the recognition event. New ways to recognize volunteers, CWAVO update. Informational only, no action taken.

Public comment-None

Adjournment- Sattler adjourned the meeting at 11:24 a.m.

Committee Chairman

Committee Secretary