

RESOLUTION # 06 - 20 20

Resolution to adjust the Planning and Zoning Department, Application Review Fee Schedule.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Planning and Development Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Planning and Zoning Department has the responsibility to review all permit applications, preliminary survey maps and condominium documents pursuant to Chapter 9 - Oneida County Zoning and Shoreland Protection Ordinance, Chapter 13 - Private On-site Wastewater Treatment Systems Ordinance, Chapter 20 - Floodplain Zoning and Chapter 15 - Subdivision and Platting Ordinance; and

WHEREAS, the Planning and Development Committee desires the Planning and Zoning Department to be financially self-supporting as much as possible; and

WHEREAS, the Planning and Zoning Department has reviewed and compared fee schedules for a tourist rooming house of other counties in the State of Wisconsin; and

WHEREAS, on October 1, 2025, the Planning and Development Committee discussed details on administrative fees charged by other counties for a tourist rooming house; and

WHEREAS, the Planning and Development Committee recommends the fees for a tourist rooming house administrative review permit and a tourist rooming house annual renewal application be increased to \$500.00 each; and

WHEREAS, the Planning and Development Committee recommends the fees be increased according to the attached fee schedule with an effective date of January 1, 2026.

THEREFORE, BE IT RESOLVED, the Oneida County Board of Supervisors adopts the attached fee schedule;

BE IT FURTHER RESOLVED, the adopted fee schedule attached is effective January 1, 2026.

Vote Required: Majority = 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes No _____ as reviewed by the Corporation Counsel, _____, Date:

11/17/25

Approved for presentation to the County Board by the Planning and Development Committee this 13th day of November, 2025.

Consent Agenda Item: YES NO

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Fiscal Impact

- Included in Resolution
- Attached
- N/A

Offered and passage moved by:

	Aye	Nay	Abstain
<u>Scott Holewinski</u> Supervisor (Scott Holewinski)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Billy Fried</u> Supervisor (Billy Fried)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Bob Almekinder</u> Supervisor (Bob Almekinder)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor (Daniel Hess)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Mitchell Ives</u> Supervisor (Mitchell Ives)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor (insert supervisor name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor (insert supervisor name)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 17 Ayes
- 0 Nays
- 4 Absent
- 0 Abstain
- X Adopted

by the County Board of Supervisors this 20 day January, 2026

____ Defeated

Tracy Hartman
Tracy Hartman, County Clerk

Scott Holewinski
Scott Holewinski, County Board Chair

Consent Agenda

Cubany / Briggs

Supervisors	AVE	NAY	ABS	ABSTAIN
Condado	X			
Sorgel	X			
Lopez	X			
Almekinder	X			
Newman	X			
Hess	X			
Kulhanek	X			
Fisher	X			
Jensen	X			
Schultz	X			
Ives	X			
Fried	X			
Hanus	X			
Timmons	X			
Oettinger	X			
Briggs	X			
Tauges	X			
Showalter	X			
Schreier	X			
Cushing	X			
Holewinski	X			
TOTALS	17		4	
TAGS				
<i>Walter</i>	X			

Resolution # 01 – 2026: Offered by the Supervisors of the Land Records Committee to Convey Tax Foreclosed Lands PIN MI-2406-3 to the Town of Minocqua.

Resolution # 02 – 2026: Offered by the Supervisors of the Land Records Committee to Convey Tax Foreclosed and Other County Real Estate PIN CA-48-2 to Brian Topp; PIN HA-48 to Adam J. Wallace and Jessica R. Wallace; PIN MI-2214-6 to Marie Jane EFTAX Trust; PIN NE-537 to Brian Topp; PIN RH-2632-1 to Vital Properties, LLC; PIN SU-1424-2 to William Rickert.

Resolution # 03 – 2026: Offered by the Supervisors of the Land Records Committee to Convey Excess County Lands Part of CA-357-4 to Melody K. Yeager.

Resolution # 04 – 2026: Offered by the Supervisors of the ADRC Committee to accept a donation to the ADRC from Red Arrow.

Resolution # 05 – 2026: Offered by the Supervisors of the Executive Committee to Reclassify a Full-Time Finance Specialist to a Full-Time Accountant, and a Part-Time Finance Specialist to a Part-Time Finance Technician.

Resolution # 06 – 2026: Offered by the Supervisors of the Planning and Development Committee to adjust the Planning and Zoning Department Application Review Fee Schedule.

Resolution # 07 – 2026: Offered by the Supervisors of the Public Works Committee to Purchase One (1) Patrol Truck Chassis.

Resolution # 08 – 2026: Offered by the Supervisors of the Forestry, Land and Recreation Committee to Approve the Forestry Department 2026 Annual Work Plan.

Resolution # 09 – 2026: Offered by the Supervisors of the Executive Committee Authorizing the Engagement of Outside Counsel on a Contingency Fee Basis to Initiate Lawsuit(s) Against Companies that Designed, Manufactured, Marketed, Distributed, and/or Sold Fluorosurfactant Products that Contaminated the Soil, Groundwater and Surface Water of Oneida County with Highly Toxic Compounds.

~~**Resolution # 10 – 2026:** Offered by the Supervisors of the Executive Committee to Authorize the Expenditure of Opioid Settlement Funds Allocated to Oneida County in Accordance with Wisconsin Act 57 of 2021 and Oneida County Resolution # 58-2022 for the Purpose of Treatment Alternative and Diversion (TAD) Grant Writing.~~

Appointments to Committees, Commissions and other Organizations:
 Re-Appoint Ted Cushing to the Human Services Board for a 3-year term to expire in January 2029.
 Re-Appoint Tiffany Rohan to the Human Services Board for a 3-year term to expire in January 2029.
 Re-Appoint Miranda Gavrilescu to the Human Services Board for a 3-year term to expire in January 2029.
 Re-Appoint Michael Trauges to the North Central WI Regional Plan Commission for a 6-year term to expire in January 2032.
 Re-Appoint Frank Kovak to the Civil Service Commission for a 5-Year term to Expire in December 2030.
 Appoint Dawn Spurgeon to the Veterans Service Commission for a 3-year Term to Expire in January 2029.
 Appoint Bruce Stefonek to the Board of Adjustment as the 2nd Alternate for a 3-year Term to Expire in July 2029.
 Appoint Michael Trauges to the Oneida County Library Board to fill the remainder of the term ending April, 2026.

Duled

APPLICATION REVIEW FEE SCHEDULE

(All fees to be submitted with application)

Effective date: 1/1/2025
1/1/2026
 Resolution # _____

Chapter 9 – Zoning and Shoreland Protection Ordinance

Chapter 13 – Private Onsite Waste Water Treatment Systems Ordinance; Chapter 15 – Subdivision Control Ordinance;

Chapter 20 – Floodplain Ordinance; Chapter 22 – Nonmetallic Mining Reclamation

Staff review fees associated with the following:

1	Zoning Permit: based on square footage as follows with a minimum fee of \$100.00 or as noted below (NOTE: Always round cents to the nearest dollar)	
A	Off-water residential structures including but not limited to dwelling units and accessory structures/buildings such as garages, storage buildings, barns, pole buildings, decks, patios, residential additions, change of use (e.g. storage to living quarters), walkway, retaining walls, crawl space, each full story, unfinished or finished basement, ½ story or loft area	SQ FT x \$.22
B	Waterfront residential structures including but not limited to dwelling units and accessory structures/buildings such as garages, storage buildings, barns, pole buildings, decks, patios, residential additions, change of use (e.g. storage to living quarters), walkway, retaining walls, crawl space, each full story, unfinished or finished basement, ½ story or loft area (includes WVIC fronting parcels such as Lake Nokomis & Rainbow Flowage)	SQ FT X \$.25
C	Commercial structure (including but not limited to apartment buildings, duplexes, cold storage buildings) each full story, unfinished or finished basement, ½ story or loft area	SQ FT X \$.26
D	Boathouse - One story only 1. Boathouse less than or equal to 150 sq ft 2. Boathouse greater than 150 sq ft 3. Boathouse roof decks	\$300.00 \$800.00 SQ FT X \$.25
E	Anything that cannot be figured on square footage such as adding a fireplace, change pitch of roof, fences, Zoning Permit & Tourist Rooming House revision, etc.	\$100.00
F	Camper – each (regardless of length of stay)	\$100.00
G	Early Start (commercial only)	\$200.00
H	Raze Structure – A permit is required to remove/raze structure from a property, but there will be no charge for the permit.	No charge
2	Conditional Use Permit	\$750.00
3	Administrative Review Permit including Tourist Room House Permit (TRH Renewal see #4)	\$300.00 \$500.00
4	Tourist Rooming House Renewal	\$150.00 \$500.00
5	Home Occupation Compliance Checklist	\$100.00
6	Onsite/review/approval of impervious surface area >15%	\$150.00
7	Mitigation plans	\$150.00
8	Shoreyard Alteration Permit: Per Section 9.97(C)(1)(a-d)	\$250.00
9	Sign Application	\$100.00/sign
10	Condominium fees	\$100.00/unit
11	1. Subdivision of land - \$100.00 per lot and outlot for a minor, town, county or state level subdivision; access and utility review subdivision 2. Parcel combination, request for modification, courtesy review (ex: related to sale & exchange of land)	\$100.00/lot \$50.00
12	Sexually Oriented Business Permit Bi-annual renewal fee	\$500.00 \$150.00
13	Metallic Mineral Mining: A. Special Conditional Use Permit..... B. Exploration Permit Nonmetallic Mining: 1-5 acres - \$600.00; 6-15 acres - \$750.00; greater than 15 acres – \$900.00 (Conditional Use Permit Fees also apply)	\$50,000.00 \$1,500 Annually
14	Siting and construction of new telecommunication tower Class 1 collocation Class 2 collocation	\$3,000.00 \$3,000.00 \$500.00
15	After-the-fact application - triple the original application fee total	
16	Appeals to the Board of Adjustment Rescheduling of an appeal Contested case appeals – minimum fee of \$600.00 plus actual costs incurred as determined by the Oneida County Board of Adjustment.	\$900.00 \$500.00 for each rescheduled event
17	No fee is required for any structure or use by any municipality, public school, state or federal governmental agency. These agencies must, however, submit application for a permit.	

18	A \$600.00 fee shall be charged to any individual or corporation, firm, etc., for filing a petition for amending the ordinance. No fee shall be charged for any petition filed by a town, Oneida County Planning & Development Committee or Oneida County Zoning Director.	
19	Renewals – permits expire two years from date of issuance and may be not be renewed (Res.#25-2003)	
20	Copy work or FAX	\$.25/page
	Open records request.....	\$.20/copy or CD/DVD
21	Staff onsite inspection – as request by public (no credit given toward permit)	\$300.00
	For each return inspection (no credit given towards permit)	\$300.00

ONEIDA COUNTY PRIVATE SEWAGE SYSTEM AND PLAN REVIEW FEE SCHEDULE IS SUBJECT TO CHANGE IF FEES ARE INCREASED BY DEPT OF SAFETY AND PROFESSIONAL SERVICES OR THE DNR

1	Conventional sewage system	\$500.00
2	Septic tank replacement	\$400.00
3	Alternate design: mound, at-grade	\$650.00
4	At-risk facility	\$650.00
5	In-ground pressure	\$650.00
6	Holding tank	\$550.00
7	Drip irrigation	\$650.00
8	Pretreatment units, sand filters, aerobic treatment units, etc.	\$650.00
9	Soil remediation	\$100.00
10	Privy	\$200.00
11	Transfer fee (between owners only)	\$50.00
12	Renewal fee (can only be renewed once)	\$50.00
13	Reconnect or repair	\$150.00
14	Reconnect that requires a soil boring	\$150.00
15	Revisions (change in plans or change of plumber)	\$100.00
16	Filter installation	\$175.00
17	Sewage System inspection fee for building additions or remodeling	\$150.00
18	Return septic inspection fee (excluding regular alternative system inspections)	\$150.00
19	Existing POWTS evaluation submittal for "55" record	\$150.00
20	POWTS Sanitary Maintenance Program – tax roll fee	\$5.00
21	Large scale sewage systems (over 2,000 gallons based on daily wastewater flow) charged at \$.13 cents X gallons (rounded off to the nearest dollar) - in addition to the original permit cost.	
22	Copy work or FAX:	\$.25/page
23	Same day sanitary permit plan approval	\$250.00

Plan review non-pressurized in-ground system, public or commercial (includes all condominiums)

- A. 1000 gallons per day or less \$175.00
- B. 1001 – 5000 gallons per day. \$225.00