

RESOLUTION # 08-2025

Resolution to add a full time Children's Long Term Support and Service Coordinator position

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Executive Committee

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, The Oneida County Human Services Department administers the Children's Long Term Support (CLTS) Program for Oneida, Vilas and Forest Counties; and

WHEREAS, The Human Service Department's contract with the State Department of Health Services has established enrollment timeliness requirements for eligible participants; and

WHEREAS, In order to maintain manageable caseloads in 2025 and remain in compliance with our contract the department is requesting to add a Support and Service Coordinator position; and

WHEREAS, Sufficient funding is provided through our State contract to cover all costs associated with a Support and Service Coordinator position; and

WHEREAS, the Social Services Committee recommends the addition of another Support and Service Coordinator in order to serve all eligible participants; and

WHEREAS, the Executive Committee is in agreement and recommends the creation of the full time, 2080-hour, Support and Service Coordinator position; and

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that effective upon passage, a full time Children's Support and Service Coordinator position shall be created at Grade Level I of the Non-Exempt Wage Schedule; and

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all related costs, as set forth in the fiscal impact statement which is attached hereto and made a part hereof, will be funded by the Department of Health Services contract and that no county tax levy is need to fund this position. Should the funding decrease or increase the position shall be adjusted based on non-tax levy funds available.

Vote Required: Majority = ☒ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes ☒ No _____ as reviewed by the Corporation Counsel, _____, Date:

1-15-25
Approved for presentation to the County Board by the Executive Committee this 15th day of January, 2025.

Resolution: 08-2025

Supervisors	AYE	NAY	ABS	ABSTAIN
Almekinder	✓			
Hess	✓			
Jensen	✓			
Schultz	✓			
Fisher	—	—	✓	
Ives	—	—	✓	
Tautges	✓			
Hanus	—	—	✓	
Schreier	✓			
Oettinger	✓			
Timmons	✓			
Fried	✓			
Sorgel	✓			
Newman	✓			
Cushing	✓			
Briggs	✓			
Harris	✓			
Showalter	✓			
Condado	—	—	✓	
Lopez	✓			
Holewinski	✓			
TOTALS	17		4	
TAGS				

Resolution # 08 – 2025: Offered by the Supervisors of the Executive Committee to Add a Full-Time Children's Long Term Support and Service Coordinator Position.



ONEIDA COUNTY HUMAN SERVICES

Better Together

Request for a Children's Long Term Support – Support and Service Coordinator Position

Wisconsin's Children's Long-Term Support (CLTS) Waiver Program (including the Katie Beckett Program and the Children's Community Options Program) makes Medicaid funding available to support children with substantial limitations due to developmental, physical, or severe emotional disabilities who are living at home or in the community. Funding can be used to support a range of services based on an assessment of the needs of the child and his or her family. Eligibility and case management for the CLTS and CCOP program are determined by the Support and Service Coordinators within the Human Service Department.

In order to maintain manageable caseloads in 2025 the department is requesting to add a Service Coordinator position. We are exploring the possibility to have this new position located in Vilas or Forest County.

CLTS is 100% funded with State and Federal MA funds. No tax levy is being requested.

Below is statistical data on our current caseload. The data shows location of families by town and county. We also provided data on current caseload per staff member. We will go over this at our meeting.

Argonne	Forest
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2

Crandon Forest

16

Laona Forest

3

Wabeno Forest

2

TOTAL FOREST

23

Caseload by Support and Service Coordinator

TD	31
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CF 29

HH	27
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EA	29
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U 38

JT 42

SH 33

Average Client Length In Program (In Days)	971
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Capacity Analysis

Current Capacity (at 35)	245
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CLTS Caseload 229

Remaining Team Capacity

2024 Referrals	
January	6
February	11
March	12
April	9
May	8
June	8
July	4
August	7
September	3
October	13
November	9
December (As of 12.10)	5
Average (December excluded)	8