

RESOLUTION # 106 - 2023

**Resolution to Create a County Transition Oversight Panel of Tri-County Human Services Board for Continuity of Services Following the December 31, 2024 Withdrawal of Forest, Oneida, and Vilas Counties**

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, Forest, Oneida and Vilas Counties have each passed a Resolution to withdraw from the Tri-County Human Service Board effective December 31, 2024; and,

**WHEREAS**, the services offered by the Tri-County Human Service Board are statutorily required to continue thereafter; and,

**WHEREAS**, the Counties, each and collectively, have a vested interest in retaining current Tri-County Human Service Board staff to ensure services continue uninterrupted to the vulnerable members of our communities that rely on these services; and,

**WHEREAS**, as the Counties prepare to transition to a new structure, it is imperative that, each and collectively, the Counties ensure the interests and assets of the Tri-County Human Service Board are preserved for the Counties; and,

**WHEREAS**, the Tri-County Human Service Board has initiated a hiring freeze, even when such staff is a grant funded position; and,

**THEREFORE, BE IT RESOLVED**, that Forest, Oneida and Vilas Counties establish a County Transition Oversight Panel consisting of Representatives with knowledge of County Human Services, Law Enforcement, Finance and/or Human Resources appointed by the County Board Chair of each County: (1) by Forest County, (4) by Oneida County, (2) by Vilas County, none of whom serve or have served on the Tri-County Human Services Board; and,

**BE IT FURTHER RESOLVED**, that the newly created County Transition Oversight Panel with the assistance of Human Service Center staff, complete an inventory of the Tri-County Human Services Board staff, assets, liabilities, contracts and obligations ; and,

**BE IT FURTHER RESOLVED**, that any contracts be approved by the County Transition Oversight Panel; and,

**BE IT FURTHER RESOLVED**, that the Tri-County Human Service Board shall apply for any and all grants available to it and receive County Transition Oversight Panel approval prior to not submitting an application for an available grant,

**BE IT FURTHER RESOLVED**, that the Tri-County Human Services Board approve no expenditures or transfer of funds unless the expenditure is in furtherance of existing services and programs; and,

**BE IT FURTHER RESOLVED**, that the Tri-County Human Services Board continue recruitment and hiring of direct service staff or staff that administer programs that are included in the 2023 Human Service Center budget; and,

51 **BE IT FURTHER RESOLVED**, that the newly created County Transition Oversight Panel  
52 shall operate pursuant to this Resolution and the "County Oversight Panel Procedure" attached  
53 hereto; and,  
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55 **BE IT FURTHER RESOLVED**, that the newly created County Transition Oversight Panel  
56 shall provide updates to the County Board at its monthly meeting through December 2024; and  
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58 **BE IT FURTHER RESOLVED**, that any decisions regarding Tri-County Human Service Board  
59 staff retention or severance be approved by the Forest, Oneida and Vilas County Boards prior to  
60 being implemented.

61  
62 Vote Required: Majority =  2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_  
63

64 The County Board has the legal authority to adopt: Yes  No \_\_\_\_\_ as reviewed  
65 by the Corporation Counsel, \_\_\_\_\_, Date:  
66 11.8.23

67  
68 Consent Agenda Item:  YES  NO  
69

70 Offered and passage moved by: Scott Holewinski  
71 Scott Holewinski Supervisor  
72

73  
74 Seconded by Jim Winkler  
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76  
77 16 Ayes  
78  
79 2 Nays  
80  
81 3 Absent  
82  
83 0 Abstain  
84  
85 X Adopted  
86

87  
88 by the County Board of Supervisors this 14 day November, 2023.  
89

90 ~~Defeated~~  
91 Tracy Hartman  
92 Tracy Hartman, County Clerk  
93

94 Scott Holewinski  
Scott Holewinski, County Board Chair

**Resolution - # 106-2023**

Supervisors	AYE	NAY	ABS	ABSTAIN
Kelly	X			
Winkler	X			
Schultz	X			
Cushing		X		
Timmons	—	—	X	
Rio	X			
Showalter	—	—	X	
Jensen	X			
Oettinger	X			
Schreier	X			
Condado	X			
Sorgel	X			
Newman		X		
Roach	X			
Ryden	X			
Harris	X			
Almekinder	X			
Fried	X			
Fisher	X			
Briggs	—	—	X	
Holewinski	X			
<b>TOTALS</b>	<b>14</b>	<b>2</b>	<b>3</b>	
TAGS				

**Resolution # 106 – 2023:** Offered by Supervisor Scott Holewinski to create a County Transition Oversight Panel of Tri-County Humans Services Board for Continuity of Services following the December 31, 2024 withdrawal of Forest, Oneida and Vilas Counties.

*Seconded by Jim Winkler*

County Transition Oversight Panel  
of Tri-County Human Services Board Operating Procedure

The County Board Chair of each respective County shall make their appointments to the County Transition Oversight Panel within 15 working days of publishing of Transition Oversight Panel resolution.

At the first meeting of the Panel, the Panel members shall designate one of the members of the Panel to serve as its Chairperson. In the event of vacancy or resignation, the Panel Chairperson shall, within 10 days after receiving notice, recommend a successor to serve out that member's term to the County Board Chairperson associated with the vacant position.

Members of the Panel shall be selected primarily on the basis of their experience and education in human services, public safety, human resources and / or financial management, with consideration given to persons knowledgeable in any of these fields at the local government level. All members of the Panel shall be active employees or elected officials of the said governments in good standing. No member of the Panel may be an employee of the Human Service Center.

The first meeting of the Panel shall be held at the call of the Oneida County Board Chair. ~~Panel Chairperson.~~ The Panel shall prescribe the times and places for its meetings and the manner in which regular and special meetings may be called and shall comply with Wisconsin Statutes Chapter 19. Four members of the Panel shall constitute a quorum. The Panel is advisory in nature and does not have any authority to encumber funds of any of the related Counties and / or the Human Service Center.

The Panel Chairperson shall prepare a monthly report submitted to each County Board Chairperson no later than the 15th of each month, and the County Board Chairperson shall remit said report to the respective County Board(s).

The Panel has the authority to compel any member of Human Service Center Board, staff or legal advisors or consultants engaged by the Human Service Center to attend Panel meetings and provide necessary reports and communications.

The purposes of the Panel shall be to assess the Human Service Center status on a monthly basis in the following areas:

1. Sufficiency of funds or other financial resources with respect to any contract, leases, subleases, and other instruments or agreements applicable to or binding upon the Human Service Center
2. The making, cancelation, modification, or execution of contracts, leases, subleases, and all other instruments or agreements and explain how such action is beneficial to the transition of services from the Human Service Center to the new structure to deliver mandated Human Services to residents of the three Counties as yet to be determined.
3. The Human Service Center must disclose to the Panel any of the following transactions made from January 1, 2023 and to such time this Panel is dissolved: lease or purchase real or personal property; disposal of such of real or personal property; change in employment status of any officers, agents, and employees; modifications to employee compensation and benefits; transfer sums of money to any bank, investment or escrow account; the borrowing of money, advance refund or pay advances issues to any employee, officer, agent or vendor of Human Services Center.
4. Sufficient staffing levels to maintain service delivery provided by The Human Service Center to residents of Forest, Oneida and Vilas Counties.