

1 RESOLUTION # 125-2022
2 ORDINANCE AMENDMENT #7-2022
3 CHAPTER 9 OF THE ONEIDA COUNTY ZONING AND SHORELAND PROTECTION
4 ORDINANCE, ARTICLE 5, SECTION 9.58
5

6 Resolution to require an annual renewal of Tourist Rooming House Administrative
7 Review Permits, set maximum occupancy and parking allowances.
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9 Ordinance Amendment offered by the Planning and Development Committee.
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11 Resolved by the Board of Supervisors of Oneida County, Wisconsin:
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13 WHEREAS, the Planning & Development Committee, having considered
14 Ordinance Amendment #7-2022, which was filed July 6, 2022 (copy attached) to amend
15 Section 9.58 of the Oneida County Zoning and Shoreland Protection Ordinance, and
16 having given notice thereof as provided by law and having held a public hearing thereon
17 August 24, 2022 and pursuant to Section 59.69(5), Wisconsin Statutes, and having been
18 informed of the facts pertinent to the changes which are as follows:
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20 WHEREAS, Oneida County regulates Tourist Rooming Houses (TRH's) through
21 Chapter 9, Article 5, Section 9.58 of the Oneida County Zoning and Shoreland
22 Protection Ordinance; and
23

24 WHEREAS, the Planning and Development Committee, Towns, and Zoning staff
25 has received complaints related to the large gatherings at TRH's and;
26

27 WHEREAS, the proposed ordinance amendment is attempting to limit the overall
28 occupancy of the TRH to a reasonable number of individuals; and
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30 WHEREAS, the proposed ordinance amendment is requiring yearly renewals of
31 the permit in order to review compliance with conditions of approval, resident agent
32 eligibility and contact information of the owner and resident agent; and
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34 WHEREAS, the Planning and Development committee has carefully studied the
35 proposed changes after listening to comments made at the public hearing and
36 recommends approval.
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38 NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS
39 DOES ORDAIN AS FOLLOWS:

40 Section 1. Any existing ordinances, codes, resolutions, or portions thereof in
41 conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

42 Section 2. This ordinance shall take effect the day after passage and publication
43 as required by law.

44 Section 3. If any claims, provisions or portions of this ordinance are adjudged
45 unconstitutional or invalid by a court of competent jurisdiction, the remainder of this
46 ordinance shall not be affected thereby.

47 Section 4. Chapter 9 of the General Code of Oneida County, Wisconsin, is
48 amended as follows [additions noted by underline, deletions noted by strikethrough]:

49 Section 9.58 remains the same except:

50 D. Tourist Rooming House Requirements

- 51 3. A tourist rooming house shall meet the following minimum
52 requirements:
53 m. The maximum occupancy allowed on a property being rented as
54 a tourist rooming house shall not exceed the allowed maximum
55 occupancy of the Tourist Rooming House.
56 n. The total combined number of vehicles and trailers allowed on
57 site shall not exceed the allowed number of bedrooms in the tourist
58 rooming house, plus one.

59 E. Tourist Rooming House Administrative Review Process

- 60 1. All applications for a Tourist Rooming House Administrative Review
61 Permit and Renewal shall be filed with the zoning director on forms
62 provided. Applications must be filed by the owner of the tourist
63 rooming house or by the Resident Agent. Each applicant shall
64 certify that the tourist rooming house that is the subject of the
65 application can meet the requirements set forth in section 9.58(D).
66 2. An application for a Tourist Rooming House Administrative Review
67 Permit shall include the following and shall not be considered
68 complete until all of the following are submitted:
69 a. Floor plan and requested maximum occupancy.
70 b. Site plan including available onsite parking.
71 c. POWTS information.
72 d. Designation of the Resident Agent.
73 e. Certification from the owner and Resident Agent that the
74 property meets the requirements of section 9.58(D).
75 f. The application fee.
76 3. Permits shall be valid for a period of one year from January 1 to
77 December 31. If a permit is granted after November 1 of a permit
78 year, that permit will extend to December 31 of the following year.
79 4. Renewal applications shall be filed by November 1st. The purpose
80 of annual renewal is to review compliance with the conditions of
81 permit approval, resident agent eligibility and contact information of
82 the owner and resident agent.

83
84 I. Fees

85 The application fee, and renewal fees, as periodically designated by the county
86 board, shall be paid when the applications is are filed.

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88
89 The County Clerk shall, within seven (7) days after adoption of Ordinance Amendment
90 #7-2022 by the Oneida County Board of Supervisors, cause a certified copy thereof to
91 be transmitted by mail to the Town Clerks of Oneida County and the Wisconsin
92 Department of Natural Resources.

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94 Approved for presentation to the County Board by the Planning and Development
95 Committee this 2nd day of November, 2022.

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97 Consent Agenda Item: X YES _____ NO

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Vote Required: Majority = 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes No _____ as reviewed by the Corporation Counsel, _____, Date:

11.4.22

Offered and passage moved by:

Scott Holewinski
Supervisor

Wm. F. Turner
Supervisor

Paul Adams
Supervisor

Supervisor

Supervisor

_____ Ayes

_____ Nays

_____ Absent

_____ Abstain

_____ Enacted

by the County Board of Supervisors this _____ day of _____, 2022.

_____ Defeated

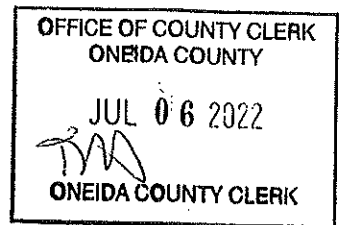
Tracy Hartman, Clerk

Scott Holewinski, County Board Chair

ORDINANCE AMENDMENT #7-2022

CHAPTER 9

ARTICLE 5 – ADDITIONAL TYPES OF USES



Additions noted by underline; deletions noted by ~~strikethrough~~

Section 9.58 remains the same except:

D. Tourist Rooming House Requirements

3. A tourist rooming house shall meet the following minimum requirements:

m. The maximum occupancy allowed on a property being rented as a tourist rooming house shall not exceed the allowed maximum occupancy of the Tourist Rooming House.

n. The total combined number of vehicles and trailers allowed on site shall not exceed the allowed number of bedrooms in the tourist rooming house, plus one.

E. Tourist Rooming House Administrative Review Process

1. All applications for a Tourist Rooming House Administrative Review Permit and Renewal shall be filed with the zoning director on forms provided. Applications must be filed by the owner of the tourist rooming house or by the Resident Agent. Each applicant shall certify that the tourist rooming house that is the subject of the application can meet the requirements set forth in section 9.58(D).
2. An application for a Tourist Rooming House Administrative Review Permit shall include the following and shall not be considered complete until all of the following are submitted:
 - a. Floor plan and requested maximum occupancy.
 - b. Site plan including available onsite parking.
 - c. POWTS information.
 - d. Designation of the Resident Agent.
 - e. Certification from the owner and Resident Agent that the property meets the requirements of section 9.58(D).
 - f. The application fee.
3. Permits shall be valid for a period of one year from January 1 to December 31. If a permit is granted after November 1 of a permit year, that permit will extend to December 31 of the following year.
4. Renewal applications shall be filed no less than 60 days prior to the expiration of the permit. The purpose of annual renewal is to review compliance with the conditions of permit approval, resident agent eligibility and contact information of the owner and resident agent.

I. Fees

The application fee, and renewal fees, as periodically designated by the county board, shall be paid when the applications is are filed.