

Defeated
Amended

RESOLUTION # 14 - 2024

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2
3 Resolution to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to
4 Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of the
5 purchase of HIPAA Compliance software.
6

7 Resolution approved for presentation to the Oneida County Board by the Supervisors of the
8 Administration Committee
9

10 Resolved by the Board of Supervisors of Oneida County, Wisconsin:

11
12 **WHEREAS**, The American Rescue Plan Act (ARPA) amends Title VI of the Social Security
13 Act by adding Sections 602 and 603 establishing the Coronavirus Local Fiscal Recovery Fund
14 (CLFRF); and
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16 **WHEREAS**, Oneida County receives funds through CLFRF to assist the County in
17 responding to the public health emergency or its negative economic impacts; to provide
18 premium pay to eligible workers; to make necessary investments in infrastructure; and/or to
19 provide government services; and
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21 **WHEREAS**, certain restrictions of the use of these funds are determined by the United
22 States Treasury (UST) Department including the prohibition of depositing the funds into any
23 pension fund; directly or indirectly offsetting tax revenue; and does limit the amount of CLFRF
24 funding to be used for "government services" to a not-to-exceed revenue reduction cap; and
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26 **WHEREAS**, the County Board adopted an Oneida County Relief Funding Plan in
27 conjunction with the 2024 budget which includes projects or programs to resolves long-term,
28 pressing issues; and / or addresses serious health and public safety risks; and / or has a
29 widespread impact; and / or addresses a financial burden on the County; and / or has well-
30 defined ancillary benefits; and
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32 **WHEREAS**, only those projects or programs which are "shovel-ready" or set to
33 commence, if funded, upon approval of this Resolution are entertained at this stage to ensure
34 UST requirements of funding obligation no later than December 31, 2024 and fully expended
35 by December 31, 2026; and
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37 **WHEREAS**, The Health Insurance Accountability and Accessibility (HIPAA) compliance
38 project is included in the County's Relief Funding Plan incorporated into the 2024 budget; and,
39 based on UST guidance should be funding under the Public Health/Economic Impact
40 category; category, and
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42 **WHEREAS**, Oneida County is a Hybrid entity under HIPAA and required to comply with
43 HIPAA laws. Our current HIPAA compliance status needs to be reviewed and updated for
44 continued compliance. Public Health, Information Technology and Social Services Directors
45 have worked together and found a vendor and software solution to assess our risks,
46 create/update policy, provide training to all Oneida County employees, and provides for
47 document and vendor management. Implementing this solution would satisfy our compliance
48 requirements, vendor management and on-going training for our end users. We would be

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able to supply reports on gaps and remediation that would allow us to stay compliant and assist us if we would be audited. Recurring subscriptions for additional years would assure continued compliance and shall be incorporated into the three departments (Information Technology, Public Health and Social Services) budgets. The total cost of the project for three years is ~~\$30,000~~ as detailed in the attached fiscal impact, and

\$24,000

WHEREAS, the Administration Committee is in agreement and recommends this project be funded using CLFRF funds; and

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that this project be funded using CLFRF funds; and

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by Adoption of this resolution the project will be reevaluated annually as part of the budget process to determine need and available funding for future years.

Vote Required: Majority = 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes No _____ as reviewed by the Corporation Counsel, _____, Date: 12-27-23

Approved for presentation to the County Board by the Administration Committee this 18th day of December, 2023.

Consent Agenda Item: _____ YES NO

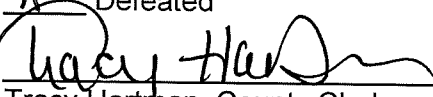
Offered and passage moved by: William J. G. [Signature]
Supervisor

Supervisor
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Supervisor


6 Ayes
11 Nays
4 Absent
0 Abstain
____ Adopted

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by the County Board of Supervisors this 16 day January, 2024.

~~X~~ Defeated


Tracy Hartman, County Clerk



Scott Holewinski, County Board Chair



Oneida County
Administration Committee
Relief Funding Fiscal Impact Form
American Rescue Plan
Coronavirus State and Local Fiscal Recovery Fund (SLFRF)

Project Overview		
Project Title	HIPAA Compliance	
County Department(s)	Public Health/Information Technology Services/Social Services	
Project Manager(s)	Jason Rhodes	

Category Overview		
SLFRF Use of Funds Category	PUBLIC HEALTH / ECONOMIC IMPACT	
Select Public Health / Economic Impact Sub-Category ->	Expenses to improve efficacy of public health or economic relief programs	

Please provide a detailed explanation of the project including estimated timeline. If applicable attach bid or proposal to this form.

Oneida County is a Hybrid Entity under HIPAA and required to comply with HIPAA laws. Our current HIPAA compliance status needs to be reviewed and updated for continued compliance. Public Health, Information Technology and Social Services Directors have worked together and found a vendor and software solution to assess our risks, create/update policy, provide training to all Oneida County employees, and provides for document and vendor management. Implementing this solution would satisfy our compliance requirements, vendor management and on-going training for our end users. We would be able to supply reports on gaps and remediation that would allow us to stay compliant and assist us if we would be audited. Recurring subscriptions for additional years shall be incorporated into the three departments (Information Technology, Public Health and Social Services) budgets. The vendor is Compliancy Group. Their HIPAA compliance software is designed to simplify the process of achieving and maintaining HIPAA compliance. The all-in-one platform includes policies and procedures, employee training, and risk assessments. This funding covers a three year subscription that can be renewed annually after the three year period.

Describe how this project resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; addresses financial burden on County; and / or has well-defined ancillary benefits.

Though we believe we are substantially in compliance with HIPAA regulations and laws, we need to update or policies and procedures. We also need to review compliance and train staff on an annual basis and whenever new staff are hired. This project provides a platform for continual compliance and automatic updates as regulations change. HIPAA is a complicated law, and remaining compliant can be very time consuming. We believe this software will assist in getting our policies up to date, maintain our compliance in real time, and provide for a centralized system to track our compliance.

Year	SLFRF Funding		Other Funding Source		Total Funding Required	
2022	\$	-	\$	-	\$	-
2023	\$	-	\$	-	\$	-
2024	\$	24,000 30,000.00	\$	-	\$	24,000 30,000.00
TOTAL	\$	24,000 30,000.00	\$	-	\$	24,000 30,000.00

Please use this space for additional information or narrative.

Three year, 2024-2026, software licensing agreement.

TO BE COMPLETED BY FINANCE, BUDGET TRANSFER INFORMATION		
Description	Budget Code	Amount
FROM		-
TO		-

Resolution: # 14-2024

Amended

Supervisors	AYE	NAY	ABS	ABSTAIN
Schreier	X			
Rio	X			
Soigel		X		
Fried		X		
Condado	—			
Oettinger	—			
Winkler		X		
Fisher	—			
Briggs		X		
Showalter		X		
Schultz		X		
Almekinder	X			
Harris		X		
Timmons		X		
Cushing	X			
Roach		X		
Jensen	X			
Ryden		X		
Newman	X			
Kelly	—			
Holewinski		X		
TOTALS	10	11	4	
TAGS				

Resolution # 14 – 2024: Offered by the Supervisors of the Administration Committee to request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oreida County through the American Rescue Plan Act (ARPA) for the purpose of the purchase of HIPAA Compliance software.

Resolution # 14-2024

Amendment

Passed

Supervisors	AYE	NAY	ABS	ABSTAIN
Fisher	—		X	
Newman	X			
Fried	X			
Kelly	—		X	
Rio	X			
Winkler	X			
Roach	X			
Almekinder	X			
Showalter	X			
Schreier	X			
Ryden	X			
Condado	—		X	
Timmons	X			
Cushing	X			
Briggs	X			
Schultz	X			
Sorgel	X			
Jensen	X			
Harris	X			
Oettinger	—		X	
Holewinski	X			
TOTALS	17		4	
TAGS				

Motion by Timmons to amend line 53 and the fiscal impact statement from \$30,000 to \$24,000.
 Seconded by Roach