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RESOLUTION # 20 - 2023
FEE SCHEDULE OF THE ONEIDA COUNTY PLANNING AND ZONING DEPARTMENT

Resolution to change the Planning and Zoning Department Fee Schedule.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Planning and Development Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Planning and Zoning Department has the responsibility to review all permit applications pursuant to Chapter 9 – Oneida County Zoning and Shoreland Protection Ordinance; and

WHEREAS, a fee is charged for each permit application; and

WHEREAS, a fee schedule was adopted by Resolution #40-2021 with an effective date of May 1, 2021; and

WHEREAS, the Planning and Development Committee received requests from the public to clarify the fees listed on the fee schedule that will be assessed for permit applications; and

WHEREAS, the Planning and Development Committee desires the Planning and Zoning Department to have a fee schedule designed to easily determine permit fees; and

WHEREAS, the Planning and Development Committee desires permit fees to be consolidated; and

WHEREAS, on December 14, 2022 the Planning and Development Committee voted unanimously to consolidate fees on the fee schedule to make the fee schedule easier to determine what the fees are to be paid for each permit application; and

NOW, THEREFORE, BE IT RESOLVED, the Oneida County Board of Supervisors adopts the attached fee schedule with an effective date commencing on March 1, 2023.

Vote Required: Majority = 2/3 Majority = 3/4 Majority = _____

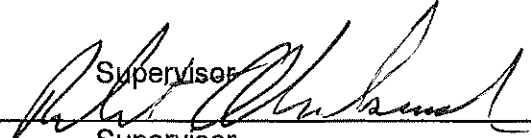
The County Board has the legal authority to adopt: Yes No _____ as reviewed by the Corporation Counsel, _____, Date: 1.17.23

Approved for presentation to the County Board by the Planning and Development Committee this 11th day of January, 2023.

Consent Agenda Item: YES _____ NO _____

Offered and passage moved by: _____
Supervisor

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Supervisor

Supervisor

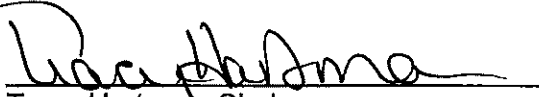
Supervisor

Supervisor

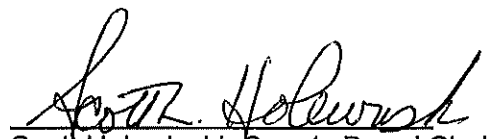
21 Ayes
0 Nays
0 Absent
0 Abstain
X Enacted

by the County Board of Supervisors this 21st day of February, 2023.

 Defeated



Tracy Hartman, Clerk



Scott Holewinski, County Board Chair

Consent Agenda

Supervisors	AYE	NAY	ABS	ABSTAIN
Showalter	X			
Thome	X			
Timmons	X			
Roach	X			
Briggs	X			
Cushing	X			
Sorgel	X			
Winkler	X			
Schultz	X			
Fisher	X			
Kelly	X			
Oettinger	X			
Newman	X			
Schreier	X			
Fried	X			
Harris	X			
Almekinder	X			
Condado	X			
Ryden	X			
Rio	X			
Holewinski	X			
TOTALS	21			
TAGS				

Motion by Cushing to approve the consent agenda as presented, removing resolution #23-2023 and postponing to March 21, 2023.
 Secoded by Briggs.

Resolution # 15 – 2023: Offered by the Supervisors of the Land Records Committee to convey excess county lands part of PL-310-1 and Part of PL-309-1 to Timothy V. Johnson and Barbara J. Johnson and part of PL-310-1 and Part of PL-309-1 to the Town of Pine Lake.

Resolution # 16 – 2023: Offered by the Supervisors of the Land Records Committee to convey tax foreclosed property PIN # NE-1001-2 to Skyline Real Estate Services, LLC.

Resolution # 17 – 2023: Offered by the Supervisors of the Land Records Committee to convey excess county lands part of CA-839-2 to John R. Probst and part of CA-839-2 to the Town of Cassian

Resolution # 18 – 2023: Offered by the Supervisors of the Administration Committee to seek aid for the Rhinelander/Oneida County Airport.

Resolution # 19 – 2023: Offered by the Public Safety Committee to adopt the All Hazards Mitigation Plan.

Resolution # 20 – 2023: Resolution offered by the Planning and Development Committee to adopt the fee schedule of the Oneida County Planning and Zoning Department.

Resolution # 21 – 2023: Offered by the Supervisors of the Labor Relations Employee Services (LRES) and Land Records Committees to move 50% Deputy I from the Register of Deeds Office to make a full time Aide in the Land Information Office.

Resolution # 22 – 2023: Offered by the Supervisors of the Labor Relations Employee Services (LRES) Committee to award an amended compensation packet to newly hired employee.

Resolution # 23 – 2023: Offered by the Supervisors of the Labor Relations Employee Services (LRES) to correct the placement of the foreperson position on the reststructure of wages at the Highway Department.

Resolution # 24 – 2023: Offered by the Supervisors of the Administration Committee to amend Resolution #73-2022 to request additional Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the purpose of Social Services Office Remodel Project.

Appointments to Committees, Commissions and other Organizations:
 Appoint Robbie Deede to the Local Emergency Planning Committee

APPLICATION REVIEW FEE SCHEDULE
(all fees to be submitted with application)

Oneida County Zoning and Shoreland Protection Ordinance
Oneida County Private Sewage System Ordinance

Staff review fees associated with the following:

1. Zoning Permit: based on square footage as follows with a minimum fee of \$75.00
 (*Note: always round cents to nearest dollar)

A. Dwelling unit

Each full story, unfinished or finished basement, ½ story
 or loft area sq ft X .20

B. Commercial structure (including apartment bldgs & duplexes)

Each full story, unfinished or finished basement,
 ½ story or loft area sq ft X .22
 Commercial cold storage. sq ft X .20

C. Accessory building - garages, storage buildings, barns; additions, alterations
 or remodeling to same

Each full story, finished or unfinished basement,
 ½ story, loft area sq ft X .17

D. Boathouse

One story only \$500.00

E. Pole building

Each full story, basement, ½ story or loft area. sq ft X .17

F. Other

1. Residential additions, alterations, remodeling

Each full story, unfinished or finished basement,
 ½ story or loft area. sq ft X .20

2. Commercial additions, alterations, remodeling

Each full story, unfinished or finished basement,
 ½ story or loft area. sq ft X .22

3. Change of Use sq ft X .20

4. Anything that cannot be figured on square footage such as adding a
 fireplace, change pitch of roof, etc. fee shall be \$75.00.

5. Deck. sq ft X .17

6. Footings or crawl space sq ft X .14

7. Early Start \$100.00

8. Raze Structure No Charge

A permit is required to remove/raze structure from a
 property, but there will be no charge for the permit.

2. Conditional Use Permit \$600.00

3. Administrative Review Permit \$250.00

4. Impervious surface area >15% requires onsite \$150.00

5. Review/approval of treated impervious surface area \$150.00

6. Mitigation plans \$150.00

7. Shoreyard Alteration Permit: Per Section 9.97 (C) (1) (a-d) \$250.00

Per Section 9.97 (C) (2) (a-c) \$350.00

8. Sign Application per sign \$100.00

9. Condominium fees each unit \$100.00

10. Home Occupation Compliance Checklist \$ 75.00

11. Subdivision of land - \$100.00 per lot and outlot for a minor, town, county,
 or state level subdivision; access and utility review subdivision - \$100.00

12. Sexually Oriented Business Permit - \$250.00; Bi-annual renewal fee - \$75.00
13. Metallic Mineral Mining: A. Special Conditional Use Permit - \$50,000.00
B. Exploration Permit - \$1,500 Annually
Nonmetallic Mining: 1-5 acres - \$600.00; 6-15 acres - \$750.00; greater than 15 acres - \$900.00 (Conditional Use Permit fees also apply)
14. Siting and Construction of New Telecommunication Tower - \$1,500.00; Class 1 Collocation - \$1,500; Class 2 Collocation - \$500
15. After-the-fact application - Triple the application fee.
16. Appeals to the Board of Adjustment - \$750.00; Contested case appeals - minimum fee of \$500.00 plus actual costs incurred as determined by the Oneida County Board of Adjustment. Rescheduling of an appeal - \$500.00 for each rescheduled event.
17. No fee is required for any structure or use by any municipality, public school, state or federal governmental agency. These agencies must, however, submit application for a permit.
18. A \$600.00 fee shall be charged to any individual or corporation, firm, etc., for filing a petition for amending the ordinance. No fee shall be charged for any petition filed by a town, the Oneida County Planning and Development Committee, or the Oneida County Zoning Director.
19. Renewals - Permits are good for two years from the date of issuance and may not be renewed. (Resolution #25-2003)
20. Copy work or FAX - \$.25 each page; Open Records Request - \$.20/copy or CD/DVD
21. Search request - Available online
22. Staff onsite inspection - As requested by public - \$250.00 and \$250.00 for each return inspection (no credit given towards permit).

ONEIDA COUNTY PRIVATE SEWAGE SYSTEM AND PLAN REVIEW FEE SCHEDULE IS SUBJECT TO CHANGE IF FEES ARE INCREASED BY DEPT OF SAFETY AND PROFESSIONAL SERVICES OR THE DNR

1	Conventional sewage system	\$400.00
2	Septic tank replacement	\$300.00
3	Alternate design: mound, at-grade	\$525.00
4	At-risk facility	\$525.00
5	In-ground pressure	\$525.00
6	Holding tank	\$525.00
7	Drip irrigation	\$525.00
8	Pretreatment units, sand filters, aerobic treatment units, etc.	\$525.00
9	Soil remediation	\$100.00
10	Privy	\$200.00
11	Transfer fee (between owners only)	\$50.00
12	Renewal fee (can only be renewed once)	\$50.00
13	Reconnect or repair	\$125.00
14	Reconnect that requires a soil boring	\$125.00
15	Revisions (change in plans or change of plumber)	\$75.00
16	Filter installation	\$175.00
17	Administrative fee for receipt of the Wisconsin Fund Grant Program	\$125.00
18	Sewage System inspection fee for building additions or remodeling	\$75.00
19	Return septic inspection fee (excluding regular alternative system inspections)	\$100.00
20	Existing POWTS evaluation submittal for "55" record	\$125.00
21	POWTS Sanitary Maintenance Program - tax roll fee	\$5.00
22	Large scale sewage systems (over 2,000 gallons based on daily wastewater flow) charged at \$.13 cents X gallonage (rounded off to the nearest dollar). In addition to the original permit cost.	
23	Copy work or FAX: \$.25 each page	
24	Same day sanitary permit plan approval	\$125.00

Plan review non-pressurized in-ground system, public or commercial

- A. 1000 gallons per day or less \$175.00
- B. 1001 - 5000 gallons per day. \$225.00

APPLICATION REVIEW FEE SCHEDULE
 (All fees to be submitted with application)

Effective date: March 1, 2023
 Resolution # _____

Chapter 9 – Zoning and Shoreland Protection Ordinance

Chapter 13 – Private Onsite Waste Water Treatment Systems Ordinance; Chapter 15 – Subdivision Control Ordinance;

Chapter 20 – Floodplain Ordinance; Chapter 22 – Nonmetallic Mining Reclamation

Staff review fees associated with the following:

1	Zoning Permit: based on square footage as follows with a minimum fee of \$75.00 or as noted below (NOTE: Always round cents to the nearest dollar)	
A	Residential structures including but not limited to dwelling units and accessory structures/buildings such as garages, storage buildings, barns, pole buildings, decks, patios, residential additions, change of use (e.g. storage to living quarters), walkway, retaining walls, crawl space, each full story, unfinished or finished basement, ½ story or loft area <i>Footings removed</i>	SQ FT x \$.20
B	Commercial structure (including but not limited to apartment buildings, duplexes, cold storage buildings) each full story, unfinished or finished basement, ½ story or loft area	SQ FT X \$.22
C	Boathouse - One story only	\$500.00
D	Anything that cannot be figured on square footage such as adding a fireplace, change pitch of roof, fences, Zoning Permit & Tourist Rooming House revision, camper (each), etc.	\$75.00
E	Early Start (commercial only)	\$100.00
F	Raze Structure – A permit is required to remove/raze structure from a property, but there will be no charge for the permit.	No charge
2	Conditional Use Permit	\$600.00
3	Administrative Review Permit including Tourist Room House Permit	\$250.00
4	Home Occupation Compliance Checklist	\$75.00
5	Onsite/review/approval of impervious surface area >15%	\$150.00
6	Mitigation plans	\$150.00
7	Shoreyard Alteration Permit: Per Section 9.97(C)(1)(a-d)	\$250.00
8	Sign Application	\$100.00/sign
9	Condominium fees	\$100.00/unit
10	Subdivision of land - \$100.00 per lot and outlot for a minor, town, county or state level subdivision; access and utility review subdivision	\$100.00/lot
11	Sexually Oriented Business Permit Bi-annual renewal fee	\$250.00 \$75.00
12	Metallic Mineral Mining: A. Special Conditional Use Permit..... B. Exploration Permit Nonmetallic Mining: 1-5 acres - \$600.00; 6-15 acres - \$750.00; greater than 15 acres – \$900.00 - \$900.00 (Conditional Use Permit Fees also apply)	\$50,000.00 \$1,500 Annually
13	Siting and construction of new telecommunication tower Class 1 collocation Class 2 collocation	\$1,500.00 \$1,500.00 \$500.00
14	After-the-fact application - triple the original application fee total	
15	Appeals to the Board of Adjustment Rescheduling of an appeal Contested case appeals – minimum fee of \$500.00 plus actual costs incurred as determined by the Oneida County Board of Adjustment.	\$750.00 \$500.00 for each rescheduled event
16	No fee is required for any structure or use by any municipality, public school, state or federal governmental agency. These agencies must, however, submit application for a permit.	
17	A \$600.00 fee shall be charged to any individual or corporation, firm, etc., for filing a petition for amending the ordinance. No fee shall be charged for any petition filed by a town, Oneida County Planning & Development Committee or Oneida County Zoning Director.	
18	Renewals – permits expire two years from date of issuance and may be not be renewed (Res.#25-2003)	
19	Tourist Rooming House Renewal	\$150.00
20	Copy work or FAX Open records request	\$.25/page \$.20/copy or CD/DVD
21	Staff onsite inspection – as request by public (no credit given toward permit) For each return inspection (no credit given towards permit)	\$250.00 \$250.00

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23	Copy work or FAX:	\$.25/page
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Plan review non-pressurized in-ground system, public or commercial

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- B. 1001 – 5000 gallons per day \$225.00

**ONEIDA COUNTY
PLANNING & ZONING DEPARTMENT**

Courthouse Building
1 South Oneida Avenue, P.O. Box 400
Rhineland, WI 54501
Phone: (715)369-6130
Fax: (15)369-6268
Email: zoning@co.oneida.wi.us

Minocqua Branch Office
415 Menominee Street, P.O. Box 624
Minocqua, WI 54548
Phone: (715)369-6219
Fax: (715)358-3276
Email: zoning@co.oneida.wi.us

Memorandum

To: Oneida County Board of Supervisors
Cc: Michael Fugle, Corporation Counsel
From: Karl Jennrich
Date: January 13, 2023
Re: Planning and Zoning Department Fee Schedule

On the February 21, 2023 at the Oneida County Board of Supervisors Meeting, you will be requested to act on a Resolution to modify the Planning and Zoning Department Fee Schedule. The Oneida County Board of Supervisors, upon recommendation of the Planning and Development Committee, approves fees charged to the public to offset operational costs of the department.

Members of the public approached the Planning and Development Committee and stated they felt that the Fee Schedule, in its current format, is confusing and complicated and requested fees, in particular, for zoning permits for residential and commercial development to be consolidated. The Planning and Development Committee listened to those concerns and agreed to modify the Fee Schedule making the following changes:

1. To have one set fee based on square footage for residential construction; and
2. To have one set fee based on square footage for commercial construction.

The Fee Schedule is being modified, but there are no increases in fees at this time being proposed. For your reference, I have attached a copy of the old Fee Schedule as well as the new Fee Schedule.

If you have questions regarding the Fee Schedule, please feel free to contact me at 715-369-6176 or kjennrich@co.oneida.wi.us.