

RESOLUTION # 55-2025

Resolution to reimburse the Town of Minocqua one-half of the cost of installing a culvert over Little Willow Creek on Price County Road

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Public Works & Solid Waste Committee

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Wisconsin State Statute 82.08 provides for county aid to construct or repair municipal culverts and bridges to structures equivalent to 36" or larger with the municipality and county each paying one-half of the cost of construction or repair; and

WHEREAS, the County Board shall appropriate the sum required and shall levy a tax and when collected shall be held in an account administered by the Highway Committee; and

WHEREAS, a municipality that has voted to construct or repair a bridge or culvert may file an application for county aid with the county highway commissioner by June 30 of the year prior to project construction to be presented for approval as part of the following year's County budget; and

WHEREAS, following an approved project's completion the municipality shall submit a request for reimbursement that includes all invoices paid by the municipality no later than September 30 to receive reimbursement in the current year; and

WHEREAS, in 2023 the Town of Minocqua filed a petition and was approved for county aid for one-half the cost of installing a culvert over Little Willow Creek on Price County Road in the estimated amount of \$171,675.00; and

WHEREAS, the Town of Minocqua has submitted paid invoices for cost to install the culvert over Little Willow Creek on Price County Road for \$178,354.95 less Wisconsin Department of Transportation Disaster Damage Aid of \$90,420.59, which leaves one-half of the remaining cost paid by the Town of \$87,934.36 eligible for reimbursement; and

WHEREAS, the County's responsibility under Section 82.08 would be one-half of \$87,934.36 or \$43,967.18.

THEREFORE, BE IT RESOLVED, that \$43,967.18 shall be paid to the Town of Minocqua and the money to come from the County Bridge Aid Account.

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, Don C. Kasper, Date: 9-8-25

Approved for presentation to the County Board by the Public Works & Solid Waste Committee this 4th day of September, 2025.

Consent Agenda Item: X YES _____ NO

Fiscal Impact

Offered and passage moved by:

☒ Included in Resolution

☐ Attached

☐ N/A

Ted Cushing
Supervisor Ted Cushing

Bob Amekinder
Supervisor Bob Amekinder

Billy Fried
Supervisor Billy Fried

Daniel L. Hess
Supervisor Daniel Hess

Robb Jensen
Supervisor Robb Jensen

Aye Nay Abstain

☒ ☐ ☐

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15 Ayes

0 Nays

0 Absent

0 Abstain

X Adopted

by the County Board of Supervisors this 16th day of September, 2025.

____ Defeated

Tracy Hartman
Tracy Hartman, County Clerk

Russ Fisher
Russ Fisher, County Board Vice-Chair

Consent Agenda

TJensen/Hess

Supervisors	AYE	NAY	ABS	ABSTAIN
Schultz	X			
Jensen	X			
Fried	X			
Condado	X			
Hanus	-		X	
Hess	X			
Lopez	X			
Tautges	X			
Schreier	X			
Almekinder	X			
Briggs	-		X	
Ives	-		X	
Timmons	X			
Cushing	X			
Showalter	-		X	
Newman	X			
Sorgel	X			
Oettinger	-		X	
Harris	X			
Fisher	X			
Holewinski	-		X	
TOTALS	15	0	6	
TAGS				

Resolution # 51 – 2025: Offered by the Supervisors of the Public Works and Land Records Committees to Release and Convey Excess CTH G Right-of-Way to Justin R. Lechner and Markella L. Lechner.

Resolution # 52 – 2025: Offered by the Supervisors of the Land Records Committee to Convey Tax Foreclosed and other County Real Estate PIN: PE-177-1A to Anthony Richard Jones.

Resolution # 53 – 2025: Offered by the Supervisors of the Conservation and UW-Extension Education Committee to Apply for a WDNR Clean Boats, Clean Waters Grant.

Resolution # 54 – 2025: Offered by the Supervisors of the Conservation and UW-Extension Education Committee to Apply for a WDNR Lake Monitoring and Protection Network (LMPN).

Resolution # 55 – 2025: Offered by the Supervisors of the Public Works and Solid Waste Committee to Reimburse the Town of Minocqua One-Half of the Cost of Installing a Culvert Over Little Willow Creek on Price County Road.

Resolution # 56 – 2025 / Rezone Petition # 05 – 2025: Offered by the Supervisors of the Planning and Development Committee to Rezone Land from District #11 Shoreland-Wetland to District #02 Single Family Residential for Property Described as Pin ST-588 in the Town of Stella.

Resolution # 57 – 2025 / Rezone Petition # 04 – 2025: Offered by the Supervisors of the Planning and Development Committee to Rezone Land from District #04 Residential and Farming to District #02 Single Family Residential for Property Described as PIN's NE-229, NE-229-5, NE-229-6, NE-229-7 and NE-229-8 in the Town of Newbold.

Resolution # 58 – 2025: Offered by the Supervisors of the Executive Committee to Authorize the Expenditure of Opioid Settlement Funds Allocated to Oneida County in Accordance with Wisconsin Act 57 Of 2021 and Oneida County Resolution #58 – 2022 for the Purpose of Creating and Funding 50% of Peer Support Positions.

Resolution # 59 – 2025: Offered by the Supervisors of the Executive Committee to Authorize the Reimbursement of Stipend and Expenses Submitted Retroactively for a Limited Time.

Alex Hegeman
Highway Commissioner
ahegeman@co.oneida.wi.us

HIGHWAY DEPARTMENT
ONEIDA COUNTY
P.O. Box 696
Rhineland, Wisconsin 54501-0696

Ben Rich
Highway Patrol Superintendent
brich@co.oneida.wi.us

Jeri Cooper
Financial Specialist
jcooper@co.oneida.wi.us

Telephone (715) 369-6184
Fax (715) 369-2790
Department email: pwrycha@co.oneida.wi.us

Dan Gleason
Finance Technician
dgleason@co.oneida.wi.us

ONEIDA COUNTY HIGHWAY BRIDGE AID REQUEST

6/6/23

Date

To the Oneida County Public Works Committee:

This petition of the undersigned Town Board of Town of MINOCQUA
Township name

of Oneida County respectfully represents that on the 6TH day of JUNE, 2023,

at a regular Town Meeting of said Board, unanimously agreed to install a CULVERT
pipe, arch or culvert

lying wholly within said Town on WILLOW CREEK
creek or stream

on PRICE COUNTY RD Sec. 30 T. 38N R. 4E
name of road

Said installation will begin approximately in JUNE of 2025.
month

Total estimated cost of construction \$ 171,675.00

It is understood that approval of any Oneida County Highway Department Bridge Aid is based upon availability of funds.

Dated this 6TH day of JUNE, 2023.

Lucretia M. Dail
Town Chairman

[Signature]
Town Supervisor

[Signature]
Town Supervisor

Date Received by Highway Department

[Signature]

TOWN OF MINOCQUA
415 Menominee St., Suite 300
Minocqua, WI 54548
Phone: (715) 356-5296
Fax: (715) 356-1132

PURCHASE ORDER

No: _____

Tax Exemption No: ES4344

Purchased From:

RUOTSALA

Date:

Dept.:

Acct. No.:

7/25/25
ROADS
5310815
5310815

Quantity	Invoice No.	Description	Unit Price	Total Price
		PRICE COUNTY CULVERT		127,271.90
•Please attach all invoices and support documentation•				TOTAL 127,271.90

Supervisor Authorized Signature



TOWN OF MINOCQUA

415 Menominee St., Suite 300 |
 Minocqua, WI 54548
 Phone: (715) 356-5296
 Fax: (715) 356-1132

PURCHASE ORDER

No: _____

Tax Exemption No: ES4344

Purchased From:

Becher Hoppe

Date: 7/4/25Dept.: ROADSAcct. No.: 5310815

Quantity	Invoice No.	Description	Unit Price	Total Price
	<u>24394</u>			
		<u>Price City Road</u>		
		<u>SVCs from 6/1/25 - 7/4/25</u>		
Please attach all invoices and support documentation				TOTAL <u>8,107.50</u>

Supervisor Authorized Signature _____

TOWN OF MINOCQUA

BECHER-HOPPE ASSOCIATES

Date	Type	Reference
8/12/2025	Bill	24394
8/12/2025	Bill	24404

Original Amt.
 8,107.50
 2,260.00

Balance Due
 8,107.50
 2,260.00

8/13/2025

Discount

Check Amount

Payment
 8,107.50
 2,260.00
 10,367.50

23215

10,367.50

INCREDIBLE-Gen Ck

PAYMENT
 RECORD

APPLICATION FOR PAYMENT

CAP702

Page: 1 of 2

To:

Town of Minocqua
415 Menominee Street
Suite 300
Minocqua, WI 54548

PROJECT:

2024.024
PRICE COUNTY ROAD CULVERT
REPLACEMENT
LITTLE WILLOW CREEK

From Contractor:

Ruotsala Construction Inc
E5299 Hannu Road
Ironwood, MI 49938

VIA ARCHITECT:

Becher Hoppe
330 North 4th St.
Wausau, WI 54403.

Application No.: Application Date: Period To: Contract Date:

1 JUL 2, 2025 JUL 2, 2025 JUL 2, 2025

Project Nos:

Distribution List:

☐ Owner
☐ Architect
☐ Contractor

☐ Construction Mgr
☐ Field
☐ Other

CONTRACT FOR:

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- Original Contract Amount: \$ 123,899.90
- Net of Change Orders: \$ 0.00
- Net Amount of Contract: \$ 123,899.90
- Total Completed & Stored to Date: \$ 127,274.90
- Retainage Summary:
 - 0.00 % of Completed Work \$ 0.00
 - 0.00 % of Stored Material \$ 0.00Total Retainage: \$ 0.00

- Total Completed Less Retainage: \$ 127,274.90
- Less Previous Applications: \$ 0.00

- Current Payment Due, This Application: \$ 127,274.90

- Contract Balance (Including Retainage): \$ -3,375.00

CHANGE ORDER Activity		Subtractions	
Total previously approved:	0.00	Additions	0.00
Total approved this Month:	0.00		0.00
Sub Totals:	0.00		0.00
NET of Change Orders:	0.00		

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and that the Current Payment is Due.

(Authorizing Signature)

Chris Boyd

Ruotsala Construction Inc

Date: JUL 2, 2025

State Authorized: Michigan

County of: Gogebic

Subscribed and sworn to before me this 2 day of July 2025

Notary Public: Dorinda Buerger

My Commission expires: 01-27-2028

DORINDA BUERGER
Notary Public - State of Michigan
County of Gogebic
My Commission Expires Jan 27, 2028
Acting in the County of Gogebic

ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED:

Date:

(Architect's Signature)



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

July 04, 2025

Project No: 2024.024.00

Invoice No: 24394

Town of Minocqua
415 Memoninee St, Suite 300
Minocqua, WI 54548

Project: Preliminary Engineering Services for Culvert Replacements at the Little Willow Creek crossing of Price Co Rd
Agreement Date: May 15, 2024, August 21, 2024, and December 2, 2024
Email invoices to office@townofminocqua.org

Professional Services from June 01, 2025 to July 04, 2025

Phase	022	Final Plan, Reviews, and Bidding (t/m)		
Professional Personnel				
		Hours	Rate	Amount
Resource Manager		5.50	170.00	935.00
	Totals	5.50		935.00
	Total Labor			935.00
			Total this Phase	935.00

Phase	034	Resident Project Representative (t/m)		
Professional Personnel				
		Hours	Rate	Amount
Resource Manager		7.00	170.00	1,190.00
	Totals	7.00		1,190.00
	Total Labor			1,190.00
			Total this Phase	\$1,190.00

Phase	036	Construction Administration (t/m)		
Professional Personnel				
		Hours	Rate	Amount
Project Engineer II		2.50	175.00	437.50
Resource Manager		18.50	170.00	3,145.00
Totals		21.00		3,582.50
Total Labor				3,582.50
Total this Phase				\$3,582.50

Phase	037	Construction Staking (per trip) (l/s)	
Fee			
Number of units		1.00	
Fee Each		2,400.00	
Total Fee		2,400.00	
		Total Earned	2,400.00

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
REMIT TO: Becher-Hoppe Associates, Inc. 330 N 4th St, Wausau, WI 54403-5417
To Make ACH Payments | Routing Number: 075911616 | Account Number: 910590265 | accounts payable@becherhoppe.com

Project	2024.024.00	T of Minocqua-Price Cty Rd-Culvert Repla	Invoice	24394
		Previous Fee Billing	0.00	
		Current Fee Billing	2,400.00	
		Total Fee		2,400.00
		Total this Phase		\$2,400.00
		Total this Invoice		\$8,107.50

Billings to Date

	Current	Prior	Total
Lump Sum Fee	2,400.00	0.00	2,400.00
T&M Labor	5,707.50	34,581.00	40,288.50
T&M Expense	0.00	679.11	679.11
T&M Unit	0.00	480.00	480.00
Totals	8,107.50	35,740.11	43,847.61

Agreement Dated 5/15/24 Time and Material \$22,500
Agreement Dated 8/21/24 Time and Material \$8,920
Agreement Dated 12/21/24 Time and Material \$14,780
Total Estimated T/M contract \$46,300

Per trip charge for construction staking \$2,400



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

May 31, 2025

Project No: 2024.024.00

Invoice No: 24313

Town of Minocqua
415 Memoninee St, Suite 300
Minocqua, WI 54548

Project: Preliminary Engineering Services for Culvert Replacements at the Little Willow Creek crossing of Price Co Rd
Agreement Date: May 15, 2024, August 21, 2024, and December 2, 2024
Email invoices to office@townofminocqua.org

Professional Services from February 01, 2025 to May 30, 2025

Phase 022 Final Plan, Reviews, and Bidding (t/m)

Professional Personnel

	Hours	Rate	Amount
Staff Engineer	.40	115.00	46.00
Resource Manager	9.00	170.00	1,530.00
Totals	9.40		1,576.00
Total Labor			1,576.00

Total this Phase \$1,576.00

Phase 036 Construction Administration (t/m)

Professional Personnel

	Hours	Rate	Amount
Project Engineer II	2.70	175.00	472.50
Technical Assistant	2.00	115.00	230.00
Totals	4.70		702.50
Total Labor			702.50

Total this Phase \$702.50

Project	2024.024.00	T of Minocqua-Price Cty Rd-Culvert Repla	Invoice	24313
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Billings to Date

	Current	Prior	Total
T&M Labor	2,278.50	32,302.50	34,581.00
T&M Expense	0.00	679.11	679.11
T&M Unit	0.00	480.00	480.00
Totals	2,278.50	33,461.61	35,740.11

Agreement Dated 5/15/24 Time and Material \$22,600
Agreement Dated 8/21/24 Time and Material \$8,920
Agreement Dated 12/21/24 Time and Material \$14,780
Total Estimated T/M contract \$46,300

Per trip charge for construction staking \$2,400

TOWN OF MINOCQUA

BECHER-HOPPE ASSOCIATES

Date	Type	Reference	Original Amt.	Balance Due	6/26/2025 Discount	23040 Payment
6/26/2025	Bill	24313	2,278.50	2,278.50		2,278.50
					Check Amount	2,278.50

PAYMENT
RECORD

INCREDIBLE-Gen Ck

2,278.50

13272PR

624

www.checksforless.com 800-245-5775 Order # 4584367-1

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
REMIT TO: Becher-Hoppe Associates, Inc. 330 N 4th St, Wausau, WI 54403-5417
To Make ACH Payments | Routing Number: 075911616 | Account Number: 910590265 | accountspayable@becherhoppe.com

Page 2



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

January 31, 2025

Project No: 2024.024.00

Invoice No: 24144

Town of Minocqua
415 Memoninee St, Suite 300
Minocqua, WI 54548

Project: Preliminary Engineering Services for Culvert Replacements at the Little Willow Creek crossing of Price Co Rd
Agreement Date: May 15, 2024, August 21, 2024, and December 2, 2024
Email invoices to office@townofminocqua.org

Professional Services from November 02, 2024 to January 31, 2025

Phase 022 Final Plan, Reviews, and Bidding (t/m)

Reimbursable Expenses

Filing and Approval Fees	75.00	
Total Reimbursables	75.00	75.00
Total this Phase		\$75.00

Phase 036 Construction Administration (t/m)

Professional Personnel

	Hours	Rate	Amount	
Project Engineer II	.70	170.00	119.00	
Resource Manager	5.50	165.00	912.50	
Totals	6.20		1,031.50	
Total Labor				1,031.50
Total this Phase				\$1,031.50
Total this Invoice				\$1,106.50

Billings to Date

	Current	Prior	Total
T&M Labor	1,031.50	31,271.00	32,302.50
T&M Expense	75.00	604.11	679.11
T&M Unit	0.00	480.00	480.00
Totals	1,106.50	32,355.11	33,461.61

Agreement Dated 5/15/24 Time and Material \$22,600
Agreement Dated 8/21/24 Time and Material \$8,920
Agreement Dated 12/21/24 Time and Material \$14,780
Total Estimated T/M contract \$46,300

Per trip charge for construction staking \$2,400

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
REMIT TO: Becher-Hoppe Associates, Inc. 330 N 4th St, Wausau, WI 54403-5417
To Make ACH Payments | Routing Number: 075911616 | Account Number: 910590265 | accounts payable@becherhoppe.com

TOWN OF MINOCQUA

BECHER-HOPPE ASSOCIATES

22575

Date	Type	Reference
3/6/2025	Bill	24144

Original Amt.
1,106.50

Balance Due
1,106.50

3/6/2025

Discount

Check Amount

Payment
1,106.50
1,106.50

PAYMENT
RECORD

INCREDIBLE-Gen Ck

1,106.50

13272PR

www.checksforless.com 800-245-5775 Order # 4101676-1



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

November 01, 2024

Project No: 2024.024.00

Invoice No: 24027

Town of Minocqua
415 Memoninee St, Suite 300
Minocqua, WI 54548

Project: Preliminary Engineering Services for Culvert Replacements at the Little Willow Creek crossing of Price Co Rd
Agreement Date: May 15, 2024 and August 21, 2024
Email invoices to office@townofminocqua.org

Professional Services from September 28, 2024 to November 01, 2024

Phase	010	Survey (t/m)		
			Total this Phase	0.00

Billings to Date

	Current	Prior	Total
T&M Labor	0.00	4,285.00	4,285.00
T&M Expense	0.00	225.74	225.74
T&M Unit	0.00	480.00	480.00
Totals	0.00	4,990.74	4,990.74

Phase	020	Alternatives, Design, OPC (t/m)		
			Total this Phase	0.00

Billings to Date

	Current	Prior	Total
T&M Labor	0.00	17,381.00	17,381.00
Totals	0.00	17,381.00	17,381.00

Phase	022	Final Plan, Reviews, and Bidding (t/m)		
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Professional Personnel

	Hours	Rate	Amount	
Project Engineer II	7.50	170.00	1,275.00	
Staff Engineer	1.90	115.00	218.50	
Technical Assistant	4.00	110.00	440.00	
Resource Manager	14.00	165.00	2,310.00	
Totals	27.40		4,243.50	
Total Labor				4,243.50

Reimbursable Expenses

Printing/Reproductions	378.37	
Total Reimbursables	378.37	378.37

Total this Phase	\$4,621.87
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TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
REMIT TO: Becher-Hoppe Associates, Inc. 330 N 4th St, Wausau, WI 54403-5417 Email: accounts payable@becherhoppe.com

TOWN OF MINOCQUA

BECHER-HOPPE ASSOCIATES

11/19/2024

22101

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
11/19/2024	Bill	24027	4,621.87	4,621.87		4,621.87
11/19/2024	Bill	24025	1,064.91	1,064.91		1,064.91
					Check Amount	5,686.78

PAYMENT
RECORD

INCREDIBLE-Gen Ck

5,686.78

13272PR

www.checksforless.com 800-245-5775 Order # 4101676-1



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

September 27, 2024
Project No: 2024.024.00
Invoice No: 23967

Town of Minocqua
415 Memoninee St, Suite 300
Minocqua, WI 54548

Project: Preliminary Engineering Services for Culvert Replacements at the Little Willow Creek crossing of Price Co Rd
Agreement Date: May 15, 2024 and August 21, 2024
Email invoices to office@townofminocqua.org

Professional Services from August 24, 2024 to September 27, 2024

Phase	010	Survey (t/m)		
			Total this Phase	0.00

Billings to Date

	Current	Prior	Total
T&M Labor	0.00	4,285.00	4,285.00
T&M Expense	0.00	225.74	225.74
T&M Unit	0.00	480.00	480.00
Totals	0.00	4,990.74	4,990.74

Phase	020	Alternatives, Design, OPC (t/m)		
			Total this Phase	0.00

Billings to Date

	Current	Prior	Total
T&M Labor	0.00	17,381.00	17,381.00
Totals	0.00	17,381.00	17,381.00

Phase	022	Final Plan, Reviews, and Bidding (t/m)		
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Professional Personnel

	Hours	Rate	Amount
Project Engineer II	5.10	170.00	867.00
Staff Engineer	21.10	115.00	2,426.50
Technical Assistant	6.80	110.00	748.00
Resource Manager	8.00	165.00	1,320.00
Totals	41.00		5,361.50

Total Labor

5,361.50

Total this Phase 5,361.50

Billings to Date

	Current	Prior	Total
T&M Labor	5,361.50	0.00	5,361.50
Totals	5,361.50	0.00	5,361.50

Phase	037	Construction Staking (per trip) (l/s)		
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TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
REMIT TO: Becher-Hoppe Associates, Inc. 330 N 4th St, Wausau, WI 54403-5417 Email: accountspayable@becherhoppe.com

Project	2024.024.00	T of Minocqua-Price Cty Rd-Culvert Repla	Invoice	23967
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Fee

Number of units	0.00		
Fee Each	2,400.00		
Total Fee	0.00		
	Total Earned	0.00	
	Previous Fee Billing	0.00	
	Current Fee Billing	0.00	
	Total Fee		0.00
	Total this Phase		0.00
	Total this Invoice		\$5,361.50

Billings to Date

	Current	Prior	Total
T&M Labor	5,361.50	21,666.00	27,027.50
T&M Expense	0.00	225.74	225.74
T&M Unit	0.00	480.00	480.00
Totals	5,361.50	22,371.74	27,733.24

Agreement Dated 5/15/24 Time and Material \$22,600

Agreement Dated 8/21/24 Time and Material \$8,920

Per trip charge for construction staking \$2,400

TOWN OF MINOCQUA

BECHER-HOPPE ASSOCIATES

Date	Type	Reference	Original Amt.	Balance Due	10/11/2024	
10/9/2024	Bill	23967	5,361.50	5,361.50	Discount	21939
				Check Amount	Payment	
					5,361.50	
					5,361.50	

PAYMENT
RECORD

INCREDIBLE-Gen Ck

5,361.50

13272PR

www.checksforless.com 800-245-5775 Order # 4101676-1

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
REMIT TO: Becher-Hoppe Associates, Inc. 330 N 4th St, Wausau, WI 54403-5417 Email: accounts payable@becherhoppe.com

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330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

August 23, 2024

Project No: 2024.024.00

Invoice No: 23918

Town of Minocqua
415 Memoninee St, Suite 300
Minocqua, WI 54548

Project: Preliminary Engineering Services for Culvert Replacements at the Little Willow Creek crossing of Price Co Rd
Agreement Date: May 15, 2024 and August 21, 2024
Email invoices to office@townofminocqua.org

Professional Services from July 27, 2024 to August 23, 2024

Phase	010	Survey (t/m)		
			Total this Phase	0.00

Billings to Date

	Current	Prior	Total
T&M Labor	0.00	4,285.00	4,285.00
T&M Expense	0.00	225.74	225.74
T&M Unit	0.00	480.00	480.00
Totals	0.00	4,990.74	4,990.74

Phase	020	Alternatives, Design, OPC (t/m)		
Professional Personnel				
		Hours	Rate	Amount
Project Engineer II		16.20	170.00	2,754.00
Staff Engineer		27.50	115.00	3,162.50
CAD Technician II		6.50	115.00	747.50
Technical Assistant		5.00	110.00	550.00
Resource Manager		10.00	165.00	1,650.00
Totals		65.20		8,864.00
Total Labor				8,864.00
			Total this Phase	\$8,864.00

Billings to Date

	Current	Prior	Total
T&M Labor	8,864.00	8,517.00	17,381.00
Totals	8,864.00	8,517.00	17,381.00

Phase	022	Final Plan, Reviews, and Bidding (t/m)		
			Total this Phase	0.00

Phase	037	Construction Staking (per trip) (l/s)		
Fee				
Number of units		0.00		
Fee Each		2,400.00		
Total Fee		0.00		

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
REMIT TO: Becher-Hoppe Associates, Inc. 330 N 4th St, Wausau, WI 54403-5417 Email: accountspayable@becherhoppe.com

Project	2024.024.00	T of Minocqua-Price Cty Rd-Culvert Repla	Invoice	23918
		Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Phase		0.00
		Total this Invoice		\$8,864.00

Billings to Date

	Current	Prior	Total
T&M Labor	8,864.00	12,802.00	21,666.00
T&M Expense	0.00	225.74	225.74
T&M Unit	0.00	480.00	480.00
Totals	8,864.00	13,507.74	22,371.74

Agreement Dated 5/15/24 Time and Material \$22,600

Agreement Dated 8/21/24 Time and Material \$8,920

Per trip charge for construction staking \$2,400

TOWN OF MINOCQUA

BECHER-HOPPE ASSOCIATES

Date	Type	Reference	Original Amt.	Balance Due	9/11/2024 Discount	Payment
9/11/2024	Bill	23915	673.27	673.27		673.27
9/11/2024	Bill	23918	8,864.00	8,864.00		8,864.00
					Check Amount	9,537.27

PAYMENT
RECORD

INCREDIBLE-Gen Ck

9,537.27

13272PR

www.checksforless.com 800-245-5775 Order # 4101676-1

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
REMIT TO: Becher-Hoppe Associates, Inc. 330 N 4th St, Wausau, WI 54403-5417 Email: accountspayable@becherhoppe.com

Page 2



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

July 26, 2024

Project No: 2024.024.00

Invoice No: 23868

Town of Minocqua
415 Memoninee St, Suite 300
Minocqua, WI 54548

Project: Preliminary Engineering Services for Culvert Replacements at the Little Willow Creek crossing of Price Co Rd
Agreement Date: May 15, 2024
Email invoices to office@townofminocqua.org

Professional Services from June 29, 2024 to July 26, 2024

Professional Personnel

	Hours	Rate	Amount	
Staff Engineer	5.30	115.00	609.50	
Resource Manager	11.00	165.00	1,815.00	
Totals	16.30		2,424.50	
Total Labor				2,424.50

Billing Limits

	Current	Prior	To-Date
Total Billings	2,424.50	11,083.24	13,507.74
Limit			22,600.00
Remaining			9,092.26

Total this Invoice **\$2,424.50**

Billings to Date

	Current	Prior	Total
T&M Labor	2,424.50	10,377.50	12,802.00
T&M Expense	0.00	225.74	225.74
T&M Unit	0.00	480.00	480.00
Totals	2,424.50	11,083.24	13,507.74

Time and Material Not to Exceed \$22,600.

TOWN OF MINOCQUA

BECHER-HOPPE ASSOCIATES

Date	Type	Reference	Original Amt.	Balance Due	8/5/2024 Discount	21691 Payment
8/5/2024	Bill	23865	1,722.28	1,722.28		1,722.28
8/5/2024	Bill	23868	2,424.50	2,424.50		2,424.50
					Check Amount	4,146.78

PAYMENT
RECORD



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

June 30, 2024

Project No: 2024.024.00

Invoice No: 23820

Town of Minocqua
415 Memoninee St, Suite 300
Minocqua, WI 54548

Project: Preliminary Engineering Services for Culvert Replacements at the Little Willow Creek crossing of Price Co Rd
Agreement Date: May 15, 2024
Email invoices to office@townofminocqua.org

Professional Services from May 25, 2024 to June 28, 2024

Professional Personnel

	Hours	Rate	Amount	
Project Engineer II	8.00	170.00	1,360.00	
Staff Engineer	34.00	115.00	3,910.00	
Land Surveyor	16.00	150.00	2,400.00	
Survey Technician	18.00	100.00	1,800.00	
Resource Manager	5.50	165.00	907.50	
Totals	81.50		10,377.50	
Total Labor				10,377.50

Reimbursable Expenses

Meals	15.00	
Field Equipment Supplies	210.74	
Total Reimbursables	225.74	225.74

Unit Billing

GPS			
Robotic Total Station			480.00

Billing Limits

	Current	Prior	To-Date
Total Billings	11,083.24	0.00	11,083.24
Limit			22,600.00
Remaining			11,516.76

Total this Invoice **\$11,083.24**

Billings to Date

	Current	Prior	Total
T&M Labor	10,377.50	0.00	10,377.50
T&M Expense	225.74	0.00	225.74
T&M Unit	480.00	0.00	480.00
Totals	11,083.24	0.00	11,083.24

Time and Material Not to Exceed \$22,600.

TERMS - Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.
REMIT TO: Becher-Hoppe Associates, Inc. 330 N 4th St, Wausau, WI 54403-5417 Email: accountspayable@becherhoppe.com

TOWN OF MINOCQUA

BECHER-HOPPE ASSOCIATES

7/12/2024

21589

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
7/12/2024	Bill	23816	3,086.50	3,086.50		3,086.50
7/12/2024	Bill	23820	11,083.24	11,083.24		11,083.24
					Check Amount	14,169.74

PAYMENT
RECORD

INCREDIBLE-Gen Ck

14,169.74

13272PR

www.checksforless.com 800-245-5775 Order # 4101676-1

APPLICATION FOR PAYMENT - CONTINUATION SHEET - UNIT PRICING

CAP703up

PAGE 2 OF 2 PAGES

TO:

Town of Minocqua
415 Menominee Street
Suite 300
Minocqua, WI 54548

FROM:

Ruotsala Construction Inc
E5299 Hannu Road
Ironwood, MI 49938

PROJECT

2024.024
PRICE COUNTY ROAD CULVERT
REPLACEMENT
LITTLE WILLOW CREEK

Application No.: 1

Application Date: JUL 2, 2025

Period To: JUL 2, 2025

Contract Date: JUL 2, 2025

Architects Project#:

Orig EST Quan	Unit Rev	Rev Quan	Orig Contr Amt	ITEM NO.	ITEMS / Description	UNIT PRICE	Work done in past month QUANTITY AMOUNT	Estimate to Date QUANTITY AMOUNT	% Comp	Retainage
465.00		0.00	4,650.00	1	Clearing	10.00	465.00 4,650.00	465.00 4,650.00	100	0.00
465.00		0.00	4,650.00	2	Grubbing	10.00	465.00 4,650.00	465.00 4,650.00	100	0.00
3.00		0.00	3,600.00	3	Removing Small Pipe Culverts	1,200.00	3.00 3,600.00	3.00 3,600.00	100	0.00
85.00		0.00	2,125.00	4	Excavation Common	25.00	220.00 5,500.00	220.00 5,500.00	259	0.00
70.00		0.00	2,100.00	5	Base Aggregate Dense 3/4 in	30.00	70.00 2,100.00	70.00 2,100.00	100	0.00
140.00		0.00	4,200.00	6	Base Aggregate Dense 1 1/4 in	30.00	140.00 4,200.00	140.00 4,200.00	100	0.00
10.00		0.00	12,000.00	7	Concrete Masonry Endwalls	1,200.00	10.00 12,000.00	10.00 12,000.00	100	0.00
84.00		0.00	73,500.00	8	Pipe Arch Corrugated Steel Aluminum Coated 77x52 in or Equivalent	875.00	84.00 73,500.00	84.00 73,500.00	100	0.00
1.00		0.00	5,000.00	9	Mobilization	5,000.00	1.00 5,000.00	1.00 5,000.00	100	0.00
3.00		0.00	450.00	10	Water	150.00	3.00 450.00	3.00 450.00	100	0.00
155.00		0.00	1,550.00	11	Salvaged Topsoil	10.00	155.00 1,550.00	155.00 1,550.00	100	0.00
630.00		0.00	2,520.00	12	Silt Fence	4.00	630.00 2,520.00	630.00 2,520.00	100	0.00
630.00		0.00	315.00	13	Silt Fence Maintenance	0.50	630.00 315.00	630.00 315.00	100	0.00
1.00		0.00	250.00	14	Mobilizations Erosion Control	250.00	1.00 250.00	1.00 250.00	100	0.00
1.00		0.00	250.00	15	Mobilizations Emergency Erosion Control	250.00	1.00 250.00	1.00 250.00	100	0.00
200.00		0.00	1,000.00	16	Erosion Mat Class 1, Type B Urban	5.00	200.00 1,000.00	200.00 1,000.00	100	0.00
0.10		0.00	7.50	17	Fertilizer Type B	75.00	0.10 7.50	0.10 7.50	100	0.00
2.80		0.00	210.00	18	Seeding Mixture No. 30	75.00	2.80 210.00	2.80 210.00	100	0.00
54.30		0.00	434.40	19	Geotextile Type R	8.00	54.30 434.40	54.30 434.40	100	0.00
27.20		0.00	1,088.00	20	Vegetated Medium Riprap	40.00	27.20 1,088.00	27.20 1,088.00	100	0.00
1.00		0.00	2,000.00	21	Work in Active Stream	2,000.00	1.00 2,000.00	1.00 2,000.00	100	0.00
1.00		0.00	2,000.00	22	6A Stone Used for Pipe Bedding	2,000.00	1.00 2,000.00	1.00 2,000.00	100	0.00
			123,899.90				127,274.90	127,274.90		0.00

SECTION 00 65 16
CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner:	Town of Minocqua	Owner's Contract No.:	
Contractor:		Contractor's Project No.:	
Engineer:	Becher Hoppe Associates, Inc	Engineer's Project No.:	2024.024
Project:	Price County Road Culvert Replacement	Contract Name:	

This [preliminary] [final] Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

July 11th, 2025

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities:

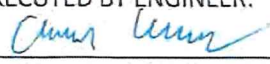
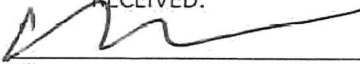
☒ None
☐ As follows

Amendments to Contractor's responsibilities:

☒ None
☐ As follows:

The following documents are attached to and made a part of this Certificate: *[punch list; others]*

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:		RECEIVED:	
By:		By:		By:	
	(Authorized signature)		Owner (Authorized Signature)		Contractor (Authorized Signature)
Title:	Project Engineer	Title:	DIRECTOR - PUBLIC WORKS	Title:	
Date:	07/16/2025	Date:	7/25/25	Date:	

From: [Matthew T. Graun](#)
To: [Jason Ruotsala](#)
Cc: [Rindy Buerger](#); [Aaron J. Wallner](#); [Mark Pertile](#); jcooper@oneidacountywi.gov
Subject: Price County Rd Minocqua - Punch List Items
Date: Tuesday, July 8, 2025 11:32:00 AM
Attachments: [image001.png](#)

Jason, we have been working with the Town and DNR to formulate a punch list for the project now that work has been completed and pay applications have been received.

The site is shaping up well and vegetation has started to come in so at this time the list is minimal, but there are a few things that need to be addressed.

- Maintain silt fence until vegetation is established – For the most part the silt fence is in good shape but falling down in a few places.
- Provide any remaining load tickets – I know Rindy is currently working through this.
- Concrete repair work – After looking at the Endwalls there are a few areas of honeycombing, plastic in the concrete, and rough finish that need to get touched up. The pictures linked below show some of these areas that need to get finished off. The majority of this is on the northern most endwall but there is also a few spots on the southern side. WisDOT Spec 502.3.7.1 provides some guidance on this if needed.
 - Pictures -  [250708 Minocqua Punch List](#)

Please reach out with any questions.

Thanks

Matt Graun | Vice President

Becher-Hoppe Associates, Inc.

330 N. 4th Street | Wausau WI | 54403

Mobile 715-316-2241 | Main 715-845-8000

mgraun@becherhoppe.com | www.becherhoppe.com

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Pay Application
Town of Minocqua
Price County Road Culvert Replacement
2024.024

BASE BID

Item No.	WisDOT Bid Item	Project Manual Section	Item Description	Estimated Quantity	Constructed Quantity	Unit	Unit Cost	Construction Total Cost	Bid Total Cost
1	201.0110	-	Clearing	465	465	SY	\$10.00	\$4,650.00	\$4,650.00
2	201.0210	-	Grubing	465	465	SY	\$10.00	\$4,650.00	\$4,650.00
3	203.0100	-	Removing Small Pipe Culverts	3	3	EA	\$1,200.00	\$3,600.00	\$3,600.00
4	205.0100	-	Excavation Common	85	220	CY	\$25.00	\$5,500.00	\$2,125.00
5	305.0110	-	Base Aggregate Dense 3/4 Inch	70	70	TON	\$30.00	\$2,100.00	\$2,100.00
6	305.0120	-	Base Aggregate Dense 1 1/4 Inch	140	140	TON	\$30.00	\$4,200.00	\$4,200.00
7	504.0900	-	Concrete Masonry Endwalls	10	10	CY	\$1,200.00	\$12,000.00	\$12,000.00
8	521.6777	-	Pipe Arch Corrugated Steel Aluminum Coated 77x52-Inch Or Equivalent	84	84	LF	\$875.00	\$73,500.00	\$73,500.00
9	619.1000	-	Mobilization	1	1	EA	\$5,000.00	\$5,000.00	\$5,000.00
10	624.0100	-	Water	3	3	MGAL	\$150.00	\$450.00	\$450.00
11	625.0500	-	Salvaged Topsoil	155	155	SY	\$10.00	\$1,550.00	\$1,550.00
12	628.1504	-	Silt Fence	630	630	LF	\$4.00	\$2,520.00	\$2,520.00
13	628.1520	-	Silt Fence Maintenance	630	630	LF	\$0.50	\$315.00	\$315.00
14	628.1905	-	Mobilizations Erosion Control	1	1	EA	\$250.00	\$250.00	\$250.00
15	628.1910	-	Mobilizations Emergency Erosion Control	1	1	EA	\$250.00	\$250.00	\$250.00
16	628.2008	-	Erosion Mat Class 1, Type B Urban	200	200	SY	\$5.00	\$1,000.00	\$1,000.00
17	629.0210	-	Fertilizer Type B	0.1	0.1	CWT	\$75.00	\$7.50	\$7.50
18	630.0130	-	Seeding Mixture No. 30	2.8	2.8	LB	\$75.00	\$210.00	\$210.00
19	645.0130	-	Geotextile Type R	54.3	54.3	SY	\$8.00	\$434.40	\$434.40
20	-	01 35 13	Vegetated Medium Riprap	27.2	27.2	CY	\$40.00	\$1,088.00	\$1,088.00
21	-	01 41 26	Work in Active Stream	1.0	1.0	LS	\$2,000.00	\$2,000.00	\$2,000.00
22	-		6A Stone Used for Pipe Bedding (~85 yards)	0.0	1.0	LS	\$2,000.00	\$2,000.00	\$0.00
								Construction Total	Bid Total
Totals								\$127,274.90	\$121,899.90

DT2068 9/2013

Office Use Only
Claim No 3205

Local Government Town of Minocqua		County Oneida		Claim No. 3205
Date of Disaster 4/14/2023	Date of Petition 6/06/2023	Date of Investigation 6/7/23		

SITE NUMBER	ROAD NAME AND LOCATION	PROJECT COSTS	
		REPLACEMENT	IMPROVEMENT
1	Price County Road (Willow Creek) - emergency repairs	\$ 4,972.44	\$
	Design and Construction Engineering	\$	\$ 46,107.61
	Roadway improvements	\$	\$ 127,274.90
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
	Totals	\$ 4,972.44	\$ 173,382.51

<input checked="" type="checkbox"/> Final Costs	Replacement x 75%	\$ 3,729.33
	Improvement x 50%	\$ 86,691.26
	Replacement x 70% Damage to highway in response to event § 86.34(1g)(2)	\$
	Total	\$ 90,420.59
<input type="checkbox"/> Estimated Costs (Must be \$15,000 or less)	Replacement x 75%	\$
	Improvement x 75%	\$
	Replacement x 70% Damage to highway in response to event § 86.34(1g)(2)	\$
	Total	\$

Municipality/County Signature

X _____
(Authorized Representative)

DIRECTOR OF PUBLIC WORKS _____
(Title)

8/7/25 _____
(Date)

MARK PERTILE _____
(Print Name)

PUBLICWORKS@TOWNOFMINOCQUA.ORG _____
(Email Address)

Recommended Payment		Approved Payment		Authorize Payment	
Date	Amount	Date	Amount	Date	Amount
8/8/2025	\$ 90420.59	8/21/25	\$ 90420.59	8/11/2025	\$
x <i>Dan Schultz</i> on behalf of		x <i>Dan Schultz</i>		x <i>Megan Kelly</i>	
(Transportation Regional Office Signature)		(Bureau of Highway Maintenance Signature)		(Bureau of Transit, Local Roads, Railroads and Harbors - Signature)	