

LAND RECORDS COMMITTEE MEETING

May 5, 2026

Oneida County Courthouse  
Second Floor – Committee Rm 2  
Rhineland, Wisconsin 54501

Committee Members	Robert Briggs	Lenore Lopez
Chris Schultz	Connor Showalter	Kyle Timmons

**Call to Order. Approve agenda for today's meeting.**

Chairman Briggs called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Showalter absent. Staff members present: Boehlert, Chiamulera, and Hill.

Motion/Timmons/Lopez to approve today's agenda with the order of the agenda at the chair's discretion. All ayes.

**Public comments.** There were no comments from the public.

**Approve minutes of Land Records meeting on April 14, 2026.**

Motion/Timmons/Briggs to approve minutes of April 14, 2026 meeting. All ayes.

**Introduction of new members and election of chair and vice chair.**

Lenore Lopez was introduced as a new Committee member. Briggs was nominated as Chair and Schultz was nominated as Vice-chair with no objections.

Motion/Lopez/Timmons to nominate Robert Briggs as Land Records Committee Chair. All ayes.

Motion/Timmons/Briggs to nominate Chris Schultz as Land Records Committee Vice-chair. All ayes.

**Review of monthly Invoice Paid Report and Budget to Actual Report for Register of Deeds and Land Information.**

The Committee was presented with the Register of Deeds and Land Information Office monthly reports. Chiamulera noted that due to rescheduling the Land Records monthly meetings up one week, to the 1<sup>st</sup> Tuesday of the month, these reports will not always be available in the initial send out of the agenda and materials, which goes out the Thursday before the 1<sup>st</sup> Tuesday. Committee members reported that they appreciated having the digital reports ahead of time. It was requested that the office should send the PDF reports when they are available, and not wait to supply hard copies for each member at the meeting. Committee members each have a computer to review PDFs on and will do that once received.

**Staff member attendance at land-related meetings/seminars.**

Chiamulera informed the committee she would be attending the Wisconsin Land Information Association meeting in Ashland on May 18<sup>th</sup>, a one night stay, within budget.

**Resolution to convey excess county right of way lands LT-143-1 and LT-154-1 along River Rd., Town of Lake Tomahawk, part of SWNE & NWSE, Section 12, T38N-R7E to Wisconsin DNR by request.**

Chiamulera reviewed these parcels and the DNR request to purchase; also reviewed the process of landowners purchasing excess County-owned lands on town and county roads, for new committee members. The resolution to convey the excess right of way to the Town of Lake Tomahawk and the WI DNR on River RD was presented.

Motion/Timmons/Schultz to approve conveying LT-143-1 and LT-154-1 as presented, pending town approval, to the adjoining landowner and forward resolution to convey to County Board as consent agenda. All ayes.

**Request by adjoining landowner(s) listed below to purchase excess county lands adjacent to road(s) and act on resolution to convey the excess lands:**

**a. Klaas, Pine Lake Rd, Town of Pine Lake; part of parcel # PL-299-2; part of SWSW, Section 9, T37N- R9E.**

The Klaas request is a standard request for excess County-owned lands along a road.

Motion/Schultz/Timmons to approve conveying part of PL-299-2 as presented to adjoining landowners and forward resolution to convey to County Board as consent agenda. All ayes.

**Discussion and status update of RH-1327 being 209/213 E Frederick St in the City of Rhineland; part of NWNW, Section 5, T36N-R9E.**

Chiamulera gave the committee a review of the procedures and processes involved with tax delinquent land sales, along with a rundown of the history associated with parcel RH-1327. When the parcel was taken by the County due to tax delinquency a large amount of personal property remained on the premises; the landowner was contacted and did not

sign off on ownership of the personal property on the premises. Following Wisconsin Statute and County Ordinance, a writ of assistance was filed and issued by the Oneida County Court to the Sheriff's Department for the removal of personal property. Items were removed and placed in storage for thirty days by the Sheriff Department. The thirty day holding period has elapsed, and keys have been turned over to the Land Information Office. Chiamulera reviewed a raze order currently placed on the buildings; it was determined that the County would not raze the smaller dilapidated house, after inspection by the city inspector. Due to the size and uniqueness of the property, an appraisal was done to assist the Committee to determine a sales value. Chiamulera walked the property with appraiser Kyle Zastrow. Chiamulera and Boehlert discussed with the committee how to show the property once it is up for sale and how best to deal with the valuables in storage. The Committee determined at this time it would be beneficial for the Land Information Office to have a motion allowing them to move forward with a sale/disposal of the stored valuables, if the opportunity presented itself. Chiamulera mentioned Buildings & Ground would soon start yard maintenance of the property and that all hazardous trees have been removed.

Motion/Timmons/Briggs to permit Land Information Office staff to move forward with the sale/disposal of stored valuables from RH-1327, if the opportunity presents itself. All ayes.

**Public Comments.**

There were no comments from the public.

**Date of next meeting and items for agenda.**

The next meeting will be June 2, 2026.

**Adjournment.** Adjourn the meeting at 10:23 AM.

  
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Robert Briggs      Chair Land Records Committee

  
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Sara Chiamulera      Staff Chair