

**LAND RECORDS COMMITTEE MEETING**  
 January 13, 2026  
 Oneida County Courthouse  
 Second Floor – Committee Rm 2  
 Rhinelander, Wisconsin 54501

Committee Members	Robert Briggs	Greg Oettinger
Chris Schultz	Ted Cushing	Kyle Timmons

**Call to Order. Approve agenda for today’s meeting.**

Chairman Briggs called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Cushing excused absence. Staff members present: Chiamulera, Franson, and Hill.

Motion/Schultz/Oettinger to approve today’s agenda with the order of the agenda at the chair’s discretion. All ayes.

**Public comments.** Mr. Paul Werner (in attendance) stated he was there for agenda item number 6.

**Approve minutes of Land Records meeting on December 9, 2025.**

Motion/Timmons/Schultz to approve minutes of December 9, 2025 meeting. All ayes.

**Review of monthly Invoice Paid Report and Budget to Actual Report for Register of Deeds and Land Information.**

The Committee was presented with the Register of Deeds and Land Information Office monthly reports.

**Staff member attendance at land-related meetings/seminars.**

Franson had no new meeting and/or seminars to present. Chiamulera will be sending Randy Boehlert to Wisconsin Society of Land Surveyors Annual Meeting in Wisconsin Dells on January 21-23. The Land Information Office will send two staff members to the 2026 Annual Wisconsin Land Information Association conference in Wisconsin Dells on February 25-27. This travel and hotel stay are budgeted for in 2026.

**Discussion of site address for parcel NO-471 in Town of Nokomis being part of the SWNE; Section 31; T36N; R6E.**

Mr. Paul Werner, landowner of parcel NO-471, was present. Mr. Werner stated that his site address had been changed from 2241 CTH Y to 2105 Piper Mae LN on December 3, 2025, and indicated he found the change unacceptable. Chiamulera and the committee discussed that the County Plat of “Riley’s Northern Shores” was created and recorded after all required approvals (Document #863915, recorded with the Oneida County Register of Deeds on August 12, 2025). The plat created a new private road over the easement used by Mr. Werner for access to his parcel and associated structures. In accordance with Chapter 16 of Oneida County Code, Road Naming and Uniform Address System, the Land Information Office added the private road, Piper Mae LN, to the addressing system. As a result, the site address for parcel NO-471 was updated accordingly for emergency response and mail service purposes. The address change is required under County Code.

**Resolution to sell tax foreclosed properties to be forwarded to County Board on parcels involved at December 2025 Land Records meeting: CA-48-2, HA-48, MI-2211-6, NE-537, RH-2632-1, SU-1424-2.**

Chiamulera presented the resolution to convey the tax foreclosed parcels that bids were received for in December 2025. Motion/Schultz/Oettinger to forward resolution to convey properties awarded at the December 2025 Land Records meeting on to County Board as consent agenda. All ayes.

**Resolution to convey tax foreclosed parcel MI-2406-3 located in Town of Minocqua being part of the SENE; Section 28; T39N; R6E to the Town of Minocqua for right of way purposes.**

Chiamulera presented the resolution for committee review. Motion/Timmons/Schultz to forward resolution to convey MI-2406-3 to the Town of Minocqua on to County Board as consent agenda. All ayes.

**Resolution for the Order to Convey Highway Right of Way Title to State (Wisconsin Department of Transportation) over parcels of County Highway L (CTH L) highway right-of-way.**

The committee discussed the Order to Convey Highway Right of Way Title to the State (WI DOT). The State of WI DOT presented this Order to Oneida County December 4, 2025. The basis of the Order is to convey all interest and ownership in described right-of-way parcels along CTH L in the Town of Nokomis to the State. These lands were conveyed to the County for Highway Purposes, in the early 1920s, for the proper improvement of a United States Highway, which CTH L was historically United States Highway 51. Per State Statue 84.09(3)(b) The resolution will be reviewed and signed by the Land Records and Public Works Committees before being forwarded to County Board.

Motion/Timmons/Oettinger to approve, sign, and forward resolution on to Public Works, and then County Board, for approval and signing. All ayes.

**Professional service contracts for 2026 for Public Land Survey Corner Restoration and GPS.**

The Land Information Office has two professional service contracts to spend Wisconsin Land Information Program (WLIP) Strategic Initiative Grants for USPLSS corner restoration. The contracts are with A.R. Jones Land Surveying and Cardinal North Land Surveying. Approval was requested to enter into 2026 contracts with these two Registered Land Surveyors to continue on the remonumentation work.

Motion/Oettinger/Schultz to continue 2026 contracts with Cardinal North Land Surveying and A.R. Jones Surveying to work on survey corner restoration and GPS. All ayes.

**Land Information Purchase Order Request for Annual TTech Software Maintenance.**

Chiamulera presented the invoice from TTech for the annual software maintenance of the Ascent Land Records and Permit Management Suites. The software suite is used by multiple departments in the County and extensively by the public. A purchase order (PO) is in progress.

Motion/Oettinger/Timmons to approve payment of TTech 2026 Annual Software Maintenance Agreement, and forward invoice and PO to Information Technology Systems (ITS) to finalize payment. All ayes.

**2026 Wisconsin Land Information Program (WLIP) Strategic Initiative & Base Budget Grant Agreements.**

Chiamulera presented the Wisconsin Land Information Program Strategic Initiative & Base Budget grant agreements to the committee to be signed by Robert Briggs (committee chair) and Scott Holewinski (County Board chair). The agreements will allow for the disbursement of grant money from the Department of Revenue. The Strategic Initiative 2026 grant being \$20,000.00 and \$25,464.00 for the Base Budget grant.

Motion/Oettinger/Schultz to authorize Supervisor Robert Briggs, as Land Records Chair, sign the WLIP Strategic Initiative and Base Budget grant agreements and forward to Chairman Scott Holewinski for signing. All ayes.

**Public Comments.**

There were no comments from the public.

**Date of next meeting and items for agenda.**

The next meeting will be February 10, 2026.

**Adjournment. Adjourn the meeting at 10:22 AM.**

x   
Robert Briggs      Chair Land Records Committee

  
Sara Chiamulera      Staff Chair