

AMENDED NOTICE OF MEETING

COMMITTEE: Social Services Committee
PLACE: County Board Room, Oneida County Courthouse
DATE: December 16, 2024 **TIME:** 1:00 P.M.

Zoom is being offered as a convenience for this meeting. If zoom functionality drops, the meeting will continue in-person at the location listed above subject to committee quorum.

Call in Option via Zoom: <https://us02web.zoom.us/j/89123284619?pwd=NTFVQXgydzZHQVpnUi9hUVdoUGlyZz09>

Phone number: (312) 626-6799
Meeting ID: 891 2328 4619
Passcode: 282310

It is possible that a quorum of County Board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel. Badke v. Village Board of Greendale, 173 Wis. 2d 553, 494 N.W.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

All agenda items to be considered as discussion/decision items.

AGENDA:

1. Call to order; Pledge of Allegiance; and Approval of Agenda
2. Minutes of November 18, 2024 Social Services Committee Meeting
3. Public Comment

Veterans Services:

1. 2024 Financial & Statistical Reports, Department Head Expense Voucher and Vendor Payment Report
2. 2025 Administrative Assistant Position
3. Travel to King Veterans Home in Waupaca

Social Services:

1. Human Service Department Planning Update
 - a. Human Service Board Update
 - b. Staff Update – Vacancies
 - c. Oneida County Human Service Program guide
 - d. Request to reclassify Account Technician to Finance Technician
 - e. Request to reclassify Part-Time Billing Clerk to Part-Time Finance Technician
 - f. Approve County to County Purchase of Service Contract with Vilas County and Forest County
2. Human Service Department Long Range Plan 2025-2027
3. Request to add an Economic Support Specialist Position
4. Request to add a Children's Long Term Support Position
5. Request to add a Substance Use Counselor Position to serve the OWI Court

- 6. Agency Update: Vilas County Open House, Department Holiday Programs, "Like-Kin" designation
- 7. 2024 Financial & Statistical Reports, Department Head Expense Voucher and Vendor Payment Report
- 8. Public Comment
- 9. Agenda Items for Future Meetings
- 10. Adjourn

NOTICE OF POSTING: TIME: 1:00 P.M. DATE: December 10, 2024 PLACE: Courthouse

Robb Jensen, Committee Chairperson

Notice posted by Heidi Chavez, Financial Services Supervisor. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-362-5695.

NEWS MEDIA NOTIFIED:

Northwoods River News	Date:	12/10/2024	Time: 1:00 p.m.	E-Mail
Star Journal	Date:	"	Time: "	"
Lakeland Times	Date:	"	Time: "	"
WHDG Radio Station	Date:	"	Time: "	"
WJFW-TV 12	Date:	"	Time: "	"
Tomahawk Leader	Date:	"	Time: "	"
Vilas County News	Date:	"	Time: "	"
WXPR Radio Station	Date:	"	Time: "	"
WSAW-TV	Date:	"	Time: "	"

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call the County Clerk at 715-369-6144 with specific information on your request allowing adequate time to respond to your request.

See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)
6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT**CLOSED SESSION RESTRICTIONS:**

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Prepared by Oneida County Corporation Counsel
Office - 5/16/96

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF NOVEMBER 18, 2024**

Members present: Mr. Robb Jensen, Chairperson, Ms. Debbie Condado, Mr. Ted Cushing, Mr. Dan Hess and Mr. Steven Schreier

Staff: Ms. Mary Rideout, Mr. Joel Gottsacker and Ms. Stephanie Keckeisen

Other: Ms. Trisha Moore

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 1:02 p.m. by Mr. Robb Jensen, Chairperson; starting with the Pledge of Allegiance. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Steven Schreier, seconded by Mr. Ted Cushing to approve the agenda as posted. All ayes; motion carried.

2. Minutes of Social Services Committee – October 21, 2024: Motion made by Mr. Robb Jensen, seconded by Mr. Steven Schreier to approve the minutes of October 21, 2024. All ayes; motion carried.

3. Public Comment: None

Veterans Services:

1. 2024 Financial & Statistical Reports, Department Head Expense Voucher and Vender Payment Report: It was noted by Mr. Robb Jensen that the Financial Reports were received.

Social Services:

1. Human Service Department Planning Update:

a. Deputy Director Position Updates- Mr. Joel Gottsacker was selected to be the Deputy Director effective January 1, 2025. His position as ADRC Manager is in the process of being posted internally and externally.

b. Staff Update– At the Human Service Center the Administrative Assistant has put in her resignation with her last day being on December 4, 2024, and the HR and Operations Manager has put in her resignation with her last day being on December 6, 2024. The HR Manager was a Limited Term Employee. Another administrative staff put in her retirement notice for the end of 2024. There will be a meeting this week with LRES regarding hiring functions at the Human Service Center. A Mental Health Technician moved into a CSP position and currently the Agency has an offer out to a new

Mental Health Technician. Emergency Services is recruiting a part time facilitator. The CCS and CPS positions are looking good and as these individuals get trained the wait list is decreasing. It is the Agency's hope that by the end of the year the wait list will have decreased significantly.

- c. Request to Reclassify Administrative Support Position to Office Manager Position**– With our transition to Human Services the initial plan was to create an Office Managers position to oversee all Administrative Staff however, at the time it was not in the budget nor did the Agency want to create a new position. With some administrative vacancies now, the Agency is requesting to reclass an Administrative Support position to an Office Managers position for 2025 and reduce another Administrative Support position to a .8 FTE. The Office Managers position would be posted internally. The budget would not change as the funding is sufficient in the budget to cover the increase to the Office Manager position with the reduction of the Administrative Support to a .8. The Office Manager would be responsible for overseeing seven Administrative staff members, taking care of Committee meetings/minutes, cross-training staff, ordering supplies, data reports, maintaining front desk coverage at all three buildings. Motion by Mr. Ted Cushing, seconded by Mr. Dan Hess to reclassify the Administrative Support position to and Office Managers position and reduce another Administrative Support to .8 FTE and forward on to the Executive Committee. All ayes; Motion carried.
- d. Memorandum of Understanding with the Human Services Center for Interim Financial Manager** – Request to have Ms. Heidi Chavez be the Interim Financial Manager at the Human Service Center, this is a role she will have effective January 01, 2024 and it will help with the transition.
- e. Request for Out of Class Pay for Financial Manger** – Effective November 1, 2024, as this is when the job duties started, the Agency is requesting up to an additional \$1,500 through the rest of the year, to be paid by the Human Service Center, for out of class pay for Ms. Chavez to be the Interim Financial Manager. The Human Service Board has already approved. Come January 01, 2025 Ms. Chavez will be in charge of all Financial Staff. Motion by Mr. Robb Jensen, seconded by Ms. Debbie Condado to forward on to the County Board Chair. All ayes; Motion carried.
- f. Certification Update** – Last week the Division of Quality Insurance met with staff and reviewed all the policies and certifications. All certifications for Oneida County Human Service were completed with a few follow ups. Now that we are certified Ms. Chavez has her work cut out getting Oneida County Human Services set up so the Agency can do Medicaid/Medicare

and Insurance billing. Vilas County certifications were approved and Forest County Certifications are still pending.

g. Open House-The Human Service Center Information- On Halloween, October 31, 2024 the Human Service Center did a great job hosting their open house for all staff to come over and get to know everyone and see their facility. Staff from both Vilas and Oneida County were able to make it. The open house was well received by staff. Provided for the Committee was a PowerPoint print out with information on the Human Service staff what programs are offered and information on those programs. Vilas County will be hosting an open house on December 13, 2024 for all staff.

2. **Criminal Justice Coordination Committee (CJCC) Update-TAD Grant/Diversions Program:** Ms. Trisha Moore was present to give an update. Note: The report that was handed out was updated on October 31, 2024 and as of that date Justice Point had 25 referrals, 11 active participants and seven of those are in phase one. One participant has successfully graduated the program. A staff member goes to Lac du Flambeau once a week and it was found out last week that there will be enough space that they can start being there for a full day once per week. The Department of Justice met with both Vilas and Oneida County and said they are on target and gave recommendations for their policies and procedures.
3. **State Biennial Budget Priorities-Basic County Allocations & Mental Health Funding:** The committee was provided with handouts from WCHSA and WCA regarding the next budget priorities. One priority area is an annual increase in base allocation funds. These are funds the Agency gets from the State to allow us to pay for a wide array of services. Most of the money goes to staff for the work they do with the rest going to placements, foster homes, residential or community based residential facilities. The funds we currently receive fall short of what the Agency really needs. WCHSA noted that as the cost of things goes up how can Counties provide for basic services therefore is asking for at least a 2% annual increase going into the next budget. The Wisconsin Counties Association is focusing on CSP and Crisis Services. It is being asked that the non federal share be paid for with state funds as opposed to county funds as it is now.
4. **Resolution to Update Oneida County Code for the Creation of Human Services and a Human Services Board –** Corrections to the County Code were done. Social Services was changed to Human Services and Chapter 11 is updated to reflect the Human Service Department. Motion by Mr. Ted Cushing, seconded by Mr. Dan Hess to approve the Resolution to Update Oneida County Code for the Creation of Human Services and a Human Services Board and forward onto the County Board for their consideration. All ayes; Motion Carried.

5. **Agency Update: Staff Update and “Unwinding” Thank You:** Interviews for the Dementia Care Specialist position were completed and an offer of employment will be made to the qualified candidate. A thank you letter to the Economic Support staff was received by Wisconsin Department of Health Services recognizing all the efforts put into “unwinding” the temporary policies that were put in place during COVID-19 pandemic. Staff processed many applications and renewals and worked late hours to do so.
6. **2024 Financial & Statistical Reports, Department Head Expense Voucher and Vender Payment Report:** Youth out-of-home care is still the leading cause for our deficit and we are seeing an increase in youth referrals. Ms. Rideout provided a mileage expense report for approval. Motion by Mr. Robb Jensen, seconded by Mr. Steven Schreier to approve the mileage expense report. All ayes; Motion carried. It was noted that the financials were received.
7. **Public Comment:** None
8. **Agenda Items for future Meetings:** Usual agenda Items.
9. **Adjourn:** There being no further business to be brought before the Committee, it was moved by Mr. Robb Jensen to adjourn the meeting at 1:56 p.m. The next meeting of the Social Services Committee will be December 16, 2024 at 1:00 p.m.

Mr. Robb Jensen, Chair

Date: November 18, 2024

Veterans Service Office Year-to-Date Report for 2024

Office Activity	January	February	March	April	May	June	July	August	September	October	November	December	Y-T-D	Monthly Average
Phone Calls In/Out	258	286	315	315	371	383	386	339	338	369	307	0	3667	333
Appointments	23	16	16	16	26	22	22	13	16	11	14	0	195	18
Walk-ins	84	91	89	95	112	98	113	109	85	119	102	0	1097	100
Electronic Communications	113	138	119	108	132	112	122	119	122	110	88	0	1283	117
Home Visits	0	0	0	0	0	0	1	0	1	0	0	0	2	0
Outreach Events	0	0	0	0	1	3	3	3	2	1	1	0	14	1
Total	478	531	539	534	642	618	647	583	564	610	512	0	6258	569
Files Scanned	46	9	2	30	5	4	1	5	3	7	4	0	116	11
VSC Grants														
Approved	1	2	3	2	0	1	0	1	2	4	3	0	19	2
Amount	\$309.00	\$550.00	\$1,755.95	\$193.23	\$0.00	\$1,435.00	\$0.00	\$140.48	\$233.97	\$1,206.68	\$1,906.88	\$0.00	\$7,731.19	\$644.27
Transportation														
DAV Transports	2	2	6	6	3	3	3	3	4	1	3	0	36	3
Forms														
Federal	115	88	71	99	138	101	125	104	95	75	90	0	1101	100
State	15	7	4	8	5	4	8	17	1	0	4	0	73	7
Total	130	95	75	107	143	105	133	121	96	75	94	0	1174	107

VETERANS SERVICE OFFICE REPORT FOR NOVEMBER 2024

Meeting Date: December 16, 2024

Office Calendar

- 11-Nov CVSO and ACVSO attended Veterans Day ceremony at James Williams Middle School
- 14-Nov CVSO spoke at ADRC's event for "Honoring Veterans Week"
- 14-Nov ACVSO attended Northwoods COPE meeting
- 20-Nov CVSO performed outreach at the Three Lakes library

Office Updates

1. 4 veteran files scanned
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

End.GLPeriod 1124 AND [Report].FormattedAccountNumber 101.54.50000.000000{-}101.54.59999.999999

Account Number	Account Title	YTD	Budget	Variance	% Budget
Fund101 - GENERAL FUND					
101.54.54710.511101	SALARIES-PERM EMPLOYEE(E)	76,736.00	84,180.00	7,444.00	91.15%
101.54.54710.511102	WAGES-PERM EMPLOYEE(E)	56,888.40	61,860.00	4,971.60	91.96%
101.54.54710.511103	OVERTIME WAGES(E)	68.44	.00	-68.44	100.00%
101.54.54710.511105	WAGES-LIMITED TERM EMPLOYEE(E)	922.65	860.00	-62.65	107.28%
101.54.54710.511113	COVID-19 PAY(E)	.00	.00	.00	100.00%
101.54.54710.511205	HOLIDAY WORKED PAY(E)	60.34	.00	-60.34	100.00%
101.54.54710.511301	COMMITTEE PER DIEM(E)	300.00	520.00	220.00	57.69%
101.54.54710.512001	SOCIAL SECURITY(E)	10,471.10	11,300.00	828.90	92.66%
101.54.54710.512002	RETIREMENT-EMPLOYER'S SHARE(E)	9,228.96	9,930.00	701.04	92.94%
101.54.54710.512004	HEALTH/DENTAL INSURANCE(E)	.00	.00	.00	100.00%
101.54.54710.512005	LIFE INSURANCE(E)	467.82	440.00	-27.82	106.32%
101.54.54710.512006	WORKER'S COMPENSATION(E)	3,105.12	4,410.00	1,304.88	70.41%
101.54.54710.512007	INCOME CONTINUATION INS(E)	.00	.00	.00	100.00%
101.54.54710.512008	UNEMPLOYMENT COMPENSATION(E)	.00	.00	.00	100.00%
101.54.54710.512018	CASH IN LIEU OF HEALTH INS(E)	5,500.00	6,000.00	500.00	91.66%
101.54.54710.513901	COST ALLOC-VACANCY/REDUCT(E)	.00	.00	.00	100.00%
101.54.54710.521901	OTHER PROFESSIONAL SERVICES(E)	.00	.00	.00	100.00%
101.54.54710.522005	TELEPHONE AND FAX(E)	412.76	600.00	187.24	68.79%
101.54.54710.531101	POSTAGE AND BOX RENT(E)	131.09	300.00	168.91	43.69%
101.54.54710.531102	PRINTING AND DUPLICATION(E)	.37	300.00	299.63	0.12%
101.54.54710.531103	CENTRAL PURCHASING(E)	382.69	1,000.00	617.31	38.26%
101.54.54710.531202	SUBSCRIPTIONS(E)	.00	.00	.00	100.00%
101.54.54710.531203	MEMBERSHIP DUES(E)	200.00	200.00	.00	100.00%
101.54.54710.531204	ADVERTISING(E)	45.40	400.00	354.60	11.35%

End.GLPeriod 1124 AND [Report].FormattedAccountNumber 101.54.50000.000000{-}101.54.59999.999999

Account Number	Account Title	YTD	Budget	Variance	% Budget
101.54.54710.531301	TRAINING/CONFERENCE FEES(E)	471.00	471.00	.00	100.00%
101.54.54710.531302	EMPLOYEE AUTO ALLOWANCE(E)	675.36	800.00	124.64	84.42%
101.54.54710.531304	MEALS-TAXABLE(E)	.00	.00	.00	100.00%
101.54.54710.531305	MEALS LODGING & MISC TRAVEL(E)	2,413.43	2,700.00	286.57	89.38%
101.54.54710.531909	GRANT EXPENSES(E)	4,998.44	-71.00	-5,069.44	-7040.05%
101.54.54712.511301	COMMITTEE PER DIEM(E)	.00	.00	.00	100.00%
101.54.54712.512001	SOCIAL SECURITY(E)	.00	.00	.00	100.00%
101.54.54712.512006	WORKER'S COMPENSATION(E)	.00	.00	.00	100.00%
101.54.54712.531203	MEMBERSHIP DUES(E)	.00	.00	.00	100.00%
101.54.54712.531302	EMPLOYEE AUTO ALLOWANCE(E)	.00	.00	.00	100.00%
101.54.54712.531305	MEALS LODGING & MISC TRAV(E)	.00	.00	.00	100.00%
101.54.54712.531475	GRAVE MARKERS AND FLAGS(E)	818.63	2,000.00	1,181.37	40.93%
101.54.54712.531909	DONATION EXPENSES(E)	5,739.98	.00	-5,739.98	100.00%
101.54.54712.581110	DIRECT PYMNTS(E)	9,652.65	3,000.00	-6,652.65	321.75%
101.54.54712.581119	DIRECT PYMNTS-TRANSPORTATION(E)	330.00	300.00	-30.00	110.00%
AccountTypeExpenditure		190,020.63	191,500.00	1,479.37	
101.54.54710.435502	STATE AID-VETERANS SVC(R)	-13,750.00	-13,750.00	.00	100.00%
101.54.54710.435503	STATE AID-VETERANS SVC(R)	.00	.00	.00	100.00%
101.54.54710.485100	DONATIONS(R)	.00	.00	.00	100.00%
101.54.54712.435502	NEED ACCOUNT NAME(R)	.00	.00	.00	100.00%
101.54.54712.485100	DONATIONS(R)	-13,359.26	-2,000.00	11,359.26	667.96%
101.54.54712.493120	APPL CONT APPN VETERANS DONA(R)	.00	-13,000.00	-13,000.00	0.00%
AccountTypeRevenue		-27,109.26	-28,750.00	-1,640.74	
Fund101 - GENERAL FUND		162,911.37	162,750.00	-161.37	
Total:		162,911.37	162,750.00	-161.37	



Human Service Board

1.a.

Five applications were received for the four citizen member positions on the Human Service Board. An additional application was received after the November Social Services Committee meeting. All 5 applications were submitted to County Board Chair Scott Holewinski. Chair Holewinski intends to present the following for appointment to the Human Service Board on Tuesday, December 17, 2024.

Robb Jensen – Expires January 2028

Dan Hess– Expires January 2027

Ted Cushing Expires January 2026

Debbie Condado– Expires January 2027

Steven Schreier– Expires January 2028

Tiffany Rohan Expires January 2026

Angie Koch– Expires January 2027

Jim Winkler– Expires January 2028

Michelle Hartness Expires January 2026

Citizen members are being notified on December 12, 2024, via email and mail, of their selection.

Oneida County Human Service Department/The Human Service Center - Vacancies			Monday, December 9, 2024
Timber Drive Location:			
<u>Position</u>	<u>Date Vacant</u>	<u>Notes</u>	<u>Date filled</u>
Administrative Assistant	12/4/2024	Requesting reclassification to Office Manager - County Board 12/17/2024	
First Impressions Agent	12/31/2024	Interview scheduled for 12/11/2024, Incumbent moving to PPS Specialist Position	
Behavioral Health Therapist	12/5/2024		
Mental Health Technician	11/10/2024	Incumbent moved to CSP Service Facilitator position.	
CCS Service Facilitator	Long term vacancy		
CCS Service Facilitator	Long term vacancy		
ESP Service Facilitator .5 FTE	10/16/2024		
Billing Clerk - .5 FTE	12/31/2024		
Courthouse Location:			
<u>Position</u>	<u>Date Vacant</u>	<u>Notes</u>	<u>Date filled</u>
Administrative Support	11/9/2024	Requesting reduction to .8 FTE as part of the Office Manger request - County Board 12/17/2024 - Incumbent moved to Finance Position	
Social Worker - CPS	1/3/2025		
Economic Support	2/3/2024	Retirement	
ADRC Location:			
<u>Position</u>	<u>Date Vacant</u>	<u>Notes</u>	
ADRC Manager	12/31/2024	Interviews being scheduled. Incumbent accepted Deputy Director position.	
12 total organization wide			

Agenda

HUMAN SERVICES COMMITTEE:

Robb Jensen, Chair
Dan Hess
Ted Cushing
Debbie Condado
Steve Schreier

ADRC COMMITTEE:

Ted Cushing, Chair
Russ Fischer
Debbie Condado
Linnaea Newman
Joan Hauer
Nancy Watry
Melanie Fralick
Rita Mahner

LINE OF SUCCESSION:

Mary Rideout, Director
Joel Gottsacker, Deputy Director
Beth Hoerchler, Protective Services Manager

Oneida County Board of Supervisors

Human Service Board

Human Services Director
Mary Rideout
03/22/1993

Deputy Director
Joel Gottsacker
06/02/2014

Total FTE: 106.7

Office Manager Vacant	ADRC Manager Vacant 12/31/24	Protective Services Manager Beth Hoerchler 01/18/1999	Ongoing Manager Brenda Lee 10/01/2007	Support Program Manager Lori Garber 07/02/2021	Child Support Manager Tom Eenisse 09/21/2015	Financial Services Manager Heidi Chavez 10/18/10	Outpatient Clinic Manager Sara Tienhaara	Children Community Services Manager Hugo Vargas 11/30/2020	Adult Community Services Manager Tracy Bellman 05/26/2009	Emergency Services Manager Kelsey Sullivan 08/17/2016
Admin Support Donna Lewis 11/26/2001	Lead/Adult Services Worker Jean Sutherland-Kreger 11/01/99	Lead Access/FC Coord Rachel Nelson 11/11/2013	Ongoing Social Worker Debra Smith 01/07/2003	Lead ES Specialist Karen Smith 04/30/07 Vacant 2/3/2025	CS Program Assistant Ann Prom 12/05/2005	Finance Technician Karen Bellile 01/21/1991	BH OWI Assessor Jodi Baker 02/27/2006	CLTS S&S Coord Lori Jensen 01/05/2010	Clinical Coordinator Kim Fritz 07/31/2023	
Admin Support Sue Liberski 11/01/2010	APS Social Worker Traci Caswell 10/26/15	IA Social Worker Amanda McAtee 10/10/2017	Children's Services Worker Krista Payne 05/05/2017	ES Specialist Linda Jacques	Account Technician 0.6 Debora Hass 07/30/2019	Finance Technician Connie Deau 04/01/2010	SUD Counselor BettieJo Snyder 11/28/2016	CLTS S&S Coord Jewel Towle 03/02/2020	MH Tech - .5 FTE Kent Bishop 12/07/2020	BH Crisis Service Facilitator Chris Katzke 04/18/2016
Admin Support Joseph Renkas 09/20/2021	ADRC Specialist Jennifer Sackett 06/24/2013	IA Social Worker Katie Brownell 01/02/2019	Ongoing Social Worker Jacqueline Zivko 03/11/2019	ES Specialist/EBD Christine Albrant 02/07/2012	CS Specialist Erin Schepke 11/04/2019	Billing Clerk - .5 FTE Vacant 12/31/24	SUD Counselor Roberta Marcus 03/15/2017	CLTS S&S Coord Sarah Hendrickson 02/28/2024	MH Tech Vacant	BH Crisis Service Facilitator Jessica Hawkins 12/30/2019
Admin Support Amber Dickman	ADRC Specialist Sarah Phelps 06/15/2020	Access/FC Coord Sophia Africano 09/14/2022	YJ Social Worker Amanda Biermeier 09/28/2020	ES Specialist Tracy Paquette 09/18/2013	CS Specialist Brenda Lindgren 11/05/2019	Finance Technician Katie Fleischmann 05/13/2019	Peer Support Specialist Angel Swenson 09/06/2022	CLTS S&S Coord Christine Fiebke 03/25/2024	BH Service Facilitator Jen Smits 02/11/2014	BH Crisis Service Facilitator Missy Largey 03/27/2023
Admin Support Megan Young 03/25/2024	ADRC Specialist Danielle Nichols 04/11/2022	IA Social Worker Rebecca Lawrence	YJ Social Worker Theresa Guth 08/02/2021	ES Specialist Hannah Ring 12/02/2013	CS Specialist Jen Laska 07/29/2024	Nutrition Coord Heather Beach 09/05/2020	Registered Nurse Lacy Santilli 9/16/24	CLTS S&S Coord Emely Hernandez 5/20/2024	BH Service Facilitator Serena Adler 04/22/2019	BH Crisis Service Facilitator Carissa Stevens 02/07/2024
Admin Support Vacant	DCS/ADRC Specialist Start date 01/02/2025	Children's Services Support Marsha Holley 03/01/04	YJ Social Worker Lauren McNamee 2/13/23	ES Specialist/EBD Ingrid Decker 06/25/2018	Account Technician Christine Wenninger 01/25/2021	BH CMA Shauna Carpenter 12/9/24	CLTS S&S Coord Tammy Dailey 06/24/24	BH Service Facilitator Liza O'Brien 1/22/2024	BH Crisis Service Facilitator - .5 FTE Vacant	
Admin Support 0.8 Vacant	EBS Specialist Kris Schiek 04/15/2013	Children's Services Support Megan Brooks 12/15/2015	Ongoing Social Worker Bria Swartout 05/30/2023	ES Specialist Gretchen Walker 07/08/2019	Finance Technician Shelby Haubert 02/15/2021	BH Therapist Vacant	CLTS S&S Coord Haley Hansen 9/3/2024	BH Service Facilitator Jennifer Stewart 9/16/2024		
	DBS Specialist Elizabeth Erickson 01/02/2019	Social Services Aide Carrie Mikalauski 04/05/2010	Lead Ongoing Social Worker Vacant 1/3/2025	ES Specialist Jennifer Przybylski 03/30/2020	Admin Support Shelley Steingraeber 05/29/2021	B-3 Family Educator Kerri Nordby 06/12/2017	BH Service Facilitator Kimberly Gensler 10/28/2024			
	RSVP Coordinator Lori Ring 08/14/2023	Peer Support Coordinator Erika Kleinschmidt 09/16/2024	Social Services Aide Jeri Driscoll 09/21/2020	ES Specialist Hannah Wichmann 08/28/2023	Finance Technician Stephanie Keckeisen 10/2/2023	B-3 S&S Coord Leahan Drone 01/21/2019	BH Service Facilitator Brie Killani Loduha 10/28/2024			
				ES Specialist Abbey Trickey 05/01/2024		B-3 S&S Coord Tara Lorebtske-Cunha 09/06/2022	BH Service Facilitator Ann Smith 12/9/24			
						Speech Language Pathologist Erin Gustafson 06/20/2022	BH Service Facilitator Vacant			
						Speech Language Pathologist Kathryn Rogers 08/22/2022	BH Service Facilitator Vacant			
						Occupational Therapist Michelle Klingler 12/05/2022				

Key

Court House

ADRC

Timber Drive

Vacant/Pending Vacant

Dining Site Mangers:
Jeanne Merwin-Cassian
Elaine Carpenter-Lake Tomahawk
Debbie Jelinek-Nokomis
Gail Chariton & Pat Ridderbusch-Rhineland
Eleanor Yeager-Sugar Camp
Jerry Javenkoski-Three Lakes
Diane Cirks-Woodruff

AmeriCorp Recovery Coaches:
Ava Stauter
Alison Knapp

Oneida County Human Services Program Guide

This desk guide is to be used as a tool to guide families to available resources and to encourage collaboration with Oneida County program providers. Please refer families to each program directly regarding specific program criteria and status of services being offered in Oneida County.

Comprehensive Community Services (CCS)

CCS provides treatment for children and adults with mental health and substance abuse needs that are greater than outpatient care

Population Served: Children and adults who have mental health or substance abuse diagnoses who are in need of psychosocial rehabilitation services, per a state screen and medical necessity. *Must have MA at the time of enrollment*

Program Participation: Participation is voluntary. Length of participation depends on a variety of circumstances including initial eligibility criteria and recommended programming and each participant's willingness to engage in programming.

Referral Process: Anyone can make a referral by calling 715-369-2215.

- CCS Service facilitators have 30 days from completing Intake paperwork with the client/family to complete a Functional Screen to determine eligibility, a Comprehensive Assessment, and the Individual Service Plan (ISP).

Main Contact:

Tracy Bellman, Program Manager

715-369-2215

Child Protective Services (CPS)

CPS focuses on the safety of children and support for parents/caregivers to strengthen families and promote safe and nurturing homes.

Population Served: Children ages 0-17 years old who are victims of abuse and/or neglect.

Program Participation: Participation is not voluntary when safety concerns are identified. Once safety concerns are identified, some services families may engage in are Parent Coaching, seeing a Recovery Coach, and getting referrals for Mental Health and AODA Services.

Referral Process: Anyone can make a referral by calling the Access/Referral line at 715-362-5695.

- All reports are required to be screened within 24 hours. If report warrants further investigation, Initial Assessments and safety decisions must be made within 60 days.

Main Contact:

Oneida County Access Line

715-362-5695

Beth Hoerchler, Manager

Youth Justice

Youth Justice works in collaboration with Law Enforcement, schools, and the Oneida County Court. Youth Justice provides case management in order to hold youth accountable, increase skills, and ensure community safety.

Population Served: Youth of all ages who have committed a crime, are truant from school, or are engaging in other risky and uncontrollable behavior.

Program Participation: Wisconsin State Statute Chapter 938 governs the authority over Youth involved in the Youth Justice Program and varies on a case by case basis.

Referral Process: Law Enforcement is the main referral source. In certain circumstances, referrals can be made by parents or school staff members.

Main Contact:

Brenda Lee, Children, Youth and Family Manager

715-362-5695

Aging & Disability Resource Center Programs & Services

ADRC Specialists: Professionals providing personalized options and information to support independent living. Offering connection to services, assistance applying for publicly funded programs and assistance planning for future needs. Youth with disabilities receive options for transitioning into adult services when turning 18.

Benefits Specialist Services: Disability Benefits Specialists (for adults with disabilities ages 18-59) and Elder Benefits Specialist (for adults age 60 and older) are professionals to help answer questions and resolve problems related to Medicare, Social Security, health insurance, and other public and private benefits.

Caregiver Support: Assistance and information to support caregivers including financial aid for respite care and other services.

Loan Closet: A variety of walkers, canes, and wheelchairs for loan up to 90 days.

Newsletter: Monthly newsletter available free of charge.

Nutrition: Seven locations serving warm nutritious meals shared with others and home delivered to homebound older adults in Cassian, Lake Tomahawk, Nokomis, Rhinelander, Sugar Camp, Three Lakes, and Woodruff.

Social, Recreational, and Educational Activities: A wide variety of activities and programs offered in our facility. Monthly newsletter includes full schedule.

Transportation: Volunteer drivers use their own vehicles to transport passengers for medical appointments and grocery shopping.

Volunteer Opportunities: A variety of volunteer opportunities are available across the county. Mileage reimbursement paid for volunteer drivers.

*A few of these programs have requirements (age, residency, etc.) to qualify for the program. Contact us for more information.

Main Contact:

ADRC in Rhinelander

715-369-6170

Birth to 3 Program

Birth to 3 provides Early Intervention for children 0-3 years old who have developmental delays (Gross Motor, Fine Motor, Social-Emotional, Cognitive, or Communication) or disabilities.

Population Served: Children from birth up to age 3 who have developmental delays or disabilities, as identified by assessments.

Program Participation: Participation in Birth to 3 is voluntary. Services are provided until the child turns 3 or no longer meets eligibility criteria. Services include early intervention therapies, family education and support, speech therapy, occupational therapy, physical therapy, and developmental screening and assessments. All services are delivered with a focus on family-centered support in natural environments like the child's home.

Referral Process: Referrals can be made by parents, medical providers, community organizations, or others. After a referral is received, an evaluation is scheduled to determine if the child qualifies for services. Families can contact the Birth to 3 team directly for information or to begin the referral process.

Program Details/Timelines: After receiving a referral, a team member contacts the family within a few days to explain the program and arrange an evaluation. An evaluation occurs within 45 days of referral to determine eligibility. If eligible, services begin as soon as the Individualized Family Service Plan (IFSP) is completed, usually within the same 45-day window. Transition planning for services beyond age 3 begins around the child's second birthday.

Main Contact:

Kerri Nordby, Service Coordinator

715-365-3927

referrals@thehumanservicecenter.org

Children's Long-Term Support (CLTS) Waiver Program

CLTS is a Medicaid Funded Program that provides services to assist children and their families live their best lives in their homes and community. Children Eligible for services have a diagnosed intellectual/developmental, mental health, or physical disability.

Population Served: Children and youth up to age 22 who have significant developmental, physical, or emotional disabilities and who qualify for Medicaid.

Program Participation: Participation in the CLTS Waiver Program is voluntary. Length of participation varies based on individual needs, eligibility, and age (up to 22 years). Services include respite care, daily living skills (DLS) training, home and vehicle modifications, specialized medical equipment, and assistive technology. The program aims to support the child's independence and integration into the community.

Referral Process: Referrals can be made by families, schools, healthcare providers, or community agencies. Interested parties may contact the CLTS team directly for information or to initiate a referral. After referral, eligibility is determined through a functional screen assessment.

Program Details/Timelines: Within a few days of referral, a team member contacts the family to discuss the program and arrange an assessment. A functional screen assessment is conducted to determine eligibility; this typically occurs within 30 days of initial contact. Once eligibility is confirmed, services begin after an individualized service plan (ISP) is developed, which is usually completed within 60 days of eligibility determination. Participants undergo annual re-evaluations to ensure continued eligibility and adjust service plans as needed.

Main Contact:

Hugo Vargas, Program Manager

715-369-2215 x3932

referrals@thehumanservicecenter.org

Outpatient Clinic

Population Served: Individuals in Forest, Oneida, and Vilas Counties seeking assistance with substance use or mental health concerns.

Services Offered: Substance Use Disorder Counseling, Mental Health Therapy, Peer Support, OWI Assessments, Psychiatric Evaluation, and Medication Management.

Referral Process: Individuals and organizations can make referrals by calling 715-369-2215.

Sara Tienhaara, Manager

Crisis Intervention

Oneida County Emergency Services Program provides crisis intervention services to individuals experiencing a mental health or alcohol related crisis and may be an imminent danger to themselves or others.

Population served: Any aged individual of Oneida or Vilas county.

Referral process: Crisis screeners are available 24 hours a day, 7 days a week. Anyone is able to call the crisis line at 1-888-299-1188 or dial 988 for help for themself or someone else.

Program Details: Crisis screeners are specially trained staff that provide telephonic and in-person counseling, crisis intervention, crisis assessment and information and referral services.

24 HOUR CRISIS LINE: 1-888-299-1188 OR DIAL 988

Monday-Friday 8:00-4:30 call 715-369-2215

Kelsey Sullivan, Manager

Crisis Stabilization

Oneida County Human Services contracts with North Central Health Care Center, in Wausau, WI, for use of their crisis stabilization beds. This program provides a facility with 24-hour care in a welcoming environment.

Population Served: Any aged individual of Oneida or Vilas County, voluntarily willing to be admitted for short-term stabilization.

Referral Process: Anyone is able to contact a crisis screener to be assessed for a crisis stabilization bed. The referral will then come straight from the crisis screener.

Program Details: This program provides approximately 3-5 days of therapeutic interventions to reduce and stabilize a persons crisis and link them to other resources and supports.

Peer Recovery Coach

A Peer Recovery Coach is someone with lived experience of recovery. They are a supportive peer that helps link individuals and affected family members to services and resources. They help create goals and provide support to accomplish them. Peer Recovery Coaches act as advocates for the people they serve.

Main Contact:

Erika Kleinschmidt, Peer Support Coordinator

715-362-5695

Energy Assistance

Wisconsin Home Energy Assistance Program (WHEAP) assists eligible households with their heating and electric bills. It is funded by the Low Income Home Energy Assistance Program (LIHEAP) and the Public Benefits (PB) program.

The Low Income Home Energy Assistance Program (LIHEAP) is funded by the federal government and focuses primarily on heating assistance for low-income households.

The Public Benefits (PB) program is funded by fees collected by electric utilities and provides benefits for non-heating electric use.

Main Contact:

715-362-5695

<https://energyandhousing.wi.gov>

Lori Garber, Manager

Economic Support Programs

BadgerCare Plus

BadgerCare Plus is a health care program. It helps low-income children, pregnant people, and adults in Wisconsin.

Medicaid for Elderly, Blind or Disabled

Wisconsin Medicaid is a joint federal and state program that helps residents get high-quality health care coverage; long-term care; and other services that promote physical and mental health and well-being. There are many types of Medicaid programs. Each has certain requirements you must meet if you want to enroll.

Caretaker Supplement

Wisconsin's Caretaker Supplement (CTS) is a cash benefit for parents who get Supplemental Security Income (SSI) payments and who meet the program rules.

FoodShare

FoodShare (federally known as SNAP-Supplemental Nutrition Assistance Program) is a nutrition assistance program that saves you money on groceries. Once a month benefits are deposited on a debit-like card called the QUEST Card.

Wisconsin Share Childcare Subsidy Program

The Wisconsin Shares child care subsidy program invests in eligible working families to help make quality child care more accessible and affordable by covering a portion of their monthly child care costs.

Main Contact:

IM Central Consortia

1-888-445-1621

<https://access.wi.gov>

Lori Garber– Manager

Child Support Agency (CSA)

Child Support Agency services include monitoring and enforcing child support orders including those for medical support; establishing or modifying court orders; establishing paternity; and locating missing parents. Services do not include custody and placement changes. Wisconsin law requires withholding child support payments from wages, and the CSA prepares and mails needed income withholding paperwork. Payments for child support orders are processed through the Wisconsin Support Collections Trust Fund.

The Child Support Agency represents the State and does not represent either party in a child support case. There is no charge for CSA services, and agency staff can answer most questions or provide appropriate resources. Staff strive to provide whole family services to meet the needs of children and supports the involvement of parents in their children's lives.

Main Contact:

Tom Eernisse, Manager

715-362-5695



**Social Services Committee
December 16, 2024**

01.d and 01.e

The Department is requesting the reclassification of a full time Account Technician (Billing Specialist) position to a Finance Technician position and a part time Billing Clerk position to a part-time Finance Technician position within the new Human Service Department effective January 01, 2025. (1.5 FTE total)

Why?

As we have become more familiar with the job duties being performed by these staff, it is clear that the positions require very specific technical knowledge and skill that would justify their placement at this higher level. Insurance, Medicaid and Medicare billing are a very important function within the department that brings in a significant amount of revenue to support our operations. We will be working with staff to make sure we are capturing all available insurance and federal program revenue. Though the two positions, one full time and one part time, were in two different pay categories, the job descriptions for each position were the same.

Insurance Revenue	
2023	2024 YTD
\$ 1,609,866.89	\$ 907,373.64

Total Revenue	
2023	2024 TYD
\$ 14,555,123.30	\$ 5,336,936.58

Insurance Revenue %	
2023	2024
11.06%	17.00%

How we will fund:

We believe through efficiencies and completing a quality improvement project, we will be able to generate additional revenue to cover the cost of these reclassifications. That is not an absolute, and this change could result in our going over budget if the revenue is not realized.

Account Technician Reclass to Finance Technician

	Salary	FICA	Retirement	Health Ins	Life Ins	Workers Comp	Total
Current Pay Grade G Step 2	\$ 49,593.40	\$ 3,793.89	\$ 3,421.94	\$ 18,500.00	\$ 168.62	\$ 49.59	\$ 75,527.45
Reclass Pay Grade H Step 1	\$ 52,782.48	\$ 4,037.86	\$ 3,641.99	\$ 18,500.00	\$ 179.46	\$ 52.78	\$ 79,194.57
Total Increase of Cost	\$ 3,189.08	\$ 243.96	\$ 220.05	\$ -	\$ 10.84	\$ 3.19	\$ 3,667.12

Billing Clerk Reclass to Finance Technician

	Salary	FICA	Retirement	Health Ins	Life Ins	Workers Comp	Total
Current Pay Grade F Step 3	\$ 23,093.69	\$ 1,766.67	\$ 1,593.46	\$ 18,500.00	\$ 78.52	\$ 23.09	\$ 45,055.43
Reclass Pay Grade H Step 1	\$ 26,391.24	\$ 2,018.93	\$ 1,821.00	\$ 18,500.00	\$ 89.73	\$ 26.39	\$ 48,847.28
Total Increase of Cost	\$ 3,297.55	\$ 252.26	\$ 227.53	\$ -	\$ 11.21	\$ 3.30	\$ 3,791.85

Oneida County Job Description

Job Title: Finance Technician
Class Title: Finance Technician
Department: Human Services
Reports To: Finance Manager
FLSA Status: Nonexempt
Prepared By: Taisha Koster, Employee Services Assistant
Prepared Date: June 2024
Approved By: Lisa Charbarneau, Employee Services Director
Approved Date: June 2024
Reviewed Date: _____

SUMMARY This position will provide direct support to the Financial Manager for several key responsibilities within the finance department.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Prepare, review and transmit claims using billing software, including electronic and paper claim processing. Post payments and remittances to client accounts. Investigate and appeal denied claims. Obtain referrals and pre-authorizations as required.

Prepare bills and invoices, and document amounts due for medical procedures and services.

Run and examine patient statements for accuracy and completeness. Answer all patient and or insurance telephone inquiries. **Completes collection processing and posting.**

Assist clients with application and renewal of financial assistance packets. **Review financial application packets and determine client financial obligation.**

Assist RSUD clients with Medicaid enrollment.

Maintain billing software by updating rates, troubleshooting billing errors, **testing updates and troubleshooting glitches.**

Maintain the confidential nature of all consumer and business information per Federal and State Regulations and agency policies and procedures.

Complete all clinical credentialing and contracting for Medicaid, Medicare and commercial insurances. This includes re-validations for Medicare and Medicaid.

Assist in program compliancy.

Perform additional job-related duties as assigned by the Financial Manager.

Participate in the Oneida County Emergency Management Plan as needed and directed by the plan.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Excellent organizational, problem solving and communication skills.

Superior attention to detail and accuracy.

Knowledge of generally-accepted accounting principles and accrual accounting.

Ability to create and maintain complex accounting spreadsheets.

Knowledge of electronic health record system, QuickBooks and Microsoft Office applications.

Ability to organize work to set priorities and meet deadlines effectively and with minimal supervision.

EDUCATION and/or EXPERIENCE

Minimum Education Level Required:

1. High School Diploma or GED
- 2.

Minimum Experience Level Required:

1. Two years of experience as a medical biller or similar role.
2. Solid understanding of billing software and electronic medical records.

LANGUAGE SKILLS

Excellent verbal and written communication skills.

MATHEMATICAL SKILLS

Excellent mathematical skills.

REASONING ABILITY

Ability to effectively communicate orally and in writing.

Ability to establish and maintain effective working relationships with peers, staff, service providers, and community partners in a way that supports the mission of the agency and the clients it serves.

Ability to comprehend and apply all applicable program standards set forth by Federal, State and agency requirements.

Computer literacy that allows for accurate and effective interaction and completion of billing and reporting requirements.

Ability to abide by all policies and procedures of The Human Service Center including all documentation requirements and deadlines.

Ability to maintain the confidential nature of all consumer and business information per Federal and State regulations and agency policies and procedures.

CERTIFICATES, LICENSES, REGISTRATIONS

Must possess a valid Wisconsin driver's license throughout the term of this position as travel is required.

Must have access to a dependable personal vehicle.

Must have personal automobile insurance with minimum coverage limits of \$100,000/\$300,000.

Must successfully complete a Caregiver Background Check per Wisconsin Administrative Code DHS 12.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

FOREST COUNTY HUMAN SERVICES DEPARTMENT

Contract Summary

Purchaser

Organization Name: Forest County Human Services
Address:
Telephone:
Fax:
Contact:
Contact E-mail:

Provider

Organization Name: Oneida County Human Services Department
Address: 1 South Oneida Ave., PO Box 400, Rhinelander, WI 54501
Telephone: 715-362-5695
Fax: 715-369-7910
Contact: Mary Rideout, Director
Contact E-mail: MRideout@Oneidacountywi.gov

Contract Information

Name of Program: Behavioral Health, Children’s Long Term Care & Birth to Three
Contract Period: January 01, 2025 to December 31, 2025
Determination: Sub recipient Contractor

Maximum payment under this Contract: \$416,740

Estimated Source of funding:

% Federal, CFDA #
% State, State ID #
% Other

Signatures

This contract becomes null and void if the time between the Purchasers authorized representative signature and the Provider’s authorized representative signature on this contract exceeds sixty (60) days.

For Provider

Name/Title Mary Rideout, Director

Signature _____

Date _____

For Purchaser

Name/Title _____

Signature _____

Date _____

Article 1 Audit

Section 1.1 Type of audit

Unless waived by the Purchaser, the Sub-recipient/Contractor (Provider) shall submit an annual audit to Purchaser if the total amount of annual funding provided by the Purchaser (From any and all of its Divisions taken collectively) for all contracts \$100,000 or more. In determining the amount of annual funding provided by the Purchaser, the sub-recipient/contractor shall consider both:

- A. Funds provided through direct contracts with the Purchaser, and
- B. Funds from the Purchaser passed through another agency which has one or more contracts with the Sub-recipient/Contractor.

Section 1.2 Audit Standards

The audit shall be in accordance with the generally accepted auditing standards, Wis. Stat. § 46.036, Government Auditing Standards as issued by the U.S. Government Accountability Office, and other provisions specified in this Contract. In addition, the Sub-recipient/Contractor is responsible for ensuring that the audit copies are in compliance with other standards and guidelines that may be applicable, depending on the type of services provided, and are reconciled in accordance with the amount of pass-through dollars received. Please reference the following audit documents for complete audit requirements:

- A. 2 Code of Federal Regulations, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F – Audits. The guidance also includes an Annual Compliance Supplement that details specific Federal agency rules for accepting Federal sub-awards.
- B. The State Single Audit Guidelines (SSAG) expand on the requirements of 2 CFR Part 200 Subpart F by identifying additional conditions that require a State single audit. Section 1.3 lists the required conditions.
- C. The Department of Health Services (DHS) and/or The Department of Children and Families (DCF) Audit Guide is an appendix to the SSAG and contains additional DHS/DCF-specific audit guidance for those entities who meet the SSAG requirements. It also provides guidance for those entities that are not required to have a Single Audit but need to comply with DHS/DCF Sub-recipient/Contractor audit requirements. An audit report is due if a Sub-recipient/Contractor receives more than \$100,000.00 in pass-through money as determined by Wis. Stat. § 46.036.

Section 1.3 Audit Schedules

In addition to the schedules required under the *State Single Audit Guidelines* the reporting package sent to the Purchaser shall include supplemental schedule showing revenue and expenses for this contract.

For profit Providers shall include a schedule in their audit reports showing the total allowable costs and the calculation of the allowable profit by contract or by service category.

Non-profit Providers shall include a Reserve Supplemental in their audit reports, and this schedule shall also be by contract or service category. State Single Audit Guidelines (SSAG).

State Single Audit Guidelines can be found at:

<http://www.doa.state.wi.us/divisions/budget-and-finance/financial-reporting/state-controllers-office/state-single-audit-guidelines>

Section 1.4 Submitting the Reporting Package

The Provider shall send the required reporting package to the Purchaser at the address listed in this Contract. The reporting package should include the following items:

- A. General-Purpose Financial Statements of the overall agency and a Schedule of Expenditures of Federal and State Awards, including the independent Purchaser's opinion on the statements and schedule.
- B. Schedule of Findings and Questioned Costs, Schedule of Prior Audit Findings, Corrective Action Plan, and the Management Letter (if issued).
- C. Report on Compliance and on Internal Control over Financial Reporting based on an audit performed in accordance with Government Auditing Standards.
- D. Report on Compliance for each Major Program and a Report on Internal Control over Compliance.
- E. Report on Compliance with Requirements Applicable to the Federal and State program and on Internal Control over Compliance in Accordance with the Program-Specific Audit Options.
- F. Settlement of DHS/DCF Cost Reimbursement Award. This schedule is required by DHS/DCF if the Sub-recipient/Contractor is a non-profit, for-profit, a governmental unit other than a tribe, county Chapter 51 board or school district; if the Sub-recipient/Contractor receives funding directly from DHS/DCF; if payment is based on or limited to an actual allowable cost basis; and if the Provider reported expenses or other activity resulting in payments totaling \$100,000.00 or more for all of its grant(s) or contract(s) with DHS/DCF.
- G. Reserve Supplemental Schedule is only required if the Sub-recipient/Contractor is a non-profit and paid on a prospectively set rate.
- H. Allowable Profit Supplemental Schedule is only required if the Sub-recipient/Contractor is a for-profit entity.

***NOTE:** These schedules are only required for certain types of entities or specific financial conditions.

Audits that must comply with 2 CFR Part 200 and the State Single Audit Guidelines are due to the Purchaser one hundred and eighty (180) days from the end of the fiscal period or thirty (30) days from completion of the audit, whichever is sooner.

For Sub-recipient/Contractors that do not meet the Federal audit requirements of 2 CFR Part 200 and SSAG, the audit reporting package to Purchaser shall include all of the above items, except items D and E.

Section 1.5 Access to Provider's Records

The Provider must provide the Purchaser with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the Purchaser to perform the required audit.

The Provider shall permit appropriate representatives of Purchasers to have access to the Provider's records and financial statements as necessary to review the Provider's compliance with Federal and State requirements for the use of funding. Having an independent audit does not limit the authority of Purchaser to conduct or arrange for other audits or review of Federal or State programs. Purchaser shall use information from the audit to conduct their own reviews without duplication of the independent Purchaser's work.

Section 1.6 Access to Purchaser's work papers

The Purchaser shall make audit work papers available upon request of the Provider or their designee as part of performing a quality review, resolving audit findings, or carrying out oversight responsibilities. Access to working papers includes the right to obtain copies of working papers.

Section 1.7 Failure to comply with the requirements of this section

Purchaser may impose sanctions when needed to ensure that Providers have complied with the requirements to provide Purchaser with an audit that meets the applicable standards and to administer State and Federal programs in accordance with the applicable requirements. Examples of situations when sanctions may be warranted include:

- A. The Provider did not have an audit.
- B. The Provider did not send the audit to Purchaser or another granting agency within the original or extended audit deadline.
- C. The Purchaser did not perform the audit in accordance with applicable standards, including the standards described in the SSAG.
- D. The audit reporting package is not complete; for example, the reporting package is missing the corrective action plan or other required elements.
- E. The Provider does not cooperate with Purchaser or another granting agency's audit resolution efforts; for example, the Provider does not take corrective action or does not repay disallowed costs to the granting agency.

Section 1.7.1 Sanctions

Purchaser will choose sanctions that suit the particular circumstances and also promote compliance and/or corrective action. Possible sanctions may include:

- A. Requiring modified monitoring and/or reporting provisions;
- B. Delaying payments, withholding a percentage of payments, withholding or disallowing overhead costs, or suspending the award until the Provider is in compliance;
- C. Disallowing the cost of audits that do not meet these standards;
- D. Conducting an audit or arranging for an independent audit of the Provider and charging the cost of completing the audit to the Provider;
- E. Charging the Provider for all loss of Federal or State aid or for the penalties assessed to Purchaser because the Provider did not comply with the audit requirements;
- F. Assessing financial sanctions or penalties;
- G. Discontinuing contracting with the Provider, and/or
- H. Taking other action that Purchaser determines is necessary to protect Federal or State pass-through funding.

Section 1.7.2 Close-Out

A contract specific audit of an accounting period of less than 12 months is required when a contract is terminated for cause, when the Provider ceases operations or changes its accounting period (fiscal year). The purpose of the audit is to close-out the short accounting period. The required close-out contract specific audit may be waived by Purchaser upon written request from the Sub-recipient/Contactor, except when the contract is terminated for cause. The required close-out audit may not be waived when a contract is terminated for cause.

The Provider shall ensure that its Auditor contacts Purchaser prior to beginning the audit. Purchaser, or its representative, shall have the opportunity to review the planned audit program, request additional compliance or internal control testing and attend any conference between the Provider and the Purchaser related to this contract. Payment of increased audit costs, as a result of the additional testing requested by Purchaser, is the responsibility of the Purchaser.

Purchaser may require a close-out audit that meets the audit requirements specified in 2 CFR Part 200 Subpart F. In addition, Purchaser may require that the Auditor provide annualize revenues and expenditures for the purposes of applying 2 CFR Part 200 Subpart F and determining major federal financial assistance programs. This information shall be disclosed in a note within the schedule of federal awards. All other provision in 2 CFR Part 200 Subpart F-Audit Requirements apply to close-out audits unless in conflict with the specific close-out audit requirements.

Section 1.8 Waiver of the Audit

The Purchaser waives the audit requirements under Wisconsin Statute § 46.036 for this contract. This provision does not absolve the Provider from needing to meet any Federal audit requirements that may be applicable or any audit requirements of other contracts.

Article 2 Caregiver Background Checks

The Purchaser and the Provider agree that the protection of the clients served under this contract is paramount to the intent of this contract. In order to protect the clients served, the Provider shall comply with the provisions of Wisconsin Administrative Code, **DHS 12 Caregiver Background Checks.**

Section 2.1 Background checks

The Provider shall conduct caregiver background checks at its own expense of all employees assigned to do work for the Purchaser under this contract if such employee has actual, direct contact with the clients of the Purchaser. The Provider shall retain in its Personnel Files all pertinent information, to include a Background Information Disclosure Form and/or search results from the Department of Justice, the Department of Health Services, and the Department of Regulation and Licensing, as well as out of state records, tribal court proceedings and military records, if applicable.

After the initial background check, the Provider must conduct a new caregiver background search every four (4) years, or at any time within that period when the Provider has reason to believe a new check should be obtained.

Section 2.2 Records

The Provider shall maintain the results of background checks on its own premises for at least the duration of the contract. The Purchaser may audit the Provider's personnel files to assure compliance with the State of Wisconsin Caregiver Background Check Manual.

Section 2.3 Assignment of staff

The Provider shall not assign any individual to conduct work under this contract who does not meet the requirements of this law.

Article 3 Civil Rights Compliance Plan

Section 3.1 Civil Rights Compliance

Provider shall comply with the Wisconsin contract Compliance Law under Wis. State § 16.765 and the Wis. Admin.Code CH.ADM 50. Provider must agree to equal employment and affirmative action policies and practices in its employment programs. Purchaser must file a Civil Rights Compliance Letter of Assurance for the compliance period of 2022-2025 regardless of the number of employees and the amount of funding received to the Purchaser. Complete instructions are located online Civil Rights Compliance (CRC) Information.

Section 3.2 Affirmative Action Plan

The Provider must submit to the Purchaser an Affirmative Action Plan within fifteen (15) working days of returning the signed Contract. Exceptions exist and are identified in the instructions for vendors Civil Rights Compliance (CRC) Information.

Section 3.3 Language Access

For persons with disabilities, the Provider agrees that it will:

- A. Provide competent sign language interpreters for deaf and hard of hearing participants free of charge at any stage of application or receipt of services;
- B. Provide aids, assistive devices, and other reasonable accommodations to the client during the application process, in the receipt of services, and in the processing of compliant or appeals;
- C. Train staff in human relations techniques, sensitivity to persons with disabilities, and sensitivity to cultural characteristics;
- D. Make programs and facilities accessible, as appropriate, through outstations, authorized representatives, adjusted work hours, ramps, doorways, elevators, or ground floor rooms, and Braille, large print or taped information for the visually or cognitively impaired; and
- E. Post and/or make available informational materials in formats appropriate to the needs of the client population.

Article 4 Client Rights and Grievances

The Provider shall have a formal written grievance procedure that is approved by the licensing or certification authority, if applicable, and the Purchaser. The Provider shall, prior to or at the time of admission to the Program, provide oral and written notification to each client of his or her rights and the Client Rights grievance procedure. The Provider shall post the client rights and the grievance procedure, including the name of the Client Rights Specialist, in an area readily available to clients and staff of the program.

Article 5 Conditions of the Parties' Obligations

Section 5.1 Contingency

This contract is contingent upon authorization of Wisconsin and United States laws. In the event of any material amendment or repeal of applicable law affecting relevant funding or authority, the parties agree to negotiate in good faith to amend the contract such that it may continue in effect. If it is not possible to amend the contract such that it may remain in effect due to changes in applicable law, or if the parties are unable to negotiate amendments to the contract, this Agreement shall terminate.

Section 5.2 Powers and Duties

Nothing contained in this contract shall be construed to supersede the lawful powers or duties of either party.

Section 5.3 Items Comprising the Contract

It is understood and agreed that the entire contract between the parties is contained herein, except for those matters incorporated herein by reference, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter thereof.

Article 6 Confidentiality

Section 6.1 Client confidentiality

The Purchaser and Provider shall comply with all applicable confidentiality laws in connection with its maintenance, use or disclosure of information concerning eligible clients who receive services from Provider. These laws include but are not limited to Wis. Stat. §§ 51.30, 48.78, 146.82, 48.981(7), 49.45(4), 49.83, 252.11(7), 252.15, 253.07(3)(c), 938.396 and 938.78 and 42 CFR Part 2. The Purchaser and Provider agrees it is part of the Provider's obligations under this contract to know all applicable confidentiality laws and understand their provisions.

Section 6.2 Contract not confidential

Except for documents identifying specific clients, the contract and all related documents are not confidential.

Article 7 Conflict of Interest

The Provider shall ensure the establishment of safeguards to prevent employees, consultants, or members of the board from using their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business, or other ties. Provider shall also require its employees, consultants, and members of the board to avoid outside activities which cause, or tend to cause, conflicts between their personal interests and their responsibilities under this contract.

Article 8 Debarment and Suspension

The Provider certifies through signing this contract that neither the Provider nor any of its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in Federal assistance programs by any Federal department or agency. In addition, the Provider shall notify the Purchaser within five (5) business days in writing and sent by registered mail if the Provider or its principals receive a designation from the Federal government that they are debarred, suspended, proposed for debarment, or declared ineligible by a Federal agency. The Purchaser may consider suspension or debarment to be cause for implementing high risk contract provisions or for revising or terminating the contract under Article 18 "Renegotiate or Termination of the contract."

Section 8.1 Certification regarding Debarment and Suspension

The provider certifies, by signing the attached Certification Regarding Debarment and Suspension, that neither they nor any of its principals are debarred or suspended or declared ineligible from participating in Federal assistance programs. (See attachment "Certification Regarding Debarment and Suspension")

Article 9 Provider Determines Eligibility

The Provider shall provide services only to individuals who are eligible for services. The Provider and Purchaser agree that the eligibility of individuals to receive the services to be purchased under this Agreement from the Provider will be determined by the Provider.

An individual has a right to an administrative hearing concerning eligibility and the Purchaser shall inform individuals of this right. The Provider shall provide clients with information concerning their eligibility and how to appeal actions affecting their rights.

Article 10 Health Insurance Portability and Accountability Act of 1996 "HIPAA" Applicability

Section 10.1 General Applicability

The Provider agrees to comply with the Federal regulations implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to the extent those regulations apply to the services the Provider provides or purchases with funds provided under this contract.

Section 10.2 Business Associate Agreement

In addition, certain functions included in this agreement are covered by HIPAA rules. As such the Purchaser must comply with all provisions of the law and has determined that Provider is a "Business Associate" within the context of the law. As a result, the Purchaser requires Provider to sign and return with this contract the Business Associate Agreement, which will be included and made part of this agreement.

Section 10.3 Agreement on Provider Use of PHI

In providing certain administrative services the Purchaser is a business associate of Oneida County Human Services Department under HIPAA and must comply with an agreement on its use of protected health information (PHI). Consistent with that agreement, the Provider agrees to comply with the same restrictions and conditions on PHI that apply to the Purchaser. These restrictions apply to PHI received by the Provider from the Purchaser and to PHI created or received by the Provider on behalf of the Purchaser. The restrictions and conditions are appended to this contract in the form of an Agreement on Provider Use of PHI.

Section 10.4 Billing and Collection Procedures

Purchaser and Provider must conduct any electronic health care administrative transactions covered by the Health Insurance Portability and Accountability Act consistent with the Electronic Transactions and Code Sets Rule. Provider agrees to conduct any such electronic transactions according to the Trading Partner Agreement and any associated Companion Guides appended to this contract.

Article 11 Indemnity and Insurance

Section 11.1 Indemnity

The Provider agrees that it will at all times during the existence of this Contract indemnify the Purchaser against any and all loss, damages, and costs or expenses which the Purchaser may sustain, incur, or be required to pay including those arising from death, personal injury, or property loss resulting from participating in or receiving the care and services furnished by the Provider under this Agreement. However, the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by the Purchaser.

Section 11.2 Insurance

The Provider agrees that, in order to protect itself as well as the Purchaser under the indemnity provision set forth in the above paragraph, the Provider will at all times during the terms of this Contract keep in force a liability insurance policy issued by a company authorized to do business in the State of Wisconsin and licensed by the Office of the Commissioner of Insurance. The types of insurance coverage and minimum amounts shall be as follows:

- A. Comprehensive General Liability: minimum amount \$1,000,000
- B. Auto Liability (if applicable): minimum amount \$1,000,000

- C. Professional Liability (if applicable): minimum amount \$1,000,000 per occurrence and \$3,000,000 for all occurrences in one (1) year
- D. Umbrella Liability (as necessary): minimum amount \$1,000,000.

Provider acknowledges that its indemnification liability to Purchaser is not limited by the limits of this insurance coverage. Upon signing this Contract, Provider will furnish Purchaser with a "Certificate of Insurance" verifying the existence of such insurance. In the event of any action, suit, or proceedings against Purchaser upon any matter indemnified against, Provider shall notify the Purchaser by registered mail within five (5) business days.

Article 12 Independent Contractor

Nothing in this contract shall create a partnership or joint venture between the Purchaser and the Provider. The Provider is at all times acting as an independent contractor and is in no sense an employee, agent or volunteer of the Purchaser.

Article 13 License, Certification, and Staffing

Section 13.1 License and Certification

The Provider shall meet State and Federal service standards and applicable State licensure and certification requirements as expressed by State and Federal rules and regulations applicable to the services covered by this contract.

Section 13.2 Staffing

The Provider shall ensure that staff providing services are properly supervised and trained and that they meet all of the applicable licensing and certification requirements.

Article 14 Payment and Allowable Costs

Section 14.1 Amount paid under contract

The maximum payment under this contract is \$416,740. Actual total payment will be based upon the amount of service authorized by the Purchaser and the amount of service performed by Provider. It is understood and agreed by all parties that the Purchaser assumes no obligation to purchase from the Provider any minimum amount of services as defined in the terms of this contract.

Section 14.2 Basis for payments

Payments for services covered by this contract shall be based on allowable costs with limited profit or reserve. Monthly payments will be made a unit-times-unit-price basis and in accordance with the "order of payment" requirements for the funding program, less client fees and other collections made by the Provider for services covered by this contract. Final settlement of the contract will be based on audit. (See Article I "Audit").

Section 14.2.1 Units and prices

The units and prices for each service purchased from the Provider are included in the table at the end of this document:

The Purchaser shall determine the type of services provided and the number of units of services provided for each client. Units and prices may be re-negotiated. The Purchaser will not reimburse the Provider for any unit of service not previously authorized by the Purchaser. (See Article 18 "Renegotiation or Termination of the Contract" and Article 19 "Services to be provided").

Section 14.2.2 Allowable Costs

The Purchaser will make payments for costs that are consistent with the DCF Allowable Cost Policy or the DHS Allowable Cost Policy and applicable Federal allowable cost policies.

Program expenditures and descriptions of allowable costs are further described in 2 CFR Part 225 and Part 230 or the program policy manual. DCF allowable cost policy manual can be access at: http://dcf.wisconsin.gov/contractsgrants/pdf/allowable_cost_manual.pdf

Section 14.2.3 Profit or reserves

The Purchaser allows the Provider to have profit (for profit Providers only) or reserve (non-profit Providers only). The profit and reserve are limited by expenditures on allowable costs that the Provider incurs in performing the services purchased under this contract. Allowable costs, profit, and reserve are defined in the *Allowable Cost Policy Manual*.

Section 14.2.4 Client fees and third party collections

The Provider shall bill clients for a portion of the cost of care, in conformance with the requirements of HFS 1 and using the uniform schedule of fees and policies supplied by the Purchaser.

The Provider shall bill responsible third parties for the cost of care. All amounts collected from clients and third parties shall be supported by the Provider's records and shall be reported to the Purchaser monthly. (See Article 15 "Records" and Article 16 "Reporting.").

Section 14.2.5 Audit

The amount earned under this contract shall be confirmed through an annual audit (see Article 1 "Audit"). For profit Providers shall include a schedule in their audit reports showing the total allowable costs and the calculation of the allowable profit by contract or by service category. Non-profit Providers shall include a Reserve Supplemental Schedule (Section 7.1.6 of the *Provider Agency Audit Guide* in their audit reports, and this schedule shall also be by contract or service category.

Section 14.3 Reporting for payment

Each month the Provider shall report the units of service provided during the month. The report is due to the Purchaser on the 15th day following the end of the report month. All costs and expenses for services purchased in a single calendar year shall be submitted to the Purchaser not later than February 28 of the following calendar year. In the event the Provider does not submit costs and expenses for services to the Purchaser by February 28 of the year following the delivery of said services, the Purchaser shall not be liable for the costs and expenses of said services.

Section 14.4 Payment in excess of earned amount

The Provider shall return to Purchaser any funds paid in excess of the amount earned under this contract within 90 days of the end of the contract period. If the Provider fails to return funds paid in excess of the amount earned, the Purchaser may recover the excess payment from subsequent payments made to the Provider or through other collection means.

Article 15 Records

Section 15.1 Maintenance of records

The Provider shall maintain and retain such records and financial statements as required by State and Federal laws, rules, and regulations.

Section 15.2 Access to records

The Provider shall permit appropriate representatives of the Purchaser to have timely access to the Provider's records and financial statements as necessary to review the Provider's compliance with contract requirements for the use of the funding.

Section 15.3 Client records – access to record

The parties to this agreement understand the confidentiality of participants' alcohol treatment records are protected under Federal regulations; Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2 and the HIPPA Privacy Rule, 45 CFR 160, 162, and 164. The parties agree to comply with all confidentiality requirements.

Services provided by the Oneida County Human Services Department are subject to a number of provision to protect the confidentiality and privacy of customers or others who may have contact with the Department. The Department will ensure records currently held by the Oneida, Vilas and Forest County Community Programs agency (The Human Service Center) and those created after December 31, 2024 are protected and confidentiality is maintained.

Client records created by the provider for residents of Forest County after January 01, 2025 may be provided to Forest County Human Service Department upon request.

Client records for Forest County residents maintained by Oneida County Human Services Department prior to January 01, 2025 may be provided to the County Human Services Department with an appropriate signed release of information or Court Order.

Article 16 Reporting

The Provider shall comply with the reporting requirements of Purchaser. All reports shall be in writing and, when applicable, in the format specified by the Purchaser. All reports shall be supported by the Provider's records "(See Article 15 "Records").

The following reports are required:

Monthly (if applicable): service delivery reports, case narratives, billing statements, client collections.

As needed (if applicable): critical incident reports, background checks, staff training records, or other program documentation requirements

Article 17 Resolution of Disputes

The Provider may appeal decisions of the Purchaser in accordance with the terms and conditions of the contract and Chapter 68, Wis. Stats.

Article 18 Renegotiation or Termination of this Contract

Section 18.1 Cause for Renegotiation or termination of this contract

Provider's failure to comply with any part of this contract may be considered cause for termination of this contract.

Section 18.2 Renegotiation of this contract

Either party may renegotiate this contract. Renegotiation of this contact must be agreed to by both parties by an addendum signed by their authorized representatives.

Section 18.3 Termination of this contract

Either party may terminate this contract by a 180 day written notice to the other party.

Upon termination, the Purchaser's liability shall be limited to payments under the terms of the contract for services provided by the Provider up to the date of termination. If the Purchaser terminates the contract for reasons other than non-performance by the Provider,

the Purchaser may, in its sole discretion, compensate the Provider for its actual allowable costs in an amount determined by mutual agreement of both parties. If the Purchaser terminates the contract for the Provider's failure to comply with the contract, the Provider may be liable for any additional costs the Purchaser incurs for replacement services.

Article 19 Services to be Provided

Section 19.1 Description of services

For each eligible client referred by the Purchaser, the Provider agrees to provide the services outlined in the below service array and as recommended by the Purchaser. The goal of the service may vary based on the individual receiving services.

Section 19.2 Other Program Requirements

In providing required services under this contract, the Provider shall comply with the requirements described in specific service area noted in the summary of service below.

Section 19.3 Inability to provide quality or quantity of services

The Provider shall notify the Purchaser in writing through email whenever it is unable to provide the required quality or quantity of services. Upon such notification, the Purchaser and Provider shall determine whether such inability will require a change or termination of this contract. (See Article 18 "Renegotiation or termination of the contract.").

Section 19.4 Documentation of quality and quantity of services

The Provider shall retain all documentation necessary to adequately demonstrate the time, duration, location, scope, quality, and effectiveness of services rendered under the contract. The Purchaser reserves the right to not pay for units of services reported by the Provider that are not supported by documentation required under this contract.

Section 19.5 Standards for performance in delivery of services

The Purchaser will monitor the Provider's performance and will use the results of this monitoring to evaluate the Provider's ability to provide adequate services to clients. If the Provider fails to meet contract goals and expected results, the Purchaser may reduce or terminate the contract.

Section 19.6 Assessing performance in delivery of services

The Provider agrees to the following:

- A. The Provider shall allow the Purchaser's care manager and contracting staff to visit the Provider's facility or work site at any time for the purposes of ensuring that services are being provided as specified in the Plan of Care and the contract.
- B. Upon request by the Purchaser or its designee, the Provider shall make available to the Purchaser all documentation necessary to adequately assess Provider performance.
- C. The Provider will cooperate with the Purchaser in its efforts to implement the Purchaser's quality improvement and quality assurance program.
- D. The Provider shall develop and implement a process for assessing client satisfaction with services provided. The Provider shall report in a timely manner the results of its client satisfaction assessment effort to the Purchaser. The Purchaser reserves the right to review and approve the Provider's client satisfaction assessment process, and to require the Provider to submit a corrective action plan to address concerns identified in the review.
- E. The Provider shall cooperate with the Purchaser in implementing the Purchaser's program for assessing client satisfaction with services. The Purchaser reserves the right to require the Provider to submit a corrective action plan to address concerns identified in the review.

Section 20.9 Successors and Assigns

The parties each bind themselves and their successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, the partners, to the other party to this contract and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this contract.

Section 20.10 Open Records Law Compliance

Provider understands and agrees that, because County is a party to this contract, provisions of the Wisconsin Open Records Law and other laws relating to public records may apply to records kept by Provider. Notwithstanding any other provision of this agreement to the contrary, County may release any information which it, in its judgment it believes is required to be released under the Wisconsin Open Records Law or any other applicable law. Provider agrees to fully comply with such laws, and to cooperate with County in its compliance with such laws. Cooperation shall include, but not be limited to, the provision of records, or copies of records to County or others upon the request of county. Compliance and cooperation of Provider shall be at its sole cost and expense

Section 20.11 Survival

The terms and conditions of this article shall survive completion of the Services, or any termination of this Agreement.

Section 20.12 Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement or any Task Order. Any void provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION INSTRUCTIONS

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief that the applicant defined as the primary participant in accordance with 48 CFR Part 9, subpart 9.4 and its principles:

1. The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement or receiving stolen property;
 - c) are not presently indicated or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
 - d) Have not within a three-year period preceding this application/proposal had one or more public transaction (Federal, State or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this contract.

(Signature of Official Authorized to Sign contract)

(Date)

(Print Name)

(Title)

FOREST COUNTY HUMAN SERVICES DEPARTMENT SERVICES SUMMARY PAGE

Per Wis. Stat. §46.036(3)(a) Purchase of services contracts shall include the following information:

- A. Total dollar amount to be purchased or awarded
- B. Number of clients to be served
- C. Number of client service units
- D. Unit rate per client
- E. Total dollar amount of each service

Purchase of Services Units and Prices per Client

SPC or HIPAA code for service	Service	No. of clients	Client service units	Rate/unit (excluding room & board)	Total per service
	AODA/MH Outpatient*	TBD	TBD	20% of Administrative Costs Direct Client Services	\$119,802
	AODA Residential	TBD	TBD	20% of Administrative Costs Direct Client Services	\$ 6,961
	BH Case Management*	TBD	TBD	MA Rate/ Insurance	\$0.00
	CRS*	TBD	TBD	20% of Administrative Costs Direct Client Services	\$16,352
	CSP*	TBD	TBD	20% of Administrative Costs Direct Client Services	\$34,361
	Long Term Care	TBD	TBD	Direct Services TBD	\$22,031
	OWI Assessments	TBD	TBD	Paid by Client	\$0.00
	Residential Community Care*	TBD	TBD	20% of Administrative Costs Direct Client Services	\$74,407

	Supported Housing	TBD	TBD	Direct Service Costs TBD	\$675
	Birth to Three*	TBD	TBD	20% of Administrative Costs Direct Client Services	\$114,635
	CCOP	TBD	TBD	Direct Service Costs TBD	\$8,404
	CLTS	TBD	TBD	20% of Administrative Costs Direct Client Services	\$19,112

Contract total:

\$416,740

*Provider will complete Insurance billing, WIMCR reporting, and collection of any client fees for programs indicated above. Any payments received will show as a credit on future invoices.

Provider will invoice the Purchaser for all services provided by program area on a monthly basis.

VILAS COUNTY HUMAN SERVICES DEPARTMENT

Contract Summary

Purchaser

Organization Name:
Address:
Telephone:
Fax:
Contact:
Contact E-mail:

Provider

Organization Name: Oneida County Human Services Department
Address: 1 South Oneida Ave., PO Box 400, Rhinelander, WI 54501
Telephone: 715-362-5695
Fax: 715-369-7910
Contact: Mary Rideout, Director
Contact E-mail: MRideout@Oneidacountywi.gov

Contract Information

Name of Program: Behavioral Health, Children’s Long Term Care & Birth to Three
Contract Period: January 01, 2025 to December 31, 2025
Determination: Sub recipient Contractor

Maximum payment under this Contract: \$1,089,536.00

Estimated Source of funding:

% Federal, CFDA #
% State, State ID #
% Other

Signatures

This contract becomes null and void if the time between the Purchasers authorized representative signature and the Provider’s authorized representative signature on this contract exceeds sixty (60) days.

For Provider

Name/Title Mary Rideout, Director
Signature _____
Date _____

For Purchaser

Name/Title Kate Gardner, Director
Signature *Kate Gardner*
Date 12/10/24

Article 1 Audit

Section 1.1 Type of audit

Unless waived by the Purchaser, the Sub-recipient/Contractor (Provider) shall submit an annual audit to Purchaser if the total amount of annual funding provided by the Purchaser (From any and all of its Divisions taken collectively) for all contracts \$100,000 or more. In determining the amount of annual funding provided by the Purchaser, the sub-recipient/contractor shall consider both:

- A. Funds provided through direct contracts with the Purchaser, and
- B. Funds from the Purchaser passed through another agency which has one or more contracts with the Sub-recipient/Contractor.

Section 1.2 Audit Standards

The audit shall be in accordance with the generally accepted auditing standards, Wis. Stat. § 46.036, Government Auditing Standards as issued by the U.S. Government Accountability Office, and other provisions specified in this Contract. In addition, the Sub-recipient/Contractor is responsible for ensuring that the audit copies are in compliance with other standards and guidelines that may be applicable, depending on the type of services provided, and are reconciled in accordance with the amount of pass-through dollars received. Please reference the following audit documents for complete audit requirements:

- A. 2 Code of Federal Regulations, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F – Audits. The guidance also includes an Annual Compliance Supplement that details specific Federal agency rules for accepting Federal sub-awards.
- B. The State Single Audit Guidelines (SSAG) expand on the requirements of 2 CFR Part 200 Subpart F by identifying additional conditions that require a State single audit. Section 1.3 lists the required conditions.
- C. The Department of Health Services (DHS) and/or The Department of Children and Families (DCF) Audit Guide is an appendix to the SSAG and contains additional DHS/DCF-specific audit guidance for those entities who meet the SSAG requirements. It also provides guidance for those entities that are not required to have a Single Audit but need to comply with DHS/DCF Sub-recipient/Contractor audit requirements. An audit report is due if a Sub-recipient/Contractor receives more than \$100,000.00 in pass-through money as determined by Wis. Stat. § 46.036.

Section 1.3 Audit Schedules

In addition to the schedules required under the *State Single Audit Guidelines* the reporting package sent to the Purchaser shall include supplemental schedule showing revenue and expenses for this contract.

For profit Providers shall include a schedule in their audit reports showing the total allowable costs and the calculation of the allowable profit by contract or by service category.

Non-profit Providers shall include a Reserve Supplemental in their audit reports, and this schedule shall also be by contract or service category. *State Single Audit Guidelines (SSAG)*.

State Single Audit Guidelines can be found at:

<http://www.doa.state.wi.us/divisions/budget-and-finance/financial-reporting/state-controllers-office/state-single-audit-guidelines>

Section 1.4 Submitting the Reporting Package

The Provider shall send the required reporting package to the Purchaser at the address listed in this Contract. The reporting package should include the following items:

- A. General-Purpose Financial Statements of the overall agency and a Schedule of Expenditures of Federal and State Awards, including the independent Purchaser's opinion on the statements and schedule.
- B. Schedule of Findings and Questioned Costs, Schedule of Prior Audit Findings, Corrective Action Plan, and the Management Letter (if issued).
- C. Report on Compliance and on Internal Control over Financial Reporting based on an audit performed in accordance with Government Auditing Standards.
- D. Report on Compliance for each Major Program and a Report on Internal Control over Compliance.
- E. Report on Compliance with Requirements Applicable to the Federal and State program and on Internal Control over Compliance in Accordance with the Program-Specific Audit Options.
- F. Settlement of DHS/DCF Cost Reimbursement Award. This schedule is required by DHS/DCF if the Sub-recipient/Contractor is a non-profit, for-profit, a governmental unit other than a tribe, county Chapter 51 board or school district; if the Sub-recipient/Contractor receives funding directly from DHS/DCF; if payment is based on or limited to an actual allowable cost basis; and if the Provider reported expenses or other activity resulting in payments totaling \$100,000.00 or more for all of its grant(s) or contract(s) with DHS/DCF.
- G. Reserve Supplemental Schedule is only required if the Sub-recipient/Contractor is a non-profit and paid on a prospectively set rate.
- H. Allowable Profit Supplemental Schedule is only required if the Sub-recipient/Contractor is a for-profit entity.

***NOTE:** These schedules are only required for certain types of entities or specific financial conditions.

Audits that must comply with 2 CFR Part 200 and the State Single Audit Guidelines are due to the Purchaser one hundred and eighty (180) days from the end of the fiscal period or thirty (30) days from completion of the audit, whichever is sooner.

For Sub-recipient/Contractors that do not meet the Federal audit requirements of 2 CFR Part 200 and SSAG, the audit reporting package to Purchaser shall include all of the above items, except items D and E.

Section 1.5 Access to Provider's Records

The Provider must provide the Purchaser with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the Purchaser to perform the required audit.

The Provider shall permit appropriate representatives of Purchasers to have access to the Provider's records and financial statements as necessary to review the Provider's compliance with Federal and State requirements for the use of funding. Having an independent audit does not limit the authority of Purchaser to conduct or arrange for other audits or review of Federal or State programs. Purchaser shall use information from the audit to conduct their own reviews without duplication of the independent Purchaser's work.

Section 1.6 Access to Purchaser's work papers

The Purchaser shall make audit work papers available upon request of the Provider or their designee as part of performing a quality review, resolving audit findings, or carrying out oversight responsibilities. Access to working papers includes the right to obtain copies of working papers.

Section 1.7 Failure to comply with the requirements of this section

Purchaser may impose sanctions when needed to ensure that Providers have complied with the requirements to provide Purchaser with an audit that meets the applicable standards and to administer State and Federal programs in accordance with the applicable requirements. Examples of situations when sanctions may be warranted include:

- A. The Provider did not have an audit.
- B. The Provider did not send the audit to Purchaser or another granting agency within the original or extended audit deadline.
- C. The Purchaser did not perform the audit in accordance with applicable standards, including the standards described in the SSAG.
- D. The audit reporting package is not complete; for example, the reporting package is missing the corrective action plan or other required elements.
- E. The Provider does not cooperate with Purchaser or another granting agency's audit resolution efforts; for example, the Provider does not take corrective action or does not repay disallowed costs to the granting agency.

Section 1.7.1 Sanctions

Purchaser will choose sanctions that suit the particular circumstances and also promote compliance and/or corrective action. Possible sanctions may include:

- A. Requiring modified monitoring and/or reporting provisions;
- B. Delaying payments, withholding a percentage of payments, withholding or disallowing overhead costs, or suspending the award until the Provider is in compliance;
- C. Disallowing the cost of audits that do not meet these standards;
- D. Conducting an audit or arranging for an independent audit of the Provider and charging the cost of completing the audit to the Provider;
- E. Charging the Provider for all loss of Federal or State aid or for the penalties assessed to Purchaser because the Provider did not comply with the audit requirements;
- F. Assessing financial sanctions or penalties;
- G. Discontinuing contracting with the Provider, and/or
- H. Taking other action that Purchaser determines is necessary to protect Federal or State pass-through funding.

Section 1.7.2 Close-Out

A contract specific audit of an accounting period of less than 12 months is required when a contract is terminated for cause, when the Provider ceases operations or changes its accounting period (fiscal year). The purpose of the audit is to close-out the short accounting period. The required close-out contract specific audit may be waived by Purchaser upon written request from the Sub-recipient/Contactor, except when the contract is terminated for cause. The required close-out audit may not be waived when a contract is terminated for cause.

The Provider shall ensure that its Auditor contacts Purchaser prior to beginning the audit. Purchaser, or its representative, shall have the opportunity to review the planned audit program, request additional compliance or internal control testing and attend any conference between the Provider and the Purchaser related to this contract. Payment of increased audit costs, as a result of the additional testing requested by Purchaser, is the responsibility of the Purchaser.

Purchaser may require a close-out audit that meets the audit requirements specified in 2 CFR Part 200 Subpart F. In addition, Purchaser may require that the Auditor provide annualize revenues and expenditures for the purposes of applying 2 CFR Part 200 Subpart F and determining major federal financial assistance programs. This information shall be disclosed in a note within the schedule of federal awards. All other provision in 2 CFR Part 200 Subpart F- Audit Requirements apply to close-out audits unless in conflict with the specific close-out audit requirements.

Section 1.8 Waiver of the Audit

The Purchaser waives the audit requirements under Wisconsin Statute § 46.036 for this contract. This provision does not absolve the Provider from needing to meet any Federal audit requirements that may be applicable or any audit requirements of other contracts.

Article 2 Caregiver Background Checks

The Purchaser and the Provider agree that the protection of the clients served under this contract is paramount to the intent of this contract. In order to protect the clients served, the Provider shall comply with the provisions of Wisconsin Administrative Code, **DHS 12 Caregiver Background Checks.**

Section 2.1 Background checks

The Provider shall conduct caregiver background checks at its own expense of all employees assigned to do work for the Purchaser under this contract if such employee has actual, direct contact with the clients of the Purchaser. The Provider shall retain in its Personnel Files all pertinent information, to include a Background Information Disclosure Form and/or search results from the Department of Justice, the Department of Health Services, and the Department of Regulation and Licensing, as well as out of state records, tribal court proceedings and military records, if applicable.

After the initial background check, the Provider must conduct a new caregiver background search every four (4) years, or at any time within that period when the Provider has reason to believe a new check should be obtained.

Section 2.2 Records

The Provider shall maintain the results of background checks on its own premises for at least the duration of the contract. The Purchaser may audit the Provider's personnel files to assure compliance with the State of Wisconsin Caregiver Background Check Manual.

Section 2.3 Assignment of staff

The Provider shall not assign any individual to conduct work under this contract who does not meet the requirements of this law.

Article 3 Civil Rights Compliance Plan

Section 3.1 Civil Rights Compliance

Provider shall comply with the Wisconsin contract Compliance Law under Wis. State § 16.765 and the Wis. Admin.Code CH.ADM 50. Provider must agree to equal employment and affirmative action policies and practices in its employment programs. Purchaser must file a Civil Rights Compliance Letter of Assurance for the compliance period of 2022-2025 regardless of the number of employees and the amount of funding received to the Purchaser. Complete instructions are located online **Civil Rights Compliance (CRC) Information.**

Section 3.2 Affirmative Action Plan

The Provider must submit to the Purchaser an Affirmative Action Plan within fifteen (15) working days of returning the signed Contract. Exceptions exist and are identified in the instructions for vendors Civil Rights Compliance (CRC) Information.

Section 3.3 Language Access

For persons with disabilities, the Provider agrees that it will:

- A. Provide competent sign language interpreters for deaf and hard of hearing participants free of charge at any stage of application or receipt of services;
- B. Provide aids, assistive devices, and other reasonable accommodations to the client during the application process, in the receipt of services, and in the processing of compliant or appeals;
- C. Train staff in human relations techniques, sensitivity to persons with disabilities, and sensitivity to cultural characteristics;
- D. Make programs and facilities accessible, as appropriate, through outstations, authorized representatives, adjusted work hours, ramps, doorways, elevators, or ground floor rooms, and Braille, large print or taped information for the visually or cognitively impaired; and
- E. Post and/or make available informational materials in formats appropriate to the needs of the client population.

Article 4 Client Rights and Grievances

The Provider shall have a formal written grievance procedure that is approved by the licensing or certification authority, if applicable, and the Purchaser. The Provider shall, prior to or at the time of admission to the Program, provide oral and written notification to each client of his or her rights and the Client Rights grievance procedure. The Provider shall post the client rights and the grievance procedure, including the name of the Client Rights Specialist, in an area readily available to clients and staff of the program.

Article 5 Conditions of the Parties' Obligations

Section 5.1 Contingency

This contract is contingent upon authorization of Wisconsin and United States laws. In the event of any material amendment or repeal of applicable law affecting relevant funding or authority, the parties agree to negotiate in good faith to amend the contract such that it may continue in effect. If it is not possible to amend the contract such that it may remain in effect due to changes in applicable law, or if the parties are unable to negotiate amendments to the contract, this Agreement shall terminate.

Section 5.2 Powers and Duties

Nothing contained in this contract shall be construed to supersede the lawful powers or duties of either party.

Section 5.3 Items Comprising the Contract

It is understood and agreed that the entire contract between the parties is contained herein, except for those matters incorporated herein by reference, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter thereof.

Article 6 Confidentiality

Section 6.1 Client confidentiality

The Purchaser and Provider shall comply with all applicable confidentiality laws in connection with its maintenance, use or disclosure of information concerning eligible clients who receive services from Provider. These laws include but are not limited to Wis. Stat. §§ 51.30, 48.78, 146.82, 48.981(7), 49.45(4), 49.83, 252.11(7), 252.15, 253.07(3)(c), 938.396 and 938.78 and 42 CFR Part 2. The Purchaser and Provider agrees it is part of the Provider's obligations under this contract to know all applicable confidentiality laws and understand their provisions.

Section 6.2 Contract not confidential

Except for documents identifying specific clients, the contract and all related documents are not confidential.

Article 7 Conflict of Interest

The Provider shall ensure the establishment of safeguards to prevent employees, consultants, or members of the board from using their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business, or other ties. Provider shall also require its employees, consultants, and members of the board to avoid outside activities which cause, or tend to cause, conflicts between their personal interests and their responsibilities under this contract.

Article 8 Debarment and Suspension

The Provider certifies through signing this contract that neither the Provider nor any of its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in Federal assistance programs by any Federal department or agency. In addition, the Provider shall notify the Purchaser within five (5) business days in writing and sent by registered mail if the Provider or its principals receive a designation from the Federal government that they are debarred, suspended, proposed for debarment, or declared ineligible by a Federal agency. The Purchaser may consider suspension or debarment to be cause for implementing high risk contract provisions or for revising or terminating the contract under Article 18 "Renegotiate or Termination of the contract."

Section 8.1 Certification regarding Debarment and Suspension

The provider certifies, by signing the attached Certification Regarding Debarment and Suspension, that neither they nor any of its principals are debarred or suspended or declared ineligible from participating in Federal assistance programs. (See attachment "Certification Regarding Debarment and Suspension")

Article 9 Provider Determines Eligibility

The Provider shall provide services only to individuals who are eligible for services. The Provider and Purchaser agree that the eligibility of individuals to receive the services to be purchased under this Agreement from the Provider will be determined by the Provider.

An individual has a right to an administrative hearing concerning eligibility and the Purchaser shall inform individuals of this right. The Provider shall provide clients with information concerning their eligibility and how to appeal actions affecting their rights.

Article 10 Health Insurance Portability and Accountability Act of 1996 "HIPAA" Applicability

Section 10.1 General Applicability

The Provider agrees to comply with the Federal regulations implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to the extent those regulations apply to the services the Provider provides or purchases with funds provided under this contract.

Section 10.2 Business Associate Agreement

In addition, certain functions included in this agreement are covered by HIPAA rules. As such the Purchaser must comply with all provisions of the law and has determined that Provider is a "Business Associate" within the context of the law. As a result, the Purchaser requires Provider to sign and return with this contract the Business Associate Agreement, which will be included and made part of this agreement.

Section 10.3 Agreement on Provider Use of PHI

In providing certain administrative services the Purchaser is a business associate of Oneida County Human Services Department under HIPAA and must comply with an agreement on its use of protected health information (PHI). Consistent with that agreement, the Provider agrees to comply with the same restrictions and conditions on PHI that apply to the Purchaser. These restrictions apply to PHI received by the Provider from the Purchaser and to PHI created or received by the Provider on behalf of the Purchaser. The restrictions and conditions are appended to this contract in the form of an Agreement on Provider Use of PHI.

Section 10.4 Billing and Collection Procedures

Purchaser and Provider must conduct any electronic health care administrative transactions covered by the Health Insurance Portability and Accountability Act consistent with the Electronic Transactions and Code Sets Rule. Provider agrees to conduct any such electronic transactions according to the Trading Partner Agreement and any associated Companion Guides appended to this contract.

Article 11 Indemnity and Insurance

Section 11.1 Indemnity

The Provider agrees that it will at all times during the existence of this Contract indemnify the Purchaser against any and all loss, damages, and costs or expenses which the Purchaser may sustain, incur, or be required to pay including those arising from death, personal injury, or property loss resulting from participating in or receiving the care and services furnished by the Provider under this Agreement. However, the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by the Purchaser.

Section 11.2 Insurance

The Provider agrees that, in order to protect itself as well as the Purchaser under the indemnity provision set forth in the above paragraph, the Provider will at all times during the terms of this Contract keep in force a liability insurance policy issued by a company authorized to do business in the State of Wisconsin and licensed by the Office of the Commissioner of Insurance. The types of insurance coverage and minimum amounts shall be as follows:

- A. Comprehensive General Liability: minimum amount \$1,000,000
- B. Auto Liability (if applicable): minimum amount \$1,000,000

- C. Professional Liability (if applicable): minimum amount \$1,000,000 per occurrence and \$3,000,000 for all occurrences in one (1) year
- D. Umbrella Liability (as necessary): minimum amount \$1,000,000.

Provider acknowledges that its indemnification liability to Purchaser is not limited by the limits of this insurance coverage. Upon signing this Contract, Provider will furnish Purchaser with a "Certificate of Insurance" verifying the existence of such insurance. In the event of any action, suit, or proceedings against Purchaser upon any matter indemnified against, Provider shall notify the Purchaser by registered mail within five (5) business days.

Article 12 Independent Contractor

Nothing in this contract shall create a partnership or joint venture between the Purchaser and the Provider. The Provider is at all times acting as an independent contractor and is in no sense an employee, agent or volunteer of the Purchaser.

Article 13 License, Certification, and Staffing

Section 13.1 License and Certification

The Provider shall meet State and Federal service standards and applicable State licensure and certification requirements as expressed by State and Federal rules and regulations applicable to the services covered by this contract.

Section 13.2 Staffing

The Provider shall ensure that staff providing services are properly supervised and trained and that they meet all of the applicable licensing and certification requirements.

Article 14 Payment and Allowable Costs

Section 14.1 Amount paid under contract

The maximum payment under this contract is \$1,089,536.00. Actual total payment will be based upon the amount of service authorized by the Purchaser and the amount of service performed by Provider. It is understood and agreed by all parties that the Purchaser assumes no obligation to purchase from the Provider any minimum amount of services as defined in the terms of this contract.

Section 14.2 Basis for payments

Payments for services covered by this contract shall be based on allowable costs with limited profit or reserve. Monthly payments will be made a unit-times-unit-price basis and in accordance with the "order of payment" requirements for the funding program, less client fees and other collections made by the Provider for services covered by this contract. Final settlement of the contract will be based on audit. (See Article I "Audit").

Section 14.2.1 Units and prices

The units and prices for each service purchased from the Provider are included in the table at the end of this document:

The Purchaser shall determine the type of services provided and the number of units of services provided for each client. Units and prices may be re-negotiated. The Purchaser will not reimburse the Provider for any unit of service not previously authorized by the Purchaser. (See Article 18 "Renegotiation or Termination of the Contract" and Article 19 "Services to be provided").

Section 14.2.2 Allowable Costs

The Purchaser will make payments for costs that are consistent with the DCF Allowable Cost Policy or the DHS Allowable Cost Policy and applicable Federal allowable cost policies.

Program expenditures and descriptions of allowable costs are further described in 2 CFR Part 225 and Part 230 or the program policy manual. DCF allowable cost policy manual can be access at: http://dcf.wisconsin.gov/contractsgrants/pdf/allowable_cost_manual.pdf

Section 14.2.3 Profit or reserves

The Purchaser allows the Provider to have profit (for profit Providers only) or reserve (non-profit Providers only). The profit and reserve are limited by expenditures on allowable costs that the Provider incurs in performing the services purchased under this contract. Allowable costs, profit, and reserve are defined in the *Allowable Cost Policy Manual*.

Section 14.2.4 Client fees and third party collections

The Provider shall bill clients for a portion of the cost of care, in conformance with the requirements of HFS 1 and using the uniform schedule of fees and policies supplied by the Purchaser.

The Provider shall bill responsible third parties for the cost of care. All amounts collected from clients and third parties shall be supported by the Provider's records and shall be reported to the Purchaser monthly. (See Article 15 "Records" and Article 16 "Reporting.").

Section 14.2.5 Audit

The amount earned under this contract shall be confirmed through an annual audit (see Article 1 "Audit"). For profit Providers shall include a schedule in their audit reports showing the total allowable costs and the calculation of the allowable profit by contract or by service category. Non-profit Providers shall include a Reserve Supplemental Schedule (Section 7.1.6 of the *Provider Agency Audit Guide* in their audit reports, and this schedule shall also be by contract or service category.

Section 14.3 Reporting for payment

Each month the Provider shall report the units of service provided during the month. The report is due to the Purchaser on the 15th day following the end of the report month. All costs and expenses for services purchased in a single calendar year shall be submitted to the Purchaser not later than February 28 of the following calendar year. In the event the Provider does not submit costs and expenses for services to the Purchaser by February 28 of the year following the delivery of said services, the Purchaser shall not be liable for the costs and expenses of said services.

Section 14.4 Payment in excess of earned amount

The Provider shall return to Purchaser any funds paid in excess of the amount earned under this contract within 90 days of the end of the contract period. If the Provider fails to return funds paid in excess of the amount earned, the Purchaser may recover the excess payment from subsequent payments made to the Provider or through other collection means.

Article 15 Records

Section 15.1 Maintenance of records

The Provider shall maintain and retain such records and financial statements as required by State and Federal laws, rules, and regulations.

Section 15.2 Access to records

The Provider shall permit appropriate representatives of the Purchaser to have timely access to the Provider's records and financial statements as necessary to review the Provider's compliance with contract requirements for the use of the funding.

Section 15.3 Client records – access to record

The parties to this agreement understand the confidentiality of participants' alcohol treatment records are protected under Federal regulations; Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2 and the HIPPA Privacy Rule, 45 CFR 160, 162, and 164. The parties agree to comply with all confidentiality requirements.

Services provided by the Oneida County Human Services Department are subject to a number of provision to protect the confidentiality and privacy of customers or others who may have contact with the Department. The Department will ensure records currently held by the Oneida, Vilas and Forest County Community Programs agency (The Human Service Center) and those created after December 31, 2024 are protected and confidentiality is maintained.

Client records created by the provider for residents of Vilas County after January 01, 2025 may be provided to Vilas County Human Service Department upon request.

Client records for Vilas County residents maintained by Oneida County Human Services Department prior to January 01, 2025 may be provided to the County Human Services Department with an appropriate signed release of information or Court Order.

Article 16 Reporting

The Provider shall comply with the reporting requirements of Purchaser. All reports shall be in writing and, when applicable, in the format specified by the Purchaser. All reports shall be supported by the Provider's records "(See Article 15 "Records").

The following reports are required:

Monthly (if applicable): service delivery reports, case narratives, billing statements, client collections.

As needed (if applicable): critical incident reports, background checks, staff training records, or other program documentation requirements

Article 17 Resolution of Disputes

The Provider may appeal decisions of the Purchaser in accordance with the terms and conditions of the contract and Chapter 68, Wis. Stats.

Article 18 Renegotiation or Termination of this Contract

Section 18.1 Cause for Renegotiation or termination of this contract

Provider's failure to comply with any part of this contract may be considered cause for termination of this contract.

Section 18.2 Renegotiation of this contract

Either party may renegotiate this contract. Renegotiation of this contact must be agreed to by both parties by an addendum signed by their authorized representatives.

Section 18.3 Termination of this contract

Either party may terminate this contract by a 180 day written notice to the other party.

Upon termination, the Purchaser's liability shall be limited to payments under the terms of the contract for services provided by the Provider up to the date of termination. If the Purchaser terminates the contract for reasons other than non-performance by the Provider,

the Purchaser may, in its sole discretion, compensate the Provider for its actual allowable costs in an amount determined by mutual agreement of both parties. If the Purchaser terminates the contract for the Provider's failure to comply with the contract, the Provider may be liable for any additional costs the Purchaser incurs for replacement services.

Article 19 Services to be Provided

Section 19.1 Description of services

For each eligible client referred by the Purchaser, the Provider agrees to provide the services outlined in the below service array and as recommended by the Purchaser. The goal of the service may vary based on the individual receiving services.

Section 19.2 Other Program Requirements

In providing required services under this contract, the Provider shall comply with the requirements described in specific service area noted in the summary of service below.

Section 19.3 Inability to provide quality or quantity of services

The Provider shall notify the Purchaser in writing through email whenever it is unable to provide the required quality or quantity of services. Upon such notification, the Purchaser and Provider shall determine whether such inability will require a change or termination of this contract. (See Article 18 "Renegotiation or termination of the contract.").

Section 19.4 Documentation of quality and quantity of services

The Provider shall retain all documentation necessary to adequately demonstrate the time, duration, location, scope, quality, and effectiveness of services rendered under the contract. The Purchaser reserves the right to not pay for units of services reported by the Provider that are not supported by documentation required under this contract.

Section 19.5 Standards for performance in delivery of services

The Purchaser will monitor the Provider's performance and will use the results of this monitoring to evaluate the Provider's ability to provide adequate services to clients. If the Provider fails to meet contract goals and expected results, the Purchaser may reduce or terminate the contract.

Section 19.6 Assessing performance in delivery of services

The Provider agrees to the following:

- A. The Provider shall allow the Purchaser's care manager and contracting staff to visit the Provider's facility or work site at any time for the purposes of ensuring that services are being provided as specified in the Plan of Care and the contract.
- B. Upon request by the Purchaser or its designee, the Provider shall make available to the Purchaser all documentation necessary to adequately assess Provider performance.
- C. The Provider will cooperate with the Purchaser in its efforts to implement the Purchaser's quality improvement and quality assurance program.
- D. The Provider shall develop and implement a process for assessing client satisfaction with services provided. The Provider shall report in a timely manner the results of its client satisfaction assessment effort to the Purchaser. The Purchaser reserves the right to review and approve the Provider's client satisfaction assessment process, and to require the Provider to submit a corrective action plan to address concerns identified in the review.
- E. The Provider shall cooperate with the Purchaser in implementing the Purchaser's program for assessing client satisfaction with services. The Purchaser reserves the right to require the Provider to submit a corrective action plan to address concerns identified in the review.

Article shall prevent Provider from engaging independent consultants, associates and subcontractors to assist in the performance of the Services.

Section 20.9 Successors and Assigns

The parties each bind themselves and their successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, the partners, to the other party to this contract and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this contract.

Section 20.10 Open Records Law Compliance

Provider understands and agrees that, because County is a party to this contract, provisions of the Wisconsin Open Records Law and other laws relating to public records may apply to records kept by Provider. Not with standing any other provision of this agreement to the contrary, County may release any information which it, in its judgment it believes is required to be released under the Wisconsin Open Records Law or any other applicable law. Provider agrees to fully comply with such laws, and to cooperate with County in its compliance with such laws. Cooperation shall include, but not be limited to, the provision of records, or copies of records to County or others upon the request of county. Compliance and cooperation of Provider shall be at its sole cost and expense

Section 20.11 Survival

The terms and conditions of this article shall survive completion of the Services, or any termination of this Agreement.

Section 20.12 Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement or any Task Order. Any void provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION INSTRUCTIONS

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in

addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief that the applicant defined as the primary participant in accordance with 48 CFR Part 9, subpart 9.4 and its principles:

1. The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement or receiving stolen property;
 - c) are not presently indicated or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
 - d) Have not within a three-year period preceding this application/proposal had one or more public transaction (Federal, State or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this contract.

(Signature of Official Authorized to Sign contract)

(Date)

(Print Name)

(Title)

VILAS COUNTY HUMAN SERVICES DEPARTMENT SERVICES SUMMARY PAGE

Per Wis. Stat. §46.036(3)(a) Purchase of services contracts shall include the following information:

- A. Total dollar amount to be purchased or awarded
- B. Number of clients to be served
- C. Number of client service units
- D. Unit rate per client
- E. Total dollar amount of each service

Purchase of Services Units and Prices per Client

SPC or HIPAA code for service	Service	No. of clients	Client service units	Rate/unit (excluding room & board)	Total per service
	AODA/MH Outpatient*	TBD	TBD	30% of Administrative Costs Direct Client Services	\$247,592
	AODA Residential	TBD	TBD	30% of Administrative Costs Direct Client Services	\$ 14,386
	BH Case Management*	TBD	TBD	MA Rate/ Insurance	\$0.00
	CRS*	TBD	TBD	30% of Administrative Costs Direct Client Services	\$33,794
	CSP*	TBD	TBD	30% of Administrative Costs Direct Client Services	\$71,012
	Emergency Services*	TBD	TBD	37.5% of Administrative Costs Direct Client Services	\$226,265
	Inpatient Facilities	TBD	TBD	37.5% of Administrative Costs	\$2,006

Agenda

	Long Term Care	TBD	TBD	Direct Services TBD	\$45,531
	OWI Assessments	TBD	TBD	Paid by Client	\$0.00
	Residential Community Care*	TBD	TBD	30% of Administrative Costs Direct Client Services	\$153,775
	Supported Housing	TBD	TBD	Direct Service Costs TBD	\$1,395
	Birth to Three*	TBD	TBD	30% of Administrative Costs Direct Client Services	\$236,912
	CCOP	TBD	TBD	Direct Service Costs TBD	\$17,368
	CLTS	TBD	TBD	30% of Administrative Costs Direct Client Services	\$39,500

Contract total:

\$1,089,536.00

*Provider will complete Insurance billing, WIMCR reporting, and collection of any client fees for programs indicated above. Any payments received will show as a credit on future invoices.

Provider will invoice the Purchaser for all services provided by program area on a monthly basis.

2022-2024 ONEIDA COUNTY HUMAN SERVICE VISION ELEMENTS:

	#1	#2	#3	#4
	Recruit and retain highly qualified staff to effectively administer programs	Financial resources are utilized in the most effective way possible to attain Department goals	Maintain children and adults safely in the least restrictive environment	Provide effective community education to increase service awareness
A	Personnel practices and procedures are consistent.	Performance measures will meet State designated targets.	Develop and sustain collaborative accessible services for the aging population of Oneida County.	Educate community partners on the services provided by OCHS.
B	Qualified staff are retained.	The Department will use evidence based practices. Outcomes will be tracked to determine effectiveness of programs.	Develop and integrate services for children and youth at risk.	Educate OCHS staff on services available in the community.
C	Staff are well trained to perform their job duties.	Research and apply for grants that benefit Department services/clients.	Increase financial security to Oneida County residents.	Enhance education and knowledge of available programs to Oneida County residents.
D	Agency culture will be positive/supportive.	State and Federal program funds will be maximized to provide quality services to residents of Oneida County.	Recruit, retain, and support foster care and kinship care in Oneida County.	Increase service delivery to improve sustainability and wellness of Oneida County residents.
E	Communication is equitable and consistent.	Research use of current Accounting and case management software to maintain accurate and consistent records for reporting purposes.	Develop and maintain Safety Plans to meet needs of Oneida County residents in the least restrictive environment..	

Oneida County Human Services LRP-Implementation Plan

#1 Recruit and retain highly qualified staff to effectively administer programs.					
Goal A: Personnel practices and procedures are consistent.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
New policies/procedures will be reviewed in Agency All Staff and Unit Meetings when released. Intranet will be updated timely to reflect new policies/procedures and an email notification will be sent.	Through 12/31/2027	Management Staff	Time Constraints	Staff will be updated on new policies/procedures in a timely manner.	Teams could be an option for pushing out policies.
Comply with State mandated training requirements consistently.	Through 12/31/2027	All Staff	Availability of trainings, staff turnover	Increase professional competence of all staff.	
Maintain the new employee orientation procedure.	Through 12/31/2027	Financial Services Manager/ Onboarding Training Committee	Time constraints	All new staff use the on-line new employee orientation.	
Integrate and evaluate Policies and Procedures with staff from all units to ensure consistency and effectiveness throughout the newly combined agency.	Through 12/31/2027	Management Staff	Time Constraints	All staff will be treated equally and eliminate confusion of inconsistent policies.	
Management will review policies on a regular basis to ensure consistent application to all units/staff equitably.	Through 12/31/2027	Management Staff	Time Constraints/ Confidentiality to staff	Staff will not feel they are treated unfairly within units and agency.	

Oneida County Human Services LRP-Implementation Plan

#1 Recruit and retain highly qualified staff to effectively administer programs.					
Goal B: Qualified staff will be retained.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Promote employee health and wellness. Educate staff on current programs offered by the county.	By 12/31/2027	Management Staff	Time constraints, available funding	Staff will be knowledgeable about county programs and importance of health and wellbeing.	
Incorporate employee health and wellness into in-service twice a year.	By 12/31/2027	Management Staff	Time constraints, available funding	Promote employee health and wellness to all staff. Provide self care opportunities.	
Provide trainings around secondary trauma and self-care.	By 12/31/2027	Management Staff	Time constraints, available funding	All staff will have the support they want/need in regards to self-care and secondary trauma.	
Evaluate personnel policies as needed to promote self-care and work-life balance while maintaining agency operations.	by 12/31/2027	Management Staff	Maintain adequate staffing to administer programs	Employees have as much flexibility as possible while maintaining coverage to meet client and agency needs.	
Promote employee recognition and positive feedback to recognize individual skills and talents.	By 12/31/2027	Management Staff / All Staff	Time constraints, available funding	Create an appreciative environment for all staff.	

Oneida County Human Services LRP-Implementation Plan

#1 Recruit and retain highly qualified staff to effectively administer programs.					
Goal C: Staff are well trained to perform their job duties.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Identify individual employee training needs.	Through 12/31/2027	Management Staff/ Employees	Availability of trainings	Enhanced employee performance. Managers will review training needs annually for all staff based on individual needs.	
Budget sufficient funding to provide training to all staff.	Through 12/31/2027	Management Staff	Lack of funding	There will be sufficient funding in the 2025, 2026 and 2027 budgets to provide appropriate training.	
Review unit specific training needs of new staff. Ensure training manuals and procedures are up to date.	Through 12/31/2027	Management Staff	Time constraints	All employees within a unit will receive the same basic training for their unit specific procedures.	
Develop in-house program refresher and technology trainings for staff.	Through 12/31/2027	Management Staff with Employee Input/ Onboarding training committee	Availability of trainings	Staff will be provided with group refresher trainings that are generally provided to new workers. This will allow workers to stay current on necessary job information.	
Promote evidence based training for staff.	Through 12/31/2027	Management/ Agency Staff	Time constraints,	Staff will be able to use evidence based practices during interactions with clients and the community.	
Promote cross training and education within and between agency units.	Through 12/31/2027	Management/ Agency Staff	Time Constraints	Staff will be knowledgeable of other job duties within the agency. Staff will be able to assist others during staff shortages.	
Review Safety Plan annually with all staff.	Through 12/31/2027	CS Manager	Time constraints	All staff will be knowledgeable of Agency/County Safety Plans and procedures.	

Oneida County Human Services LRP-Implementation Plan

#1 Recruit and retain highly qualified staff to effectively administer programs.					
Goal D: Agency culture will be positive/supportive.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Review survey results to determine steps to take to improve Agency culture.	12/31/2027	Management Staff	Time constraints / staff confidentiality	Tools will be developed to improve Agency culture.	
Promote collaboration and unity between units.	12/31/2027	Management Staff	Time constraints, funding, work locations	Agency culture is positive and supportive and produces highly skilled and productive staff.	
Evaluate and redistribute culture survey on an annual basis to gauge improvements.	12/31/2027	Management Staff	Time constraints / staff confidentiality	Evaluate effect of changes made in three year plan on Agency culture.	
Send out Agency surveys on an annual basis to gather more information on identified areas of improvement.	By 12/31/2027	All Staff	Time constraints, availability of appropriate surveys to gather data, keeping current contacts for agencies.	Gauge information on Agency to determine areas of improvement.	
Promote staff participation from all units in internal agency committees.	By 12/31/2027	All Staff	Time Constraints, Location of meetings	Staff will feel connection within the agency and with different units	
Encourage staff to connect with others in the agency to provide positive support and consultation with each other.	12/31/2027	All Staff	Time Constraints, Staff connections, excessive use	Staff will feel supported and connected with each other and as a department in positive manner.	

Oneida County Human Services LRP-Implementation Plan

#1 Recruit and retain highly qualified staff to effectively administer programs.					
Goal E: Communication between Management and staff is consistent.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Staff meetings are held at least monthly and the Director will attend at least monthly.	Through 12/31/2027	Management Staff	Time constraints, financial constraints	Information is delivered at least monthly to improve communication between Management and staff.	
Staff will attend Agency All Staff monthly meetings alternating locations and follow-up email will be sent to all staff regarding information relayed.	Through 12/31/2027	Management Staff	Time constraints	Information is delivered to staff monthly after Human Services and ADRC Committee meetings to improve communication and share important Agency updates.	
Managers and staff in each unit will attend Agency unit staff meetings to educate on services and changes in programs/service delivery.	Minimum of Twice Annually through 12/31/2027	Management/ Agency Staff	Time constraints	All OCHS staff will be knowledgeable of all services provided by OCHS.	
One on one meetings with employees and their manager will occur at least once per month	Through 12/31/2027	Management/ Agency Staff	Time Constraints	Staff will be well informed on job performance, have the ability to ask questions and seek advice from management	
Critical updates will be provided by email from the agency director or other management staff.	Through 12/31/2027	Management Staff	Time Constraints	Staff will be knowledgeable of agency updates in a timely manner.	

Oneida County Human Services LRP-Implementation Plan

#2 Financial resources are utilized in the most effective way possible to attain Department goals.					
Goal A: Performance measures will meet State designated targets.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Provide feedback to State of Wisconsin in a focus group regarding the on-boarding of the YASI assessment tool. Use pre-assessment tool to determine service needs for enhanced outcomes.	By 12/31/2027	Delinquency Social Workers/ Social Work Manager	Time constraints	Determine ways to best utilize YASI tool to improve outcomes for youth and to guide decisions in making referrals to court. Performance measures will meet State guidelines developed during focus groups.	
Review Control-D and Data Warehouse reports monthly to enhance Child Support program performance.	Through 12/31/2027	Child Support Staff	Staff turnover - availability of State reports to enhance case management	State Child Support performance measures will be met.	
Create efficiencies within OCHS Economic Support Department to increase accuracy in case processing.	Through 12/31/2027	Economic Support Staff	Staff turnover	Economic Support State mandated performance measures will be met. Monthly consortia mtgs/trainings, Quality Care process established with Lead Staff, and on-going staff trainings will improve accuracy.	
Work to achieve goals geared towards Families First that are determined in System Improvement meetings.	Through 12/31/2027	Managers/ System Improvements	Available funding/Available providers for service	Improvements are seen in children services outcome measures as determined by System Improvement Team.	
Utilize pre and post surveys for gauging progress in specific programs for Children and Families and Youth Justice clients.	Through 12/31/2027	Social Work Managers/ YA Aide	Time constraints	Agency Youth Aids Aide will be able to collect survey data to determine effectiveness of Going Forward/Early Intervention programs.	
Review METASTAR Audit to determine program functioning for Birth to 3 and CLTS.	Through 12/31/2027	Children Community Services Manager	Time constraints	Birth to 3 and CLTS will meet established program benchmarks.	

Oneida County Human Services LRP-Implementation Plan

Utilize pre and post surveys for gauging progress in specific programs for Emergency Services and Outpatient Clinic	Through 12/31/2027	Outpatient Clinic Manager/ Emergency Services Program Manager	Time constraints	We will be able to collect data to determine effectiveness of programs.	
Adult Community Services will not receive deficiencies or citations when audited from DQA.	Through 12/31/2027	Case Management Services	Time constraints	State program guidelines are met allowing for exceptional client services.	

Oneida County Human Services LRP-Implementation Plan

#2 Financial resources are utilized in the most effective way possible to attain Department goals.					
Goal B: The Department will use evidence based practices. Outcomes will be tracked to determine effectiveness of programs.					
Action Steps	When	Who	Potential Barriers	Outcome	
Track outcomes for service programs to children and youth.	Through 12/31/2027	Financial Services Manager	Time constraints, software issues	Outcomes will be measured for each in-home and community program to determine effectiveness of program administration internally versus contracted service providers.	
Collect data to track outcomes for Coordinated Service Team (CST) participants to determine success of program. Data will be collected at 60 days, six months, and at end of program.	Through 12/31/2027	CST Coordinator/ Social Work Manager	Time constraints, availability of data	Information collected will adequately determine success of CST program with participants.	
Review evidence based research data on the benefits of available programming such as Targeted Safety Support Funds, Safe and Stable, Diversion Services, and Visitation programs for strengthening families and meeting the goals of Family First.	Through 12/31/2027	C&F Social Workers/ Social Work Manager	Time constraints	Determine if these programs reduce the occurrences of out-of-home placement or shorten the time between out-of-home placement and reunification.	

Oneida County Human Services LRP-Implementation Plan

#2 Financial resources are utilized in the most effective way possible to attain Department goals.				
Goal C: Research and apply for grants that benefit Department services/clients.				
Action Steps	When	Who	Potential Barriers	Outcome
Research grant opportunities for Youth Justice.	Through 12/31/2027	Delinquency Social Workers/ Social Work Manager	Time constraints, increased workloads	Current Youth Justice services will be sustainable.
Research continuing grant opportunities for families and developing Trauma Informed Care for the Agency to support staff, foster families, and youth.	Through 12/31/2027	C&F Social Workers/ Managers	Time constraints, increased workloads	Services provided by the Agency will be Trauma-Informed.
Research grant opportunities for Elderly population.	Through 12/31/2027	APS Social Workers/ Managers/ ADRC Manager and Staff	Time constraints, increased workloads	Increase services available to the elderly population of Oneida County. Reduce the number of crisis and/or chapter 55 protective placements.
Research additional funding sources and opportunities throughout the year and determine eligibility and apply for funding when applicable.	Through 12/31/2027	Financial Services Manager	Time Constraints, eligibility for additional funding	Find additional funding source to reduce county tax levy or provide additional program. Examples of funding are Emergency Youth Aids funding and Sex trafficking funding.
Research grant/partnership opportunities to initiate a treatment court program.	Through 12/31/2027	CJCC/ Managers	Time constraints, available partners	Treatment court will be initiated in Oneida County.
Research and apply for Substance Abuse Prevention funding.	Through 12/31/2027	Services Manager/Outpatient Clinic Manager	Time constraints, increased workloads	Prevention services and education is provided within the community.

Oneida County Human Services LRP-Implementation Plan

#2 Financial resources are utilized in the most effective way possible to attain Department goals.				
Goal D: State and Federal program funds will be maximized to provide effective services to residents of Oneida County.				
Action Steps	When	Who	Potential Barriers	Outcome
Semi-annual review of program contracts, addendums and allowable cost policy manuals will be done to evaluate the appropriate use of funds.	Through 12/31/2027	Financial Services Manager/ Agency Managers	Time constraints, staff turnover	Sufficient funds are available to provide effective services that meet stated goals.
Adhere to Federal grant reforms in the OMB Omni Circular by training staff and updating policies and procedures affected by the changes.	Through 12/31/2027	Financial Services Manager	Time constraints, staff turnover	Agency policies and procedures will comply with Federal grant requirements.
Review of State and Federal funded programs for measurable outcomes to ensure funds are being utilized effectively.	Through 12/31/2027	Financial Services Manager/ Agency Managers	Time constraints, staff turnover	Allocated funds from State and Federal sources will be used effectively.
Investigate the ability of State and Federal funds to be redistributed to the most effective programs.	Through 12/31/2027	Financial Services Manager	Time constraints, staff turnover	Allocated funds from State and Federal sources will be used effectively.
Research options for W2 programs to increase effectiveness of CS case management.	Through 12/31/2027	CS Manager/ Support Programs Manager	Time constraints, collaboration with outside agencies	Case management coordination with W2 will increase ability for non-custodial parents to obtain employment and meet financial obligations.
Continue using Children First and FoodShare Employment and Training (FSET) programs and evaluate the increase effectiveness of Child Support case management.	Through 12/31/2027	CS Manager/ Support Programs Manager	Time constraints, collaboration with outside agencies	Case management coordination with FSET will increase ability for non-custodial parents to obtain employment and meet financial obligations.
Evaluate appropriate use/changes to Supportive Home Care Program to more effectively serve the adult/elderly population that "fall through the cracks" or are being served as an Adult Welfare Concern.	Through 12/31/2027	ADRC Manager	Time constraints, collaboration with outside agencies	Provide services to adult/elderly population to avoid crisis situations and reduce amount of repeat referrals.
Evaluate current agency billable and non-billable time to ensure staff are recording time appropriately.	Through 12/31/2027	Management	Time Constraints	We will maximize the amount we are able to bill insurances and capture expenses for WIMCR reporting.

Oneida County Human Services LRP-Implementation Plan

#2 Financial resources are utilized in the most effective way possible to attain Department goals.				
Goal E: Research and obtain new Accounting and/or case management software to maintain accurate and consistent records.				
Action Steps	When	Who	Potential Barriers	Outcome
Work with the Finance Department on utilizing new accounting software to track program costs for state reporting.	By 12/31/2025	Financial Services Manager/ Finance Tech	Time constraints, increased workloads	We will maximize the use of accounting software for the future and eliminate duplicate systems.
Evaluate accounting software and case management system to determine an efficient and effective process for tracking client data for state reporting.	By 12/31/2025	Financial Services Manager/ Finance Tech	Time constraints, software issues, other initiatives	Data will be tracked for state reporting without creating additional workload.
Evaluate NetSmart system to get accurate reports for staff billable and non billable time. Education would be provided to staff to ensure accurate billing of time.	Through 12/31/2027	Fiscal Services	Time constraints, software issues, other initiatives	Managers will be able to evaluate staff time and increase insurance revenue for billable services.

Oneida County Human Services LRP-Implementation Plan

#3 Maintain children and adults safely in their homes and within the community.					
Goal A: Develop and sustain collaborative accessible services for the adult population of Oneida County.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Re-establish quarterly 51.55 meetings with service providers to discuss roles and responsibilities related to adults and the aging populations of Oneida County and contracting counties.	Through 12/31/2027	Staff/ Management	Time constraints, partner participation	Roles and responsibilities of agencies that provide services will be clearly defined and services will be more accessible.	
Continue a plan to provide outreach services at multiple locations in the county for Economic Support and Energy Assistance.	Through 12/31/2027	ES Specialists/ Support Programs Manager	Staff turnover	Increase accessibility and awareness of support programs for the adult and disabled populations.	
Oneida County Human Service Websites and Facebook page will provide information on how to apply for Economic Support programs as well as WI Home Energy Assistance Program (WHEAP). Advertisements will be placed in local newspapers with Outreach sites provided in each community to increase access to WHEAP application process.	Through 12/31/2027	ES Specialists/ Support Programs Manager	Staff turnover	Clients will receive assistance in applying for WHEAP and Economic Support programs.	
Develop a placement resource for individuals who are in a crisis situation that are incapacitated.	By 12/31/2027	Management/ Staff	Time constraints, partner participation/ available funding/ Statute requirements	We would have a safe placement option for individuals in crisis.	
Increase public input on development of the county's 3 year Aging Plan submitted to the State.	by 12/31/2027	ADRC Manager/ Management	Time constraints, partner participation	An Aging plan will be developed around the needs of the population we serve to ensure we are meeting the needs of our county. Stakeholders will feel valued and heard.	
Increase outreach efforts for CSP and CCS.	Through 12/31/2027	Adult Community Services Manager	Time Constraints	Community partners will have an increase in knowledge of the programs and eligibility requirements.	
Re-establish the medical model response for individuals with Dementia in crisis. Maintain by having regular meetings and trainings with community partners	Through 12/31/2027	ADRC Manager/ Management	Time Constraints	Reduction in crisis situations and placements with individuals with dementia.	
Continue to grow our recovery services through working with the Community Response Team and CJCC. Develop a recovery coach program for mental health services.	Through 12/31/2027	Management/ Staff	Financial constraints	Provided a robust response program to reduce relapse, provide a "gap" service and increase recovery success.	
Establish an OWI Court in Oneida County.	By 12/31/25	Management/ Staff	Time Constraints/ financial constraints	Reduce the amount of repeat OWI offenses.	

Oneida County Human Services LRP-Implementation Plan

#3 Maintain children and adults safely in their homes and within the community.					
Goal B: Develop and integrate services for children and youth at risk.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Evaluate evidence based services to learn what services have been developed for at risk youth.	By 12/31/2027	Social Workers/ Social Work Managers	Time constraints, staff turnover	The Department will develop additional evidenced based effective programs for at risk youth.	
Meet a minimum of twice annually with regional DEC groups for DEC information sharing. Follow established protocol and address training needs regarding Drug Endangered Children with community partners.	Through 12/31/2027	Social Workers/ Social Work Managers	Time/financial constraints	Coordination of information and services with DEC partners in the region.	
Work with community partners to increase and develop in home services to maintain children in the home or with relatives whenever possible.	Through 12/31/2027	Management/ Agency Staff	Time/financial constraints	Sufficient services are available to promote families staying together or with relatives whenever possible. Out of home care rates are reduced and time to reunification is shortened.	
Continue to implement Trauma Informed Care practices and develop procedures. Provide trainings for parents and children based on TIC principles.	By 12/31/2027	Management/ Agency Staff	Time/financial constraints	Become a more trauma informed agency. Parents and caregivers have a better understanding of the effects of trauma on children.	
Continue to grow our recovery services through working with the Community Response Team and CJCC. Develop a recovery coach program for mental health services with our youth.	Through 12/31/2027	Management/ Staff	Financial constraints	provided a robust response program to reduce relapse, provide a "gap" service and increase recovery success.	
Increase outreach efforts for CCS, Birth to 3 and CLTS.	Through 12/31/2027	Children/Adult Community Services Managers	Time Constraints	Community partners will have an increase in knowledge of the programs and eligibility requirements. Increase in number of consumers being served.	

Oneida County Human Services LRP-Implementation Plan

#3 Maintain children and adults safely in their homes and within the community.					
Goal C: Increase financial security to Oneida County residents.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Provide enhanced Child Support case management services to Non-Custodial Parents to ensure payment of financial obligations. Research Elevate as a program option.	By 12/31/2027	CS Staff/ CS Manager	Staff turnover, time constraints	Increase current support collections and establish working relationships with Non-Custodial Parents.	
Continue evaluation of service delivery through the IM Central Consortium to enhance ES services to Oneida County residents by creating efficiencies and increasing accuracy in case processing.	By 12/31/2027	ES Staff/ Support Programs Manager	Staff turnover, time constraints	Economic Support State mandated performance measures will be met. Residents of Oneida County will be served effectively through IM Central Consortium.	
Work with DCF Child Care Coordinator and Northwest Connection to increase the use of Wisconsin Shares program in Oneida County.	By 12/31/2027	Support Programs Manager/ Director/ Social Work Manager	Partner assistance, available Child Care providers, Child Care certification requirements	Clients will have adequate options for child care available to them to meet needs.	
Make referrals to FSET program to assist clients in obtaining employment.	Through 12/31/2027	All Staff	Job availability, worker employability	Increase new employment opportunities for clients of OCHS.	
Increase outreach efforts to Oneida County residents for the WI Home Energy Assistance Program (WHEAP) including Outreach sites and advertising to promote WHEAP program.	Through 12/31/2027	ES Staff	Staff turnover	Residents of Oneida County will receive WHEAP assistance in a convenient and timely manner if eligible.	
Utilize SAIL program to assist clients in developing appropriate independent living skills. This may include in-services and workshops for clients to learn home management skills.	By 12/31/2027	Managers/ Social Workers	Time constraints, client involvement	Clients will learn effective home management skills and to independently manage finances.	
Research availability of offering budgeting/financial management in-services to clients to improve financial sustainability.	By 12/31/2027	Managers	Resource availability	Oneida County residents will be given tools to assist in budgeting to meet monthly needs.	

Oneida County Human Services LRP-Implementation Plan

#3 Maintain children and adults safely in their homes and within the community.					
Goal D: Recruit, retain, and support foster care and kinship care in Oneida County.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Work with RSVP Coordinator to help recruit respite and child care providers to provide short term support to foster care and kinship care providers.	By 12/31/2023	Foster Care & Kinship Care & RSVP Coordinators/ Social Work Manager	Time/financial constraints	Provided needed support to foster parents and kinship care providers with respite and child care needs.	
Collaborate with Syndeo to maintain placement pantry.	Through 12/31/2027	Foster Care & Kinship Care Coordinator/ Social Work Manager	Time/resource constraints	Foster parents and children will receive necessary supports to enhance involvement and support within the Foster Care program.	
Collaborate with community partners to provide Foster Care and Kinship Care opportunities focused on retention, training and recruitment.	Through 12/31/2027	Access Social Workers/ Managers	Time constraints, available grants	Community partners will help enhance supports to future and current foster parents to increase ability to foster and care for relatives.	
Provide Strengthening Families and Systems training twice a year.	Through 12/31/2027	Foster Care & Kinship Care Coordinator/ Social Workers/ Social Work Manager	Time/financial constraints	Retain and support foster parents in Oneida County by providing trainings for new and established foster and kinship homes.	
Promote use of normalcy dollars for Kinship Care and Foster Care	Through 12/31/2027	Accounting staff/ Social Workers/ Managers	Financial Constraints/ Resource Availability	Children in Kinship or Foster Care will be able to participate in activities other children are able to without causing financial burden to the foster or kinship family.	
Expand Syndeo program to other local churches and civic organizations to provide support to providers.	Through 12/31/2027	Foster Care & Kinship Care & RSVP Coordinators/ Social Work Manager	Time/financial constraints	Provided needed support to foster parents through assistance with respite, child care, home services, and other needs determined by foster and kinship home.	

Oneida County Human Services LRP-Implementation Plan

#3 Maintain children and adults safely in their homes and within the community.					
Goal E: Develop and maintain safety plans to meet needs of Oneida County residents in the least restrictive environment.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Maintain Safety Plan for Oneida County crisis situations and attend safety meetings/exercises for safety preparedness.	Through 12/31/2027	Support Programs Manager/ CS Manager	Time constraints, available trainings	OCHS will be prepared to assist in emergency management/sheltering needs in the event of mass incidents within the County.	
Develop system of coordination with schools and law enforcement regarding client needs in relation to crisis intervention and mental health/behavioral needs.	Through 12/31/2027	Social Work Managers/ Social Workers/ CST Coordinator	Confidentiality, time constraints, participation from outside agencies	Clients will receive appropriate and safe interventions from law enforcement and school staff based on information provided by this Agency. Information provided will have a TIC approach to increase client safety.	
Collaborating with agency units on available programs and crisis plans to maintain individuals safely in their communities.	Through 12/31/2027	Social Workers and Managers	Time Constraints/ Financial Constraints/ Resource availability	Families will receive appropriate services to meet safety needs to allow individuals to remain safely in their homes and communities.	
Coordinate services for residents with dementia with ADRC, MCO's and law enforcement to ensure safety. Crisis plans will be developed including 'Global Jacket' and 'Purple Tubes' to ensure safety.	Through 12/31/2027	Social Work Managers/ Social Workers	Time constraints, coordination with outside agencies	System will be in place to safely support elderly clients within the community in order to avoid emergency placements.	

Oneida County Human Services LRP-Implementation Plan

#4 Provide effective community education to increase service awareness.					
Goal A: Educate community partners on the services provided by OCHS.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Provide Dementia Friendly education and training to community partners and organizations.	Through 12/31/2027	Management/ Dementia Care Specialist	Time constraints, partner participation	Community partners will be more knowledgeable of individuals with dementia in the community.	
Develop process for follow-up with community partners involved in a child welfare/youth justice situation to discuss what OCHS is able to do. Process will include timeline and method for communication to community partners involved in referral.	Through 12/31/2027	Social Work Managers	Time constraints, confidentiality	Community partners will have better understanding of Agency process in case management, communication, and timelines.	
Coordinate Trauma Informed Care (TIC) approach with schools, law enforcement, and court system.	Through 12/31/2027	TIC Committee Social Work Managers	Time constraints, partner participation	All Stakeholders have a unified understanding of trauma informed care principles.	
Meet with all Oneida County schools annually to educate on services we provide, mandated reporting, and what we can/cannot do in regards to service referrals.	Through 12/31/2027	Managers/ Agency Staff	Time constraints, partner participation	Schools will be well-informed of OCHS role in children/juvenile service provision as well as limitations to service delivery and communication.	
Increase outreach efforts for CSP and CCS.	Through 12/31/2027	Adult Community Services Manager	Time Constraints	Community partners will have an increase in knowledge of the programs and eligibility requirements.	
Increase outreach efforts for CCS, Birth to 3 and CLTS.	Through 12/31/2027	Children/Adult Community Services Managers	Time Constraints	Community partners will have an increase in knowledge of the programs and eligibility requirements.	
Utilize Plan, Do, Study Act to implement a "No Wrong Door" approach to services offered within OCHS.	Through 12/31/2027	PDS Co-hort	Time Constraints, Financial Constraints, Partner participation	Community partners will have an understanding of programs within the agency and have better access to resources.	
Educate community partners on prevention services available within OCHS to maximize funding available to all partners.	Through 12/31/2027	Management	Time Constraints, Financial Constraints, Partner participation	Eliminate duplicate services within different agencies to maximize funding to provide different services.	

Oneida County Human Services LRP-Implementation Plan

#4 Provide effective community education to increase service awareness.					
Goal B: Educate OCHS staff on services available in the community.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Service provider presentations to be held bi-monthly in Agency All Staff as well as semi-annual agency in-services to educate employees on services provided in the community.	Through 12/31/2024	Management/ Agency Staff	Time constraints, partner participation	OCHS staff will be more knowledgeable of the services available in the community.	
Update pamphlets/brochures for available community services.	Through 12/31/2027	Clerical Support/ Managers	Time constraints, changing services	Continual access to the most up to date information on community programs and services. User friendly format to access services easily.	
Utilize Plan, Do, Study Act to implement a "No Wrong Door" approach to services offered within OCHS.	Through 12/31/2027	PDS Co-hort	Time Constraints, Financial Constraints	Staff will have an understanding of programs within the agency and have better access to resources.	
Provide education on responsibilities of individual agency units and available programs under the new human services structure.	by 12/31/25	Management/ Agency Staff	Time Constraints	Staff will be knowledgeable of different roles within the agency to allow for a "No Wrong Door" approach.	

Oneida County Human Services LRP-Implementation Plan

#4 Provide effective community education to increase service awareness.					
Goal C: Enhance education and knowledge of available programs to Oneida County residents.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Maintain ADRC website and Facebook to increase marketing of services available through ADRC in a more user friendly format. Advertise/promote Agency website following website enhancements.	Through 12/31/2027	Financial Services Manager/ Managers/ Agency Staff input	Funding/time constraints	Oneida County residents will be more educated and knowledgeable of the programs available through OCHS.	
Create a new Human Services (HS) website to combine Social Services and HSC current websites. Use Facebook to increase marketing of services available through HS in a more user friendly format. Advertise/promote Agency website following website enhancements.	Through 12/31/2027	Financial Services Manager/ Managers/ Agency Staff input	Funding/time constraints	Oneida County residents will be more educated and knowledgeable of the programs available through OCHS.	
Adult and Emergency Services will provide education on systems that will improve outcomes in crisis situations such as the Global Jacket, Power of Attorney completion, and crisis plans on file with law enforcement for high risk residents of Oneida County.	Through 12/31/2024	Social Work Manager/ APS staff	Time constraints, community partners	Oneida County residents will be more educated and knowledgeable of crisis prevention services available to vulnerable adults.	
WHEAP advertisements will be placed in local newspapers, social media and website as well as brochures delivered to local agencies.	Through 12/31/2024	ES Staff/ Support Programs Manager	Funding	Oneida County residents will be informed of the WHEAP program and eligibility requirements as well as how to apply for services.	
Use public service announcements and other free advertising to inform Oneida County residents of services available.	Through 12/31/2024	Managers	Time constraints	Oneida County residents will be more educated and knowledgeable of the programs available through OCHS.	
Continue utilizing the Consumer Advocacy Group to provide education and feedback to the agency on how programs are structured.	Through 12/31/27	Protective Services Manager/ SS Aide	Time Constraints	Consumers will have an understanding of programs within the agency and have better access to resources. Agency will be provided with feedback to improve services.	
Utilize Plan, Do, Study Act to implement a "No Wrong Door" approach to services offered within OCHS.	Through 12/31/2027	PDS Co-hort	Time Constraints, Financial Constraints, Partner participation	Consumers will have an understanding of programs within the agency and have better access to resources.	

Oneida County Human Services LRP-Implementation Plan

#4 Provide effective community education to increase service awareness.					
Goal D: Increase service delivery to improve sustainability and wellness of Oneida County residents.					
Action Steps	When	Who	Potential Barriers	Outcome	Comments
Encourage/assist community members in completing Power of Attorney documents for advanced planning.	Through 12/31/2027	ADRC Manager / ADRC & APS staff	Time constraints	Oneida County residents will be proactive in advanced planning including completing Power of Attorney documents.	
Coordinate community services and offerings with needs of OCHS clients to improve sustainability and client wellness, including outreach to community groups.	Through 12/31/2027	Volunteer Committee/ Agency Staff	Resource availability	Clients will receive needed supports to maintain sustainability and independence within the community.	
Promote volunteer opportunities for staff to meet needs of the community.	Through 12/31/2027	Volunteer Committee/ Agency Staff	Resource availability	Oneida County residents will receive assistance through volunteer involvement from OCHS staff.	



Request for Economic Support Specialist Position

#03

As part of the IM Central Consortium (Marathon, Portage, Oneida and Langlade), we are required by our state contract to maintain system benchmarks to ensure case accuracy and customer satisfaction. Consortium wide we have 53 Economic Support Specialist who assist our residents in their application for FoodShare, Medical Assistance and other economic programs. Even prior to the Public Health Emergency (PHE), which reduced verification requirements for consumers, we struggled to maintain some of these benchmarks, specifically around call center wait times.

Our Operations Team, which consists of the Consortium Manager and Supervisors from the four Counties have been working on efficiencies to avoid the need to hire additional staff. Though they have made great progress, it has become clear that due to the increase in case load we need to add staff. The Consortium is hoping to add three additional position, one in Oneida, one in Portage and one in Langlade.

The consortium has sufficient funds to cover the cost of all three positions into the foreseeable future. **No tax levy is being requested for this position.**

Below is statistical information we will review at the meeting:

IM Consortia Caseload

March, 2020 – 27,971

June, 2023 – 38,060

October, 2024 – 32,479

Line Staff – total 53 (same since prior to PHE)

Langlade – 6

Marathon – 27

Oneida – 9 (including fuel worker)

Portage – 11

Staff are less experienced post PHE due to increasing turnover.

Overtime – Amounts for last five months

July 2024	265.25
August 2024	324.5
September 2024	344.5
October 2024	361.5
November 2024	315.5

Call Center Stats

Month	Calls Received	Average wait time	Longest Hold Time	Answer Rate
March, 2020	6,646	5.17	NA	91.36%
November, 2021	6,398	6.59	47.15 mins	87.06%
June, 2023	7,059	8.53	138.02 mins	89.23%
October, 2024	8,143	14.01	113.75 mins	83.11%

Impact on Customer Service

Increase in walk-in activity

Increase in supervisors call back requests

Delay in processing documents (average 20 days out)

Delay in processing applications (processing currently at 28-30 days)

Walk-ins (Oneida County only)

Month	# of customers
11/2021	100 (limited due to COVID restrictions)
06/2022	180
06/2023	165
10/2024	248

Cost of Economic Support Specialist							
	Salary	FICA	Retirement	Health Ins	Life Ins	Workers Comp	Total
Grade G Step 1	\$ 49,810.34	\$ 3,810.49	\$ 3,436.91	\$ 18,500.00	\$ 169.36	\$ 49.81	\$ 75,776.91

Funding Source	
IM Enhanced Funds	\$ 75,776.91
Total	\$ 75,776.91



ONEIDA COUNTY WISCONSIN
DEPARTMENT OF SOCIAL SERVICES

Request for a Children's Long Term Support – Support and Service Coordinator Position #04

Wisconsin's Children's Long-Term Support (CLTS) Waiver Program (including the Katie Beckett Program and the Children's Community Options Program) makes Medicaid funding available to support children with substantial limitations due to developmental, physical, or severe emotional disabilities who are living at home or in the community. Funding can be used to support a range of services based on an assessment of the needs of the child and his or her family. Eligibility and case management for the CLTS and CCOP program are determined by the Support and Service Coordinators within the Human Service Department.

In order to maintain manageable caseloads in 2025 the department is requesting to add a Service Coordinator position. We are exploring the possibility to have this new position located in Vilas or Forest County.

CLTS is 100% funded with State and Federal MA funds. No tax levy is being requested.

Below is statistical data on our current caseload. The data shows location of families by town and county. We also provided data on current caseload per staff member. We will go over this at our meeting.

Argonne	Forest
2	
Crandon	Forest
16	
Laona	Forest
3	
Wabeno	Forest
2	
TOTAL FOREST	
23	

Caseload by Support and Service Coordinator	
TD	31
CF	29
HH	27
EA	29
LJ	38
JT	42
SH	33

Average Client Length in Program (In Days)	971
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Capacity Analysis	
Current Capacity (at 35)	245
CLTS Caseload	229
Remaining Team Capacity	16

Agenda

2024 Referrals	
January	6
February	11
March	12
April	9
May	8
June	8
July	4
August	7
September	3
October	13
November	9
December (As of 12.10)	5
Average (December excluded)	8

Cost of Children's Support & Service Coordinator							
	Salary	FICA	Retirement	Health Ins	Life Ins	Workers Comp	Total
Grade I Step 1	\$ 59,160.63	\$ 4,525.79	\$ 4,082.08	\$ 18,500.00	\$ 201.15	\$ 1,715.66	\$ 88,185.30

Funding Source	
CLTS Funding	\$ 88,185.30
Total	\$ 88,185.30

Cost of Substance Use Disorder Counselor							
	Salary	FICA	Retirement	Health Ins	Life Ins	Workers Comp	Total
Grade J Step 1	\$ 63,846.62	\$ 4,884.27	\$ 4,405.42	\$ 18,500.00	\$ 217.08	\$ 1,851.55	\$ 93,704.93

Funding Source	
OWI Treatment Court	\$ 93,704.93
Total	\$ 93,704.93



ONEIDA COUNTY
DEPARTMENT OF SOCIAL SERVICES

Agency Update – December 12, 2024

#06

Agency Open House:

- To assist with our transition to Human Services, the Public Relations workgroup is scheduling “open houses” for employees of all three county Social Service Department and The Human Service Center (HSC). Each agency is scheduling an open house and inviting staff to come to their agency for tours, meet staff and get information about programs/services.
- Oneida DSS had their open house on August 21, 2024.
- HSC had their Halloween themed open house on October 31, 2024.
- Vilas is having their open house on December 13, 2024, I will provide updated information at the meeting.

Agency Holiday Program:

- Our halls are once again filled with Christmas gift for children in Oneida County. I will have an update at the committee meeting.

“Like Kin” Designation:

Update from the Department of Children and Families:

2023 WI Act 119 expanded eligibility under the Kinship Care program (DCF 58) for individuals who have significant “like-kin” relationships but did not meet the previous definition of “relative.”

Expanded definition of “relative”- Adds “first cousin once removed” to the definition of relative in 48.02(15).

Added “like kin” definition - Defines “like kin” and incorporates a tribal nation’s definition 48.02(12c) “Like-kin” means an individual who has a significant emotional relationship with a child or the child’s family that is similar to a familial relationship and who has not previously been the child’s licensed foster parent. For an Indian child, “like kin” includes individuals identified by the child’s tribe according to tribal tradition, custom or resolution, code, or law.

Placement- Additionally, this bill allows children to be placed with those who are like-kin without licensing timelines.

Placement Preferences – While the 2023 WI Act 119 makes great progress toward keeping children and youth connected to those who know and love them, it does not supersede placement preferences as required by the Indian Child Welfare Act and the Wisconsin Indian Child Welfare Act.

The Act did not include additional funding for the expansion under s. 49.175 (s) and delayed the effective date of the legislation until July 1, 2025. However, Section 122 (Nonstatutory provisions) of Act 119 states:

If, prior to July 1, 2025, the department of children and families determines that there is sufficient funding allocated under s. 49.175 (1) (s) to fund the expansion of the kinship care and long-term kinship care programs under this act, the department shall submit to the legislative reference bureau for publication in the Wisconsin Administrative Register a notice specifying the date of that determination.

In October the Department sought approval from the Joint Committee on Finance to reallocate TANF funds such that the allocation for kinship care under s. 49.175 (s) will have sufficient funding to fund the expansion under 2023 WI Act 119. The Joint Committee on Finance has since approved this reallocation request, thus allowing for a **January 1, 2025 implementation date**. The Department will be working on communication and technical assistance including issuing a memo to support the implementation of the January 1st effective date.

The Department extends our appreciation and thanks to committee members, Tribal and County partners for the passage of 2023 WI Act 119 as this will expand eligibility to allow more children to be cared for by those whom they already know and love, and who had not met the previous definition of “relative”, to receive support of the Kinship Care Program.

	YTD through October	Year End Estimate	2024 Budget	
				Projected 2024
Revenues				Over/(Under)
Child Support Administration*	\$569,139	\$716,077	\$712,470	\$3,607
Children's First	\$8,547	\$10,256	\$12,000	(\$1,744)
Economic Support / PPACA*	\$498,151	\$827,687	\$839,395	(\$11,708)
Energy Assistance*	\$49,992	\$77,626	\$84,466	(\$6,840)
Child Services Base Allocation*	\$776,741	\$789,551	\$766,741	\$22,810
ARPA Funds for Child Services	\$61,816	\$62,140	\$58,604	\$3,536
Forest County Case Mgmt	\$6,561	\$6,561	\$3,000	\$3,561
Adult Services Base Allocation*	\$159,650	\$164,417	\$157,832	\$6,585
Subsidized Guardianship Funds	\$0	\$117,214	\$85,000	\$32,214
MA Case Management*	(\$20)	(\$20)	\$0	(\$20)
Local Dept. Funds	\$0	\$0	\$0	\$0
Elder Abuse	\$4,924	\$19,229	\$19,229	\$0
Child Care Administration*	\$46,272	\$62,350	\$62,839	(\$489)
Kinship Care*	\$126,301	\$162,422	\$162,408	\$14
Promoting Safe & Stable*	\$45,087	\$50,612	\$42,827	\$7,785
Relative Caregiver Grant	\$9,300	\$9,550	\$9,550	\$0
Foster Parent Grant	\$6,773	\$7,565	\$7,582	(\$17)
Community Youth & Family Aids (YA)*	\$647,258	\$654,656	\$653,766	\$890
Secure Detention	\$2,654	\$3,185	\$4,000	(\$815)
Youth Justice Grant	\$20,524	\$26,440	\$37,500	(\$11,060)
YA After Care Grant	\$21,023	\$25,163	\$9,961	\$15,202
Post Reunification	\$0	\$0	\$0	\$0
Targeted Safety Support Funds	\$42,372	\$44,361	\$57,284	(\$12,923)
Coordinated Service Teams (CST)*	\$37,814	\$60,634	\$60,000	\$634
Prior Year Revenues	\$35,933	\$35,933	\$0	\$35,933
General Fund Reserve DSS	\$0	\$200,000	\$200,000	\$0
Overhead Revenue	\$14,763	\$31,952	\$0	\$31,952
FSET Rent	\$6,650	\$7,980	\$7,980	\$0
DSS Tax Levy	\$1,766,483	\$1,766,483	\$1,766,483	\$0
Interest Earned	\$0	\$0	\$0	\$0
TAD Grant	\$45,725	\$128,091	\$151,609	(\$23,518)
Outreach/EBS Funding	\$44,698	\$44,698	\$48,135	(\$3,437)
Outreach/EBS Program Income	\$120	\$250	\$250	\$0
Title III B Funding	\$45,216	\$79,722	\$48,797	\$30,925
RSVP Grant and Program Income	\$54,831	\$71,869	\$87,500	(\$15,631)
Transporation Grant & Program Income	\$138,396	\$138,644	\$140,159	(\$1,515)
85.21 Trust Account Interest & Revenue	\$25,192	\$25,828	\$0	\$25,828
Congregate Meals Funds & Program Income	\$89,249	\$141,211	\$130,496	\$10,715
Home Delivered Meals Funding	\$53,181	\$92,597	\$96,830	(\$4,233)
Home Delivered Meals SCS	\$6,292	\$6,292	\$6,292	\$0
Home Delivered Meals NSIP	\$19,462	\$19,462	\$27,522	(\$8,060)
Home Delivered Program Income & Donations	\$114,331	\$151,561	\$173,000	(\$21,439)
Alzheimer's National Caregiver Grant	\$6,124	\$11,097	\$22,302	(\$11,205)
National Caregiver Grant	\$18,393	\$33,837	\$26,948	\$6,889
Administrative Program Income	\$7,111	\$8,534	\$3,900	\$4,634
ADRC Funding	\$508,441	\$755,680	\$668,520	\$87,160
Title III D Funding	\$366	\$9,548	\$4,765	\$4,783
ADRC Tax Levy	\$141,413	\$141,413	\$141,413	\$0
Total Revenues	\$6,283,251	\$7,800,357	\$7,599,355	\$201,002

	YTD through October	Year End Estimate	2024 Budget	Projected 2024 (Over)/Under
Expenses				
Agency Management (AM)*	\$139,462	\$164,550	\$161,010	(\$3,540)
Support Staff (S)*	(\$177,166)	(\$215,798)	(\$245,704)	(\$29,906)
Overhead (O)*	\$59,118	\$91,181	\$96,731	\$5,550
Total	\$21,414	\$39,932	\$12,037	(\$27,895)
Support Programs				
Economic Support Unit Cost*	\$849,180	\$981,017	\$986,689	\$5,672
Fraud/Program Integrity*	\$2,548	\$3,057	\$12,645	\$9,588
Child Care Administration*	\$43,301	\$51,961	\$52,585	\$624
Total Economic Support Program Cost	\$895,028	\$1,036,035	\$1,051,919	\$15,884
Energy Assistance Program*	\$53,736	\$64,483	\$69,196	\$4,713
Child Support Unit Cost*	\$546,634	\$620,644	\$628,469	\$7,825
Total Support Programs Cost	\$1,495,399	\$1,721,162	\$1,749,584	\$28,422
Child Services				
Child Services Unit Cost*	\$1,528,706	\$1,751,364	\$1,688,523	(\$62,841)
Juvenile Services (YA) Staff Costs*	\$400,740	\$480,888	\$480,848	(\$40)
Total Provided Service Cost	\$1,929,446	\$2,232,253	\$2,169,371	(\$62,882)
Coordinated Service Team*	\$55,549	\$70,017	\$69,597	(\$420)
Tri-County Council on DV	\$15,000	\$15,000	\$15,000	\$0
Grant Programs				
Crisis Respite Day Care*	\$2,227	\$2,850	\$2,850	\$0
Promoting Safe & Stable Families*	\$104,591	\$132,645	\$109,877	(\$22,768)
Relative Caregiver	\$9,300	\$9,550	\$9,550	\$0
Foster Parent Grant	\$6,773	\$7,565	\$7,582	\$17
Children and Family Services*	\$1,191	\$2,392	\$9,522	\$7,130
Post Reunification Program	\$0	\$0	\$0	\$0
Targeted Safety Support Funds	\$50,994	\$57,201	\$69,354	\$12,153
Peer Recovery Coach Program	\$17,178	\$20,613	\$1,050	(\$19,563)
YA Aftercare Grant	\$23,502	\$25,163	\$9,961	(\$15,202)
Youth Justice Grant	\$22,033	\$26,440	\$37,500	\$11,060
Out of Home Placements				
Kinship Care*	\$137,144	\$162,422	\$162,408	(\$14)
Foster/Group Homes*	\$199,331	\$251,807	\$329,182	\$77,375
Residential Care*	\$1,062,319	\$1,262,319	\$506,365	(\$755,954)
YA Correctional Placements*	\$97,280	\$136,375	\$103,368	(\$33,007)
Secure Detention	\$66,614	\$79,937	\$23,000	(\$56,937)
Total Child Services Costs	\$3,800,472	\$4,494,549	\$3,635,537	(\$859,012)
Adult Services				
Adult Services Unit Cost*	\$307,535	\$352,900	\$350,617	(\$2,283)
Supportive Home Care*	\$17,458	\$22,634	\$25,000	\$2,366
Protective Placements	\$24,070	\$40,000	\$40,000	\$0
Elder Abuse Services	\$17,911	\$19,229	\$19,229	\$0
Total Adult Services Cost	\$366,975	\$434,763	\$434,846	\$83

	YTD through October	Year End Estimate	2024 Budget	Projected 2024 (Over)/Under
Treatment and Diversion (TAD) Program	\$123,306	\$164,122	\$151,609	(\$12,513)
ADRC Services				
Administration	\$89,752	\$112,589	\$89,819	(\$22,770)
Caregiver Support Programs	\$35,671	\$44,934	\$49,250	\$4,316
Outreach (EBS)	\$92,102	\$109,425	\$110,577	\$1,152
RSVP Program	\$70,618	\$83,812	\$87,500	\$3,688
Transportation	\$194,828	\$198,040	\$169,109	(\$28,931)
Congregate Meals	\$120,199	\$150,410	\$131,844	(\$18,566)
Home Delivered Meals	\$373,868	\$447,705	\$425,124	(\$22,581)
ADRC (Including DBS & DCS)	\$455,344	\$545,094	\$552,519	\$7,425
Total ADRC Services Cost	\$1,432,383	\$1,692,012	\$1,615,742	(\$76,270)
Total Expenses	\$7,239,949	\$8,546,540	\$7,599,355	(\$947,185)
Net Surplus/(Deficit) at Year End		(\$746,183)		
General Fund Transfer	\$0	(\$62,519)	\$0	\$62,519
Restricted Fund Balance Accounts:				
Donation/Fundraiser Income Transfer	\$0	(\$1,378)	\$0	\$1,378
Vehicle Replacement Fund Transfer		(\$29,161)		
Recovery Coach Fund Transfer		\$4,780		
85.21 Trust Fund Transfer		\$7,967		
Surplus/(Deficit) Transfer at Year End		(\$701,456)	\$0	
85.21 Transportation Trust Account Balance	\$ 288,566.92			
MA=Medical Assistance Program				
AMSO=Agency Management, Support and Overhead Costs				
ADRC=Aging and Disability Resource Center				
YA=Youth Aids				
FSET=Food Stamp Employment and Training				
EBS= Elderly Benefit Specialist				
RSVP= Retired Seniors Volunteer Program				
DBS= Disability Benefit Specialist				
DCS= Dementia Care Specialist				
APS= Adult Protective Services				
SCS= Senior Community Services				
NSIP= Nutrition Services Incentive Program				
Title III Funding= Funding provided by the Older Americans Act to provide support services, meal services, disease prevention, health promotion services and a caregiver support program.				
*Contains Federal Funds. See Federal Pass-through Awards Sheet.				

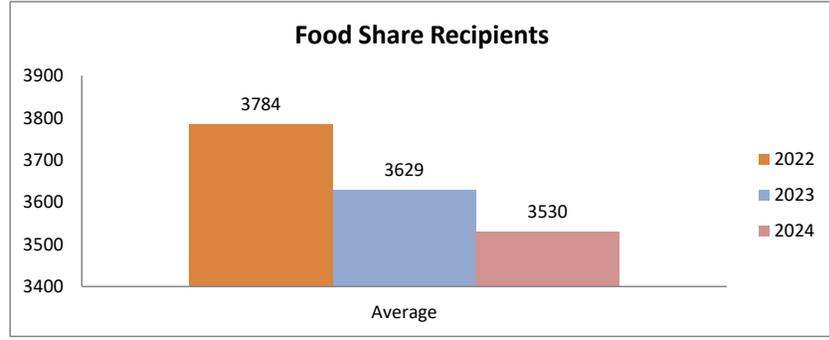
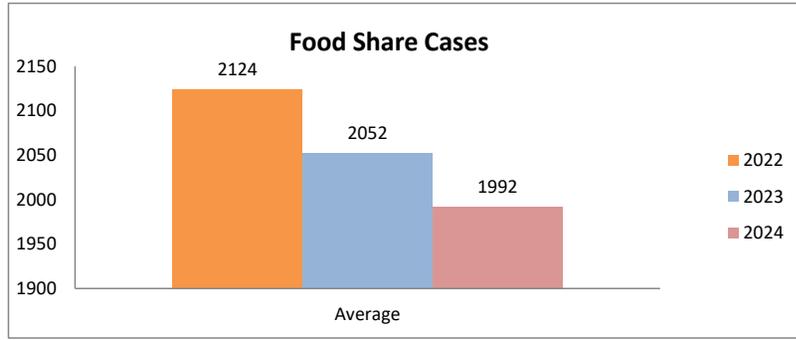
ECONOMIC SUPPORT AND CHILD SUPPORT CASES 2022-2024

Food Share - Cases

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	2182	2141	2148	2117	2120	2113	2086	2097	2130	2117	2116	2120	2124
2023	2124	2137	2105	2087	2071	2042	2014	1999	2008	2007	2024	2009	2052
2024	2026	1994	2012	2023	2014	2001	1962	1956	1940	*			1992

Food Share - Recipients

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	3825	3785	3760	3795	3830	3855	3768	3739	3729	3756	3788	3778	3784
2023	3808	3812	3750	3737	3683	3609	3541	3532	3518	3491	3551	3521	3629
2024	3542	3510	3523	3561	3579	3574	3518	3490	3477	*			3530

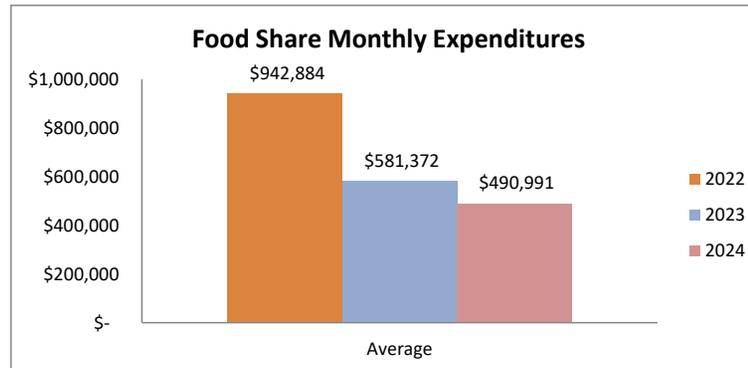


Food Share Monthly Expenditures

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	\$ 929,977	\$ 917,045	\$ 914,972	\$ 928,077	\$ 924,136	\$ 914,096	\$ 899,801	\$ 913,327	\$ 919,277	\$ 1,008,193	\$ 1,015,312	\$ 1,030,393	\$ 942,884
2023	\$ 1,012,663	\$ 1,020,634	\$ 514,414	\$ 505,355	\$ 491,016	\$ 490,171	\$ 478,426	\$ 469,966	\$ 477,114	\$ 507,956	\$ 508,939	\$ 499,808	\$ 581,372
2024	\$ 496,454	\$ 489,989	\$ 491,742	\$ 496,691	\$ 495,949	\$ 485,781	\$ 488,818	\$ 484,769	\$ 488,726	*			\$ 490,991

* In 2019 Food Share benefits for February were issued in January due to Federal Government shutdown. *

**Additional emergency allotments for Food Share ended in March 2023.



*Numbers unavailable at this time

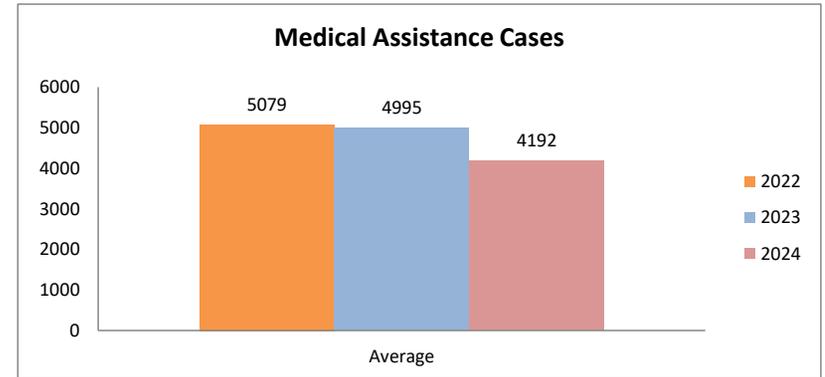
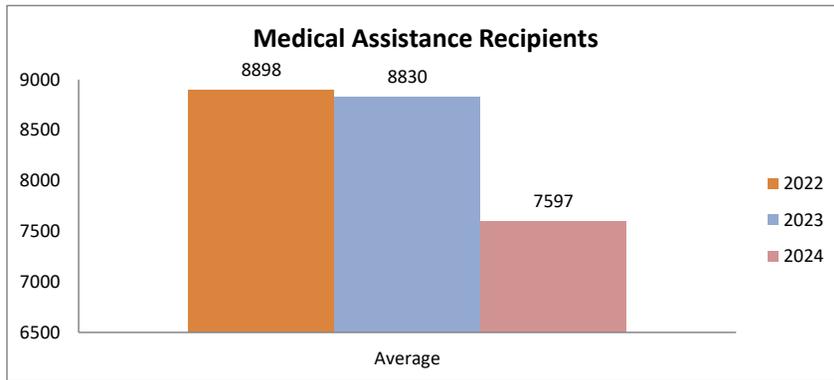
ECONOMIC SUPPORT AND CHILD SUPPORT CASES 2022-2024

Medical Assistance - Recipients

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	8611	8652	8701	8732	8853	8921	8957	9007	9033	9072	9102	9138	8898
2023	9132	9127	9185	9170	9155	9116	8957	8729	8502	8402	8289	8198	8830
2024	8145	8037	7807	7699	7576	7481	7342	7309	7294	7275			7597

Medical Assistance - Cases

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	4940	4964	4974	4999	5042	5062	5089	5130	5156	5186	5192	5211	5079
2023	5211	5215	5236	5220	5231	5218	5093	4926	4759	4687	4604	4544	4995
2024	4516	4431	4280	4251	4182	4136	4050	4036	4015	4018			4192



*Numbers unavailable at this time

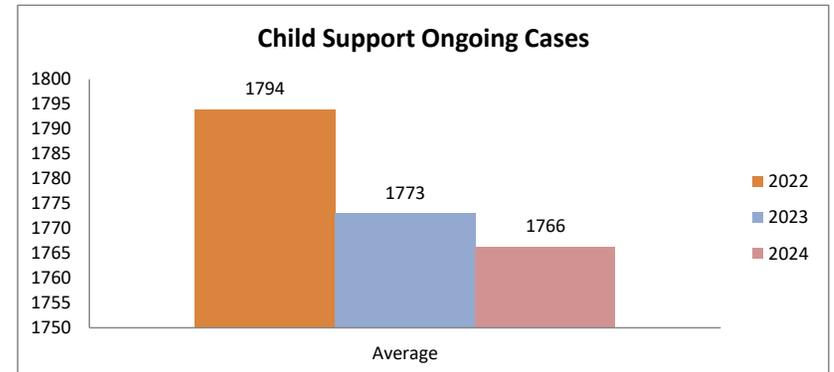
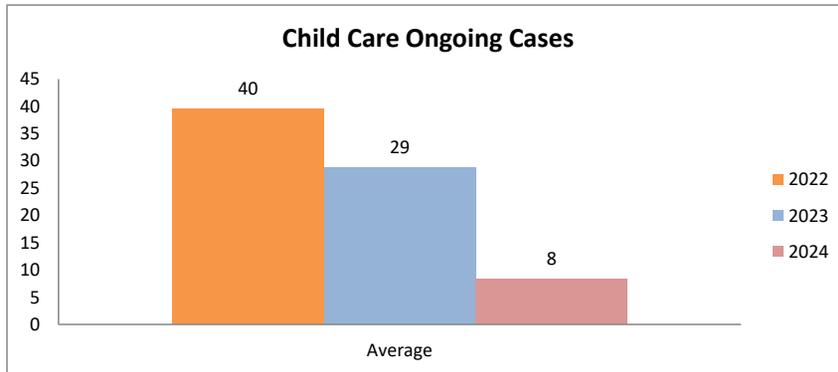
ECONOMIC SUPPORT AND CHILD SUPPORT CASES 2022-2024

Child Care - Ongoing Cases

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	43	44	46	48	46	42	41	41	31	32	29	31	40
2023	29	32	30	26	27	32	28	36	22	26	28	*	29
2024	29	27	2	2	2	4	5	7	2	3			8

Child Support - Ongoing Cases

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	1813	1805	1815	1806	1817	1792	1782	1779	1777	1777	1772	1793	1794
2023	1781	1777	1790	1796	1776	1776	1775	1761	1767	1767	1754	1757	1773
2024	1770	1763	1780	1774	1768	1769	1777	1761	1743	1759			1766



*Numbers unavailable at this time

ECONOMIC SUPPORT AND CHILD SUPPORT CASES 2022-2024

Energy Assistance - Number of Households Receiving

Energy Assistance Benefits, Crisis Funds or Heating Unit Repair/Replacement Funds

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
2021-22	591	329	232	152	147	196	131	145	43	68	155	7	2196
2022-23	424	511	222	137	133	126	111	137	*	*	254	3	2058
2023-24	516	401	193	121	105	74	75	142	65	435	81	25	2233
2024-25	607												607

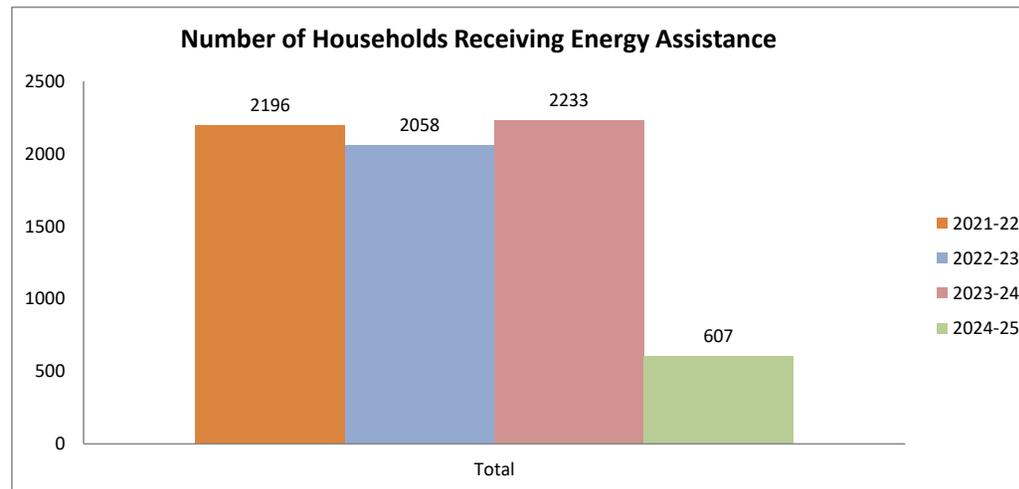
Year to Date Expenditures for State Fiscal Year 2025 - \$318,773

Total Expenditures for State Fiscal Year 2024 - \$1,164,336

Total Expenditures for State Fiscal Year 2023 - \$1,729,386

Total Expenditures for State Fiscal Year 2022 - \$1,335,144

**State Fiscal Year Runs October-September



*Numbers unavailable at this time

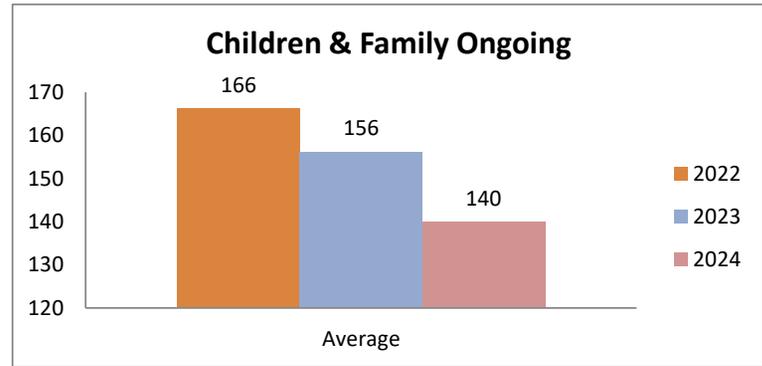
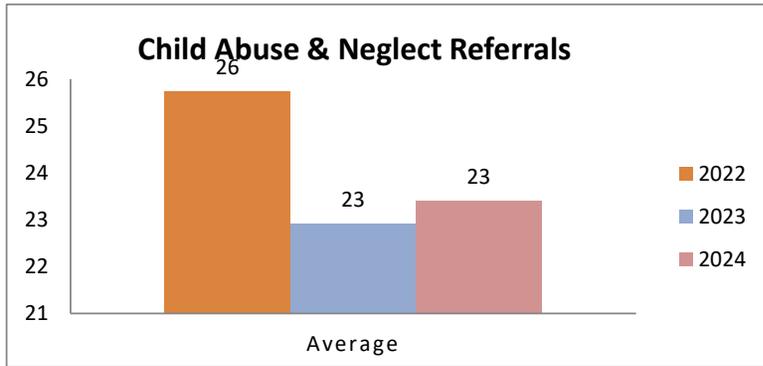
SOCIAL SERVICE CASES 2022-2024

Child Abuse and Neglect Referrals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	25	30	35	22	31	20	8	40	12	28	19	39	26
2023	24	27	28	27	24	35	20	15	30	14	21	10	23
2024	29	17	22	32	31	10	16	38	31	8			23

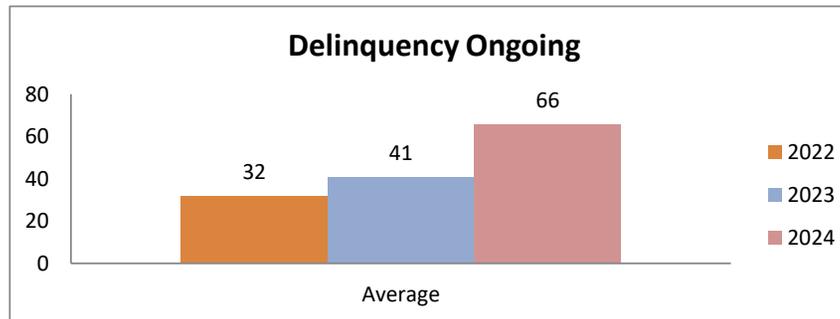
Children and Family - Ongoing Cases

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	172	166	165	168	165	163	164	163	168	172	150	178	166
2023	153	155	154	153	152	150	149	153	167	166	164	157	156
2024	145	139	133	133	133	136	145	134	132	169			140



Delinquency - Ongoing Cases

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	26	28	29	30	33	33	33	40	35	34	33	28	32
2023	32	35	38	37	40	44	41	44	41	41	46	49	41
2024	56	64	69	75	72	67	66	64	64	59			66



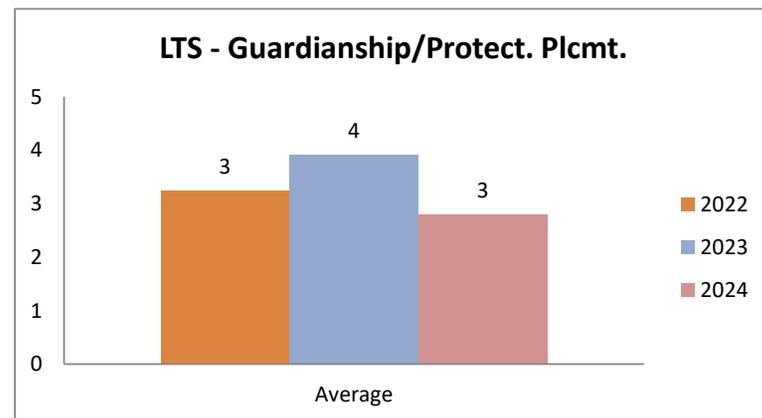
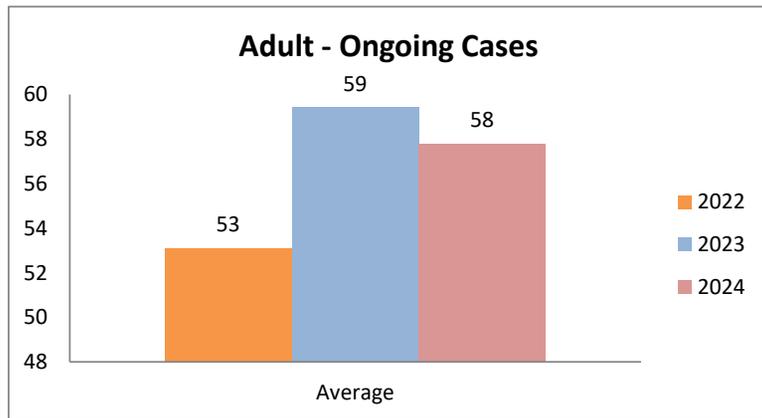
SOCIAL SERVICE CASES 2022-2024

Adult - Ongoing Cases

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	52	52	53	51	52	52	56	54	54	55	49	57	53
2023	58	56	58	61	61	58	59	59	58	63	62	60	59
2024	59	54	54	56	55	60	58	59	61	62			58

Long Term Support - Guardianship/Protective Placement Referrals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	0	5	8	2	2	2	6	4	2	0	2	6	3
2023	3	3	10	5	4	5	2	3	3	1	6	2	4
2024	4	3	2	7	3	1	2	3	0	3			3



*Numbers unavaible at this time

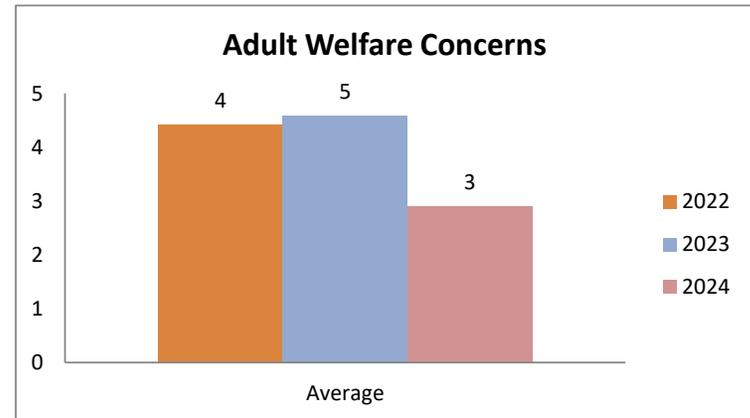
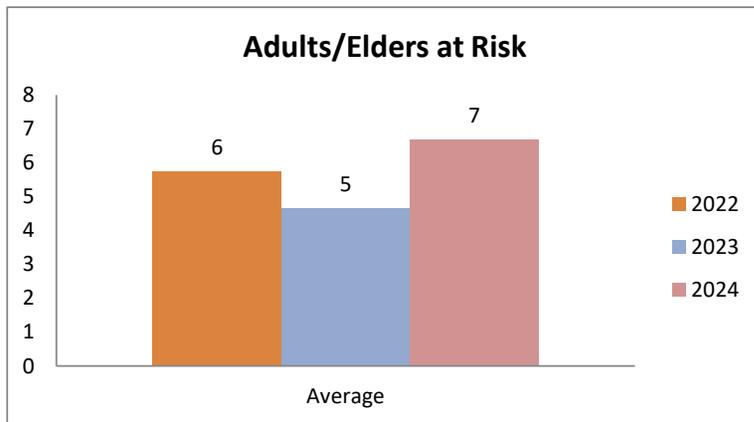
SOCIAL SERVICE CASES 2022-2024

Adults/Elders at Risk

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	8	5	2	8	7	7	4	4	5	9	4	6	6
2023	3	2	2	3	3	3	6	7	12	6	3	6	5
2024	9	5	2	11	3	8	8	8	8	5			7

Adult Welfare Concerns

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	5	1	5	4	5	6	3	10	3	4	3	4	4
2023	3	4	5	4	8	6	4	5	5	5	4	2	5
2024	4	4	1	1	2	0	7	1	4	5			3



*Numbers unavailable at this time

OUT OF HOME PLACEMENTS 2022-2024

Foster Homes

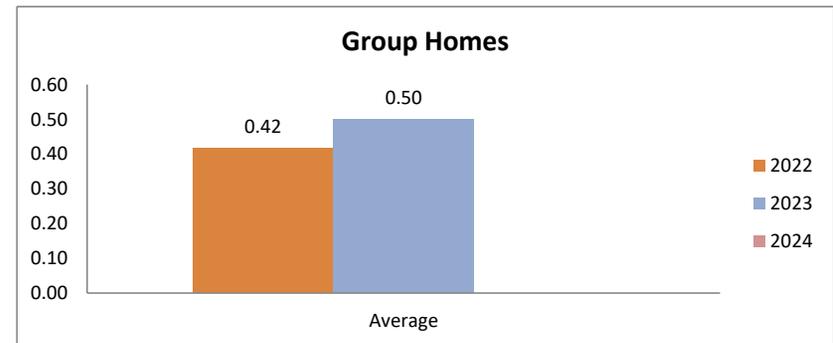
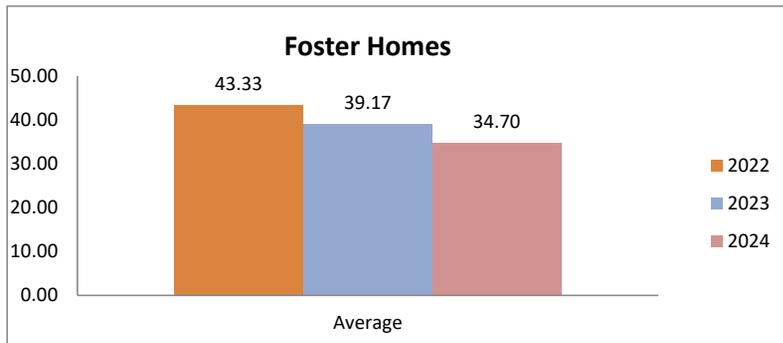
Monthly Costs Range from \$264.00-\$3982.00/Child

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	41	41	40	43	42	41	43	47	46	47	43	46	43.33
2023	39	38	37	37	38	42	40	42	43	39	38	37	39.17
2024	37	35	38	36	33	33	31	34	33	37			34.70

Group Homes

Average Monthly Cost/Child \$8,760.00

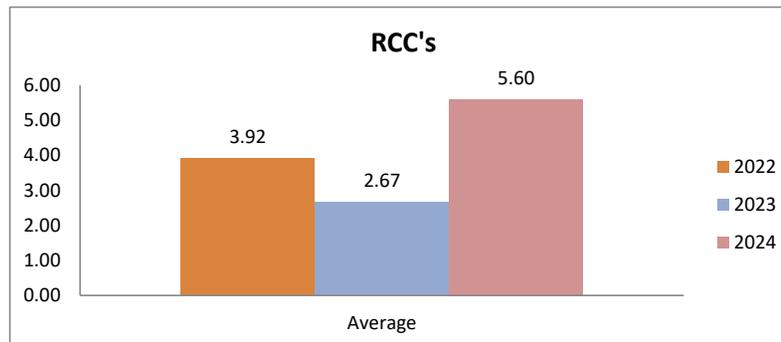
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	1	0	0	0	0	0	0	2	2	0	0	0	0.42
2023	0	0	0	0	0	0	1	1	1	1	1	1	0.50
2024	0	0	0	0	0	0	0	0	0	0			0.00



RCC's

Average Monthly Cost/Child \$21,208.60

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	3	4	5	6	6	5	3	3	3	3	3	3	3.92
2023	2	2	3	3	3	3	3	4	3	2	2	2	2.67
2024	4	5	6	6	6	7	8	6	4	4			5.60



*Numbers unavailable at this time

OUT OF HOME PLACEMENTS 2022-2024

Corrections

Average Monthly Cost/Child \$34,620

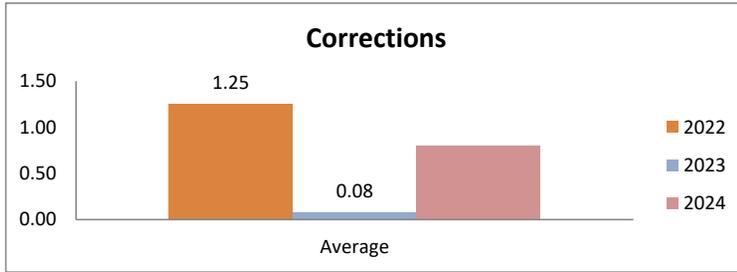
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	0	1	1	1	1	1	2	2	2	2	1	1	1.25
2023	1	0	0	0	0	0	0	0	0	0	0	0	0.08
2024	0	0	1	1	1	1	1	1	1	1			0.80

*Current corrections placement is a 180 program at a juvenile detention center

Corrective Sanctions

Average Monthly Cost/Child \$4,500.00

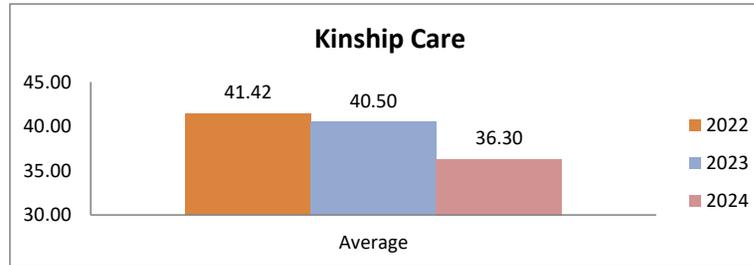
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	0	0	0	0	0	0	0	0	0	0	0	0	0.00
2023	0	0	0	0	0	0	0	0	0	0	0	0	0.00
2024	0	0	0	0	0	0	0	0	0	0	0	0	0.00



Kinship Care

Average Monthly Cost/Child \$375.00

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	44	44	44	43	47	44	38	38	37	39	39	40	41.42
2023	46	47	47	49	43	38	37	35	33	37	37	37	40.50
2024	38	37	35	38	37	38	38	35	34	33			36.30



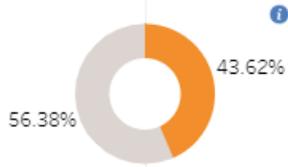
Totals

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2022	89	90	90	93	96	91	86	92	90	91	86	90	90.33
2023	88	87	87	89	84	83	81	82	80	79	78	77	82.92
2024	79	77	80	81	77	79	78	76	72	75			77.40

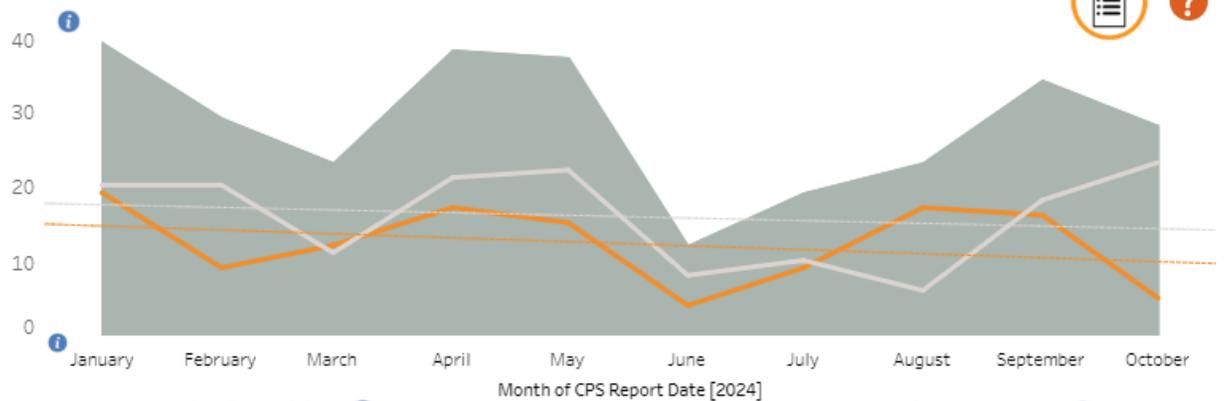
Child Protective Services Reports

Date Selection
 Date Range ▼
 Start Date: 1/1/2024 | End Date: 10/31/2024

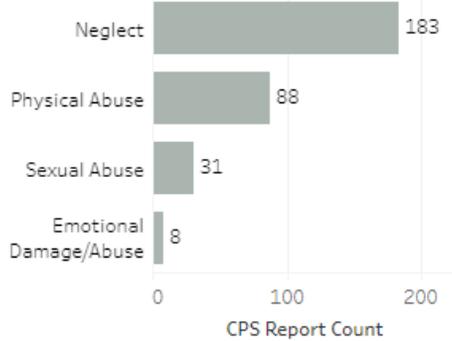
CPS Report Count
282



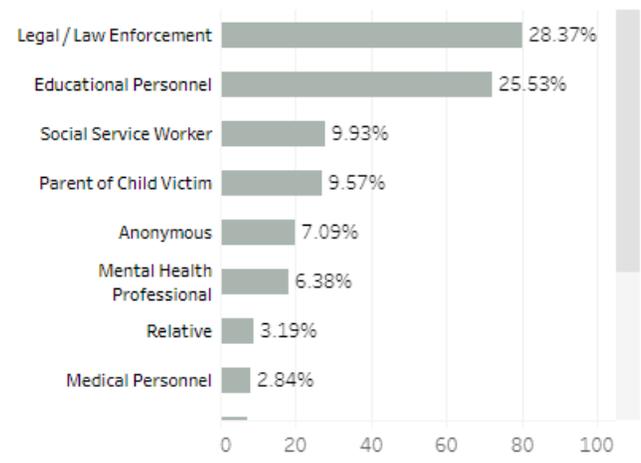
Screening Decisions
 Screen In: **123**
 Screen Out: **159**



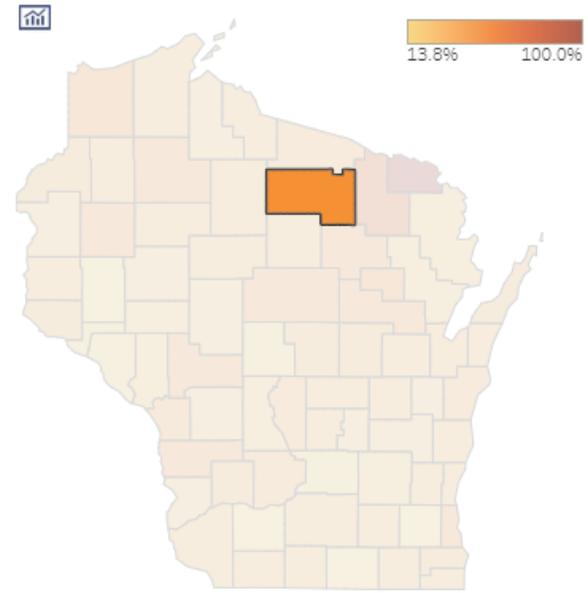
Reported Maltreatment



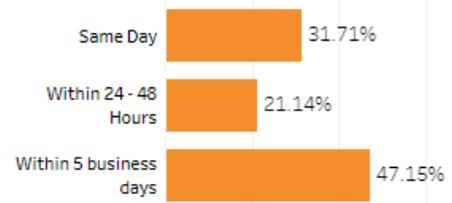
Reporter Relationship to Alleged Victim



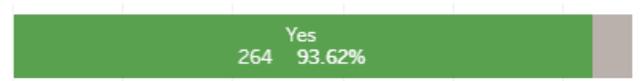
% Screen-In by County



Response Time



Screened w/in 24 hrs



Alleged Victim Details January 2024 to October 2024 | All Counties: Oneida (selected)

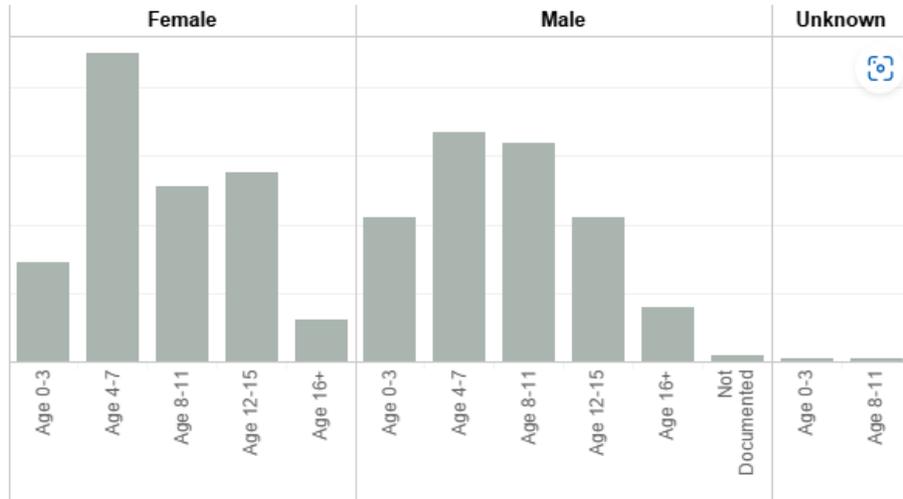
CPS Date Selection
 Date Range:
 Start Date: 1/1/2024 | End Date: 10/31/2024



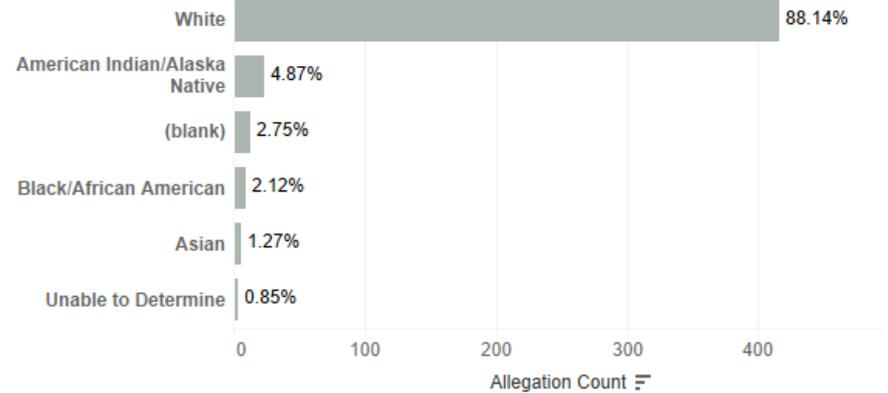
Total Allegations
472

Maltreatment Types Displayed
 (All)

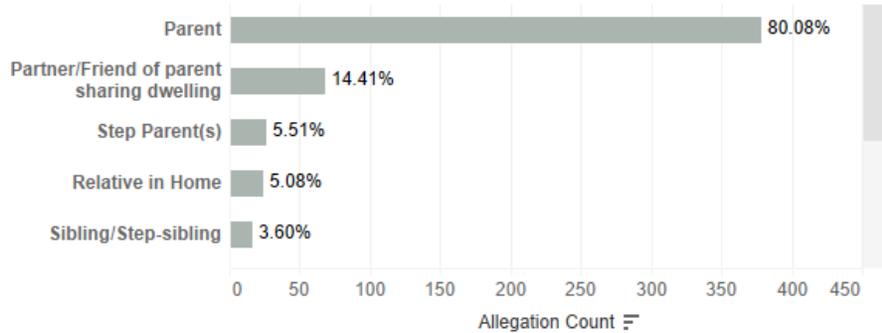
Gender and Age Groups



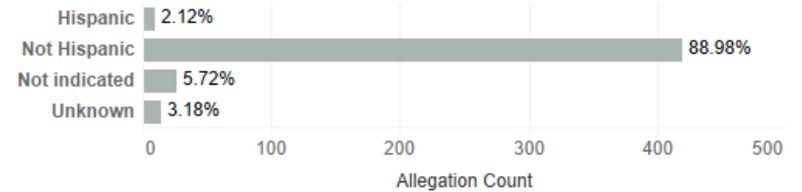
Race (of Alleged Victim)



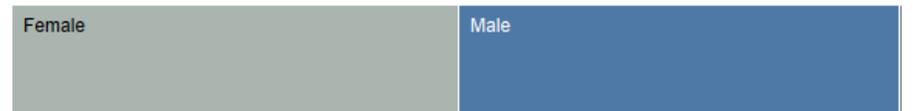
Maltreater Relationship to Alleged Victim



Ethnicity (of Alleged Victim)



Gender (of Alleged Victim)



Report Criteria:

Report type: Invoice detail

Invoice Detail.GL account (3 Characters) = "201","209"

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
ADL MONITORING SOLUTIONS LLC									
11142024111320F9656684	28896	11/15/2024	11/18/2024	1016-24	201.48.54562.581104	438.60	11/21/2024	409353	438.60
Total ADL MONITORING SOLUTIONS LLC:									438.60
[REDACTED]									
10302024102920F	7764	10/31/2024	11/04/2024	1002-24	201.48.54671.531303	48.41	11/07/2024	409151	48.41
Total [REDACTED]:									48.41
AMAZON CAPITAL SERVICES									
10312024103020F	26975	10/31/2024	11/04/2024	1004-24	201.48.54404.531103	216.31	11/07/2024	409152	216.31
11142024111120F	26975	11/15/2024	11/18/2024	1016-24	201.48.54504.531490	177.73	11/21/2024	409354	177.73
11142024111320F	26975	11/18/2024	11/18/2024	1017-24	201.48.54698.531490	191.37	11/21/2024	409354	191.37
Total AMAZON CAPITAL SERVICES:									585.41
ANU FAMILY SERVICES INC									
11072024110620FC00000510	19922	11/07/2024	11/05/2024	1011-24	201.48.54540.521915	3,965.64	11/13/2024	409303	3,965.64
Total ANU FAMILY SERVICES INC:									3,965.64
[REDACTED]									
11142024111320F	500322	11/15/2024	11/18/2024	1014-24	201.48.54636.531303	24.92	11/21/2024	409355	24.92
Total [REDACTED] S:									24.92
[REDACTED]									
11072024110620F10601592	26344	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	375.00	11/13/2024	409304	375.00
Total [REDACTED]:									375.00
[REDACTED]									
11142024111420FC00000514	500422	11/15/2024	11/18/2024	1020-24	201.48.54611.581110	594.00	11/21/2024	409356	594.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total [REDACTED]									594.00
[REDACTED]									
11142024111220F	28621	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	36.85	11/21/2024	409357	36.85
Total [REDACTED]									36.85
[REDACTED]									
11072024110620F11423022	27246	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	1,402.00	11/13/2024	409305	1,402.00
Total [REDACTED] :									1,402.00
[REDACTED]									
11142024111320F	500234	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	15.20	11/21/2024	409358	15.20
Total [REDACTED] :									15.20
[REDACTED]									
11072024110620FC00000090	28315	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	460.00	11/13/2024	409306	460.00
Total [REDACTED]									460.00
[REDACTED]									
11142024111220F	26688	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	122.61	11/21/2024	409359	122.61
Total [REDACTED]									122.61
CAPITAL ONE NATIONAL ASSOCIATION									
10312024103120FC00000510	22764	10/31/2024	11/04/2024	1004-24	201.48.54538.581110	447.54	11/07/2024	409153	447.54
11142024111120F	22764	11/15/2024	11/18/2024	1016-24	201.48.54592.581110	179.97	11/21/2024	409360	179.97
11142024111320F	22764	11/18/2024	11/18/2024	1017-24	201.48.54681.531478	149.38	11/21/2024	409360	149.38
Total CAPITAL ONE NATIONAL ASSOCIATION:									776.89
[REDACTED]									
11142024111320F	29369	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	61.18	11/21/2024	409361	61.18

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total [REDACTED]									61.18
[REDACTED] 11072024110620F10901673	28321	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	2,250.00	11/13/2024	409307	2,250.00
Total [REDACTED]									2,250.00
[REDACTED] 11142024111320F	28996	11/15/2024	11/18/2024	1014-24	201.48.54681.531479	361.80	11/21/2024	409362	361.80
Total [REDACTED]									361.80
[REDACTED] 11072024110620F10980946	28349	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	562.50	11/13/2024	409308	562.50
Total [REDACTED]									562.50
[REDACTED] 11142024111320F	13585	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	41.60	11/21/2024	409363	41.60
Total [REDACTED] :									41.60
CNA SURETY 10312024103020F	10590	10/31/2024	11/04/2024	1004-24	201.48.51330.531490	30.00	11/07/2024	409154	30.00
Total CNA SURETY:									30.00
[REDACTED] 11142024111320F	29399	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	171.39	11/21/2024	409364	171.39
Total [REDACTED] :									171.39
COMMUNITY CARE RESOURCES INC 11072024110620FC00000472	2954	11/07/2024	11/05/2024	1011-24	201.48.54540.521915	5,004.26	11/13/2024	409309	5,004.26
Total COMMUNITY CARE RESOURCES INC:									5,004.26

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
██████████ 10302024102920F	13503	10/31/2024	11/04/2024	1002-24	201.48.54671.531303	72.63	11/07/2024	409155	72.63
Total ██████████									72.63
██████████ 11072024110620F10314233	23847	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	384.00	11/13/2024	409310	384.00
Total ██████████ :									384.00
CORPORATE PAYMENT SYSTEMS - FINC DEPT									
HEIDI CHAVEZ X2300	29450	11/18/2024	11/15/2024	4715110303658855 11.15.	201.48.54500.531103	3,090.95	11/21/2024	409489	3,090.95
Total CORPORATE PAYMENT SYSTEMS - FINC DEPT:									3,090.95
██████████ 11142024111320F	29419	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	15.20	11/21/2024	409365	15.20
Total ██████████									15.20
██████████ 11072024110620F10921588	28328	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	375.00	11/13/2024	409311	375.00
Total ██████████									375.00
██████████ ██████████	500417	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	1,012.67	11/13/2024	409312	1,012.67
Total ██████████									1,012.67
██████████ 11142024111220F	15435	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	13.40	11/21/2024	409366	13.40
Total ██████████									13.40
EAU CLAIRE COUNTY									
11072024110620F10965535	6485	11/07/2024	11/05/2024	1013-24	201.48.54544.581110	13,175.00	11/13/2024	409313	13,175.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total EAU CLAIRE COUNTY:									13,175.00
[REDACTED] 11142024111420FC00000459	500283	11/15/2024	11/18/2024	1020-24	201.48.54611.581110	142.50	11/21/2024	409367	142.50
Total [REDACTED]:									142.50
[REDACTED] 11072024110620F10956182	28353	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	2,273.00	11/13/2024	409314	2,273.00
Total [REDACTED]:									2,273.00
[REDACTED] 11142024111420FC00000446	500252	11/15/2024	11/18/2024	1020-24	201.48.54611.581120	300.00	11/21/2024	409368	300.00
Total [REDACTED]:									300.00
FIELDPRINT INC 10312024103020F	27249	10/31/2024	11/04/2024	1004-24	201.48.54534.531490	23.25	11/07/2024	409156	23.25
Total FIELDPRINT INC:									23.25
[REDACTED] 11072024110620F8850502	23672	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	750.00	11/13/2024	409315	750.00
Total [REDACTED]:									750.00
FORENSIC FLUIDS LABORATORIES INC 11142024111120F	28379	11/15/2024	11/18/2024	1016-24	201.48.54538.521101	1,500.00	11/21/2024	409369	1,500.00
Total FORENSIC FLUIDS LABORATORIES INC:									1,500.00
[REDACTED] 11142024111420FI7178020525230	29508	11/15/2024	11/18/2024	1020-24	201.48.54611.581110	150.00	11/21/2024	409370	150.00
Total [REDACTED]:									150.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
██████████ 11142024111320F	28483	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	49.46	11/21/2024	409371	49.46
Total ██████████									49.46
██████████ 11072024110620F10901554	28900	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	420.00	11/13/2024	409316	420.00
Total ██████████									420.00
FRONTIER COMMUNICATIONS									
11142024111120F	6	11/15/2024	11/18/2024	1016-24	201.48.54404.522005	1,438.66	11/21/2024	409372	1,438.66
Total FRONTIER COMMUNICATIONS:									1,438.66
██████████ 11072024110620FC00000477	500349	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	569.00	11/13/2024	409317	569.00
Total ██████████									569.00
██████████ 11072024110620F10965466	28913	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	580.00	11/13/2024	409318	580.00
Total ██████████ :									580.00
██████████ 11142024111320F	500216	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	135.81	11/21/2024	409373	135.81
Total ██████████ :									135.81
██████████ 11072024110620F10152857	28319	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	1,308.00	11/13/2024	409319	1,308.00
Total ██████████ :									1,308.00
██████████ 11072024110620F10632461	28360	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	420.00	11/13/2024	409320	420.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total [REDACTED]									420.00
HAMILTON WRIGHT PHD, KATHERINE A									
11142024111320F11423022	24120	11/15/2024	11/18/2024	1016-24	201.48.54500.521101	9,900.00	11/21/2024	409374	9,900.00
Total HAMILTON WRIGHT PHD, KATHERINE A:									9,900.00
[REDACTED]									
11142024111220F	27016	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	369.17	11/21/2024	409375	369.17
Total [REDACTED]									369.17
[REDACTED]									
11072024110620FC00000488	500407	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	750.00	11/13/2024	409321	750.00
Total [REDACTED]									750.00
HEADWATERS INC									
10312024103020F	1598	10/31/2024	11/04/2024	1004-24	201.48.54404.531102	54.00	11/07/2024	409157	54.00
11142024111120F	1598	11/15/2024	11/18/2024	1016-24	201.48.54404.531102	344.50	11/21/2024	409376	344.50
Total HEADWATERS INC:									398.50
[REDACTED]									
10302024102920F	28522	10/31/2024	11/04/2024	1002-24	201.48.54671.531303	78.80	11/07/2024	409158	78.80
11142024111320F	28522	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	18.43	11/21/2024	409377	18.43
Total [REDACTED]									97.23
[REDACTED]									
11142024111320F	24490	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	72.57	11/21/2024	409378	72.57
Total [REDACTED]									72.57
HELPING HANDS SENIOR HOME CARE									
11142024111420FS8492042256040	27770	11/15/2024	11/18/2024	1020-24	201.48.54611.581110	340.00	11/21/2024	409379	340.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total HELPING HANDS SENIOR HOME CARE:									340.00
██████████ 11142024111320F	28926	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	31.83	11/21/2024	409380	31.83
Total ██████████									31.83
██████████ ██████████	26913	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	56.42	11/21/2024	409381	56.42
██████████ :									56.42
██████████ 11072024110620FC00000472	500420	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	541.25	11/13/2024	409322	541.25
Total ██████████ :									541.25
██████████ 10302024102920F	2486	10/31/2024	11/04/2024	1002-24	201.48.54671.531303	51.46	11/07/2024	409159	51.46
Total ██████████									51.46
INDIANHEAD FOODSERVICE DIST									
11142024111320F	17452	11/18/2024	11/18/2024	1017-24	201.48.54671.531490	990.06	11/21/2024	409382	990.06
Total INDIANHEAD FOODSERVICE DIST:									990.06
INFORM USA									
11142024111320F	500187	11/18/2024	11/18/2024	1017-24	201.48.54698.531203	330.00	11/21/2024	409383	330.00
Total INFORM USA:									330.00
INTRINSIC INTERVENTIONS INC.									
11142024111120F	28930	11/15/2024	11/18/2024	1016-24	201.48.54538.521101	297.50	11/21/2024	409384	297.50
Total INTRINSIC INTERVENTIONS INC.:									297.50

M = Manual Check, V = Void Check

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
██████████ 10312024103020FC00000420	500293	10/31/2024	11/04/2024	1009-24	201.48.54611.581120	180.00	11/07/2024	409160	180.00
Total ██████████ :									180.00
██████████ 11072024110620F10380586	23848	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	238.00	11/13/2024	409323	238.00
Total ██████████ :									238.00
██████████ 11072024110620F11423022	27291	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	160.00	11/13/2024	409324	160.00
Total ██████████ :									160.00
██████████ 10312024103020FC00000324	28877	10/31/2024	11/04/2024	1009-24	201.48.54524.581120	160.00	11/07/2024	409161	160.00
Total ██████████ :									160.00
██████████ 11142024111320F	28902	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	42.26	11/21/2024	409385	42.26
Total ██████████ :									42.26
██████████ 11072024110620FC00000510	500421	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	882.90	11/13/2024	409325	882.90
Total ██████████ :									882.90
██████████ 11072024110620F9474521	29540	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	750.00	11/13/2024	409326	750.00
Total ██████████ :									750.00
JUSTICEPOINT INC 10312024103020F	29524	10/31/2024	11/04/2024	1004-24	201.48.54592.521901	12,610.00	11/07/2024	409162	12,610.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total JUSTICEPOINT INC:									12,610.00
[REDACTED] 11072024110620F11151451	28901	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	375.00	11/13/2024	409327	375.00
Total [REDACTED]:									375.00
[REDACTED] 11142024111320F	29251	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	52.63	11/21/2024	409386	52.63
Total [REDACTED]:									52.63
[REDACTED] 11142024111320F	18015	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	96.84	11/21/2024	409387	96.84
Total [REDACTED]:									96.84
LABCORP INC									
11142024111120F	5940	11/15/2024	11/18/2024	1015-24	201.48.51330.521101	138.00	11/21/2024	409388	138.00
Total LABCORP INC:									138.00
LAKELAND CAB CO									
11142024111320FC00000513	500419	11/15/2024	11/18/2024	1019-24	201.48.54527.581110	180.50	11/21/2024	409389	180.50
Total LAKELAND CAB CO:									180.50
LANGLADE CO FINANCE DEPARTMENT									
11142024111320F10662036	5515	11/15/2024	11/18/2024	1016-24	201.48.54534.581110	937.56	11/21/2024	409390	937.56
Total LANGLADE CO FINANCE DEPARTMENT:									937.56
[REDACTED] 11072024110620F11032755	28325	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	1,875.00	11/13/2024	409328	1,875.00
Total [REDACTED]:									1,875.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
LASER PROS INTERNATIONAL CORP									
10312024103020F	6646	10/31/2024	11/04/2024	1008-24	201.48.54636.531490	68.00	11/07/2024	409163	68.00
11142024111220F	6646	11/15/2024	11/18/2024	1016-24	201.48.54410.531102	157.66	11/21/2024	409391	157.66
Total LASER PROS INTERNATIONAL CORP:									225.66
[REDACTED]									
11142024111320F	29357	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	15.00	11/21/2024	409392	15.00
Total [REDACTED]									15.00
[REDACTED]									
11072024110620F9769590	26324	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	532.00	11/13/2024	409329	532.00
Total [REDACTED]									532.00
[REDACTED]									
11142024111320F	291	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	269.89	11/21/2024	409393	269.89
Total [REDACTED]									269.89
[REDACTED]									
11072024110620FL1927701536160	22074	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	1,004.00	11/13/2024	409330	1,004.00
Total [REDACTED]									1,004.00
LYNN'S CATERING LLC									
10312024103020F	8215	10/31/2024	11/04/2024	1008-24	201.48.54671.523311	11,025.84	11/07/2024	409164	11,025.84
11142024111320F	8215	11/18/2024	11/18/2024	1017-24	201.48.54671.531490	11,028.50	11/21/2024	409394	11,028.50
Total LYNN'S CATERING LLC:									22,054.34
[REDACTED]									
11072024110620F11199519	28340	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	584.06	11/13/2024	409331	584.06
Total [REDACTED]									584.06
MARATHON CO SHERIFF'S OFFICE									
11142024111120F	316	11/15/2024	11/18/2024	1016-24	201.48.54545.581120	7,604.16	11/21/2024	409395	7,604.16

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total MARATHON CO SHERIFF'S OFFICE:									7,604.16
██████████ 11142024111320F	26714	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	55.83	11/21/2024	409396	55.83
Total ██████████									55.83
██████████ 11072024110620FC00000405	500206	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	3,437.90	11/13/2024	409332	3,437.90
Total ██████████									3,437.90
██████████ 11142024111220F	29221	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	55.61	11/21/2024	409397	55.61
Total ██████████									55.61
██████████ 11072024110620F9336309	22102	11/07/2024	11/05/2024	1011-24	201.48.54540.581110	452.00	11/13/2024	409333	452.00
Total ██████████ :									452.00
██████████ 10312024103020F	500367	10/31/2024	11/04/2024	1007-24	201.232100	25.00	11/07/2024	409165	25.00
Total ██████████ :									25.00
██████████ ██████████2024111220F	26715	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	120.60	11/21/2024	409398	120.60
Total ██████████									120.60
██████████ ██████████	500199	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	134.00	11/21/2024	409399	134.00
11142024111320F	500199	11/15/2024	11/18/2024	1014-24.1	201.48.54636.531303	5.18	11/21/2024	409399	5.18
Total ██████████									139.18

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
[REDACTED] 11142024111320F	500114	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	75.04	11/21/2024	409400	75.04
11142024111320F	500114	11/15/2024	11/18/2024	1014-24.2	201.48.54636.531303	16.80	11/21/2024	409400	16.80
Total [REDACTED]									91.84
[REDACTED] 11072024110620F9022060	580	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	375.00	11/13/2024	409334	375.00
Total [REDACTED]:									375.00
[REDACTED] 11072024110620F11146966	28377	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	375.00	11/13/2024	409335	375.00
Total [REDACTED]:									375.00
MIRROR IMAGE SUPERVISION SERVICES, LLC 11142024111320FC00000486	28358	11/15/2024	11/18/2024	1016-24	201.48.54538.521910	1,790.88	11/21/2024	409401	1,790.88
Total MIRROR IMAGE SUPERVISION SERVICES, LLC:									1,790.88
[REDACTED] 10302024102920F VOLUNTEER ESCORT DRIVER	21864 21864	10/31/2024 11/13/2024	11/04/2024 09/23/2024	1002-24 09-01	201.48.54641.531303 201.48.54641.531303	60.30 6.70	11/07/2024 11/21/2024	409166 409402	60.30 6.70
Total [REDACTED]									67.00
[REDACTED] 11142024111320F	26700	11/15/2024	11/18/2024	1014-24	201.48.54636.531303	24.22	11/21/2024	409403	24.22
Total [REDACTED]									24.22
[REDACTED] 11072024110620FC00000357	29517	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	750.00	11/13/2024	409336	750.00
Total [REDACTED]									750.00
[REDACTED] 10312024103020FC00000350	28933	10/31/2024	11/04/2024	1009-24	201.48.54611.581120	126.47	11/07/2024	409167	126.47

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total [REDACTED]:									126.47
NEW HORIZONS FAMILY SERVICES LLC									
10312024103020F10408828	28317	10/31/2024	11/04/2024	1003-24	201.48.54590.521901	1,981.23	11/07/2024	409168	1,981.23
11142024111320FC00000390	28317	11/15/2024	11/18/2024	1018-24	201.48.54590.521901	3,806.56	11/21/2024	409404	3,806.56
Total NEW HORIZONS FAMILY SERVICES LLC:									5,787.79
NORTHLAND PRINTING & SUPPLY									
ADRC: RETURN ENVELOPES: \$38.88 PER BOX	52	11/07/2024	10/31/2024	OCT 2024	201.48.54681.531103	529.00	11/21/2024	409542	529.00
Total NORTHLAND PRINTING & SUPPLY:									529.00
NORTHWEST PASSAGE LTD									
11072024110620F9667322	7196	11/07/2024	11/05/2024	1013-24	201.48.54542.581120	23,947.50	11/13/2024	409337	23,947.50
Total NORTHWEST PASSAGE LTD:									23,947.50
[REDACTED]									
11142024111320F	29401	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	107.50	11/21/2024	409405	107.50
Total [REDACTED]:									107.50
NRG MEDIA LLC									
10312024103020F	15762	10/31/2024	11/04/2024	1008-24	201.48.54698.531204	530.00	11/07/2024	409169	530.00
Total NRG MEDIA LLC:									530.00
[REDACTED]									
11142024111320F	25783	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	164.60	11/21/2024	409406	164.60
Total [REDACTED]:									164.60
[REDACTED]									
11072024110620F10114819	7027	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	1,646.00	11/13/2024	409338	1,646.00
Total [REDACTED]:									1,646.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
OCONOMOWOC DEV TRAINING CNTR									
11072024110620F9644208	500207	11/07/2024	11/05/2024	1013-24	201.48.54542.581120	46,320.95	11/13/2024	409339	46,320.95
Total OCONOMOWOC DEV TRAINING CNTR:									46,320.95
[REDACTED]									
11142024111320F	500258	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	74.64	11/21/2024	409407	74.64
Total [REDACTED]:									74.64
OLIVER PACKAGING & EQUIPMENT COMPANY									
10312024103020F	23084	10/31/2024	11/04/2024	1008-24	201.48.54671.531490	2,395.90	11/07/2024	409170	2,395.90
Total OLIVER PACKAGING & EQUIPMENT COMPANY:									2,395.90
ONEIDA CO REGISTER OF DEEDS									
11142024111320F11126103	5512	11/15/2024	11/18/2024	1016-24	201.48.54538.581110	23.00	11/21/2024	409408	23.00
Total ONEIDA CO REGISTER OF DEEDS:									23.00
ONEIDA CO SHERIFFS DEPT									
11142024111120F	10	11/15/2024	11/18/2024	1016-24	201.48.54404.531502	353.81	11/21/2024	409409	353.81
11142024111120F	10	11/15/2024	11/18/2024	1016-24	201.48.54404.531501	646.31	11/21/2024	409410	646.31
Total ONEIDA CO SHERIFFS DEPT:									1,000.12
[REDACTED]									
11142024111120F	25742	11/15/2024	11/18/2024	1016-24	201.48.54500.521201	48.00	11/21/2024	409411	48.00
Total [REDACTED]:									48.00
[REDACTED]									
11142024111220F	18629	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	115.91	11/21/2024	409412	115.91
Total [REDACTED]:									115.91
[REDACTED]									
11142024111320F	28641	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	74.64	11/21/2024	409413	74.64

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total [REDACTED]									74.64
[REDACTED]	22586	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	375.00	11/13/2024	409340	375.00
Total [REDACTED]									375.00
[REDACTED]	28945	10/31/2024	11/04/2024	1002-24	201.48.54671.531303	44.89	11/07/2024	409171	44.89
Total [REDACTED]									44.89
RHINELANDER PUBLIC TRANSIT									
11142024111320FC00000449	28341	11/15/2024	11/18/2024	1016-24	201.48.54551.581120	125.00	11/21/2024	409414	125.00
Total RHINELANDER PUBLIC TRANSIT:									125.00
[REDACTED]	23633	11/15/2024	11/18/2024	1014-24	201.48.54641.531303	127.30	11/21/2024	409415	127.30
Total [REDACTED]:									127.30
[REDACTED]	17262	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	105.14	11/21/2024	409416	105.14
Total [REDACTED]									105.14
[REDACTED]	26636	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	124.74	11/21/2024	409417	124.74
Total [REDACTED]:									124.74
[REDACTED]	500209	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	604.00	11/13/2024	409341	604.00
Total [REDACTED]:									604.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
██████████ 11142024111320F	18628	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	122.17	11/21/2024	409418	122.17
Total ██████████ :									122.17
██████████ 11072024110620F11287015	28372	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	545.00	11/13/2024	409342	545.00
Total ██████████ :									545.00
██████████ 10312024103020FC00000504	500382	10/31/2024	11/04/2024	1009-24	201.48.54611.581120	300.00	11/07/2024	409172	300.00
Total ██████████ :									300.00
██████████ 10302024102920F	500298	10/31/2024	11/04/2024	1002-24	201.48.54641.531303	83.75	11/07/2024	409173	83.75
Total ██████████ :									83.75
██████████ 11072024110620F10700970	21539	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	1,800.00	11/13/2024	409343	1,800.00
Total ██████████ :									1,800.00
██████████ 10312024103020FC00000445	500254	10/31/2024	11/04/2024	1009-24	201.48.54611.581120	240.00	11/07/2024	409174	240.00
Total ██████████ :									240.00
STAFFWORKS GROUP-WISCONSIN INC									
10312024103020FC00000317	28357	10/31/2024	11/04/2024	1009-24	201.48.54611.581120	343.00	11/07/2024	409175	343.00
11142024111420F	28357	11/15/2024	11/18/2024	1020-24	201.48.54524.581110	612.50	11/21/2024	409419	612.50
Total STAFFWORKS GROUP-WISCONSIN INC:									955.50
STATE PROCESS SERVICE INC									
11142024111120F	17248	11/15/2024	11/18/2024	1015-24	201.48.51330.521901	30.25	11/21/2024	409420	30.25

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total STATE PROCESS SERVICE INC:									30.25
██████████ 11142024111320F	17148	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	41.04	11/21/2024	409421	41.04
Total ██████████									41.04
██████████ 11142024111320F	500201	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	138.07	11/21/2024	409422	138.07
Total ██████████									138.07
██████████ 11072024110620F11156265	28151	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	189.64	11/13/2024	409344	189.64
Total ██████████									189.64
██████████ 11072024110620FC00000069	25115	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	708.00	11/13/2024	409345	708.00
Total ██████████ :									708.00
██████████ 11072024110620FC00000510	28367	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	42.69	11/13/2024	409346	42.69
Total ██████████ :									42.69
██████████ 11072024110620F9427323	20008	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	375.00	11/13/2024	409347	375.00
Total ██████████ :									375.00
TRIGS RHINELANDER									
11142024111320F	1515	11/18/2024	11/18/2024	1017-24	201.48.54681.531479	33.26	11/21/2024	409423	33.26
Total TRIGS RHINELANDER:									33.26

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
UW-MADISON ACCOUNTING SERVICES									
10312024103020F	500185	10/31/2024	11/04/2024	1006-24	201.48.54500.531301	130.00	11/07/2024	409176	130.00
Total UW-MADISON ACCOUNTING SERVICES:									130.00
VALUED RELATIONSHIPS INC									
11142024111420FC00000341	28314	11/15/2024	11/18/2024	1020-24	201.48.54611.581120	377.45	11/21/2024	409424	377.45
Total VALUED RELATIONSHIPS INC:									377.45
[REDACTED]									
10302024102920F	4780	10/31/2024	11/04/2024	1002-24	201.48.54671.531303	97.15	11/07/2024	409177	97.15
Total [REDACTED]:									97.15
VERIZON WIRELESS SERVICES LLC									
11142024111120F	19453	11/15/2024	11/18/2024	1016-24	201.48.54590.522005	1,183.38	11/21/2024	409425	1,183.38
11142024111320F	19453	11/18/2024	11/18/2024	1017-24	201.48.54698.522005	270.28	11/21/2024	409425	270.28
Total VERIZON WIRELESS SERVICES LLC:									1,453.66
[REDACTED]									
11072024110620F9864609	27272	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	375.00	11/13/2024	409348	375.00
Total [REDACTED]:									375.00
[REDACTED]									
11072024110620F9486410	500328	11/07/2024	11/05/2024	1012-24	201.48.54534.581110	1,500.00	11/13/2024	409349	1,500.00
Total [REDACTED]:									1,500.00
WALMART INC									
10312024103020F	1272	10/31/2024	11/04/2024	1007-24	201.232100	623.77	11/07/2024	409178	623.77
Total WALMART INC:									623.77
[REDACTED]									
11072024110620FC00000486	500347	11/07/2024	11/05/2024	1011-24	201.48.54540.581116	740.00	11/13/2024	409350	740.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
Total [REDACTED]:									740.00
[REDACTED] 11142024111320F	19791	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	78.46	11/21/2024	409426	78.46
Total [REDACTED]:									78.46
[REDACTED] 10302024102920F	21238	10/31/2024	11/04/2024	1002-24	201.48.54671.531303	12.73	11/07/2024	409179	12.73
Total [REDACTED]:									12.73
[REDACTED] [REDACTED]	500173	11/15/2024	11/18/2024	1014-24	201.48.54671.531303	159.90	11/21/2024	409427	159.90
Total [REDACTED]:									159.90
[REDACTED] 10302024102920F	29354	10/31/2024	11/04/2024	1002-24	201.48.54671.531303	15.88	11/07/2024	409180	15.88
Total [REDACTED]:									15.88
WI DEPT OF FINANCIAL INSTITUTIONS									
11142024111120F	21333	11/15/2024	11/18/2024	1016-24	201.48.54502.531490	20.00	11/21/2024	409428	20.00
Total WI DEPT OF FINANCIAL INSTITUTIONS:									20.00
WI DEPT OF JUSTICE-RECORDS CHECK									
11142024111120F	2243	11/15/2024	11/18/2024	1016-24	201.48.54534.531490	75.00	11/21/2024	409429	75.00
Total WI DEPT OF JUSTICE-RECORDS CHECK:									75.00
WI SUPPORT COLLECTIONS TRUST									
10312024103020F	1301	10/31/2024	11/04/2024	1005-24	201.219200	1,539.00	11/07/2024	409181	1,539.00
11142024111320F	1301	11/15/2024	11/18/2024	1015-24	201.219200	875.00	11/21/2024	409430	875.00
Total WI SUPPORT COLLECTIONS TRUST:									2,414.00

Description	Vendor Number	Input Date	Invoice Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Issue Date	Check Number	Check Amount
██████████ 11142024111320F	500246	11/15/2024	11/18/2024	1014-24	201.48.54636.531303	15.12	11/21/2024	409431	15.12
Total ██████████									15.12
YOUTH VILLAGES INC									
11072024110620FF0019003105240	26340	11/07/2024	11/05/2024	1013-24	201.48.54542.581116	21,000.00	11/13/2024	409351	21,000.00
Total YOUTH VILLAGES INC:									21,000.00
██████████ ██████████	22796	11/15/2024	11/18/2024	1014-24	201.48.54636.531303	5.60	11/21/2024	409432	5.60
Total ██████████									5.60
██████████ 11142024111320F	29530	11/15/2024	11/18/2024	1014-24	201.48.54641.531303	102.86	11/21/2024	409433	102.86
Total ██████████									102.86
Grand Totals:									<u>237,679.68</u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
201.211100	10.66	237,690.34-	237,679.68-
201.219200	2,414.00	.00	2,414.00
201.232100	648.77	.00	648.77
201.48.51330.521101	138.00	.00	138.00
201.48.51330.521901	30.25	.00	30.25
201.48.51330.531490	30.00	.00	30.00
201.48.54404.522005	1,484.25	.00	1,484.25
201.48.54404.523201	319.97	.00	319.97
201.48.54404.531102	476.50	.00	476.50
201.48.54404.531103	372.07	.00	372.07
201.48.54404.531501	646.31	.00	646.31

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
201.48.54404.531502	33.84	.00	33.84
201.48.54410.522005	91.08	.00	91.08
201.48.54410.531102	79.66	.00	79.66
201.48.54450.531901	38.01	.00	38.01
201.48.54500.521101	9,900.00	.00	9,900.00
201.48.54500.521201	48.00	.00	48.00
201.48.54500.521901	562.56	.00	562.56
201.48.54500.522005	780.30	.00	780.30
201.48.54500.531103	3,090.95	.00	3,090.95
201.48.54500.531301	130.00	.00	130.00
201.48.54500.531490	29.50	.00	29.50
201.48.54502.522005	91.76	.00	91.76
201.48.54502.531490	6.00	.00	6.00
201.48.54504.531490	218.03	.00	218.03
201.48.54524.581110	647.45	.00	647.45
201.48.54524.581120	160.00	.00	160.00
201.48.54527.581110	180.50	.00	180.50
201.48.54534.531490	82.75	.00	82.75
201.48.54534.581110	12,562.50	.00	12,562.50
201.48.54538.521101	2,074.50	.00	2,074.50
201.48.54538.521910	1,790.88	.00	1,790.88
201.48.54538.521940	195.38	.00	195.38
201.48.54538.581110	413.50	.00	413.50
201.48.54540.521915	8,969.90	.00	8,969.90
201.48.54540.581110	452.00	.00	452.00
201.48.54540.581116	22,484.11	.00	22,484.11
201.48.54542.581116	23,137.89	.00	23,137.89
201.48.54542.581120	68,130.56	.00	68,130.56
201.48.54543.581110	1,508.81	.00	1,508.81
201.48.54544.581110	13,175.00	.00	13,175.00
201.48.54545.581120	7,604.16	.00	7,604.16
201.48.54551.521910	224.10	.00	224.10
201.48.54551.581120	52.50	.00	52.50
201.48.54560.521910	312.18	.00	312.18
201.48.54562.521901	506.86	.00	506.86
201.48.54562.521915	610.11	.00	610.11
201.48.54562.581104	161.60	.00	161.60
201.48.54590.521901	2,625.73	.00	2,625.73
201.48.54590.522005	45.54	.00	45.54
201.48.54592.521901	12,610.00	.00	12,610.00

GL Account	Debit	Credit	Proof
201.48.54592.581110	25.00	.00	25.00
201.48.54603.522005	24.80	.00	24.80
201.48.54611.581110	1,226.50	.00	1,226.50
201.48.54611.581120	1,831.97	.00	1,831.97
201.48.54636.531303	537.46	.00	537.46
201.48.54636.531477	28.22	.00	28.22
201.48.54636.531490	68.00	.00	68.00
201.48.54641.531303	338.35	.00	338.35
201.48.54661.523311	4,199.00	10.66-	4,188.34
201.48.54661.531490	248.42	.00	248.42
201.48.54671.522005	52.24	.00	52.24
201.48.54671.523311	17,855.00	.00	17,855.00
201.48.54671.531303	3,454.52	.00	3,454.52
201.48.54671.531490	3,333.40	.00	3,333.40
201.48.54681.531103	529.00	.00	529.00
201.48.54681.531476	50.74	.00	50.74
201.48.54681.531478	53.00	.00	53.00
201.48.54681.531479	380.17	.00	380.17
201.48.54698.522005	193.24	.00	193.24
201.48.54698.531203	330.00	.00	330.00
201.48.54698.531204	530.00	.00	530.00
201.48.54698.531490	22.99	.00	22.99
Grand Totals:	<u>237,701.00</u>	<u>237,701.00-</u>	<u>.00</u>

Reviewed by: _____

Date: ____ / ____ / _____

Report Criteria:
 Report type: Invoice detail
 Invoice Detail.GL account (3 Characters) = "201","209"

End.GLPeriod 1124 AND [Report].FormattedAccountNumber 201.48.50000.000000{-}201.48.59999.999999

Account Number	Account Title	YTD	Budget	Variance
201.48.51330.435104	Child Support STATE AID-CHILD SUPPORT(R)	-573,754.68	-702,470.00	-128,715.32
201.48.51330.435106	Child Support STATE AID-CHILD FIRST (% COL(R)	-8,546.80	-12,000.00	-3,453.20
201.48.51330.466005	Child Support PUBLIC CHGS-CHILD SUP FEES(R)	-4,555.85	-8,000.00	-3,444.15
201.48.51330.466006	Child Support PUBLIC CHGS-CHILD SUP BLD FE(R)	-1,042.14	-2,000.00	-957.86
201.48.51330.511101	Child Support SALARIES-PERM EMPLOYEE(E)	74,425.66	82,223.00	7,797.34
201.48.51330.511102	Child Support WAGES-PERM EMPLOYEE(E)	214,203.60	223,019.00	8,815.40
201.48.51330.511103	Child Support OVERTIME WAGES(E)	40.67	1,093.00	1,052.33
201.48.51330.511104	Child Support WAGES-PART-TIME EMPLOYEE(E)	18,726.71	19,790.00	1,063.29
201.48.51330.512001	Child Support SOCIAL SECURITY(E)	22,319.87	24,280.00	1,960.13
201.48.51330.512002	Child Support RETIREMENT-EMPLOYER'S SHARE(E)	18,364.95	21,600.00	3,235.05
201.48.51330.512004	Child Support HEALTH/DENTAL INSURANCE(E)	113,327.89	114,179.00	851.11
201.48.51330.512005	Child Support LIFE INSURANCE(E)	651.05	950.00	298.95
201.48.51330.512006	Child Support WORKER'S COMPENSATION(E)	5,683.76	7,530.00	1,846.24
201.48.51330.512017	Child Support RETIREE HEALTH INSURANCE(E)	5,465.00	.00	-5,465.00
201.48.51330.512018	Child Support CASH IN LIEU OF HEALTH INS(E)	1,100.00	3,000.00	1,900.00
201.48.51330.513401	Child Support COST ALLOC-WAGES & FRINGES(E)	22,393.98	28,205.00	5,811.02
201.48.51330.513403	Child Support COST ALLOC-NON MA CASE MGMT(E)	-2,156.37	-2,668.00	-511.63
201.48.51330.513406	Child Support COST ALLOC-AMSO(E)	57,703.00	68,223.00	10,520.00
201.48.51330.521101	Child Support MEDICAL SERVICES(E)	1,371.75	2,000.00	628.25
201.48.51330.521901	Child Support OTHER PROFESSIONAL SERVICES(E)	2,378.65	10,000.00	7,621.35
201.48.51330.521915	Child Support CONTRACT SERV-NON-CAAN(E)	8,546.80	12,000.00	3,453.20
201.48.51330.523205	Child Support SOFTWARE MAINTENANCE(E)	2,598.94	2,352.00	-246.94
201.48.51330.531101	Child Support POSTAGE AND BOX RENT(E)	3,032.44	3,500.00	467.56
201.48.51330.531102	Child Support PRINTING AND DUPLICATION(E)	89.00	750.00	661.00
201.48.51330.531202	Child Support SUBSCRIPTIONS(E)	100.00	100.00	.00
201.48.51330.531204	Child Support ADVERTISING(E)	384.27	200.00	-184.27

201.48.51330.531301	Child Support	TRAINING/CONFERENCE FEES(E)	340.00	250.00	-90.00
201.48.51330.531302	Child Support	EMPLOYEE AUTO ALLOWANCE(E)	496.47	500.00	3.53
201.48.51330.531305	Child Support	MEALS LODGING & MISC TRAVEL(E)	1,017.78	425.00	-592.78
201.48.51330.531490	Child Support	OTHER OPERATING SUPPLIES(E)	490.00	200.00	-290.00
201.48.51330.531901	Child Support	OTHER SUPPLIES & EXPENSES(E)	500.00	1,759.00	1,259.00
201.48.51330.699008	Child Support	COMPUTER HARDWARE(E)	1,703.56	2,509.00	805.44
201.48.51330.699009	Child Support	OTHER CAPITAL EQUIPMENT(E)	.00	500.00	500.00
	Total Child Support		-12,600.04	-96,001.00	-83,400.96
201.48.54400.511101	Agency Management	SALARIES-PERM EMPLOYEE(E)	118,534.00	127,127.00	8,593.00
201.48.54400.512001	Agency Management	SOCIAL SECURITY(E)	8,739.78	9,310.00	570.22
201.48.54400.512002	Agency Management	RETIREMENT-EMPLOYER'S SHARE(E)	8,178.87	8,570.00	391.13
201.48.54400.512004	Agency Management	HEALTH/DENTAL INSURANCE(E)	21,552.96	21,553.00	.04
201.48.54400.512005	Agency Management	LIFE INSURANCE(E)	720.69	580.00	-140.69
201.48.54400.512006	Agency Management	WORKER'S COMPENSATION(E)	165.94	160.00	-5.94
201.48.54400.513401	Agency Management	COST ALLOC-WAGES & FRINGES(E)	-6,577.21	-7,790.00	-1,212.79
201.48.54400.531301	Agency Management	TRAINING/CONFERENCE FEES(E)	347.07	500.00	152.93
201.48.54400.531302	Agency Management	EMPLOYEE AUTO ALLOWANCE(E)	56.32	500.00	443.68
201.48.54400.531305	Agency Management	MEALS LODGING & MISC TRAVEL(E)	.00	500.00	500.00
201.48.54400.583200	Agency Management	CHG ACCOUNTING ASSUMPTION(E)	.00	62,519.00	62,519.00
	Total Agency Management		151,718.42	223,529.00	71,810.58
201.48.54402.474505	Support Staff	LOCAL DEPT CHGS-SOCIAL SERVI(R)	-19,952.10	.00	19,952.10
201.48.54402.511101	Support Staff	SALARIES-PERM EMPLOYEE(E)	167,616.49	180,857.00	13,240.51
201.48.54402.511102	Support Staff	WAGES-PERM EMPLOYEE(E)	348,986.09	378,874.00	29,887.91
201.48.54402.511103	Support Staff	OVERTIME WAGES(E)	1,989.98	2,440.00	450.02
201.48.54402.511301	Support Staff	COMMITTEE PER DIEM(E)	1,750.00	2,000.00	250.00
201.48.54402.512001	Support Staff	SOCIAL SECURITY(E)	38,216.23	42,755.00	4,538.77
201.48.54402.512002	Support Staff	RETIREMENT-EMPLOYER'S SHARE(E)	35,209.87	38,040.00	2,830.13
201.48.54402.512004	Support Staff	HEALTH/DENTAL INSURANCE(E)	184,864.50	188,091.00	3,226.50
201.48.54402.512005	Support Staff	LIFE INSURANCE(E)	1,248.24	1,630.00	381.76
201.48.54402.512006	Support Staff	WORKER'S COMPENSATION(E)	729.11	690.00	-39.11

201.48.54402.512018	Support Staff	UNEMPLOYMENT COMPENSATION(E)	3,500.00	2,800.00	-700.00
201.48.54402.513401	Support Staff	COST ALLOC-WAGES & FRINGES(E)	-392,470.17	-480,036.00	-87,565.83
201.48.54402.513402	Support Staff	COST ALLOC-ADMINISTRATION(E)	-971.25	-500.00	471.25
201.48.54402.513403	Support Staff	COST ALLOC-NON MA CASE MGMT(E)	2,156.37	2,668.00	511.63
201.48.54402.513406	Support Staff	COST ALLOC-AMSO(E)	-521,397.00	-607,813.00	-86,416.00
201.48.54402.531204	Support Staff	ADVERTISING(E)	272.69	.00	-272.69
201.48.54402.531301	Support Staff	TRAINING/CONFERENCE FEES(E)	530.00	650.00	120.00
201.48.54402.531302	Support Staff	EMPLOYEE AUTO ALLOWANCE(E)	765.14	600.00	-165.14
201.48.54402.531305	Support Staff	MEALS LODGING & MISC TRAVEL(E)	480.90	550.00	69.10
	Total Support Staff		-146,474.91	-245,704.00	-99,229.09
201.48.54404.481100	Overhead	INTEREST EARNED(R)	-.06	.00	.06
201.48.54404.513407	Overhead	COST ALLOC-VEHICLE(E)	-32,631.68	-37,379.00	-4,747.32
201.48.54404.522005	Overhead	TELEPHONE AND FAX(E)	15,613.34	17,550.00	1,936.66
201.48.54404.523201	Overhead	VEHICLE REPAIR(E)	1,037.44	1,500.00	462.56
201.48.54404.523205	Overhead	SOFTWARE MAINTENANCE(E)	6,935.80	6,944.00	8.20
201.48.54404.531102	Overhead	PRINTING AND DUPLICATION(E)	2,894.86	4,802.00	1,907.14
201.48.54404.531103	Overhead	CENTRAL PURCHASING(E)	7,454.45	7,000.00	-454.45
201.48.54404.531202	Overhead	SUBSCRIPTIONS(E)	1,000.00	1,000.00	.00
201.48.54404.531204	Overhead	ADVERTISING(E)	89.20	250.00	160.80
201.48.54404.531490	Overhead	OTHER OPERATING SUPPLIES(E)	1,476.30	4,503.00	3,026.70
201.48.54404.531501	Overhead	GASOLINE MOTOR OIL ETC(E)	5,139.63	4,600.00	-539.63
201.48.54404.531502	Overhead	MOTOR VEHICLE PARTSPLIES(E)	487.03	1,000.00	512.97
201.48.54404.531702	Overhead	BUILDINGS AND OFFICE RENT(E)	53,211.08	57,323.00	4,111.92
201.48.54404.531753	Overhead	PUBLIC LIABILITY(E)	.00	20,000.00	20,000.00
201.48.54404.531757	Overhead	AUTO LIABILITY PREMIUM(E)	.00	2,000.00	2,000.00
201.48.54404.531901	Overhead	OTHER SUPPLIES & EXPENSES(E)	110.85	420.00	309.15
201.48.54404.699008	Overhead	COMPUTER HARDWARE(E)	3,407.12	4,718.00	1,310.88
201.48.54404.699009	Overhead	OTHER CAPITAL EQUIPMENT(E)	.00	500.00	500.00
	Total Overhead		66,225.36	96,731.00	30,505.64
201.48.54410.435610	Economic Support	STATE AID-ECONOMIC SUPPORT(R)	-559,733.19	-821,750.00	-262,016.81

201.48.54410.466007	Economic Support	PUBLIC CHGS-CO SHARE FRAUD(R)	-3,866.01	-4,000.00	-133.99
201.48.54410.511101	Economic Support	SALARIES-PERM EMPLOYEE(E)	69,745.76	76,504.00	6,758.24
201.48.54410.511102	Economic Support	WAGES-PERM EMPLOYEE(E)	466,324.84	527,069.00	60,744.16
201.48.54410.511103	Economic Support	OVERTIME WAGES(E)	28,397.98	31,713.00	3,315.02
201.48.54410.511105	Economic Support	WAGES-LIMITED TERM EMPLOYEE(E)(E)	6,029.11	6,029.00	-.11
201.48.54410.512001	Economic Support	SOCIAL SECURITY(E)	41,947.34	48,625.00	6,677.66
201.48.54410.512002	Economic Support	RETIREMENT-EMPLOYER'S SHARE(E)	38,948.15	43,820.00	4,871.85
201.48.54410.512004	Economic Support	HEALTH/DENTAL INSURANCE(E)	177,605.88	160,898.00	-16,707.88
201.48.54410.512005	Economic Support	LIFE INSURANCE(E)	1,961.47	1,770.00	-191.47
201.48.54410.512006	Economic Support	WORKER'S COMPENSATION(E)	798.59	780.00	-18.59
201.48.54410.512018	Economic Support	CASH IN LIEU OF HEALTH INS(E)	7,400.00	12,600.00	5,200.00
201.48.54410.513401	Economic Support	COST ALLOC-WAGES & FRINGES(E)	-14,134.98	-19,984.00	-5,849.02
201.48.54410.513402	Economic Support	COST ALLOC-ADMINISTRATION(E)	-35,401.75	-40,946.00	-5,544.25
201.48.54410.513406	Economic Support	COST ALLOC-AMSO(E)	104,530.00	123,502.00	18,972.00
201.48.54410.513407	Economic Support	COST ALLOC-VEHICLE(E)	456.94	470.00	13.06
201.48.54410.521101	Economic Support	MEDICAL SERVICES(E)	570.00	250.00	-320.00
201.48.54410.521901	Economic Support	OTHER PROFESSIONAL SERVICES(E)	5,878.85	6,000.00	121.15
201.48.54410.522005	Economic Support	TELEPHONE AND FAX(E)	558.02	.00	-558.02
201.48.54410.523205	Economic Support	SOFTWARE MAINTENANCE(E)	16.80	96.00	79.20
201.48.54410.531101	Economic Support	POSTAGE AND BOX RENT(E)	388.60	750.00	361.40
201.48.54410.531102	Economic Support	PRINTING AND DUPLICATION(E)	157.66	350.00	192.34
201.48.54410.531204	Economic Support	ADVERTISING(E)	122.69	200.00	77.31
201.48.54410.531301	Economic Support	TRAINING/CONFERENCE FEES(E)	.00	150.00	150.00
201.48.54410.531302	Economic Support	EMPLOYEE AUTO ALLOWANCE(E)	1,478.56	500.00	-978.56
201.48.54410.531305	Economic Support	MEALS LODGING & MISC TRAVEL(E)	92.63	125.00	32.37
201.48.54410.531490	Economic Support	OTHER OPERATING SUPPLIES(E)	29.97	500.00	470.03
201.48.54410.699008	Economic Support	COMPUTER HARDWARE(E)	3,407.12	4,418.00	1,010.88
201.48.54410.699009	Economic Support	OTHER CAPITAL EQUIPMENT(E)	.00	500.00	500.00
	Total Economic Support		343,711.03	160,939.00	-182,772.03
201.48.54450.435615	Energy Assistance	STATE AID-LIEAP ADMINISTRAT(R)	-62,889.19	-84,466.00	-21,576.81

201.48.54450.513401	Energy Assistance	COST ALLOC-WAGES & FRINGES(E)	41,620.95	52,025.00	10,404.05
201.48.54450.513406	Energy Assistance	COST ALLOC-AMSO(E)	7,256.00	14,860.00	7,604.00
201.48.54450.531101	Energy Assistance	POSTAGE AND BOX RENT(E)	1,002.99	750.00	-252.99
201.48.54450.531102	Energy Assistance	PRINTING AND DUPLICATION(E)	78.00	.00	-78.00
201.48.54450.531204	Energy Assistance	ADVERTISING(E)	3,136.00	.00	-3,136.00
201.48.54450.531302	Energy Assistance	EMPLOYEE AUTO ALLOWANCE(E)	87.61	755.00	667.39
201.48.54450.531305	Energy Assistance	MEALS LODGING & MISC TRAVEL(E)	.30	25.00	24.70
201.48.54450.531901	Energy Assistance	OTHER SUPPLIES & EXPENSES(E)	380.10	481.00	100.90
201.48.54450.581124	Energy Assistance	DIRECT PYMNTS-LIEAP(E)	251.50	300.00	48.50
	Total Energy Assistance		-9,075.74	-15,270.00	-6,194.26
201.48.54470.435620	Fraud	STATE AID-FRONT END VERIFICA(R)	-2,336.00	-13,645.00	-11,309.00
201.48.54470.513401	Fraud	COST ALLOC-WAGES & FRINGES(E)	2,252.64	2,721.00	468.36
201.48.54470.513406	Fraud	COST ALLOC-AMSO(E)	295.00	609.00	314.00
201.48.54470.521901	Fraud	OTHER PROFESSIONAL SERVICES(E)	.00	9,315.00	9,315.00
	Total Fraud		-211.64	1,000.00	1,211.64
201.48.54500.433600	Children Services	FEDERAL GRANTS-SLFRF(R)	-61,815.83	-58,604.00	3,211.83
201.48.54500.435640	Children Services	STATE AID-BASE ALLOCATION(R)	-762,162.70	-765,291.00	-3,128.30
201.48.54500.435661	Children Services	STATE AID-MA CASE MGMT(R)	-6,560.93	-3,000.00	3,560.93
201.48.54500.511101	Children Services	SALARIES-PERM EMPLOYEE(E)	158,047.53	172,979.00	14,931.47
201.48.54500.511102	Children Services	WAGES-PERM EMPLOYEE(E)	956,285.05	1,032,675.00	76,389.95
201.48.54500.511103	Children Services	OVERTIME WAGES(E)	32,975.33	21,500.00	-11,475.33
201.48.54500.511107	Children Services	CALL PAY(E)	19,687.12	21,960.00	2,272.88
201.48.54500.511205	Children Services	HOLIDAY WORKED PAY(E)	285.40	.00	-285.40
201.48.54500.511301	Children Services	COMMITTEE PER DIEM(E)	1,540.00	2,000.00	460.00
201.48.54500.512001	Children Services	SOCIAL SECURITY(E)	87,590.05	95,552.00	7,961.95
201.48.54500.512002	Children Services	RETIREMENT-EMPLOYER'S SHARE(E)	80,221.46	84,945.00	4,723.54
201.48.54500.512004	Children Services	HEALTH/DENTAL INSURANCE(E)	273,512.77	271,557.00	-1,955.77
201.48.54500.512005	Children Services	LIFE INSURANCE(E)	2,097.74	3,633.00	1,535.26
201.48.54500.512006	Children Services	WORKER'S COMPENSATION(E)	23,625.17	29,509.00	5,883.83
201.48.54500.512017	Children Services	RETIREE HEALTH INSURANCE(E)	11,198.00	.00	-11,198.00

201.48.54500.512018	Children Services	CASH IN LIEU OF HEALTH INS(E)	11,600.00	9,000.00	-2,600.00
201.48.54500.513401	Children Services	COST ALLOC-WAGES & FRINGES(E)	-280,629.52	-328,526.00	-47,896.48
201.48.54500.513402	Children Services	COST ALLOC-ADMINISTRATION(E)	-47,131.97	-51,449.00	-4,317.03
201.48.54500.513406	Children Services	COST ALLOC-AMSO(E)	221,497.00	249,907.00	28,410.00
201.48.54500.513407	Children Services	COST ALLOC-VEHICLE(E)	16,095.41	18,072.00	1,976.59
201.48.54500.521101	Children Services	MEDICAL SERVICES(E)	29,757.50	5,000.00	-24,757.50
201.48.54500.521201	Children Services	LEGAL SERVICES(E)	138.00	500.00	362.00
201.48.54500.521901	Children Services	OTHER PROFESSIONAL SERVICES(E)	4,323.28	3,000.00	-1,323.28
201.48.54500.522005	Children Services	TELEPHONE AND FAX(E)	7,795.91	9,263.00	1,467.09
201.48.54500.523203	Children Services	MACY AND EQUIP SVC CONTRACTS(E)	641.05	600.00	-41.05
201.48.54500.523205	Children Services	SOFTWARE MAINTENANCE(E)	3,834.84	3,721.00	-113.84
201.48.54500.531101	Children Services	POSTAGE AND BOX RENT(E)	3,068.73	3,000.00	-68.73
201.48.54500.531102	Children Services	PRINTING AND DUPLICATION(E)	264.33	600.00	335.67
201.48.54500.531103	Children Services	CENTRAL PURCHASING(E)	151.52	.00	-151.52
201.48.54500.531204	Children Services	ADVERTISING(E)	736.07	500.00	-236.07
201.48.54500.531301	Children Services	TRAINING/CONFERENCE FEES(E)	2,806.41	4,871.00	2,064.59
201.48.54500.531302	Children Services	EMPLOYEE AUTO ALLOWANCE(E)	10,361.35	6,000.00	-4,361.35
201.48.54500.531305	Children Services	MEALS LODGING & MISC TRAVEL(E)	1,841.47	2,000.00	158.53
201.48.54500.531490	Children Services	OTHER OPERATING SUPPLIES(E)	2,095.56	2,000.00	-95.56
201.48.54500.531901	Children Services	OTHER SUPPLIES & EXPENSES(E)	.00	4,254.00	4,254.00
201.48.54500.581110	Children Services	DIRECT PYMNTS(E)	218.50	600.00	381.50
201.48.54500.581127	Children Services	DIRECT PYMNTS-FOSTER PARE(E)	58.62	964.00	905.38
201.48.54500.583200	Children Services	CHG ACCOUNTING ASSUMPTION(E)	.00	62,519.00	62,519.00
201.48.54500.599201	Children Services	REFUND OFFSETS(E)	.00	-1,000.00	-1,000.00
201.48.54500.699008	Children Services	COMPUTER HARDWARE(E)	6,814.24	8,836.00	2,021.76
201.48.54500.699009	Children Services	OTHER CAPITAL EQUIPMENT(E)	.00	500.00	500.00
	Total Children Services		812,864.46	924,147.00	111,282.54
201.48.54501.521901	Tri-County Domestic Shelter	OTHER PROFESSIONAL SERVICES(E)	15,000.00	15,000.00	.00
	Total Tri-County Domestic		15,000.00	15,000.00	.00
201.48.54502.435656	Adult Services	STATE AID BASE ALLOCATION(R)	-163,313.00	-157,832.00	5,481.00

201.48.54502.435661	Adult Services	STATE AID-MA CASE MGMT(R)	20.30	.00	-20.30
201.48.54502.511102	Adult Services	WAGES-PERM EMPLOYEE(E)	142,097.05	155,769.00	13,671.95
201.48.54502.511103	Adult Services	OVERTIME WAGES(E)	705.09	418.00	-287.09
201.48.54502.512001	Adult Services	SOCIAL SECURITY(E)	10,345.42	11,488.00	1,142.58
201.48.54502.512002	Adult Services	RETIREMENT-EMPLOYER'S SHARE(E)	9,796.52	10,737.00	940.48
201.48.54502.512004	Adult Services	HEALTH/DENTAL INSURANCE(E)	55,697.58	56,643.00	945.42
201.48.54502.512005	Adult Services	LIFE INSURANCE(E)	425.33	457.00	31.67
201.48.54502.512006	Adult Services	WORKER'S COMPENSATION(E)	3,313.06	4,026.00	712.94
201.48.54502.513401	Adult Services	COST ALLOC-WAGES & FRINGES(E)	53,132.41	61,249.00	8,116.59
201.48.54502.513406	Adult Services	COST ALLOC-AMSO(E)	31,266.00	34,793.00	3,527.00
201.48.54502.513407	Adult Services	COST ALLOC-VEHICLE(E)	542.70	814.00	271.30
201.48.54502.522005	Adult Services	TELEPHONE AND FAX(E)	916.76	1,100.00	183.24
201.48.54502.531101	Adult Services	POSTAGE AND BOX RENT(E)	351.85	400.00	48.15
201.48.54502.531102	Adult Services	PRINTING AND DUPLICATION(E)	110.40	250.00	139.60
201.48.54502.531301	Adult Services	TRAINING/CONFERENCE FEES(E)	440.00	200.00	-240.00
201.48.54502.531302	Adult Services	EMPLOYEE AUTO ALLOWANCE(E)	2,803.56	2,240.00	-563.56
201.48.54502.531305	Adult Services	MEALS LODGING & MISC TRAV(E)	15.00	100.00	85.00
201.48.54502.531490	Adult Services	OTHER OPERATING SUPPLIES(E)	21.00	250.00	229.00
201.48.54502.581104	Adult Services	DIRECT SERVICES(E)	5,191.65	9,183.00	3,991.35
201.48.54502.581110	Adult Services	DIRECT PYMNTS(E)	3,023.45	.00	-3,023.45
201.48.54502.699009	Adult Services	OTHER CAPITAL EQUIPMENT(E)	.00	500.00	500.00
	Total Adult Services		156,902.13	192,785.00	35,882.87
201.48.54504.474505	Recovery Coaches	LOCAL DEPT CHGS-SOCIAL SERVI(R)	-14,899.59	-1,050.00	13,849.59
201.48.54504.511102	Recovery Coaches	WAGES-PERM EMPLOYEE(E)	9,732.00	.00	-9,732.00
201.48.54504.512001	Recovery Coaches	SOCIAL SECURITY(E)	744.50	.00	-744.50
201.48.54504.512002	Recovery Coaches	RETIREMENT-EMPLOYER'S SHARE(E)	671.50	.00	-671.50
201.48.54504.512006	Recovery Coaches	WORKER'S COMPENSATION(E)	225.80	.00	-225.80
201.48.54504.513402	Recovery Coaches	COST ALLOC-ADMINISTRATION(E)	-89.40	.00	89.40
201.48.54504.521901	Recovery Coaches	OTHER PROFESSIONAL SERVICES(E)	7,361.57	.00	-7,361.57
201.48.54504.531301	Recovery Coaches	TRAINING/CONFERENCE FEES(E)	25.00	300.00	275.00

201.48.54504.531302	Recovery Coaches	EMPLOYEE AUTO ALLOWANCE(E)	34.84	.00	-34.84
201.48.54504.531305	Recovery Coaches	MEALS LODGING & MISC TRAV(E)	.00	300.00	300.00
201.48.54504.531490	Recovery Coaches	OTHER OPERATING SUPPLIES(E)	564.39	450.00	-114.39
201.48.54504.699008	Recovery Coaches	COMPUTER HARDWARE(E)	1,879.90	.00	-1,879.90
	Total Recovery Coaches		6,250.51	.00	-6,250.51
201.48.54505.411100	Social Services	GENERAL PROPERTY TAXES(R)	-1,766,483.00	-1,766,483.00	.00
201.48.54505.435659	Social Services	STATE AID-PRIOR YEARS REVEN(R)	-35,933.35	.00	35,933.35
201.48.54505.482100	Social Services	RENT OF OTHER FACILITIES(R)	-7,980.00	-7,980.00	.00
201.48.54505.493291	Social Services	GEN FD RESV DDS OUT HOME CAR(R)	.00	-200,000.00	-200,000.00
	Total Social Services		-1,810,396.35	-1,974,463.00	-164,066.65
201.48.54524.581110	Supportive Home Care	DIRECT PYMNTS(E)	8,406.03	10,000.00	1,593.97
201.48.54524.581120	Supportive Home Care	DIRECT PYMNTS-YOUTH AID(E)	9,051.79	15,000.00	5,948.21
	Total Supportive Home Care		17,457.82	25,000.00	7,542.18
201.48.54527.435642	Elder Abuse	STATE AID-CIP II(R)	-5,645.00	-19,229.00	-13,584.00
201.48.54527.521901	Elder Abuse	OTHER PROFESSIONAL SERVICES(E)	23.00	.00	-23.00
201.48.54527.531204	Elder Abuse	ADVERTISING(E)	393.88	854.00	460.12
201.48.54527.531301	Elder Abuse	TRAINING/CONFERENCE FEES(E)	400.00	200.00	-200.00
201.48.54527.531302	Elder Abuse	EMPLOYEE AUTO ALLOWANCE(E)	120.60	.00	-120.60
201.48.54527.531305	Elder Abuse	MEALS LODGING & MISC TRAVEL(E)	462.08	.00	-462.08
201.48.54527.581110	Elder Abuse	DIRECT PYMNTS(E)	13,385.53	18,175.00	4,789.47
	Total Elder Abuse		9,140.09	.00	-9,140.09
201.48.54530.435611	Child Care	STATE AID-W-2 CHILD CARE(R)	-46,272.26	-62,839.00	-16,566.74
201.48.54530.513402	Child Care	COST ALLOC-ADMINISTRATION(E)	35,401.75	40,946.00	5,544.25
201.48.54530.513406	Child Care	COST ALLOC-AMSO(E)	5,860.00	6,264.00	404.00
201.48.54530.521901	Child Care	OTHER PROFESSIONAL SERVICES(E)	2,039.00	5,000.00	2,961.00
201.48.54530.531101	Child Care	POSTAGE AND BOX RENT(E)	.00	200.00	200.00
201.48.54530.531302	Child Care	EMPLOYEE AUTO ALLOWANCE(E)	.00	100.00	100.00
201.48.54530.531305	Child Care	MEALS LODGING & MISC TRAVEL(E)	.00	25.00	25.00
201.48.54530.531490	Child Care	OTHER OPERATING SUPPLIES(E)	.00	50.00	50.00
	Total Child Care		-2,971.51	-10,254.00	-7,282.49

201.48.54532.581110	Child Care Respite	DIRECT PYMNTS(E)	2,227.00	2,850.00	623.00
	Total Child Care Respite		2,227.00	2,850.00	623.00
201.48.54534.435651	Kinship Care	STATE AID-KINSHIP CARE(R)	-126,300.98	-162,408.00	-36,107.02
201.48.54534.513401	Kinship Care	COST ALLOC-WAGES & FRINGES(E)	3,137.84	3,427.00	289.16
201.48.54534.531490	Kinship Care	OTHER OPERATING SUPPLIES(E)	443.00	4,981.00	4,538.00
201.48.54534.581110	Kinship Care	DIRECT PYMNTS(E)	135,631.44	154,000.00	18,368.56
	Total Kinship Care		12,911.30	.00	-12,911.30
201.48.54538.435649	Safe and Stable Families	STATE AID-FAMILY PRESERVATIO(R)	-42,827.00	-42,827.00	.00
201.48.54538.435663	Safe and Stable Families	STATE AID-OTHER DSS GRANTS(R)	-2,260.08	.00	2,260.08
201.48.54538.513401	Safe and Stable Families	COST ALLOC-WAGES & FRINGES(E)	41,188.89	46,996.00	5,807.11
201.48.54538.513402	Safe and Stable Families	COST ALLOC-ADMINISTRATION(E)	8,958.24	10,195.00	1,236.76
201.48.54538.513407	Safe and Stable Families	COST ALLOC-VEHICLE(E)	13,282.08	15,243.00	1,960.92
201.48.54538.521101	Safe and Stable Families	MEDICAL SERVICES(E)	24,946.02	23,982.00	-964.02
201.48.54538.521901	Safe and Stable Families	OTHER PROFESSIONAL SERVICES(E)	155.00	3,000.00	2,845.00
201.48.54538.521910	Safe and Stable Families	CONTRACTUAL PROGRAMS(E)	3,512.88	2,894.00	-618.88
201.48.54538.521940	Safe and Stable Families	PROF SERVICES OUTREACH(E)	2,575.45	1,452.00	-1,123.45
201.48.54538.531302	Safe and Stable Families	EMPLOYEE AUTO ALLOWANCE(E)	320.93	50.00	-270.93
201.48.54538.531303	Safe and Stable Families	NON-EMPLOYEE AUTO ALLOWANCE(E)	226.46	.00	-226.46
201.48.54538.581110	Safe and Stable Families	DIRECT PYMNTS(E)	8,318.33	5,750.00	-2,568.33
201.48.54538.581123	Safe and Stable Families	DIRECT PYMNTS-CAAN(E)	905.99	315.00	-590.99
	Total Safe and Stable Families		59,303.19	67,050.00	7,746.81
201.48.54539.435663	Relative Caregiver Grant	STATE AID-OTHER DSS GRANTS(R)	-9,300.02	-9,550.00	-249.98
201.48.54539.521901	Relative Caregiver Grant	OTHER PROFESSIONAL SERVICES(E)	798.00	1,800.00	1,002.00
201.48.54539.531490	Relative Caregiver Grant	OTHER OPERATING SUPPLIES(E)	4,927.02	5,000.00	72.98
201.48.54539.581104	Relative Caregiver Grant	DIRECT SERVICES(E)	1,900.00	2,000.00	100.00
201.48.54539.581110	Relative Caregiver Grant	DIRECT PYMNTS(E)	1,675.00	750.00	-925.00
	Total Relative Caregiver Grant		.00	.00	.00
201.48.54540.435698	Foster Care	STATE AID-SUB GUARDIANSHI(R)	-39,386.73	-85,000.00	-45,613.27
201.48.54540.521910	Foster Care	CONTRACTUAL PROGRAMS(E)	188.84	10,000.00	9,811.16
201.48.54540.521915	Foster Care	CONTRACT SERV-NON-CAAN(E)	44,646.88	106,083.00	61,436.12

201.48.54540.531490	Foster Care	OTHER OPERATING SUPPLIES(E)	.00	300.00	300.00
201.48.54540.581104	Foster Care	DIRECT SERVICES(E)	815.44	2,000.00	1,184.56
201.48.54540.581110	Foster Care	DIRECT PYMNTS(E)	4,520.00	5,000.00	480.00
201.48.54540.581116	Foster Care	DIRECT PYMNTS-CCI(E)	141,859.45	197,799.00	55,939.55
201.48.54540.581120	Foster Care	DIRECT PYMNTS-YOUTH AIDS(E)	-2,525.13	8,000.00	10,525.13
	Total Foster Care		150,118.75	244,182.00	94,063.25
201.48.54541.435652	Foster Care Grant	STATE AID-CHILDREN & FAMILY(R)	-6,773.04	-7,582.00	-808.96
201.48.54541.531490	Foster Care Grant	OTHER OPERATING SUPPLIES(E)	4,286.97	1,782.00	-2,504.97
201.48.54541.581110	Foster Care Grant	DIRECT PYMNTS(E)	2,486.07	5,800.00	3,313.93
	Total Foster Care Grant		.00	.00	.00
201.48.54542.435646	Residential Care Centers	STATE AID-YOUTH AIDS-COMMUN(R)	-646,368.00	-653,766.00	-7,398.00
201.48.54542.531305	Residential Care Centers	MEALS LODGING & MISC TRAVEL(E)	2,197.68	.00	-2,197.68
201.48.54542.581116	Residential Care Centers	DIRECT PYMNTS-CCI(E)	391,833.93	150,000.00	-241,833.93
201.48.54542.581120	Residential Care Centers	DIRECT PYMNTS-YOUTH AIDS(E)	661,253.61	356,365.00	-304,888.61
	Total Residential Care Centers		408,917.22	-147,401.00	-556,318.22
201.48.54543.435663	Youth Justice Grant	STATE AID-OTHER DSS GRANTS(R)	-20,524.48	-37,500.00	-16,975.52
201.48.54543.513401	Youth Justice Grant	COST ALLOC-WAGES & FRINGES(E)	657.31	986.00	328.69
201.48.54543.581110	Youth Justice Grant	DIRECT PYMNTS(E)	21,375.98	36,514.00	15,138.02
	Total Youth Justice Grant		1,508.81	.00	-1,508.81
201.48.54544.435647	Youth Aids Corrections	STATE AID-YOUTH AIDS-CORRECT(R)	-890.06	.00	890.06
201.48.54544.581110	Youth Aids Corrections	DIRECT PYMNTS(E)	97,325.00	.00	-97,325.00
201.48.54544.581120	Youth Aids Corrections	DIRECT PYMNTS-YOUTH AIDS(E)	-50.00	103,368.00	103,418.00
	Total Youth Aids Corrections		96,384.94	103,368.00	6,983.06
201.48.54545.462014	Secure Detention	PUBLIC CHGS-JUV DET RESTITU(R)	-3,383.79	-4,000.00	-616.21
201.48.54545.581120	Secure Detention	DIRECT PYMNTS-YOUTH AID(E)	63,187.58	23,000.00	-40,187.58
	Total Secure Detention		59,803.79	19,000.00	-40,803.79
201.48.54546.513401	Youth Aids Cost Alloc	COST ALLOC-WAGES & FRINGES(E)	400,740.15	480,848.00	80,107.85
	Total Youth Aids Cost Alloc		400,740.15	480,848.00	80,107.85
201.48.54547.435653	Youth Aids CIP	STATE AID-YOUTH AIDS AFTERC(R)	-12,942.67	-9,961.00	2,981.67
201.48.54547.521101	Youth Aids CIP	MEDICAL SERVICES(E)	3,036.00	.00	-3,036.00

201.48.54547.521901	Youth Aids CIP	OTHER PROFESSIONAL SERVICES(E)	.00	677.00	677.00
201.48.54547.521915	Youth Aids CIP	CONTRACT SERV-NON-CAAN(E)	8,280.82	7,007.00	-1,273.82
201.48.54547.581104	Youth Aids CIP	DIRECT SERVICES(E)	1,625.85	2,277.00	651.15
	Total Youth Aids CIP		.00	.00	
201.48.54548.581110	Protective Placements	DIRECT PYMNTS(E)	16,656.42	40,000.00	23,343.58
	Total Protective Placements		16,656.42	40,000.00	23,343.58
201.48.54551.435663	TSSF	STATE AID-OTHER DSS GRANTS(R)	-42,589.29	-57,284.00	-14,694.71
201.48.54551.513401	TSSF	COST ALLOC- WAGES & FRINGE(E)	3,479.75	5,220.00	1,740.25
201.48.54551.513402	TSSF	COST ALLOC-ADMINISTRATION(E)	19,974.11	18,071.00	-1,903.11
201.48.54551.513407	TSSF	COST ALLOC-VEHICLE(E)	116.58	59.00	-57.58
201.48.54551.521910	TSSF	CONTRACTUAL PROGRAMS(E)	5,141.82	8,000.00	2,858.18
201.48.54551.531302	TSSF	EMPLOYEE AUTO ALLOWANCE(E)	116.43	441.00	324.57
201.48.54551.581120	TSSF	DIRECT PYMNTS-YOUTH AIDS(E)	21,745.92	18,000.00	-3,745.92
201.48.54551.581123	TSSF	DIRECT PYMNTS-CAAN(E)	419.07	19,563.00	19,143.93
	Total TSSF		8,404.39	12,070.00	3,665.61
201.48.54560.435652	Children and Families	STATE AID-CHILDREN & FAMILY(R)	.00	-400.00	-400.00
201.48.54560.521910	Children and Families	CONTRACTUAL PROGRAMS(E)	1,051.92	9,022.00	7,970.08
201.48.54560.581110	Children and Families	DIRECT PYMNTS(E)	138.86	500.00	361.14
	Total Children and Families		1,190.78	9,122.00	7,931.22
201.48.54562.435644	Youth Aids CIP	STATE AID-CAPACITY BUILDING(R)	-7,863.31	.00	7,863.31
201.48.54562.513401	Youth Aids CIP	COST ALLOC-WAGES & FRINGES(E)	571.29	.00	-571.29
201.48.54562.521101	Youth Aids CIP	MEDICAL SERVICES(E)	1,936.00	.00	-1,936.00
201.48.54562.521901	Youth Aids CIP	OTHER PROFESSIONAL SERVICES(E)	1,105.76	.00	-1,105.76
201.48.54562.521915	Youth Aids CIP	CONTRACT SERV-NON-CAAN(E)	5,552.82	.00	-5,552.82
201.48.54562.581104	Youth Aids CIP	DIRECT SERVICES(E)	1,393.80	.00	-1,393.80
	Total Youth Aids CIP		2,696.36	.00	-2,696.36
201.48.54590.435650	CST	STATE AID-COORIDINATED SERVI(R)	-44,401.00	-60,000.00	-15,599.00
201.48.54590.513402	CST	COST ALLOC-ADMINISTRATION(E)	19,260.27	23,683.00	4,422.73
201.48.54590.513406	CST	COST ALLOC-AMSO(E)	2,601.00	3,298.00	697.00
201.48.54590.513407	CST	COST ALLOC-VEHICLE(E)	290.78	437.00	146.22

201.48.54590.521901	CST	OTHER PROFESSIONAL SERVICES(E)	27,839.15	19,540.00	-8,299.15
201.48.54590.522005	CST	TELEPHONE AND FAX(E)	454.98	550.00	95.02
201.48.54590.531301	CST	TRAINING/CONFERENCE FEES(E)	3,499.00	250.00	-3,249.00
201.48.54590.531302	CST	EMPLOYEE AUTO ALLOWANCE(E)	.00	350.00	350.00
201.48.54590.531305	CST	MEALS LODGING & MISC TRAV(E)	.00	200.00	200.00
201.48.54590.531490	CST	OTHER OPERATING SUPPLIES(E)	.00	500.00	500.00
201.48.54590.581110	CST	DIRECT PYMNTS(E)	1,603.60	20,789.00	19,185.40
	Total CST		11,147.78	9,597.00	-1,550.78
201.48.54592.433600	TAD Grant	FEDERAL GRANTS-SLFRF(R)	-2,886.51	-26,609.00	-23,722.49
201.48.54592.435654	TAD Grant	STATE AID-INDEPENDENT LIVING(R)	-45,725.00	-125,000.00	-79,275.00
201.48.54592.513401	TAD Grant	COST ALLOC-WAGES & FRINGES(E)	8,349.59	9,452.00	1,102.41
201.48.54592.521101	TAD Grant	DIRECT PYMNTS(E)	575.00	7,065.00	6,490.00
201.48.54592.521901	TAD Grant	OTHER PROFESSIONAL SERVICES(E)	105,344.92	116,949.00	11,604.08
201.48.54592.531102	TAD Grant	PRINTING AND DUPLICATION(E)	68.96	100.00	31.04
201.48.54592.531103	TAD Grant	CENTRAL PURCHASING(E)	82.66	40.00	-42.66
201.48.54592.531301	TAD Grant	TRAINING/CONFERENCE FEES(E)	1,050.00	1,050.00	.00
201.48.54592.531302	TAD Grant	EMPLOYEE AUTO ALLOWANCE(E)	179.52	.00	-179.52
201.48.54592.531305	TAD Grant	MEALS LODGING & MISC TRAVEL(E)	611.00	486.00	-125.00
201.48.54592.531490	TAD Grant	OTHER OPERATING SUPPLIES(E)	47.00	.00	-47.00
201.48.54592.531702	TAD Grant	BUILDINGS AND OFFICE RENT(E)	6,650.00	7,686.00	1,036.00
201.48.54592.581110	TAD Grant	DIRECT PYMNTS(E)	347.37	8,781.00	8,433.63
	Total TAD Grant		74,694.51	.00	-74,694.51
201.48.54603.411100	Elderly Benefit Specialists	GENERAL PROPERTY TAXES(R)	-38,580.00	-38,580.00	.00
201.48.54603.435671	Elderly Benefit Specialists	STATE AID-ADRC DOA(R)	-43,413.25	-23,612.00	19,801.25
201.48.54603.435683	Elderly Benefit Specialists	STATE AID-BENEFIT SPECIAL(R)	-35,765.00	-36,879.00	-1,114.00
201.48.54603.435694	Elderly Benefit Specialists	STATE AID-MEDICARE DRUG P(R)	-4,894.00	-4,894.00	.00
201.48.54603.435696	Elderly Benefit Specialists	STATE AID-MEDICARE IMPROV(R)	-4,039.00	-6,362.00	-2,323.00
201.48.54603.466107	Elderly Benefit Specialists	PUBLIC CHGS-OUTREACH(R)	-145.00	-250.00	-105.00
201.48.54603.511102	Elderly Benefit Specialists	WAGES-PERM EMPLOYEE(E)	58,056.80	63,403.00	5,346.20
201.48.54603.511103	Elderly Benefit Specialists	OVERTIME WAGES(E)	.00	500.00	500.00

201.48.54603.512001	Elderly Benefit Specialists	SOCIAL SECURITY(E)	4,297.10	4,890.00	592.90
201.48.54603.512002	Elderly Benefit Specialists	RETIREMENT-EMPLOYER'S SHA(E)	4,005.96	4,340.00	334.04
201.48.54603.512004	Elderly Benefit Specialists	HEALTH/DENTAL INSURANCE(E)	11,916.65	10,794.00	-1,122.65
201.48.54603.512005	Elderly Benefit Specialists	LIFE INSURANCE(E)	227.08	190.00	-37.08
201.48.54603.512006	Elderly Benefit Specialists	WORKER'S COMPENSATION(E)	1,346.98	1,930.00	583.02
201.48.54603.512018	Elderly Benefit Specialists	CASH IN LIEU OF HEALTH IN(E)	550.00	600.00	50.00
201.48.54603.513406	Elderly Benefit Specialists	COST ALLOC-AMSO(E)	11,491.00	13,779.00	2,288.00
201.48.54603.522005	Elderly Benefit Specialists	TELEPHONE AND FAX(E)	256.02	310.00	53.98
201.48.54603.531203	Elderly Benefit Specialists	MEMBERSHIP DUES(E)	.00	35.00	35.00
201.48.54603.531204	Elderly Benefit Specialists	ADVERTISING(E)	.00	3,556.00	3,556.00
201.48.54603.531301	Elderly Benefit Specialists	TRAINING/CONFERENCE FEES(E)	162.00	250.00	88.00
201.48.54603.531302	Elderly Benefit Specialists	EMPLOYEE AUTO ALLOWANCE(E)	461.13	500.00	38.87
201.48.54603.531305	Elderly Benefit Specialists	MEALS LODGING & MISC TRAV(E)	206.00	250.00	44.00
201.48.54603.531490	Elderly Benefit Specialists	OTHER OPERATING SUPPLIES(E)	.00	250.00	250.00
201.48.54603.581201	Elderly Benefit Specialists	GRANTS TO INSTITUTIONS(E)	5,000.00	5,000.00	.00
	Total Elderly Benefit Specialists		-28,859.53	.00	28,859.53
201.48.54611.435691	Caregiver Grants	STATE AID-ALZHEIMERS(R)	-6,723.00	-22,302.00	-15,579.00
201.48.54611.435693	Caregiver Grants	STATE AID-III E(R)	-21,945.00	-26,948.00	-5,003.00
201.48.54611.513401	Caregiver Grants	COST ALLOC-WAGES & FRINGE(E)	1,209.01	1,780.00	570.99
201.48.54611.513402	Caregiver Grants	COST ALLOC-ADMINISTRATION(E)	24.93	38.00	13.07
201.48.54611.531101	Caregiver Grants	POSTAGE AND BOX RENT(E)	460.00	.00	-460.00
201.48.54611.581110	Caregiver Grants	DIRECT PYMNTS(E)	8,463.05	22,264.00	13,800.95
201.48.54611.581120	Total Caregiver Grants	DIRECT PYMNTS-YOUTH A(E)	25,514.04	25,168.00	-346.04
	Caregiver Grants		7,003.03	.00	-7,003.03
201.48.54636.433400	RSVP	FEDERAL GRANTS-RSVP(R)	-50,675.10	-82,500.00	-31,824.90
201.48.54636.466114	RSVP	PUBLIC CHGS-ADRC(R)	-4,854.60	-5,000.00	-145.40
201.48.54636.511102	RSVP	WAGES-PERM EMPLOYEE(E)	46,069.20	50,630.00	4,560.80
201.48.54636.511103	RSVP	OVERTIME WAGES(E)	.00	250.00	250.00
201.48.54636.511301	RSVP	COMMITTEE PER DIEM(E)	200.00	750.00	550.00
201.48.54636.512001	RSVP	SOCIAL SECURITY(E)	3,329.27	3,900.00	570.73

201.48.54636.512002	RSVP	RETIREMENT-EMPLOYER'S SHA(E)	3,178.74	3,510.00	331.26
201.48.54636.512004	RSVP	HEALTH/DENTAL INSURANCE(E)	29,309.36	31,219.00	1,909.64
201.48.54636.512005	RSVP	LIFE INSURANCE(E)	254.74	350.00	95.26
201.48.54636.512006	RSVP	WORKER'S COMPENSATION(E)	64.70	80.00	15.30
201.48.54636.513401	RSVP	COST ALLOC-WAGES & FRINGE(E)	-25,771.48	-31,413.00	-5,641.52
201.48.54636.513406	RSVP	COST ALLOC-AMSO(E)	7,108.00	4,606.00	-2,502.00
201.48.54636.531101	RSVP	POSTAGE AND BOX RENT(E)	84.59	.00	-84.59
201.48.54636.531204	RSVP	ADVERTISING(E)	1,250.00	4,449.00	3,199.00
201.48.54636.531301	RSVP	TRAINING/CONFERENCE FEES(E)	.00	250.00	250.00
201.48.54636.531302	RSVP	EMPLOYEE AUTO ALLOWANCE(E)	445.55	750.00	304.45
201.48.54636.531303	RSVP	NON-EMPLOYEE AUTO ALLOWAN(E)	5,891.72	7,025.00	1,133.28
201.48.54636.531305	RSVP	MEALS LODGING & MISC TRAVEL(E)	1,246.05	1,246.00	-.05
201.48.54636.531477	RSVP	VOLUNTEER RECOGNITION(E)	988.06	6,000.00	5,011.94
201.48.54636.531490	RSVP	OTHER OPERATING SUPPLIES(E)	1,595.65	3,898.00	2,302.35
	Total RSVP		19,714.45	.00	-19,714.45
201.48.54641.411100	Transportation	GENERAL PROPERTY TAXES(R)	-28,950.00	-28,950.00	.00
201.48.54641.435690	Transportation	STATE AID-TRANSPORTATION(R)	-137,159.00	-137,159.00	.00
201.48.54641.466102	Transportation	PUBLIC CHGS-TRANSPORTATIO(R)	-1,319.76	-3,000.00	-1,680.24
201.48.54641.481100	Transportation	INTEREST EARNED(R)	-3,474.79	.00	3,474.79
201.48.54641.485100	Transportation	DONATIONS(R)	-22,013.12	.00	22,013.12
201.48.54641.513401	Transportation	COST ALLOC-WAGES & FRINGE(E)	8,784.31	10,563.00	1,778.69
201.48.54641.513406	Transportation	COST ALLOC-AMSO(E)	1,122.00	2,338.00	1,216.00
201.48.54641.523216	Transportation	MAJOR MAINT/MINOR RENOVATION(E)	.00	1,000.00	1,000.00
201.48.54641.531302	Transportation	EMPLOYEE AUTO ALLOWANCE(E)	32.16	120.00	87.84
201.48.54641.531303	Transportation	NON-EMPLOYEE AUTO ALLOWAN(E)	2,955.37	4,353.00	1,397.63
201.48.54641.531490	Transportation	OTHER OPERATING SUPPLIES(E)	19,467.84	6,184.00	-13,283.84
201.48.54641.581214	Transportation	GRANTS TO REGIONAL TRANSI(E)	144,551.00	144,551.00	.00
201.48.54641.699009	Transportation	OTHER CAPITAL EQUIPMENT(E)	17,795.00	.00	-17,795.00
	Total Transportation		1,791.01	.00	-1,791.01
201.48.54661.435685	Congregate Meals	STATE AID-C-1(R)	-71,420.00	-95,689.00	-24,269.00

201.48.54661.466100	Congregate Meals	PUBLIC CHGS-C-1-COM ON AG(R)	-32,477.59	-34,707.00	-2,229.41
201.48.54661.466114	Congregate Meals	PUBLIC CHGS-ADRC(R)	-35.54	-100.00	-64.46
201.48.54661.511105	Congregate Meals	WAGES-LIMITED TERM EMPLOY(E)	37,425.61	38,518.00	1,092.39
201.48.54661.512001	Congregate Meals	SOCIAL SECURITY(E)	2,862.79	3,019.00	156.21
201.48.54661.512006	Congregate Meals	WORKER'S COMPENSATION(E)	868.00	1,215.00	347.00
201.48.54661.513401	Congregate Meals	COST ALLOC-WAGES & FRINGE(E)	22,143.28	26,612.00	4,468.72
201.48.54661.513406	Congregate Meals	COST ALLOC-AMSO(E)	3,820.00	4,143.00	323.00
201.48.54661.513407	Congregate Meals	COST ALLOC-VEHICLE(E)	88.44	61.00	-27.44
201.48.54661.523311	Congregate Meals	CATERED FOOD(E)	46,842.50	54,000.00	7,157.50
201.48.54661.531202	Congregate Meals	SUBSCRIPTIONS(E)	40.00	38.00	-2.00
201.48.54661.531301	Congregate Meals	TRAINING/CONFERENCE FEES(E)	137.50	38.00	-99.50
201.48.54661.531302	Congregate Meals	EMPLOYEE AUTO ALLOWANCE(E)	1,607.92	200.00	-1,407.92
201.48.54661.531490	Congregate Meals	OTHER OPERATING SUPPLIES(E)	5,612.81	4,000.00	-1,612.81
	Total Congregate Meals		17,515.72	1,348.00	-16,167.72
201.48.54671.411100	Home Delivered Meals	GENERAL PROPERTY TAXES(R)	-41,526.00	-41,526.00	.00
201.48.54671.435686	Home Delivered Meals	STATE AID-C-2(R)	-53,181.00	-96,830.00	-43,649.00
201.48.54671.435687	Home Delivered Meals	STATE AID-SCS(R)	-6,292.00	-6,292.00	.00
201.48.54671.435689	Home Delivered Meals	STATE AID-USDA-C-2(R)	-19,462.00	-27,522.00	-8,060.00
201.48.54671.466101	Home Delivered Meals	PUBLIC CHGS-C-2-COM ON AG(R)	-77,967.04	-100,000.00	-22,032.96
201.48.54671.466112	Home Delivered Meals	PUBLIC CHGS-COP WAIVER(R)	-32,661.67	-70,000.00	-37,338.33
201.48.54671.466114	Home Delivered Meals	PUBLIC CHGS-ADRC(R)	-2,349.68	-2,000.00	349.68
201.48.54671.485100	Home Delivered Meals	DONATIONS(R)	-4,260.00	-1,000.00	3,260.00
201.48.54671.511105	Home Delivered Meals	WAGES-LIMITED TERM EMPLOY(E)	37,424.92	38,517.00	1,092.08
201.48.54671.512001	Home Delivered Meals	SOCIAL SECURITY(E)	2,863.37	3,019.00	155.63
201.48.54671.512006	Home Delivered Meals	WORKER'S COMPENSATION(E)	868.46	981.00	112.54
201.48.54671.513401	Home Delivered Meals	COST ALLOC-WAGES & FRINGE(E)	56,004.33	69,307.00	13,302.67
201.48.54671.513406	Home Delivered Meals	COST ALLOC-AMSO(E)	8,672.00	12,641.00	3,969.00
201.48.54671.513407	Home Delivered Meals	COST ALLOC-VEHICLE(E)	88.44	61.00	-27.44
201.48.54671.522005	Home Delivered Meals	TELEPHONE AND FAX(E)	465.03	275.00	-190.03
201.48.54671.523311	Home Delivered Meals	CATERED FOOD(E)	202,598.92	232,000.00	29,401.08

201.48.54671.531202	Home Delivered Meals	SUBSCRIPTIONS(E)	40.00	38.00	-2.00
201.48.54671.531301	Home Delivered Meals	TRAINING/CONFERENCE FEES(E)	137.50	38.00	-99.50
201.48.54671.531302	Home Delivered Meals	EMPLOYEE AUTO ALLOWANCE(E)	1,939.12	974.00	-965.12
201.48.54671.531303	Home Delivered Meals	NON-EMPLOYEE AUTO ALLOWAN(E)	36,700.54	37,000.00	299.46
201.48.54671.531490	Home Delivered Meals	OTHER OPERATING SUPPLIES(E)	20,273.58	30,273.00	9,999.42
	Total Home Delivered Meals		130,376.82	79,954.00	-50,422.82
201.48.54681.411100	Aging	GENERAL PROPERTY TAXES(R)	-32,357.00	-32,357.00	.00
201.48.54681.435680	Aging	STATE AID-III-D(R)	-429.00	-4,765.00	-4,336.00
201.48.54681.435684	Aging	STATE AID-III-B(R)	-51,098.00	-48,797.00	2,301.00
201.48.54681.466106	Aging	PUBLIC CHGS-FUND RAISERS(R)	-735.91	-200.00	535.91
201.48.54681.466108	Aging	PUBLIC CHGS-ADMINISTRATIO(R)	-5,007.32	-3,500.00	1,507.32
201.48.54681.485100	Aging	DONATIONS(R)	-1,650.08	-200.00	1,450.08
201.48.54681.511301	Aging	COMMITTEE PER DIEM(E)	1,840.00	2,000.00	160.00
201.48.54681.512001	Aging	SOCIAL SECURITY(E)	140.76	150.00	9.24
201.48.54681.512006	Aging	WORKER'S COMPENSATION(E)	2.73	2.00	-.73
201.48.54681.513401	Aging	COST ALLOC-WAGES & FRINGE(E)	40,359.81	50,319.00	9,959.19
201.48.54681.513406	Aging	COST ALLOC-AMSO(E)	6,289.00	7,517.00	1,228.00
201.48.54681.513407	Aging	COST ALLOC-VEHICLE(E)	127.30	191.00	63.70
201.48.54681.531101	Aging	POSTAGE AND BOX RENT(E)	2,212.82	3,109.00	896.18
201.48.54681.531103	Aging	CENTRAL PURCHASING(E)	1,149.50	500.00	-649.50
201.48.54681.531203	Aging	MEMBERSHIP DUES(E)	37.50	200.00	162.50
201.48.54681.531204	Aging	ADVERTISING(E)	2,891.94	4,471.00	1,579.06
201.48.54681.531301	Aging	TRAINING/CONFERENCE FEES(E)	.00	400.00	400.00
201.48.54681.531302	Aging	EMPLOYEE AUTO ALLOWANCE(E)	327.63	500.00	172.37
201.48.54681.531305	Aging	MEALS LODGING & MISC TRAV(E)	25.00	150.00	125.00
201.48.54681.531476	Aging	RADON TESTING EXPENSES(E)	583.40	200.00	-383.40
201.48.54681.531478	Aging	FUND RAISER SUPPLIES(E)	487.64	200.00	-287.64
201.48.54681.531479	Aging	PROGRAM EXPENSES-III(E)	34,185.40	14,160.00	-20,025.40
201.48.54681.531490	Aging	OTHER OPERATING SUPPLIES(E)	116.68	1,250.00	1,133.32
201.48.54681.531753	Aging	PUBLIC LIABILITY(E)	.00	4,500.00	4,500.00

	Total Aging		-500.20	.00	500.20
201.48.54698.435671	ADRC	STATE AID-ADRC DOA(R)	-465,028.00	-644,908.00	-179,880.00
201.48.54698.511102	ADRC	WAGES-PERM EMPLOYEE(E)	269,208.12	310,306.00	41,097.88
201.48.54698.511103	ADRC	OVERTIME WAGES(E)	5,784.25	3,500.00	-2,284.25
201.48.54698.511105	ADRC	WAGES-LIMITED TERM EMPLOYEE(E)	6,972.45	.00	-6,972.45
201.48.54698.512001	ADRC	SOCIAL SECURITY(E)	20,777.99	23,810.00	3,032.01
201.48.54698.512002	ADRC	RETIREMENT-EMPLOYER'S SHA(E)	18,636.44	21,682.00	3,045.56
201.48.54698.512004	ADRC	HEALTH/DENTAL INSURANCE(E)	62,495.74	73,248.00	10,752.26
201.48.54698.512005	ADRC	LIFE INSURANCE(E)	766.64	930.00	163.36
201.48.54698.512006	ADRC	WORKER'S COMPENSATION(E)	6,541.69	9,400.00	2,858.31
201.48.54698.512018	ADRC	CASH IN LIEU OF HEALTH IN(E)	1,100.00	1,600.00	500.00
201.48.54698.513401	ADRC	COST ALLOC-WAGES & FRINGE(E)	13,557.82	18,039.00	4,481.18
201.48.54698.513402	ADRC	COST ALLOC-ADMINISTRATION(E)	-24.93	-38.00	-13.07
201.48.54698.513406	ADRC	COST ALLOC-AMSO(E)	51,887.00	61,333.00	9,446.00
201.48.54698.513407	ADRC	COST ALLOCATION - VEHICLE(E)	1,543.01	1,971.00	427.99
201.48.54698.522005	ADRC	TELEPHONE AND FAX(E)	2,467.93	3,950.00	1,482.07
201.48.54698.523205	ADRC	MACY AND EQUIP SVC CONTRACTS(E)	.00	998.00	998.00
201.48.54698.531101	ADRC	POSTAGE AND BOX RENT(E)	3.38	250.00	246.62
201.48.54698.531103	ADRC	CENTRAL PURCHASING(E)	521.00	980.00	459.00
201.48.54698.531203	ADRC	MEMBERSHIP DUES(E)	367.50	100.00	-267.50
201.48.54698.531204	ADRC	ADVERTISING(E)	11,197.33	7,151.00	-4,046.33
201.48.54698.531301	ADRC	TRAINING/CONFERENCE FEES(E)	114.00	1,000.00	886.00
201.48.54698.531302	ADRC	EMPLOYEE AUTO ALLOWANCE(E)	3,291.11	5,000.00	1,708.89
201.48.54698.531303	ADRC	NON-EMPLOYEE AUTO ALLOWAN(E)	793.28	1,700.00	906.72
201.48.54698.531305	ADRC	MEALS LODGING & MISC TRAV(E)	342.27	400.00	57.73
201.48.54698.531490	ADRC	OTHER OPERATING SUPPLIES(E)	32.15	2,500.00	2,467.85
201.48.54698.699008	ADRC	COMPUTER HARDWARE(E)	.00	2,209.00	2,209.00
201.48.54698.699009	ADRC	OTHER CAPITAL EQUIPMENT(E)	.00	500.00	500.00
	Total ADRC		13,348.17	-92,389.00	-105,737.17
201.48.59201.711002	Transfer	OPERATING TRANSFER(E)	.00	-62,519.00	-62,519.00

	Total Tranfer	.00	-62,519.00	-62,519.00
Total:		0	1,065,134.69	64,519.00
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