

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE  
MINUTES OF JUNE 22, 2021**

Members present: Mr. Alan VanRaalte, Mr. Bob Thome Jr., Mr. Steven Schreier  
Mr. Michael Roach (Zoom)

Members absent: Mr. Jim Winkler (Excused)

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Jeri Driscoll, Mr. Joel  
Gottsacker (arrived 9:55 a.m.), Ms. Heidi Chavez, Ms. Tamara Feest

Public: None

**1. Call to Order. Approval of Agenda:**

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:30 a.m. by Mr. Alan VanRaalte, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Steven Schreier seconded by Mr. Bob Thome, to approve the agenda as posted. All ayes; motion carried.

**2. Minutes of Social Services Committee – May 25, 2021:**

Motion made by Mr. Steven Schreier, seconded by Mr. Bob Thome, to approve the Social Services Committee minutes of May 25, 2021. All ayes; motion carried

**3. Public Comment:**

None

**Veterans Services:**

**1. Update on Wisconsin Senate Bill 173:**

Ms. Tammy Javenkoski reported the CVSOA-WI Legislative Committee doesn't think Senate Bill 173, which would increase the Oneida CVSO Grant to \$22,000, will pass; however, in the biennium budget, there is a proposal to increase the grant to \$11,000.

**2. Estimated percentage of paper files currently scanned:**

Ms. Tammy Javenkoski reported that they currently have approximately 7% of the paper files scanned. At the rate they are going it would take about 85.8 years to finish scanning.

**3. 2021 Financial & Statistical Reports, vouchers, audits of payments and line item transfers:**

Ms. Tammy Javenkoski reported that May was a quiet month in regards to customers coming into the office. They had vouchers for \$254.68 for the conference that was attended by her and Jason. Motion made by Mr. Bob Thome, seconded by Mr. Steven Schreier to approve the vouchers. All ayes; motion carried.

**4. Public Comment:**

None

**5. Agenda items for future meetings:**

- Usual Agenda Items

**Social Services:**

**1. Human Service Center Update – Tamara Feest:**

- Ms. Tamara Feest from the Human Service Center gave an update:
  - o Tri County System Review subcommittee wrapped up.
  - o They established branch offices in Vilas and Forest County for AODA and Mental Health.
  - o County Board Presentations are ongoing.
  - o They are meeting with the three financial managers of the counties.
  - o They will be doing program specific presentations to different committees.
  - o CLTS has grown since January. They currently have 138 people enrolled (12 new by the end of January). The targeted population is Developmental Disabilities 66%, Physical Disability 11%, and 26% SED.
  - o They updated their lobby at the Human Service Center to be a more trauma informed design and they have gotten nice compliments.
  - o May was Mental Health Awareness month.
  - o Working on finishing the 2020 annual report.
  - o COVID Update – we are back in the office and are working on updating the protocol.
  - o Looking at new Electronic Health Records Software, due to difficulties with current system.
  - o Working on budget prep for 2022.
  - o Conflict Resolution is all signed except for Vilas County. They signed an earlier version.

**2. Lead Social Worker position category request:**

Removed from agenda.

**3. 2022 Budget decision items:**

Ms. Mary Rideout reviewed the decision items for the 2022 budget, most items will remain at their 2021 funding levels. There is a slight increase in In-Community Programs over 2021.:

- Tri County Council on Domestic Violence
- Supportive Home Care Program
- Protective Placements
- Juvenile/Children & Families in Community Programs
- Motion by Mr. Bob Thome, seconded by Mr. Steven Schreier to approve 2022 Budget decision items as presented. All ayes; motion carried.

**4. Update on the closure of Lincoln Hills and Copper Lake facilities:**

Ms. Mary Rideout reported that Lincoln Hills/Copper Lake was to close by July 1, 2021 but will continue to operate. We currently do not have anyone in Lincoln Hills/Copper Lake. The rate for youth in Lincoln Hills is \$1157 per day.

A proposal in the current state budget is expanding Mendota Juvenile Treatment Center by 50 beds allowing them to serve juvenile girls for the first time. This will allow equitable access to psychiatric treatment services for girls in the youth justice system. Mendota currently has 29 beds that service juvenile boys. The expansion will allow for an additional 30 boys and 20 girls to be served by the facility.

**5. Family First Update:**

Department of Children & Families Update:

- Legislation necessary for the Department of Children and Families to establish administrative rules for Qualified Residential Treatment Programs (QRTP) has been passed by both houses and was signed by the governor.
- Several evidence-based services will be included in Wisconsin's 5-year Prevention Plan. These models are Homebuilders, Motivational Interviewing, Healthy Families of America, Nurse-Family Partnership and Parents as Teachers.

Oneida County Department of Social Services Update:

- Requested additional Children Services Support worker for 2022 to assist with family visitation, home visits, drug testing, in-home services.
- Reviewing the need for additional Social Work staff.
- Reviewed the need for Lead Social Work positions.
- Discussing in System Improvement issues around housing assistance.
- Discussing in System Improvements what hotlines are available for parents.
- Working with the ADRC on a volunteer program. Currently seeking volunteer drivers. Working on a mentor job description.
- Discussing available in-home services with the Human Service Center and other local providers.

**6. Agency Update: Staffing, World Elder Abuse Awareness Day, New Agency Vehicle:**

- Staffing/Vacancies
  - All vacant positions have been filled, except the Social Worker vacancy.
  - The second round of Social Worker interviews are being scheduled.
- World Elder Abuse Awareness day:
  - Our I-Team recognized World Elder Abuse Awareness Day with a Pinwheel Display, Inside Dome lit Purple, EA Flyers to everyone receiving Home Delivered Meals, Bookmarks & stickers to each staff at OCDSS and ADRC as well as the public, Press Release, Article I the Dome news, Proclamation from City of Rhinelander, Facebook posts and Article in ADRC Newsletter.

- The department received our second vehicle. We have a 2021 Chrysler Voyager. We now have two new vehicles available to staff at Social Services and the ADRC. We are no longer using the old Medical Examiner vehicle and will look to sell that this summer.

**7. 2021 Financial & Statistical Reports, Vouchers, Audit of Payments and Line Item Transfers:**

The committee reviewed the Financial/Statistical Reports, Vouchers and Audit of Payment. The projected 2021 surplus for the Department of Social Services is \$19,170.

- Motion by Mr. Steven Schreier, seconded by Mr. Bob Tome to approve Financial and Statistical Reports, Vouchers as presented. There were no line item transfers. All ayes; motion carried.

**9. Public Comment:**  
None.

**10. Agenda Items for future Meetings:**

- IT Budget
- Update on State Budget

**11. Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Alan VanRaalte to adjourn the meeting at 11:40 a.m. The next meeting of the Social Services Committee will be Tuesday, July 27 2021 at 9:30 a.m. in the County Board Room.

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Mr. Bob Thome Jr.



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Mr. Alan VanRaalte, Chairperson

Date: June 22, 2021