

NOTICE OF MEETING

COMMITTEE: Social Services Committee
PLACE: County Board Room, Oneida County Courthouse
DATE: November 24, 2020 **TIME:** 9:00 A.M.

Call in Option via Zoom: Phone number: 1-312-626-6799
Meeting ID: 884 0397 8300
Password: 527890

Anyone attending the meeting in the Courthouse must wear a face covering.

All agenda items to be considered as discussion/decision items.

AGENDA:

1. Call to order; Pledge of Allegiance; and Approval of Agenda
2. Minutes of October 27, 2020 Social Services Committee Meeting
3. Public Comment

Veterans Services:

1. 2021 Budget Update
2. Veterans Day Event
3. County Veterans Service Office to attend Advanced Appeals Training
4. 2020 Financial & Statistical Reports, vouchers, audit of payments and line item transfers
5. Public Comment
6. Agenda items for future meetings

Social Services:

1. Staff Presentation –Initial Assessment
2. ADRC and Social Services Alliance – next steps
3. Human Service Center System Review Update
4. Agency Update – Staffing, COVID 19-Extraordinary Payments
5. 2020 Financial & Statistical Reports, vouchers, audit of payments and line item transfers
6. Public Comment
7. Agenda items for future meetings
8. Adjourn

NOTICE OF POSTING

TIME: 3:00 P.M. **DATE:** November 18, 2020 **PLACE:** Courthouse

Alan VanRaalte, Committee Chairperson

Notice posted by Heidi Chavez, Financial Services Supervisor

Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-362-5695.

NEWS MEDIA NOTIFIED:

Northwoods River News	Date:	11/18/2020	Time:	3:00 p.m.	E-Mail
Star Journal	Date:	"	Time:	"	"
Lakeland Times	Date:	"	Time:	"	"
WHDG Radio Station	Date:	"	Time:	"	"
WJFW-TV 12	Date:	"	Time:	"	"
Tomahawk Leader	Date:	"	Time:	"	"
WXPR Radio Station	Date:	"	Time:	"	"
WSAW-TV	Date:	"	Time:	"	"

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call the County Clerk at 715-369-6144 with specific information on your request allowing adequate time to respond to your request.

See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF NOVEMBER 24, 2020**

Members present: Mr. Alan VanRaalte
Via Zoom: Mr. Steven Schreier, Mr. Bob Thome Jr., Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Jeri Driscoll, Ms. Beth Hoerchler

Public: None

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Alan VanRaalte, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Steven Schreier seconded by Mr. Jim Winkler, to approve the agenda as posted. Mr. VanRaalte called for a roll call vote, motion carried.

2. Minutes of Social Services Committee – October 27, 2020:

Correction to October 27, 2020 minutes - 2020 Financial & Statistical Reports, vouchers, audit of payments and line item transfers. Currently reads: Vouchers were reviewed there were no questions or comments. Motion made by Mr. Jim Winkler, seconded by Mr. Bob Thome, Jr., to approve the line transfer items. Should be to approve the vouchers. Motion by Mr. Bob Thome, Jr, seconded by Mr. Jim Winkler, to approve the Social Services Committee minutes of October 27, 2020 with correction. Mr. VanRaalte called for a roll call vote, motion carried.

3. Public Comment:

None

Veterans Services:

1. 2021 Budget Update:

Ms. Tammy Javenkoski reported the Veterans Service Office budget was approved by the County Board as submitted.

2. Veterans Day Event:

Ms. Tammy Javenkoski reported that the event went very well. They talked to approximately 40-50 people and their spouses. Would like to do this again just not on Veterans Day. Would like to do a regular Veterans Day Event and do the informational meetings on a different day.

3. County Veterans Service Office to attend Advanced Appeals Training:

Tammy Javenkoski explained the purpose of the training is to assist her in helping veterans who are going through the VA appeal process. This training will help

obtain an advanced level of understanding of the appeals process in order to represent veterans before the Board of Veterans Appeal. The training is from December 7 – December 9 from 10:00 a.m. – 4:00 p.m. and the cost is \$250.00 which will be done via Zoom.

4. 2020 Financial & Statistical Reports, vouchers, audit of payments and line item transfers:

Ms. Tammy Javenkoski provided the committee with the Veterans Service Office's report for October 2020. She also turned in her voucher for a 4x6 banner that was made from Press Express that can be hung on a wall or put on a table and can be used for any event. There were no questions or comments. Motion made by Mr. Bob Thome, Jr., seconded by Mr. Steven Schreier, to approve the monthly report and vouchers. Mr. VanRaalte called for a roll call vote, motion carried.

5. Public Comment:
None

6. Agenda items for future meetings:

Multi-County Veterans Benefits Expo Event for April 2021 and the use of the Hodag Dome

Social Services:

1. Staff Presentation – Initial Assessment:

Ms. Beth Hoerchler presented the Initial Assessment Process which is the next step after the Access Function that was presented last month.

- The primary responsibility of CPS during the initial assessment process is to identify children who are in need of protection or services and assure that unsafe children are protected by engaging parents/caregivers in implementing an in home or out of home safety plan.
- A supervisor assigns an initial assessment worker after the Access worker has relayed the report to a supervisor and a response time is determined. For after hours or weekend reports the worker acts as both the Access worker and makes the initial face-to-face contact with the family if danger threats exist.
- Initial Assessment workers investigate a number of abuse types. They include: Physical Abuse, Sexual Abuse, Neglect, and Emotional Abuse.
- Initial Assessment worker is required to conduct a series of interviews to gather information and determine if safety measures are required to ensure the safety of the children. If Present or Impending Danger threats exist, the worker is required to take action in the form of a safety plan immediately. The worker has sixty days to complete and document the investigation and send to a supervisor for approval. The interviews include but are not limited to: Identified Child(ren), Sibling(s) and other children in the home, Non-maltreating adults (if any), Alleged Maltreater. Most investigations will also

include collateral contacts with medical, schools, therapists, or other service providers involved with the family.

- The information is gathered and analyzed during an assessment is critical to understanding and making decisions related to child safety, risk of maltreatment and services needed.
- At the conclusion of an Initial Assessment the caseworker must complete the report and make recommendations as to if there are threats to child safety and the plan to control for those threats, if the family needs continued involvement with the agency, if the maltreatment is substantiated, and any services needed. The case may then be transferred to our On-Going unit.

2. ADRC and Social Services Alliance – Next Step:

Ms. Mary Rideout provided an Integration Plan that she and Mr. Joel Gottsacker put together. Ms. Mary Rideout explained that this list continues to grow. Even though the ADRC and Social Services Alliance does not take place until January of 2021, Joes is part of the Management meetings that are occurring before January 1, 2020 as well as the ADRC Staff are invited to the All Staff Meetings that occur before January 1, 2020. Mary is meeting with Joel again on Monday at the ADRC. ITS will need to be part of the process since Social Services is on its own Exchange Server and would like to be able to share calendars etc. with the ADRC. We believe that Social Services would have to be included with Oneida County's exchange server for this to happen, but this will be discussed with ITS. It was also discussed that there are two committees – Social Services Committee and also the ADRC committee and is there a way that the budgets are separate so each committee can review that portion. Ms. Mary Rideout explained that even though there will be the overall Social Services budget the ADRC will still have their separate section in the budget, and that portion can be reviewed and approved by the ADRC Committee.

3. Human Service Center System Review Update:

- Certification of Vilas and Forest County sites have been applied for. Virtual site visits were scheduled for November 17 for Vilas County and November 11 for Forest County. Ms. Tamera Feest reported that the Site survey for Forest County had to be rescheduled but will occur tomorrow.
- The committee reviewed a data collection survey from HSC Board members who were polled on the types of data required and frequency of need. The committee (and the HSC Board) determined that the number of clients served by each program and performance to budget should be presented to each County Board Chair and Finance Director on a quarterly basis.
- A new lease agreement for the HSC Building and Koinonia between the agency and Oneida County was approved by the HSC Board. Tamera Feest reported that they have signed contracts and will work on the sub-contract for Koinonia.

4. Agency Update – Staffing, COVID-19-Extraordinary Payments:

- Ms. Rideout reported that Mary Grefe, Social Worker in our Aging Unit has resigned. Jeff Dunbar who is with the Children’s Unit will be taking her place in the Aging Unit. That leaves the opening in the Children’s Unit. We will begin the recruitment process. Committee asked if this position that was described in the ADRC/Social Services Committee Alliance. Ms. Mary Rideout explained that we have another Social Work vacancy that will not be replaced.
- COVID-19 Extraordinary Payments – Ms. Mary Rideout explained that a One-time extraordinary payments are being provided to foster homes, group home and RCCs to help cover the extra costs of caring for children during the COVID-19 pandemic. These one-time funds will be provided for the care of each child placed in these facilities during the month of October (for Group homes and RCCs) and November (for Foster Homes). The Department of Children and Families (DCF) will fully reimburse counties for these payments. It was discussed how the Kinship Providers are not included in this payments but DCF is looking into this.

5. 2020 Financial & Statistical Reports, vouchers, audit of payments and line item transfers:

- Ms. Rideout explained that Foodshare amounts are up substantially due to recipients receiving Foodshare are getting the maximum amount for their household size through December due to the pandemic. Ms. Rideout also highlighted the significant increase in the number of youth in out-of-home care since January 2018. This continues to be a challenge of the department.
- Monthly expenditures for October and Line Item Transfer were presented. Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the monthly expenditures and line item transfers as presented. Mr. VanRaalte called for a roll call vote, motion carried.

6. Public Comment:
None

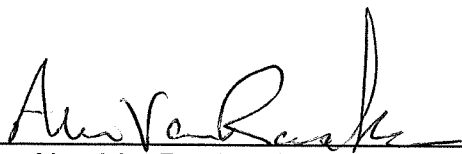
7. Agenda Items for future Meetings:
State Contracts
ADRC and Social Services Alliance

8. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Alan VanRaalte to adjourn the meeting at 9:54 a.m. The next meeting of the Social Services Committee will be Tuesday, December 22, 2020 at 9:00 a.m. in the County Board Room.

Via Zoom

Mr. Bob Thome Jr.



Mr. Alan VanRaalte, Chairperson

Date: November 24, 2020