

MEETING OF THE ONEIDA COUNTY VETERANS SERVICE COMMISSION

Held: Monday, June 19, 2023, at 9:00 a.m.

Members Present: Brian Jopek (Chairman), Mark Espeseth, Pearl Fessenden, and Tammy Javenkoski (CVSO)

The following new matters were taken up, to wit:

Brian Jopek called the meeting to order in conference room #1 of the Oneida County courthouse at 9:27 a.m. The meeting was properly posted, the news media was notified and pursuant to the Americans with Disabilities Act, is handicapped accessible.

The Pledge of Allegiance was recited.

The agenda was reviewed. Motion made by Mark Espeseth, seconded by Pearl Fessenden, to approve the agenda. Motion carried.

The minutes from the December 19, 2022, meeting were reviewed. Motion made by Pearl Fessenden, seconded by Mark Espeseth, to approve the minutes. Motion carried.

There was no public comment.

The Veterans Service Office and Veterans Commission vouchers were reviewed. Motion made by Brian Jopek, seconded by Mark Espeseth, to approve the vouchers. Motion carried.

The donation account was reviewed. Since the last meeting, four donations were received in the amount of \$532.32. The donation account has a balance of \$16,765.33. Motion made by Brian Jopek, seconded by Mark Espeseth, to approve the donation account report. Motion carried.

The 2022 Veterans Service Office Annual Report was reviewed. No motion needed.

The Veterans Benefits Expo held at the Hodag Dome on April 28 was discussed. No motion needed.

The CVSO informed the Commission about the ARPA grant, which provided County Veterans Service Officers \$1.5 million dollars that has to be used on or before December 31, 2024. Oneida County received \$15,878. Part of the grant was used for the Veterans Benefits Expo. Most of the grant will be used for advertisement. No motion needed.

Discussion was held about purchasing tablets for the Commission so paper copies wouldn't need to be mailed anymore. Tammy discussed it with Finance Director, and Committee funds can be used to purchase Commission tablets. The Finance Director recommended going through ITS because they probably can get us the best price. Motion by Pearl Fessenden, seconded by Brian Jopek, to purchase a tablet for each of the three commission members. Motion carried.


The Commission asked Tammy if other County Veterans Commissions had bylaws but she didn't know. She will look into it and if some counties do have them, she will provide a copy in time for the next Commission meeting.

There was no public comment.

Items for the next agenda:

- Commission bylaws or standard operating procedures
- Part-time receptionist in Veterans Service Office
- Commission fund raising restrictions
- Increase to annual CVSO grant

The next meeting will be held on September 18, 2023 at 9:00 a.m. in conference room #1 in the courthouse. Motion made by Pearl Fessenden, seconded by Mark Espeseth, to adjourn the meeting at 10:17 a.m. Motion carried.

Chairman:  ACTING CHAIRMAN

Secretary: 