

ONEIDA-VILAS TRANSIT COMMISSION (OVTC) MINUTES

December 2, 2019

ATTENDANCE: Erv Teichmiller, Bob Mott, Steven Schreier, Charles Hayes, Fred Radtke. Absent Ed Hammer and Milt Klingsporn. Others Present: Roger Youngren, Transit Manager; Dianne Jacobson, Director ADRC Oneida County; Sue Richmond, Director ADRC Vilas County; and Kayla Houpp, Lakeland Times.

CALL TO ORDER: Teichmiller called the meeting to order at 9:00 a.m. the ADRC of Transit Commission Building at 1831 N. Stevens St. Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

APPROVAL OF THE AGENDA: Motion by Radtke to approve Agenda in any order as per the chair with a second by Schreier. All ayes. Motion Carried.

APPROVAL OF THE MINUTES: Motion by Radtke to approve Minutes of November 13, 2019 with a change from BS to VS in Budget vs Actual Second by Mott. All ayes. Motion Carried.

PUBLIC COMMENT: No one present.

CLOSED SESSION: Motion by Schreier, second by Hayes to enter into closed session pursuant to section Sec. 19.85(1)(e) Wis Stats., to: deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session (MLS Grant Opportunity and 121 Mill St. Eagle River WI Lease/Purchase Agreement) and 19.85 (1)(c) Wis Stats., to: consider employment, promotion, compensation or performance evaluation data of a public employee over which this body has jurisdiction or responsibility (wage/benefit compensation). All ayes Motion carried at 9:03 a.m.

Motion by Mott. Second by Schreier to return to open session at 10:43 a.m. All ayes. Motion carried.

Motion by Schreier to proceed with the MLS Grant application for the 121 Mill St. property in Eagle River. Second by Hayes. All ayes. Motion carried. Board chair reminded Regional Manager that the grant was due by December 6, 2019.

Motion by Mott to lease the property at 121 Mill St. in Eagle River contingent upon acceptable changes to the lease agreement to be approved by either the executive committee or the full board. Second by Hayes. All ayes. Motion carried.

AUDIT RECOMMENDATION UPDATE: Youngren has been sending monthly financials and audit recommendations to the Oneida County and Vilas County boards chairs and the financial directors. Youngren was invited to the Oneida County Administration meeting to follow up on audit issues, financial and operational update and private carrier concerns.

BUS PURCHASE UPDATE: The purchase order was sent to Atlas bus on October 31, 2019. Atlas will fulfill the purchase order within 90 days.

2020 DONATION FROM THE ST. GERMAIN TOWNSHIP: OVTC will receive a \$2,500 from the Town of St. Germain. St. Germain is part of the Whitetail and Bear Paw routes.

PUBLIC MEETING REQUIRED TO CONSIDER LOCAL FARE INCREASE: General discussion regarding fare rates within OVTC eight-mile radius. Youngren would like to see an increase to \$1.25 or \$1.50 per one-way ride. There is a required two week notice of hearing. The public hearing will be January 10, 2020 at 0900 hours. The ADRC of Oneida County has offered a conference room for the hearing.

PUBLIC MEETING SCHEDULED IN PHELPS ON DECEMBER 11, 2019: Youngren will be at the meal site to conduct the hearing. WisDOT suggested a hearing due to altering the Eagle Eye route.

EAGLE EYE ROUTE CHANGES EFFECTIVE JANUARY 1, 2020: Eagle Eye will service Phelps on the first and third Wednesdays plus adding a route to Rhinelander every other Friday. Eagle Eye will service Manitowish Waters and Boulder Junction every Monday and every other Friday.

BOULDER JUNCTION TOWNSHIP MEETING NOVEMBER 26, 2019: Younger to meet with the town board to ask for \$2,500 in support. Both Boulder Junction and Manitowish Waters Chambers have been very helpful.

2020 BUDGET PRESENTATION: Youngren gave a handout comparing 2019 vs 2020. There will be cost saving in employee medical insurance, parts and purchased transportation. Addition expense for audit, bus insurance and office rent. Motion by Radtke to approve 2020 budget for \$811,841. Second by Mott. All ayes. Motion approved.

NEXT MEETING DATE: Friday, January 10, 2020 at 9:00 a.m.

Meeting was adjourned at 11:05 a.m.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barbara Newman
Office Manager