

**MINUTES OF THE ONEIDA COUNTY  
CIVIL SERVICE COMMISSION  
APRIL 24, 2024**

**COMMISSION MEMBERS PRESENT:** Chairman Tim Melms, Bernie Dart, Harry Whidden, Pete Tenderholt, and Jeff Welk

**COMMITTEE MEMBERS ABSENT:** None

**OTHERS PRESENT:** Sheriff Grady Hartman, and Recording Clerk Jill Butzlaff

**CALL TO ORDER**

Chairman Melms called the meeting to order at 08:02 a.m. at the Oneida County Law Enforcement Center. The meeting was properly noticed in accordance with Wisconsin Open Meetings Laws.

**DISCUSS/ACT TO APPROVE AGENDA**

Motion by Whidden to approve the agenda, second by Tenderholt, all ayes on voice vote, the motion carried 5-0.

**DISCUSS/ACT TO APPROVE THE MINUTES OF MARCH 27, 2024**

Motion by Welk to approve the minutes of March 27, 2024, second by Dart, all ayes on voice vote; the motion carried 5-0.

**PUBLIC COMMENTS**

No public comment.

**DISCUSS/ACT ON CORRESPONDENCE OR BILLS**

There was no correspondence or bills.

**DISCUSS/ACT ON ANY FUTURE AGENDA ITEMS**

Sheriff Hartman noted the Deputy promotional process is scheduled for May 10, 2024. If needed, the committee could also meet on May 13, 2024 at 08:00 a.m.

**DISCUSS/ACT TO SET THE DATE FOR THE NEXT SCHEDULED MEETING**

The following future meetings are scheduled:

May 10, 2024 08:00 a.m.

May 13, 2024 08:00 a.m. if necessary

**CLOSED SESSION**

Motion by Whidden to go into closed session pursuant to §19.85(1)(c) WI Stats considering employment, promotion, compensation or performance evaluation data of any public employee over which this body had jurisdiction or responsibility. Topics: Interviews for Captain. Motion seconded by Dart, all ayes on roll call vote as follows: Whidden aye, Tenderholt aye, Melms aye, Welk aye, Dart aye. All ayes on voice vote, the motion carried 5-0 and the Commission entered closed session at 08:07 a.m.

**RETURN TO OPEN SESSION**

Motion by Whidden to return to open session, second by Tenderholt. All ayes on roll call vote as follows: Whidden aye, Tenderholt aye, Melms aye, Welk aye, Dart aye, the motion carried 5-0 and the Commission returned to open session at 11:03 a.m.

**DECISIONS WHILE IN CLOSED SESSION**

The Committee interviewed candidates for Captain and certified a top three list that was provided to Sheriff Hartman.

**PUBLIC COMMENTS**

No public comments.

**ADJOURN**

Motion by Whidden, second by Welk to adjourn. All ayes on voice vote, the meeting adjourned at 11:04 a.m.

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Timothy Melms, Chairman

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Jill Butzlaff, Recording Clerk

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