

**HEALTH & AGING COMMITTEE MEETING
MINUTES
December 11, 2018**

COMMITTEE MEMBERS PRESENT: Chairperson Tom Kelly, Vice Chair Bob Metropulos, Jackie Cody, Steven Schreier, Jim Winkler, Dr. Amy Slette, Barbara Young, Carol Pederson, Ed Hammer

COMMITTEE MEMBERS ABSENT: Anne Ovsak, Dr. Walt Gager, Marge Saari

STAFF PRESENT: OCHD - Linda Conlon, Marta McMillion, Rebecca Lohagen, Todd Troskey, Jenny Chiamulera, Joneil Tess & Aging – Dianne Jacobson, Dawn Johnson & Joel Gottsacker

OTHERS PRESENT:

Call to order: Tom Kelly called the meeting to order at 9:00 a.m. on the second floor of the Health & Aging Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of agenda: Motion by Cody/Winkler to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

Public comment/communications: None

Employee Service Awards:

- Dawn Klink – 10 years of service
- Teri Schwab – 10 years of service

Staff Report: Maternal and Child Health (MCH):

Jenny Chiamulera distributed a hand out and presented MCH objectives.

- Adolescent Suicide Prevention Programs
 - Objective: Work with local schools to better understand and implement Youth Risk Behavior Surveillance (YRBS) programs/policy in the effort to reduce youth suicide attempts, thoughts and behaviors.
 - A community report from Marathon County was distributed so we could see what they are doing for YRBS
- Child Death Review (CDR) Team
 - Objective: Work with local partners to improve communication of agency responses to child deaths in the investigation of delivery of services.
 - Chiamulera stated Oneida County has a low death rate.
- 2019 Adolescent Suicide
 - Objective: By December 31, 2019, OCHD will collaborate with community partners to coordinate and/or facilitate evidence-based suicide prevention practices with community groups.

- Rhinelander 8th grade health classes are training students to look for signs of depression and suicide in classmates or even self-identify to prevent suicide.
- Cody suggested looking to ministerial programs for assistance, especially QPR training.
- Schreier asked do we have numbers for suicide attempts. Conlon stated it has been a struggle to get local and timely data for this. We do get the state wide data but it is 3-4 years old and OCHD would like to be able to get more updated information. There are some people from Ascension on the coalitions to help us gather more information.

Cody suggested again that it is important when OCHD does programs or conduct meetings, we should always take a picture and promote it so the community can see what we are doing.

Monthly Updates:

Environmental Health Report:

Troskey presented an Environmental Health Update.

- General application for the NEHA intern was submitted which we have received placement 2 out of the last 3 years.
- There have been quite a bit of new licensing for TRH's but is not enough to hire another person at this time. In addition, there are 7 facilities that will have new owners and will need to be relicensed. If there are any new health codes, they will have to be compliant.
- The willow flowage campsites will be licensed this spring. Once we get them licensed we will do pre-inspection on sites that are accessible by foot. This will approximately be \$5,500 fee boost to our program. Troskey stated it will be helpful to have another set of eyes out there.

Communicable Diseases (11/01/18 – 11/30/18):

Disease Name	Investigated	Confirmed/Probable
Chlamydia Trachomatis Infection	4	4
Cryptosporidiosis	1	0
Ehrlichiosis/Anaplasmos (undetermined)	1	1
Giardiasis	3	3
Hepatitis B, Unspecified	1	0
Hepatitis C, Acute	3	3
Hepatitis C, Chronic	3	0
Influenza Associated Hospitalization	1	0
Lyme Disease	5	3
Parapertussis	1	0
Pertussis	8	3

Salmonellosis	1	1
Varicella	1	0

Flu:

Conlon reviewed the flu reports for Hospitalizations by Month, Flu Shot Administration by Total, Variance and Vaccination comparison reports for this season and the previous two seasons. See Reports. Discussion ensued.

Health Hazards 11/20/18-12/10/18):

Hazard Description	New	Existing
Air Quality		
Animals		3
Asbestos		
Dilapidated Structure		
Hazardous Material		
Housing		
Lead Hazards		
Meth		
Mold		2
Noxious Smoke/Fumes		
Occupational Hazard		
Other Environmental Hazard		1 (Fuel Oil) 1 (other)
Other Vector		
Radiation Hazards		
Radon		
Sewage Disposal System		
Sewage		
Solid Waste/Garbage		3
Water Quality		
Subtotal	0	10
New Cases Closed		-0
Total Open Cases	0	+ 10
	= 10	
Total Cases from Previous Month		11

- McMillion stated we did not have any new cases this month. Conlon stated there is usually a decrease in the winter because of the weather.

Outreach/Communication Report (11/20/18-12/10/18):

Facebook	18
Press Release	0
Presentation	1
Board of Health	0
Interview	2
Health Fair	0
School	12
Lobby Slides	0
Mailings	0
Phone Outreach	0
Newsletter	0
Total	33

Facebook Reporting (11/20/18-12/10/18):

Posts	18
Total Reach	1291
Average Reach per Post	72
Total Engagement (Likes, shares, comments)	27
Average Engagement per post	2
Boosts during timeframe	No
Post with largest reach	CDC E. coli outbreak advisory on 11/16/18, reach of 292
Post with most engagement	Northwoods Dental Project Promotion at Nativity on 11/26/18, engagement of 8
New Page Likes	17
Total Page Likes	532

PH Legislative:

Conlon stated we have had change since the last election. Stated it would not be good to limit the powers of the governor. We do not look at it as a positive to have legislature having the power to make public health decisions that should be made at the department level. WALHDAB-WPHA Joint Public Affairs Committee have offered their expertise for criteria in appointing a new Public Health Administrator. Schreier stated he will be going to see the new governor and asked if there was anything he should bring up. Conlon stated more money for Public Health infrastructure is always needed. Conlon expressed appreciation for the last budget session that gave communicable disease money to Public Health, but there is still a long way to go in funding Public Health. Conlon will give Schreier some information to take with him to present. The healthier your state is as a whole the more likely companies and people would be willing to move to our state and the less it costs in medical expenses, lost work time, etc.

Public Health Preparedness – BOH roles and responsibilities:

Rebecca Lohagen reviewed PHP – Board of Health roles and responsibilities and distributed a handout. She stated the roles and responsibilities have not been changed since 2016.

- Elected Officials:
 - Assist in mobilizing necessary resources in community and state.
 - Send representative to the County Emergency Operations Center (EOC), as requested.
 - Ensure OCHD Director is maintained
 - Health Director needs to be appointed if something ever happens to current person in the position. Kelly asked if we have a structure for this which Conlon replied we do not. Conlon suggested in an emergency you could ask another health officer from a different county or contact the state to ask for help. Conlon stated you need to have a person with a broad sense of public health.

Schreier asked if we could have a call list sent to them.

Conlon stated they will look at PHP to see if any other health departments have a process in place if the Health Officer and Assistant Health Officer were no longer in position during an emergency.

Chronic Disease Grant:

Conlon stated this Oneida County was hand-picked for this grant from the state. During the process of writing the grant, OCHD and a few other health department that were also chosen to be recipients of the grant if awarded were given a chance for input. Conlon thought it was a great link to what OCHD has already been working on. Much of the grant work will be partnering with pharmacists and doctors. This is a different perspective than previous grants because we do not spend a lot of time working in clinical areas with direct care of patients. A LTE will be hired for this position because in the near future there are staff which will have grants ending and they would then move over to work on this grant. OCHD will be held to objectives and a work plan

through the state of Wisconsin just like our other grants through DPH. . It is a 4.7 year grant and will be approximately \$47,000 a year.

Vouchers, purchase orders and line item transfers: Conlon discussed the line item transfers in detail. Motion by Cody/Schreier to accept the line item transfers, purchase orders and vouchers as presented. All ayes; motion carried.

Agenda items for next meeting: Flu Vaccination Costs, Preparedness Process

Public comment/communications: None

HEALTH & AGING

Minutes of November 20, 2018: Motion by Winkler/Cody to approve the November 20, 2018 Health and Aging Committee minutes as presented. All ayes; motion carried.

Date/time/location of next meeting:

- January 8, 2018 at 9 a.m.
- The Health and Aging portion of the meeting will begin at 10:15 a.m.

Health and Aging issues:

- Building Security – The distress button was accidentally hit and the Rhinelander police department came in. We were asked how they would be able to get access because we have locked doors how does the police department get thru. We are working on this. We have a lock box outside which the fire and the sheriff's department has access to it. We are supposed to be getting fire cameras.
- Health & ADRC Committee – presented by Jacobson & Conlon. January 2019 the Department on Aging will be fully merged with ADRC services and the new name of the department will be the ADRC of Oneida County. When the County Code was being updated to reflect the necessary changes, Brian Desmond (Corporation Council) suggested the Health and Aging committee should possibly be divided back to two separate committees (Board of Health and ADRC Committee). Jacobson requested to move forward with a resolution to separate the two-committee meetings to the January County Admin Committee meeting. Motion made by Cody/Schreier to move forward to Admin Committee. After discussion nine ayes, one nay, motion carried.
- Building Signage – Jacobson did not get another quote back at this time.

AGING

Public Comment/communications: None

Aging & Disability Resource Center (ADRC) Transition: Jacobson reported the Disability Benefit Specialist has been filled. Elizabeth Erickson currently is the Disability

Benefit Specialist for the ADRC of the Northwoods and on January 2nd she will become an employee for the ADRC of Oneida County. The Clerical Support position had 57 applicants. LRES thinned them out to the top 6 qualified applicants. The testing is being held today and from there the top three selected will be interviewed for the position. Information only, no action taken.

Northwoods Transit Connections 2019 Services: Schreier/Hammer gave the Transit services update. Starting in January Northwoods Transit will be starting to run new routes that will be running between Woodruff, Rhinelander, Three Lakes and Eagle River on Monday, Wednesday and Friday. They will also deviate from the main route in a ¾-mile radius to pick up in other locations such as Sugar Camp, Lake Tomahawk. There will be two buses running one running in the opposite directions of each other for return trips. There will also be a similar route running from Land O Lakes, Phelps Conover and Eagle River. Information only, no action taken.

2019 Contracts: Jacobson reported that the contracts with the caterer, the managed care organizations would be signed. Informational only, no action taken.

2019 Annual Department Head Goals: Jacobson reported that by December 15th all Department Head Goals are to be posted. Jacobson's goals will be posted for 2019 that have been already approved by this board. Information only, no action taken.

2018 Doubtful Accounts: Jacobson presented the 2018 Doubtful Accounts. The Doubtful accounts are outstanding invoices that are from Volunteer Escort Rides that the participant has not paid and it is doubtful that they will pay. The doubtful accounts for the Volunteer Escort rides totals \$307.62. Jacobson requested that the committee approve writing off the \$307.62 dollars. Motion made by Schreier/Winkler to approve the \$307.62 dollars be written off. All ayes, motion carried.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers and line item transfers for approval.

Jacobson presented the vouchers for approval

Motion made by Schreier/Winkler to approve the vouchers as presented.

Jacobson presented the blanket purchase orders for approval

Motion made by Schreier/Pederson to approve the blanket purchase orders as presented.

Jacobson presented the Line Item transfers for approval.

Motion made by Schreier/ Metropulos to approve the Line Item Transfers as presented.

All ayes, motions carried.

Monthly Reports: Staff and program reports: Jacobson presented the monthly staff and program reports. Informational only, no action taken.

Legislative Update: Jacobson presented a handout on the Governor-Elect Tony Evers and Lieutenant Governor-Elect Mandela Barnes 2019-2021 State Budget Listening Sessions. Steven Schreier is planning to attend the listening session scheduled for tomorrow, December 12th in Wausau. This committee requested that Schreier bring back a report to the next committee meeting in January. Informational only, no action taken.

Agenda items for next meeting: Building Security, ADRC Personnel, ADRC Integration, report from Steven Schreier on the listening session and all other usual agenda items.

Public comment/communications: None

Adjournment: Motion by / Metropulos Pederson, to adjourn meeting at 11:14 a.m. All ayes, motion carried.

Janeil Fess & Dawn Johnson

Committee Chairman

Committee Secretary