

**MINUTES OF THE ONEIDA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE MEETING
JANUARY 13, 2021**

MEMBERS PRESENT: Chairperson Brian Gehrig, Tom Emond, Jason Goeldner (via Zoom), Dan Hess, Rebecca Lohagen (via Zoom), Jay Sommers, Terry Williams, Ken Kortenhof and Dawn Robinson, Program Assistant.

MEMBERS NOT PRESENT: Duff Damos, Chris Frederickson, Bruce Stefonek and Rob Swearingen.

ALSO PRESENT: Jake Simkins (Oneida County Sheriff's Office) and Jeff Paddock (WI DNR Regional Spill Coordinator).

CALL TO ORDER

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:00 p.m. Chairperson Gehrig noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

Introductions were conducted.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Williams/Emond, PASSED).

MOTION: To approve the January 15, 2020 LEPC Committee Meeting Minutes (Williams/Kortenhof, PASSED).

PUBLIC COMMENTS

None.

RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER(S)

Jeff Paddock replaces Matt Rahn with the DNR representing Environmental. Paddock is the DNR Regional Spill Coordinator.

MOTION: To replace Matt Rahn representing Environmental and approve appointment of Jeff Paddock (Kortenhof/Emond, PASSED).

Williams announced he is retiring February 12, 2021 and notified the Committee Tom Waydick will be the Interim Fire Chief. Williams recommended Waydick to replace him on the Committee.

MOTION: To replace Terry Williams representing Fire and approve appointment of Tom Waydick (Kortenhof/Hess, PASSED).

Both motions will be taken to the County Board of Supervisors at the same time for appointment.

Stefonek, representing Transportation, will be retiring in April. There was discussion of representation replacement. The Committee agreed to wait.

ELECTION OF OFFICERS (CHAIRPERSON)

Elections occur every two-years with the Chairperson and Vice-Chairperson elections staggered.

Kortenhof suggested re-electing Gehrig as Chairman, Gehrig agreed.

Call for nominations from the floor:

Called first (no nominations), called second (no nominations), called third (no nominations). Nominations closed.

MOTION: To elect Brian Gehrig as LEPC Chairperson for a two-year term (Kortenhof/Hess, PASSED).

HAZMAT TEAM REPORT

The Emergency Management Director provided an overview of the following: number of members, number of members who are Technician-Operations-Support level trained, apparatus trained/EVOC (emergency vehicle operator course), Team trainings, HazMat calls, DNR spill reports and scheduled WAHMR (Wisconsin Association of Hazardous Materials Responders) Conference. Goeldner added the Team conducted three operational response sessions with Merrill Fire and conducted an overview for Sugar Camp Fire.

HAZMAT MEMBER STATUS

New Members and Probationary Members

Dustin Madlung works at Printpack, joined the Team and is active/attending trainings.

MOTION: To approve adding Dustin Madlung to the HazMat Team as a probationary member (Kortenhof/Goeldner, PASSED).

Probationary Completion

None.

Resignation of Members

Alex Kaphingst was inactive and was removed from the Team.

Appoint HazMat Chief

Waydick is the current HazMat Chief and agreed to perform duties for the next two-years. The Chief and Deputy Chief positions are appointed on opposite years.

MOTION: To approve appointment of Tom Waydick as the HazMat Chief for a two-year term (Kortenhof/Emond, PASSED).

ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT

HazMat Incident Billing Policy and Procedure

Billing Policy and Procedures were emailed to the Committee for review (Exhibit #1). No changes.

MOTION: To approve the HazMat Incident Billing Policy and Procedure (Kortenhof/Williams, PASSED).

LEPC Compliance Inspector

The Emergency Management Director recommended designating the State as the LEPC Compliance Inspector.

MOTION: To appoint the State of WI Emergency Management as the LEPC Compliance Inspector (Kortenhof/Hess, PASSED).

LEPC Bylaws

Bylaws were emailed to the Committee for review (Exhibit #2). No changes.

MOTION: To approve the LEPC Bylaws as presented (Kortenhof/Williams, PASSED).

Review and Approval of County-Wide Strategic Plan

Previous plan was converted to a new state template. There was discussion on the plan.

MOTION: To approve the County-Wide Strategic Plan (Kortenhof/Hess, PASSED).

Review and Approval of Offsite Plan

The Emergency Management Director shared an overview of the EPCRA/Sara Title III PowerPoint Presentation with the Committee and with members via Zoom.

Previous plans were converted to a new state template which, required additional information.

MOTION: To approve Offsite Plans for 2021 (Emond/Goeldner, PASSED).

1:23 p.m. Zoom connectivity was lost.

Outreach EPCRA Project – Word Search

An Oneida County LEPC Word Search was created an EPCRA outreach effort to provide information of and understanding of what the Committee is responsible for. The Emergency Management Office asks members to notify the department when using the word search for public events, etc.

STATE HAZMAT TEAM CONTRACT

Oneida County HazMat Team is a State Type II Team for response. Contract information should be received sometime in June. Anticipating same contract.

MOTION: To accept the State HazMat Team Contract once negotiated (Kortenhof/Sommers, PASSED).

COUNTY HAZMAT TEAM CONTRACTS

Contracts remain the same. The County responds as a Level B Team.

Information purposes, no action taken.

2021 COMPUTER-EQUIPMENT HAZMAT GRANT

A bulk of the HazMat Team equipment is purchased from this grant.

MOTION: To authorize the Emergency Management Director to apply for and accept the 2021 Computer-Equipment HazMat Grant (Gehrig/Kortenhof, PASSED).

2021-2022 HAZMAT STATE TRAINING GRANTS

The Emergency Management Director asked the Committee to authorize him to apply for the state training grants for 2021-2022. Currently the state hazmat contract funds have been used for training. The Director would like a motion to apply for this grant.

MOTION: To authorize the Emergency Management Director to apply for 2021-2022 HazMat State Training Grants (Kortenhof/Emond, PASSED).

ITEMS FOR AND REPORT FROM CORPORATION COUNSEL

None.

REVIEW/APPROVAL OF BILLING FOR SPILLS

None.

PUBLIC COMMENTS

None.

OTHER ITEMS FOR DISCUSSION ONLY

There was discussion regarding original agreements in the EPCRA Strategic Plan (that listed names of people who had retired, etc.) and if those agreements should be renegotiated sometime in the future? The Emergency Management Director mentioned other county board agreements are done in the same manner and maybe it could be revisited as a project.

Paddock suggested changes to Section IX of the EPCRA Strategic Plan, adjusting verbiage on DNR roles. The Emergency Management Director agreed to the suggestions.

There was discussion regarding PFAS foam for firefighting. Williams explained there is no foam that is approved by the FAA, the airport has PFAS Foam and can legally use it. The Emergency Management Director explained once a fire is extinguished, the County contacts the DNR to evaluate and assess remediation. Chairman Gehrig indicated PFAS Foam does not have a good shelf life and apparatus is difficult to use, Williams agreed. It was mentioned the DNR created posters and/or State Chiefs Association sent information/survey to all fire depts. Foam used for vehicle accidents does not create an environmental issue.

ITEMS FOR NEXT AGENDA

The Emergency Management Director informed the Committee they are required to meet once per year and addressed all administrative issues at today's meeting and mentioned, it is up to the Chairman if he would like to schedule a June meeting.

SET DATE FOR NEXT MEETING

Schedule as needed.

ADJOURN

1:38 p.m. MOTION: To adjourn the meeting (Williams/Kortenhof, PASSED).

Brian Gehrig
Chairperson

Dawn Robinson
Program Assistant

Jason Goeldner
Vice-Chairperson