

**MINUTES OF THE ONEIDA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE MEETING
JANUARY 9, 2019**

MEMBERS PRESENT: Chairperson Brian Gehrig, Tom Emond, Jason Goeldner, Dan Hess, Jay Sommers, Bruce Stefonek, Tom Waydick (Assistant HazMat Chief/Rhineland Fire), Ken Kortenhof and Dawn Robinson, Program Assistant.

MEMBERS NOT PRESENT: Duff Damos, Chris Frederickson, Jim Jung, Rebecca Lohagen, Rob Swearingen and Terry Williams.

ALSO PRESENT: Stanley Lewis (WI DNR), Sherri Congleton (Sheriff's Office) and Teresa Erler (WI Emergency Management).

CALL TO ORDER

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:00 p.m. Chairperson Gehrig noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

Introductions were conducted.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Goeldner/Kortenhof, PASSED).

MOTION: To approve the February 28, 2018 and the June 20, 2018 LEPC Committee Meeting Minutes (Hess/Sommers, PASSED).

RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER(S)

Jim Jung, representing Environmental, is retiring and Stan Lewis will be replacing Jung. The appointment will proceed to the next County Board of Supervisors meeting.

MOTION: To approve appointment of Stan Lewis to the LEPC Committee (Hess/Goeldner, PASSED).

ELECTION OF OFFICERS (CHAIRPERSON AND VICE CHAIRPERSON)

Elections occur every two-years with the Chairperson and Vice-Chairperson elections staggered. The procedure was explained.

The Emergency Management Director asked for nominations. Brian Gehrig was nominated as Chairperson for a two-year term. The Director closed nominations.

MOTION: To elect Brian Gehrig as the LEPC Chairperson for a two-year term (Hess/Goeldner, PASSED).

The Emergency Management Director asked for nominations. Jason Goeldner was nominated as Vice Chairperson. The Director closed nominations.

MOTION: To elect Jason Goeldner as Vice-Chairperson for a one-year term (Kortenhof/Stefonek).

HAZMAT TEAM REPORT

Training levels and representation on the HazMat Team were identified (Technicians, Operations, Support and Defensive Driving), trainings were identified and HazMat response calls were discussed. An update of the redesigned HazMat I Vehicle was provided along with additional updates to the vehicle with an estimated completion target end of next week.

HAZMAT MEMBER STATUS

Appoint HazMat Chief and Assistant HazMat Chief

Goeldner and Waydick are swapping HazMat positions with elections staggered. Waydick would be the HazMat Chief (two-year term) and Goeldner would be the Deputy HazMat Chief (one-year term).

MOTION: To appoint Tom Waydick as the HazMat Chief for a two-year term (Gehrig/Stefonek, PASSED).

MOTION: To appoint Jason Goeldner as the HazMat Deputy Chief for a one-year term (Kortenhof/Hess, PASSED).

New Members

Nick Heise is a member of the Rhinelander Fire Department, no concerns.

MOTION: To place Nick Heise on the HazMat Team as a probationary member (Sommers/Kortenhof, PASSED).

Probationary Members

None.

Probationary Completion

None.

Resignation of Members

None.

ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT

HazMat Incident Billing Policy and Procedure

No changes to the HazMat Incident Billing Policy and Procedure.

MOTION: To approve the HazMat Incident Billing Policy and Procedure as presented (Goeldner/Hess, PASSED).

LEPC Compliance Inspector

The Emergency Management Director suggested designating the State as the LEPC Compliance Officer. After discussion of compliance officers and inspectors, the Northeast

Regional Director/WI Emergency Management stated currently there is one State compliance inspector (Stenbol).

MOTION: To designate Wisconsin Emergency Management as the LEPC Compliance Inspector (Kortenhof/Emond, PASSED).

LEPC Bylaws
No changes.

MOTION: To approve the LEPC Bylaws as presented (Goeldner/Stefonek, PASSED).

STATE HAZMAT TEAM CONTRACT

The Emergency Management Director explained the contract ends June 30, 2019. There was discussion regarding the next two-year contract.

MOTION: To continue to participate in the State HazMat Team Contract as a Level 2 Team (Kortenhof/Goeldner).

COUNTY HAZMAT TEAM CONTRACTS

County contracts automatically renew each year unless notified by contracted counties at the end of year. Lincoln County may look at contracting with Marathon County.

2019 COMPUTER-EQUIPMENT HAZMAT GRANT

Annual grant to receive equipment.

MOTION: To apply and accept the 2019 Computer-Equipment HazMat Grant (Kortenhof/Hess, PASSED).

2019-2020 HAZMAT STATE TRAINING GRANTS

Oneida is applying for training grants.

MOTION: To apply for and accept the 2019-2020 HazMat State Training Grants (Kortenhof/Hess).

ITEMS FOR AND REPORT FROM CORPORATION COUNSEL

None.

REVIEW/APPROVAL OF BILLING FOR SPILLS

The HazMat Team responded to two spills (October and November) with responsible parties billed with one payment received. The Emergency Management Director explained the LEPC Chairperson approves the Director to billing parties in advance of conducting a LEPC meeting.

MOTION: To approve the October 24, 2018 billing for \$1,396.46 (Kortenhof/Emond, PASSED).

MOTION: To approve the November 9, 2018 billing for \$3,750.09 (Kortenhof/Emond, PASSED).

PUBLIC COMMENTS

None.

OTHER ITEMS FOR DISCUSSION ONLY

None.

ITEMS FOR NEXT AGENDA

Set as needed.

SET DATE FOR NEXT MEETING

The next meeting was scheduled for June 12, 2019 at 1:00 p.m.

ADJOURN

1:23 p.m. MOTION: To adjourn the meeting (Stefonek/Hess PASSED).

Brian Gehrig
Chairperson

Dawn Robinson
Program Assistant

Jason Goeldner
Vice-Chairperson