

**MINUTES OF THE ONEIDA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE MEETING  
JANUARY 17, 2024**

**MEMBERS PRESENT:** Vice Chairman Jason Goeldner, Tom Emond, Alex Hegeman, Michael Dassler, Jeff Paddock, Jake Simkins and Dawn Robinson, Program Assistant.

**MEMBERS NOT PRESENT:** Duff Damos, Rob Deede, Brian Gehrig, Dan Hess (retired), Rob Swearingen and Brian Tonnancour.

**ALSO PRESENT:** Dan Bauer (Rhineland Fire), Captain Terri Hook (Sheriff's Office) and Tom Waydick (HazMat Chief).

**CALL TO ORDER**

Vice Chairperson Goeldner called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:09 p.m. Vice Chairperson Goeldner noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

The Committee is short one member to have a quorum, a member is enroute. Other items on agenda can be addressed.

**INTRODUCTIONS**

Introductions conducted.

**PUBLIC COMMENTS**

None.

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) OVERVIEW**

Exhibit #1. The Captain of Emergency Services mentioned one meeting per year is required for grant purposes, provided an LEPC Overview and stated the office completes administrative items.

**WI ASSOCIATION OF HAZARDOUS MATERIALS RESPONDERS CONFERENCE (WAHMR)**

Scheduled March 6-7, 2024 in Stevens Point. HazMat Chief Waydick and Chief Tonnancour will be attending, expenses will be covered by the Emergency Services office.

**STATE HAZMAT TEAM CONTRACT**

The State Type 2 Team Contract was signed in 2023 and runs through 2025 midway through the State contract as a Type II Team. Contract ends June 2025.

**COUNTY HAZMAT TEAM CONTRACTS**

Contracts with Lincoln, Langlade, Vilas and Forest Counties remain the same, no changes.

## **ITEMS FOR AND REPORT FROM CORPORATION COUNSEL**

None.

## **REVIEW/APPROVAL OF BILLING FOR SPILLS**

No spills, no billing.

## **PUBLIC COMMENTS**

Captain Hook asked who is on the Committee. The Captain of Emergency Services addressed group type representations required and mentioned members.

The Captain of Emergency Services asked members to consider the Chairperson or Vice Chairperson positions on the Committee.

## **ITEMS FOR NEXT AGENDA**

January 2025. The Captain of Emergency Services asked members to contact our office of any items or if another meeting may be needed.

1:19 p.m. Committee member Emond attended the meeting.

## **APPROVE AGENDA/MINUTES OF PREVIOUS MEETING**

MOTION: To approve the Agenda (Simkins/Paddock, PASSED).

MOTION: To approve the January 18, 2023 LEPC Committee Meeting Minutes (Simkins/Emond, PASSED).

## **RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER(S)**

Vice Chairman Goeldner mentioned Chairman Gehrig is stepping down from the LEPC Committee. A replacement is not needed as there are other members on the Committee that are also representing Group 2.

Chief Deputy Dan Hess retired. Simkins recommended appointing Captain Terri Hook representing Group 2.

Vice President Goeldner is stepping down from the LEPC Committee. Goeldner recommended Kevin Misiak (Nicolet College) to the Committee representing Group 4.

MOTION: To replace Dan Hess and approve appointment of Terri Hook to the LEPC Committee representing Group 2 and replace Jason Goeldner and approve appointment of Kevin Misiak to the LEPC Committee representing Group 4 (Simkins/Emond, PASSED).

## **ELECTION OF OFFICERS (Chairperson and Vice Chairperson)**

The Captain of Emergency Services suggested electing the Chairperson for a one-year term and the Vice Chairperson for a two-year term and both positions are vacant and to continue staggering the positions.

Vice Chairperson Goeldner called for Chairperson nominations. Simkins expressed interest.

Vice Chairperson called for Chairperson nominations. No one else expressed interest.

Vice Chairperson called for Chairperson nominations. No one else expressed interest.

MOTION: To close nominations and cast unanimous ballot for Jake Simkins as LEPC Chairperson for a one-year term (Emond/Dassler, PASSED).

Vice Chairperson Goeldner called for Vice Chairperson nominations. Alex Hegemen expressed interest.

Vice Chairperson called for Vice Chairperson nominations. No one else expressed interest.

Vice Chairperson called for Vice Chairperson nominations. No one else expressed interest.

MOTION: To approve close nominations and cast unanimous ballot for Alex Hegemen as LEPC Vice Chairperson for a two-year term (Simkins/Paddock, PASSED).

## **HAZMAT TEAM REPORT**

### *Report*

The Captain of Emergency Services indicated there were no call and informed the Committee a HazMat Business Meeting was held last night.

*Review/Approve Amended Hazardous Incident Response Team Constitution and Bylaws Exhibit #2. Language updated.*

MOTION: To approve Amended Hazardous Incident Response Team Constitution and Bylaws (Simkins/Paddock, PASSED).

## **HAZMAT MEMBER STATUS**

### *Appointment HazMat Deputy Chief*

The Captain of Emergency Services informed the Committee Jason Goeldner is stepping down as the HazMat Deputy Chief and the HazMat Chief has one-more year left on his term. At last night's HazMat business meeting, the Team was asked if there was interest in the position. No interest expressed. The Rhinelander Fire Chief expressed interest. Discussed at last night's business meeting, the Team supports the appointment of Rhinelander Fire Chief Brian Tonnancour as the HazMat Deputy Chief.

MOTION: To appoint Rhinelander Fire Chief Brian Tonnancour as the HazMat Deputy Chief for a two-year term (Simkins/Emond, PASSED).

### *New Members*

None.

*Probationary Members/Probationary Completion*

The Captain of Emergency Services indicated members have been placed on the term for approximately one-year and recommended placing Jake Campbell, Tanner Perry, Jonathan Vincent and Brian Tonnancour on the Team as permanent members.

MOTION: To place Jake Campbell, Tanner Perry, Jonathan Vincent and Brian Tonnancour on the HazMat Team as permanent members (Simkins/Emond, PASSED).

*Resignation of Members*

Ryan Berghammer, Brett Buchmann, Jamey Fleming, Howard Honig, Karen Johnson, Andrew Nelson, Greg Plautz, Jim Plautz.

**ITEMS FOR AND REPORT FROM EMERGENCY SERVICES**

*LEPC Compliance Inspector*

The Captain of Emergency Services recommended designating the State/WI Emergency Management as the LEPC Compliance Inspector.

MOTION: To appoint the State/WI Emergency Management as the LEPC Compliance Inspector (Simkins/Goeldner, PASSED).

*Review/Approve Amended LEPC Bylaws*

Exhibit #3. The Captain of Emergency Services mentioned language was updated.

MOTION: To approve the Amended LEPC Bylaws (Emond/Dassler, PASSED).

*Review/Approve County Wide Hazardous Materials Plan-Strategic Plan*

Exhibit #4. The Captain of Emergency Services stated the plan was emailed to members for review, this is an annual update.

Paddock referred to Figure 3 and recommended leaving the 800 spill number and website and remove remaining information.

MOTION: To approve the County Wide Hazardous Materials Plan-Strategic Plan with revision/suggestion (Hegeman/Paddock, PASSED).

*Review and Approval of Offsite Response Plans*

Exhibit #5. The Captain of Emergency Services mentioned this is a current list of planning facilities. The office is required to update ten facilities.

MOTION: To approve the List of Offsite Plans (Goeldner/Emond, PASSED).

**2024 COMPUTER HAZMAT RESPONSE EQUIPMENT GRANTS (CHREG)**

The Captain of Emergency Services indicated this is an annual grant to purchase hazmat equipment. Contracted counties remain the same, funds are received for hazmat response.

MOTION: To authorize the Captain of Emergency Services to apply for and accept the 2024 Computer HazMat Response Equipment Grant (Emond/Hegeman, PASSED).

The Captain of Emergency Service updated Emond on WAHMR Conference.

**PUBLIC COMMENTS**

None.

**ADJOURN**

**1:36 p.m.** MOTION: To adjourn the meeting (Simkins/Emond, PASSED).

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Jake Simkins  
Chairperson

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Dawn Robinson  
Program Assistant

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Alex Hegeman  
Vice Chairperson

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