

<b>LAND RECORDS COMMITTEE MEETING</b> January 14, 2020 Oneida County Courthouse Second Floor – Committee Room 2 Rhinelander, Wisconsin 54501		
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Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

**Call to Order and Chair’s announcements.**

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Liebert arrived at 9:33; Oettinger was absent.

**Approve agenda for today’s meeting.**

Motion/Timmons/Pence to approve today’s agenda. All ayes.

**Approve minutes of Land Records December 10, 2019 meeting.**

Motion/Pence/Timmons to approve minutes for the December 10, 2019 meeting. All ayes.

**Monthly bills, line item transfers, purchase orders, monthly budget summary, non-budgetary item requests, and vouchers.**

Franson reviewed monthly bills and expenses for Register of Deeds. Romportl reviewed monthly bills, expenses, and line item transfers for the Land Information Office.

Motion/Paszak/Timmons to approve monthly bills, expenses and vouchers, as presented by the Register of Deeds Office. All ayes.

Motion/Timmons/Liebert to approve monthly bills, expenses and vouchers, as presented by the Land Information Office. All ayes.

Motion/Paszak/Pence to approve line item transfers, as presented by the Land Information Office. All ayes.

**Staff member’s attendance at land-related meetings/seminars.**

Franson reported upcoming attendance at one-day District meeting in Summit Lake; and the Wisconsin County Constitutional Officers (WCCO) in Madison, March 2-4, 2020.

Motion/Timmons/Liebert to approve Franson’s attendance at WCCO Conference. All ayes.

Romportl requested approval for himself and Hilgendorf of the Land Information Office, to attend the Wisconsin Land Information Association (WLIA) Annual Conference in Madison, WI, February 19-21, 2020.

Motion/Paszak/Pence to approve Romportl’s & Hilgendorf’s attendance at WLIA Conference. All ayes.

**County Capital Improvement Project funding proposals.**

Romportl presented a graph of County funding processes and amounts, focusing on funding Capital Improvement projects now and in the future and indicated he serves on the CIP Committee. The Land Records committee has a stake in the funding process, with their ongoing aerial photography and planimetric mapping project and other projects. Romportl indicated the County Board will be considering loan and funding options at their next meeting.

**Request by adjoining landowner(s) listed below to purchase excess county lands adjacent to road(s) and act on resolution to convey the excess lands:**

Wiedenhoft (CA 933 & CA 1001) Horsehead Lake Rd. Town of Cassian. Parts of SW-SE Section 28 & NW-NE Section 33, T37N-R7E (CA 933-1 & CA 1001-1).

Romportl discussed purchase request and provided maps indicating the area involved in the purchase.

Motion/Paszak/Timmons to approve the request to purchase excess county lands, as presented and forward Wiedenhoft resolution on to County Board as consent agenda item. All ayes.

Willett (LT 146) River Rd. Town of Lake Tomahawk. Part of Gov’t Lot 3, Section 12, T38N- R7E (Part of Parcel # LT 146-4). Romportl discussed request and provided maps indicating the area involved in the purchase.

Motion/Pence/Liebert to approve the request to purchase excess county lands, as presented and forward Willett resolution on to County Board as consent agenda item. All ayes.

Sheahan (NE 680 & NE 699) on Brown Lake Rd, Ranch Rd, & Muskellunge Lake Rd. Town of Newbold, Part of NE-NE Section 21, & NW-NW Section 22, T38N- R8E (Parcels # NE 680-1 & NE 699-1).  
Motion/Timmons/Pence to approve Sheahan's request to purchase excess county lands, as presented; to convey road ROW to the Town of Newbold, and forward this resolution on to County Board as consent agenda item. All ayes.

**Resolution for Wisconsin Public Service Corporation easement requests for underground utilities on County property in Town of Pine Lake; Parcel Identification number PL 551-4, SE-NE, Section 26, Township 37 North, Range 9 East.**

Romportl provided a map indicating the area where the designated easements will be; and discussed the request.  
Motion/Pence/Paszak to forward the Resolution of granting WPS easements to the County Board as a consent agenda item. All ayes.

**10:00 AM Opening of the sealed bids received for properties that were offered for sale with the bid deadline of 4PM, January 10, 2020 and discuss/act/award bids.**

Romportl noted that the parcels offered for sale were published in the Northwoods River News legal section for one week as required by statute. He also noted they were advertised in the classified sections of the area newspapers, online at the Oneida County website, a large emailing to interested parties, a hard copy to people on the mailing list, and adjoining landowners were contacted. Two (2) bids were received on time in the Clerk's Office. The bids are as follows:

Parcel #	Bid	Name
RH 945	\$ 14,050.00	Five Sisters Coffee, LLC
CR 52-1	\$ 15,123.45	William & Clara Groskopf

Sandra E. Buss, of Five Sisters Coffee, LLC, was present at the meeting, and spoke about her interest in RH 945, which borders her current business parcel. She is working with the City of Rhinelander on a potential re-zone of RH 945. She submitted the \$500.00 bid guarantee and placed a bid of \$14,050.00. Sandy realizes that if she cannot get the re-zone, within 60 days, if she backs out, her bid guarantee would be forfeited. Brian Desmond, County Corporation Counsel, attended the meeting at this time to provide advice on some issues relating to the sale of the properties.

Motion/Liebert/Timmons to award RH 945 property to Five Sisters Coffee, LLC, deposit bidders' bid guarantee per the bid processing procedures, and forward resolution to County Board as a consent agenda item. All ayes.

One bid was received for CR 52-1; meeting bid requirements with a \$500.00 bid guarantee; the bid was \$15,123.45 from William R. & Clara K. Groskopf. Romportl discussed that new survey information has been discovered since CR 52-1 was initially offered for sale. This corner research has led to an overlap between CR 52-1 and neighboring properties of CR 49-A and CR 49-B2. Romportl handed out maps detailing this overlap. Romportl will meet with William & Clara Groskopf regarding this new information, informing Groskopf of the land discrepancy and see how they would like to move forward. The decision to forward this sale onto County Board will be moved to the February Committee meeting, after notifying the bidder.

Motion/Timmons/Pence to accept Groskopf bid as received, deposit the bidders' bid guarantee, and move forward with the land sale contingent on discussing the survey overlap information with the bidder and the other neighboring landowner; after notification of new information, bidder can continue with purchase, or withdraw bid and bid guarantee with no penalty. All ayes.

**Resolution to sell tax foreclosed property to be forwarded to County Board.**

Motion/Timmons/Liebert to forward the Resolution of the sale of RH 945 as a consent agenda item to the County Board recommending to sell the parcel to the highest bidder as listed above. All ayes.

**Review of unsold tax foreclosed properties, setting minimum bids and bid deadline.**

Motion/Timmons/Liebert to postpone action on Review of unsold properties, setting minimum bids and bid deadline to the February 11 Land Records Committee meeting. All ayes.

**2019 aerial imagery and planimetric mapping project.**

Romportl updated the committee that the 2019 aerial photography was now available on the web for public use. Moving forward, the project of creating planimetrics will be starting, acquiring building outlines County-wide; also impervious surfaces for County trunk highways, and surfaces within 500 feet of waterways.

**Update on Real Property – tax application software implementation by Transcendent Technologies**

Romportl discussed the Kick-off meeting with Transcendent Technologies and the County Departments of Treasurer, Land Information, Real Property, Information Technology, and Register of Deeds. Data transfer and sharing has begun; with a go-live date in August 2020.

**Public Comments/Communications.** There were no comments from the public.

**Date of next meeting and possible items for the agenda:** February 11, 2020 at 9:30 A.M.

**Adjournment.** Adjourn the meeting at 11:18 A.M.

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Sonny Paszak

Chair Land Records Committee

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Michael J. Romportl

Staff Chair