

**LAND RECORDS COMMITTEE MEETING**  
 February 9, 2021  
 Oneida County Courthouse  
 Second Floor – Committee Room 2  
 Rhinelander, Wisconsin 54501

Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

**Call to Order.**

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Oettinger arrived at 9:34; Timmons was present via Zoom.

**Public comments.**

There were no comments from the public.

**Approve agenda for today’s meeting.**

Motion/Pence/Liebert to approve today’s amended agenda. All ayes.

**Approve minutes of Land Records January 12, 2021 meeting.**

Motion/Liebert/Paszak to approve minutes of the January 12, 2021. All ayes.

**Monthly bills, line item transfers, purchase orders, monthly budget summary, non-budgetary item requests, and vouchers.**

Franson reviewed monthly bills and expenses for the Register of Deeds.  
Motion/Pence/Liebert to approve monthly bills, expenses and vouchers, as presented by the Register of Deeds. All ayes.

Romportl reviewed monthly bills and expenses for the Land Information Office.  
Motion/Pence/Liebert to approve monthly bills, expenses and vouchers, as presented by the Land Information Office. All ayes.

**Staff member’s attendance at land-related meetings/seminars.**

Romportl reported on the virtual Surveyors Conference, which went well, but the in-person interaction was missed. Several of the LIO staff attended sessions dealing with GIS and parcel mapping.  
 Franson reported the March Register of Deeds meeting was canceled and will now be held virtually.  
 Romportl added that he will be virtually attending the WLIA conference along with Hilgendorf, Boehlert and Chiamulera from the LIO office.  
 Romportl attended the Land & Water Conservation meeting and provided an update on the proposed Crescent Lake District, which the LIO office is heavily involved by providing the tax roll and verification of the signatures. In March or April, the County Board will be making a decision on the formation of a new Lake District for Crescent Lake.

**Real Property, Tax & Permit application software implementation by Transcendent Technologies status.**

Romportl reported that County Treasurer, Tara Ostermann, is working with tax settlements. The assessor’s workbooks are also being created. Transcendent Technologies is working on the permit application, but it is still unknown of a go live date.

**Land Information Aide and Deputy 1 Register of Deeds part time vacancies.**

Romportl reported that there has been an opening in the ROD office for a 75% position since March 2020 and the LIO office since June 2020, mainly due to the budget issues. Not filling these positions has incurred a savings of over \$30,000+ in the 2020 budget year. This also was attributed to the 2020 budget cutbacks and the 5% reduction. Romportl & Franson discussed hiring a joint position at 40 hours per week. The position would work 4 hours per day in each office. Finance provided a fiscal impact sheet with the amount of savings to the general fund vacancy allocation fund. By not filling the positions, there has already been a savings in 2021 of almost \$4,000 and will be almost \$18,000 by the end of the year by hiring one new employee shared between the departments. The goal is to have someone hired by March, on a trial basis, until the end of 2021. The 2022 budget year will then show a reduction of up to \$17,000, between the two offices.  
 Franson is optimistic the plan will work and it will be good fit for both offices. He also emphasized that flexibility will be the keyword in sharing the position.

Motion/Paszak/Oettinger to approve the split position as presented, on a trial basis, until the end of 2021 and forward to LRES. All ayes.

**Update of Geographic Name Proposal, to request name or change the name of the following lakes, rivers or creeks:**

- Name a 2.9 acre unnamed lake to King George Lake; located in Section 31, T39N-R10E, Town of Sugar Camp, as submitted by the Wisconsin Geographic Names Council.
- Change the names of Squaw Lake & Squaw Creek to Ikwe Lake and Ikwe Creek. Squaw Lake located in Section 33, T40N-R4E and Sections 4, 8, 9, 16, 17, T39N-R4E. Squaw Creek located in Sections 36, T40N-R3E and Section 30, T39N-R4E
- Correct the spelling of Wickham Lake, Section 19, T35N-R9E

Romportl updated the committee that he sent an email to the DNR stating that the County cannot act on the proposals within their timeframe, and no fees have been collected. The DNR discussed postponement for several reasons, one being that Minocqua has concerns about the timeframe, as well as many letters stating that a different name is being suggested, other than what was proposed.

Romportl stated that the spelling from Vickham to Wickham Lake was most likely a clerical correction, based upon a deed search which found property owned nearby by John Wickham.

**Professional Services agreement for ArcGIS server and software upgrade by Pro-West & Associates.**

Motion/Timmons/Pence to authorize signing the agreement, now that it has been reviewed by Corporation Counsel. All ayes.

**Land Survey Professional Service contract with J.W. Austin Associates LLC, for public land survey corner restoration and GPS.**

Romportl reported that the contract is the same as past years, with different dates. It is valid from now until 2022.

Corporation Counsel has already reviewed the contract.

Motion Paszak/Oettinger to approve the land survey contract for J.W. Austin Associates LLC and authorize signatures on the contract. All ayes.

**10:00 AM Opening of the sealed bids received for properties that were offered for sale with the bid deadline of 4PM, February 5, 2021 and discuss/act/award bids.**

Romportl noted that the parcels offered for sale were published in the Northwoods River News legal section for three weeks, as required by statute. He also noted they were advertised in the classified sections of the area newspapers, online at the Oneida County website, a large emailing to interested parties, a hard copy to people on the mailing list, and adjoining landowners were contacted. Eighteen (18) bids were received on time in the Clerk's Office.

**18 Sealed bids received for February 5, 2021 deadline  
Opened at February 9, 2021 Land Records Meeting  
Approved resolution to convey at February 16th County Board Meeting**

Bidders	Parcel #	Bid	Name
<b>Highest</b>	<b>CR-303-B</b>	<b>26,650.00</b>	<b>Lk George Properties LLC</b>
2nd		21,223.07	Eifler Revocable Trust - James Eifler, Trustee
3rd		15,250.00	JnA Independent Investments LLC
4th		12,850.00	Justin Miller
5th		12,778.00	Charles A Polinski, Deborah J Polinski, Sarah L Polinski, Luke J Freund
6th		12,013.00	Kevin T. Waydick & Lois A Waydick
7th		10,767.51	Becki J Hoppe-Schuler
Rejected - Below Minimum	EN-728-8	3,000.00	Raymond Kruschke & Yvonne Kruschke
<b>Highest</b>	<b>LR-39-25 #1</b>	<b>5,737.51</b>	<b>Becki J Hoppe-Schuler</b>
<b>Highest</b>	<b>LR-39-25 #2</b>	<b>5,379.73</b>	<b>Becki J Hoppe-Schuler</b>
2nd		5,051.00	Howard F Engel & Dana D Engel, Living Trust
<b>Awarded to Adjoiner</b>	<b>NE-120-1</b>	<b>1,051.00</b>	<b>Robert A Riopel</b>
Not Adjoiner		1,423.03	Eifler Revocable Trust - James Eifler, Trustee
<b>Highest</b>	<b>PE-601</b>	<b>6,900.00</b>	<b>Janet Cutler</b>
<b>Highest</b>	<b>PE-601-15</b>	<b>9,900.00</b>	<b>Janet Cutler</b>
<b>Highest</b>	<b>RH-45-1</b>	<b>125.00</b>	<b>Timothy Jewell</b>
<b>Highest</b>	<b>RH-369</b>	<b>1,001.00</b>	<b>David &amp; Joyce Richmond</b>
<b>Highest</b>	<b>WR-1018</b>	<b>1,250.00</b>	<b>John M &amp; Jennifer L Nelson</b>

\* Bids Highlighted in Gray & Bold are being forwarded to County Board for Final Approval

Motion/Oettinger/Liebert to accept land sale bids for CR-303-B as received, and to award the property to the highest bidder and deposit 1<sup>st</sup> and 2<sup>nd</sup> place bidders' bid guarantee per the bid processing procedures, and move forward with the land sale. Highest bid was Lk George Properties LLC for \$26,650.00. All ayes.

Motion/Timmons/Paszak to reject land sale bid for EN-728-8 as received, per ordinance, as it was below the minimum bid required. All ayes.

Motion/Liebert/Pence to accept land sale bid for LR-39-25 #1 as received, and to award the property to the highest bidder and deposit bidders' bid guarantee per the bid processing procedures, and move forward with the land sale. Highest bid was Becki J Hoppe-Schuler for \$5,737.51. All ayes.

Motion/Pence/Liebert to accept land sale bids for LR-39-25 #2 as received, and to award the property to the highest bidder and deposit 1<sup>st</sup> and 2<sup>nd</sup> place bidders' bid guarantee per the bid processing procedures, and move forward with the land sale. Highest bid was Becki J Hoppe-Schuler for \$5,379.73. All ayes.

Motion/Pence/Oettinger to accept land sale bid for NE-120-1 as received, and to award the property to the adjoining land owner, as per the condition of the sale, and return the \$500.00 bid guarantee check to Eifler, as he is not an adjoining land owner, and move forward with the land sale. Bid awarded to Robert A Riopel for \$1,051.00. All ayes.

Motion/Pence/Liebert to accept land sale bid for PE-601 as received, and to award the property to the highest bidder and deposit bidders' bid guarantee per the bid processing procedures, and move forward with the land sale. Highest bid was Janet Cutler for \$6,900.00. All ayes.

Motion/Oettinger/Paszak to accept land sale bid for PE-601-15 as received, and to award the property to the highest bidder and deposit bidders' bid guarantee per the bid processing procedures, and move forward with the land sale. Highest bid was Janet Cutler for \$9,900.00. All ayes.

Motion/Paszak/Oettinger to accept land sale bid for RH-45-1 as received, and to award the property to the highest bidder and deposit bidders' bid guarantee per the bid processing procedures, and move forward with the land sale. Highest bid was Timothy Jewell, an adjoining land owner, for \$125.00. All ayes.

Motion/Timmons/Liebert to accept land sale bid for RH-369 as received, and to award the property to the highest bidder and deposit bidders' bid guarantee per the bid processing procedures, and move forward with the land sale. Highest bid was David & Joyce Richmond, an adjoining land owner, for \$1001.00. All ayes.

Motion/Timmons/Paszak to accept land sale bid for WR-1018 as received, and to award the property to the highest bidder and deposit bidders' bid guarantee per the bid processing procedures, and move forward with the land sale. Highest bid was John M & Jennifer L Nelson, an adjoining land owner, for \$1250.00. All ayes.

**Resolution to sell tax foreclosed properties recommended to be sold to be forwarded to County Board.**

Motion/Pence/Oettinger to forward the Resolution of the sale of the above properties to the bidders listed above, as a consent agenda item, to the County Board. All ayes

**Setting minimum bids and sale date of unsold tax foreclosed properties and other county properties.**

Romportl reviewed that two properties did not sell: LR-38-22 and EN-728-8.

Liebert recommended, based on fact that a majority of EN-728-8 is wetland and a bid was placed by an adjoiner, without other bids, that it would be appropriate to condition the next sale to an adjoiner. Romportl suggested another condition of the sale would be the snowmobile trail on the parcel would remain as is.

The committee decided to postpone action until March, 2021.

**Public comments.**

There were no comments from the public.

**Date of next meeting and items for agenda.** The next meeting will be March 9, 2021 at 9:30am

**Adjournment.** Adjourn the meeting at 11:02 A.M.

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Sonny Paszak

Chair Land Records Committee

Michael J. Romportl

Staff Chair