

LAND RECORDS COMMITTEE MEETING
 February 11, 2020
 Oneida County Courthouse
 Second Floor – Committee Room 2
 Rhinelander, Wisconsin 54501

Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. All members were present.

Approve agenda for today’s meeting.

Motion/Pence/Oettinger to approve today’s agenda. All ayes.

Approve minutes of Land Records January 14, 2020 meeting.

Motion/Paszak/Oettinger to approve minutes for the January 14, 2020 meeting. All ayes.

Monthly bills, line item transfers, purchase orders, monthly budget summary, non-budgetary item requests, and vouchers.

Franson reviewed monthly bills and expenses for Register of Deeds. Romportl reviewed monthly bills, expenses, and line item transfer for the Land Information Office.

Motion/Timmons/Pence to approve monthly bills, expenses and vouchers, as presented by the Register of Deeds Office. All ayes.

Motion/Pence/Timmons to approve monthly bills, expenses and vouchers, and line item transfer, as presented by the Land Information Office. All ayes.

Staff member’s attendance at land-related meetings/seminars.

Franson reported no upcoming attendance approvals. Romportl requested potential attendance at the Wisconsin Society of Land Surveyors one-day seminar on “New Reference Frames, Datums, Measurement Units and Map Projection & Design”, in Wisconsin Dells on March 13, 2020.

Motion/Paszak/Oettinger to approve Romportl’s attendance at WSLs Seminar. All ayes.

The Committee discussed a one-day presentation on Census Redistricting at Nicolet College on March 18, 2020.

Resolution for Wisconsin Public Service Corporation easement requests for underground utilities on County property in Town of Newbold; Parcel Identification number NE 202, NE-NW, Section 21, Township 37 North, Range 8 East.

Romportl provided a map of the area where the designated easement will be, and discussed the request.

Motion/Timmons/Pence to forward the Resolution of granting an easement on parcel NE 202 to WPS, to the County Board as a consent agenda item. All ayes.

Resolution for conveyance to JLF Resources LLC of excess right-of-way and release of slope easement of County A in SW-NE & NW-NE of Sec 13, T38N, R10E, Town of Three Lakes.

Romportl discussed the area; and reported that this conveyance has previously been approved by the Highway Committee, the DOT, and the Town of Three Lakes.

Motion/Oettinger/Pence to forward the Resolution for conveyance of part of the County A right-of-way as listed in the resolution to JLF Resources, LLC on to County Board as a consent agenda item. All ayes.

Resolution to convey part of Parcel # CR 52-1 to William & Clara Groskopf and Kyle Kuehneman in the NE-NW, Section 4, Township 36 North, Range 8 East, Town of Crescent.

Romportl distributed a map and discussed the overlap area of the parcels in this area. All landowners are in agreement with the County about conveyances.

Motion/Pence/Liebert to forward the Resolution for conveyances of lands to Groskopf and Kuehneman as indicated in the resolution on to County Board as a consent agenda item. All ayes.

Letter for the proposed rezoning of RH 945, 630 S Keenan ST, City of Rhinelander.

Romportl distributed two letters involving RH 945; from Sandra Buss (buyer of RH 945) to the Land Records (LR) Committee; and the LR Committee to the City of Rhinelander; regarding the intention and the rezone of RH 945.

Motion/Timmons/Oettinger to approve sending the letter to the City of Rhinelander supporting the rezone of parcel RH 945 for 630 Keenan St. All ayes.

Review of unsold tax foreclosed and/or other county properties, setting minimum bids to offer property for sale and bid deadline.

Parcel	Town	Address	Minimum Bid Amount
MO 205-1	Monico	1905 Hwy 8	\$9,900
NE 689-13	Newbold	Black Lk Rd (Easement)	\$4,900
PL 160-3	Pine Lake	Trails End Rd	\$4,900
WR 1426	Woodruff	South Frontier Cir	\$6,900

Motion/Timmons/Paszak to set new minimum bids as presented (listed above); set bid closing date of May 8, 2020, and a bid opening date of May 12, 2020. All ayes.

2020 Wisconsin Land Information Program Grant & Base Budget Agreements.

Romportl reported that the Committee previously approved Land Information to apply for a strategic initiative grant from the State of Wisconsin in the amount of \$40,000 and a base budget grant of \$13,368 which will be used to continue the remonumentation and establishment of GPS positions on the Oneida County USPLS corners, along with the impervious surface mapping and a new GPS unit. The contract has been received, reviewed and approved by Corporation Counsel. Motion/Pence/Oettinger to authorize Paszak & Romportl to sign the 2020 Wis Land Information Program grant agreements as presented. All ayes.

Real Property Lister – Addressing Coordinator anticipated vacancy.

Romportl informed the Committee that Lynn Freimuth has submitted written notice of her retirement for early August after 36 years of service with the County. Romportl plans to recommend some changes and will be updating the committee in the future.

Update on Real Property – tax application software implementation by Transcendent Technologies.

Romportl discussed the continued progress of the transition to Transcendent Technologies. Bi-weekly update meetings are occurring with Transcendent and the County Departments of Treasurer, Land Information, Real Property, Information Technology, and Register of Deeds. Data transfer and sharing is ongoing; with a go-live date in August.

Closed session - It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes Section 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Topic:

- a. Parcel off Air Park RD being part of Certified Survey Map # 4394 in GL 1 (NE-NE) Section 11 and GL 11 (SE-SE) Section 2, Township 36 North, Range 8 East, City of Rhinelander.
- b. Parcel PL 343, SW-NW, Section 12, Township 37 North, Range 9 East.

Motion/Oettinger/Timmons by roll call vote to go into closed session at 10:21 AM. All ayes.

A roll call vote will be taken to return to open session and may ratify any matters(s) discussed in closed session. Motion/Timmons/Oettinger to return to open session at 11:27 AM. Roll call vote. All ayes.

Announcement of any action taken in closed session.

It was discussed in closed session for Romportl to work with Economic Development for the county owned parcel off Air Park RD for possible sale. It was also discussed in closed session to set the sale price of tax foreclosed property PL 343, which is land-locked, to \$9,900 in the upcoming land sale.

Motion/Timmons/Oettinger to offer PL 343 for \$9,900 in the May land sale of tax foreclosed properties.

Public Comments/Communications. There were no comments from the public.

Date of next meeting and possible items for the agenda: March 10, 2020 at 9:30 A.M.

Adjournment. Adjourn the meeting at 11:30 A.M.

Sonny Paszak

Chair Land Records Committee

Michael J. Romportl

Staff Chair