

LAND RECORDS COMMITTEE MEETING
 March 10, 2020
 Oneida County Courthouse
 Second Floor – Committee Room 2
 Rhinelander, Wisconsin 54501

Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. All members were present. Greg Oettinger arrived at 9:35am.

Approve agenda for today’s meeting.

Motion/Pence/Liebert to approve today’s agenda. All ayes.

Approve minutes of Land Records February 11, 2020 meeting.

Motion/Timmons/Paszak to approve minutes for the February 11, 2020 meeting. All ayes.

Monthly bills, line item transfers, purchase orders, monthly budget summary, non-budgetary item requests, and vouchers.

Franson reviewed monthly bills and expenses for Register of Deeds. Romportl reviewed monthly bills and expenses for the Land Information Office.

Motion/Timmons/Liebert to approve monthly bills, expenses and vouchers, as presented by the Register of Deeds Office. All ayes.

Motion/Liebert/Pence to approve monthly bills, expenses and vouchers, as presented by the Land Information Office. All ayes.

Staff member’s attendance at land-related meetings/seminars.

Franson reported no upcoming meetings/seminars. Romportl reported on the WLIA conference that Hilgendorf and Romportl attended in February and mentioned that NexGen 911 will have an impact on the office for GIS data.

2019 Annual report Land Information and Register of Deeds

Romportl provided copies of the Land Information Annual Report and explained the information contained therein to the committee members.

Motion/Timmons/Liebert to accept 2019 Land Information annual report and forward to County Board. All Ayes.

Franson provided the Register of Deeds Annual Report and explained the information contained therein to the committee members.

Motion/Pence/Paszak to accept the 2019 Register of Deeds annual report and forward to County Board. All Ayes.

Resolution for Wisconsin Public Service Corporation easement requests for utility placement on County owned property along County D in Town of Woodruff; Parcel Identification numbers WR 452-12 & WR 452-10, GL 5, Section 36, Township 39 North, Range 7 East.

Romportl provided a map of the area where the designated easement will be, and discussed the request.

Motion/Timmons/Pence to grant an easement to WPS on parcels WR 452-12 & WR 452-10, and to forward the resolution to the County Board as a consent agenda item. All ayes.

Request by adjoining landowner(s) listed below to purchase excess county lands adjacent to road(s) and act on resolution to convey the excess lands: Skubal (MO 622), Kurtz Rd, Town of Monico, Part of NWNE, Section 22, T36N- R11E (Strip is Parcel # MO 622-1).

Romportl discussed the purchase request and provided maps indicating the area involved in the purchase.

Motion/Timmons/Paszak to approve the request to purchase excess county lands, as presented and forward the Skubal resolution on to County Board as consent agenda item. All ayes.

Update on the proposed rezoning of RH 945, S 630 Keenan ST, City of Rhinelander.

Romportl mentioned the City Planning Commission approved the rezoning of RH 945 submitted by the purchaser and she has paid for the property.

Land Information Office Staff vacancies and preliminary office restructuring plan.

Romportl informed the Committee that Lynn Houle has submitted written notice of her retirement for early June, after 25 years of service with the County. Romportl distributed a chart of conceptual reorganization ideas for the department. The committee discussed and reviewed the potential plan and programs. Due to the timeline coming up with the retirements and the go-live date of the new real property tax application software, Romportl would like to get the support for the conceptual redesign of the department so he can develop a final plan for review by Committees and hopes implementation can occur in conjunction with the retirements and the software updates.

Motion/Liebert/Timmons recommends moving forward with the conceptual plan and reorganization of the Land Information Office, including changing employees' to 40-hour work weeks, as long as the changes keep the department cost-neutral within the 2020 budget. All ayes.

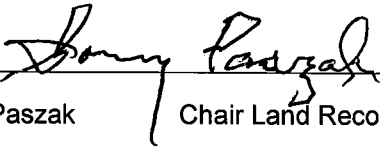
Update on Real Property – tax application software implementation by Transcendent Technologies and Assessor program change.

Romportl discussed the continued progress of the transition to Transcendent Technologies (T-Tech). Bi-weekly update meetings are occurring with T-Tech and the County Departments of Treasurer, Land Information, Real Property, Information Technology, and Register of Deeds. Data transfer and sharing is ongoing; with a go-live date in August. A parcel number format change has been decided upon by the County which will require a program change by the Municipal Assessors software. This will result in a \$1,000.00 to \$2,000.00 cost to update this format and the committee discussed who should pay. The Committee agreed that since this change was initiated by the County, to have the County pay.

Motion/Timmons/Liebert that the County would pay the for the assessment program changes for the tax pin format update, not to exceed \$2,000.00. All ayes.

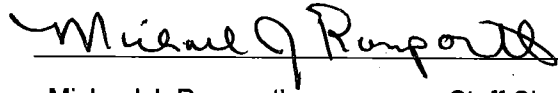
Date of next meeting and possible items for the agenda: April 14, 2020 at 9:30 A.M.

Adjournment. Adjourn the meeting at 11:30 A.M.



Sonny Paszak

Chair Land Records Committee



Michael J. Romportl

Staff Chair