

LAND RECORDS COMMITTEE MEETING
 April 9, 2024
 Oneida County Courthouse
 Second Floor – Committee Rm 2
 Rhinelander, Wisconsin 54501

Committee Members	Mike Timmons	Greg Oettinger
Chris Schultz	Robert Briggs	Connor Showalter

Call to Order. Approve agenda for today’s meeting.

Chairman Timmons called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Franson and Showalter absent. Staff members present: Chiamulera, Hill, and Boehlert.

Motion/Schultz/Briggs to approve today’s agenda with the order of the agenda at the chairperson’s discretion. All ayes.

Public comments. Chiamulera informed the committee of her nomination to the Board of Directors for the Wisconsin Land Information Association (WLIA).

Approve minutes of Land Records meeting on March 12, 2024.

Motion/Briggs/Oettinger to approve minutes of March 12, 2024 meeting. All ayes.

Review of monthly Invoice Paid Report and Budget to Actual Report for Register of Deeds and Land Information.

The committee was presented with the Register of Deeds and Land Information Office monthly reports.

Motion/Timmons/Schultz to accept monthly reports as presented. All ayes.

Staff member’s attendance at land-related meetings/seminars.

Chiamulera noted Franson’s future attendance to the Register of Deeds’ District meeting in Langlade County. Chiamulera discussed attending the WLIA Board Meeting Training April 11-12, for a two-night stay in Port Washington, WI, all within budget. Chiamulera stated additional plans to attend Public Land Section Survey (PLSS) forum with the Addressing Coordinator Emily Decker; a one day event in Marinette, WI on April 18, within budget.

Motion/Briggs/Oettinger to approve out of county travel for Register of Deeds and Land Information as presented. All ayes.

2024 Wisconsin Land Information Program (WLIP) Strategic Initiative & Base Budget Grant Agreements.

Chiamulera informed the committee the grants were reviewed, discussed, and accepted at the March meeting, but a motion is required by the Finance department for grant fund tracking.

Motion/Timmons/Briggs to authorize Chairman Holewinski and Supervisor Timmons to sign contracts with the State for the 2024 Wisconsin Land Information Program Strategic Initiative & Base Budget grants.

2023 Land Information Annual Report.

Chiamulera presented the Land Information 2023 Annual report, which outlines projects, tasks, numbers, and achievements the Land Information office reached in 2023.

Motion/Schultz/Briggs forward Land Information and Register of Deeds Annual Reports to County Board. All ayes.

Resolution to sell tax foreclosed properties as recommended, and forward to County Board: RH-906 at 804 WABASH ST.

Chiamulera presented the resolution to sell tax-foreclosed property RH-906 to the committee for approval and be forwarded to County Board.

Motion/Briggs/Schultz to forward resolution to County Board, as consent agenda, to convey RH-906 to Michael and Lori Vanderbilt. All ayes.

Review, discuss, and set minimum bids and bid deadline date of unsold tax foreclosed and other county owned properties: RH-783 at 825 N STEVENS ST and RH-44 at 309 ALBAN ST.

Chiamulera and Boehlert discussed no new updates in regards to RH-783. The committee set the new minimum bid for RH-783 at \$34,900.00.

Motion/Schultz/Oettinger to set new minimum bid for parcel RH-783 at \$34,900.00. All ayes.

Chiamulera and Boehlert discussed RH-44 with the committee. The committee set the minimum bid at \$14,900.00.

Motion/Briggs/Schultz to set new minimum bid for parcel RH-44 at \$14,900.00. All ayes.

The committee discussed setting the next land sale bid deadline and bid opening date. The committee took into account advertising requirements and County Board not meeting in July. The committee set the sale end date of June 7, 2024 at 4pm, with bid opening at 10am at the June 11, 2024 Land Records meeting.

Motion/Briggs/Schultz to set the bid due date to June 7, 2024 at 4pm, with bid opening at June 11, 2024 Land Records meeting. All ayes.

It is anticipated that the Committee may meet in closed session pursuant to Wisconsin Statute. A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

a. Wisconsin Statute, Section 19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. (Topic: Land Information Director Annual Review.)

b. Approve closed session minutes from January 2024 meeting.

Motion/Oettinger/Schultz to enter into closed session at 9:58 AM. Roll call vote. All ayes.

Motion/Oettinger/Briggs to return to open session at 10:14 AM. Roll call vote. All ayes.

Announcement of any action taken in closed session.

The committee reviewed the Land Information Director Chiamulera's evaluation and announced an approval of the evaluation be forwarded to County Board chair.

Public Comments. There were no comments from the public.

Date of next meeting and items for agenda.

The next meeting will be May 14, 2024.

Adjournment. Adjourn the meeting at 10:16 AM.

Michael Timmons

Chair Land Records Committee

Sara Chiamulera

Staff Chair