

LAND RECORDS COMMITTEE MEETING
 August 11, 2020
 Oneida County Courthouse
 Second Floor – Committee Room 2
 Rhinelander, Wisconsin 54501

Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order.

Chairman Paszak called the meeting to order at 9:31 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Liebert was absent. (Oettinger called in on the Zoom conference number).

Approve agenda for today’s meeting.

Motion/Timmons/Pence to approve today’s agenda. All ayes.

Public comments

Romportl introduced Holly Pettersson as the new Assistant Real Property Lister. Committee introductions were made.

Approve minutes of Land Records July 14, 2020 meeting.

Motion/Pence/Paszak to approve minutes of the July 14, 2020 meeting. All ayes.

Monthly bills, line item transfers, purchase orders, monthly budget summary, non-budgetary item requests, and vouchers.

Franson had none to present this month.
 Romportl reviewed monthly bills and expenses for the Land Information Office. He recommended paying half of what was listed for the Ayres Associates invoice for the impervious – planimetric mapping, due to land info staff reduction and workload and not being able to get the project fully reviewed yet, and paying the remainder at completion.
Motion/Pence/Timmons to approve monthly bills, expenses and vouchers, as presented by the Land Information Office, with the exception of the Ayres Associates invoice to pay half now and half upon final review and corrections. All ayes.

Staff member’s attendance at land-related meetings/seminars.

Franson and Romportl reported no attendance.

Capital Improvement plans for the Land Information and Register of Deeds.

Romportl discussed ordering two additional lift stations for Pettersson and Jewell’s desks, subject to an ergonomic assessment from Labor Relations and Employee Service (LRES) staff.
 Franson reported nothing from the Register of Deeds
Motion/Timmons/Pence to approve forwarding the request of two lift stations to Building & Grounds subject to LRES ergonomic review. All ayes.

Land Information Office update on staff retirements, reorganization plan, review of positions, job summary and title, proposed reclassifications and implementation plan.

Romportl reported that as of August 3rd, Lynn Freimuth retired, Holly Pettersson started her role as Assistant Real Property Lister and Sara Jewell’s was promoted to Real Property Lister. Sara Chiamulera’s new title, Addressing Coordinator & GIS Specialist, is awaiting the resolution approval at the August 18th County Board meeting. The LIO Aide position is on hold, based upon LRES, and will be reevaluated after the 2021 budget processing.

Update on Real Property – tax application software implementation by Transcendent Technologies.

Friday, August 14th, is the go-live date for the Real Property module. In-house training occurred on August 4th. The public will be given access to the new database on Monday, August 17th. The public view of OC Tax will remain the same, but the location from where the data is being fed will be pulled from the new database. A new public application, TTech Ascent, will soon be available. On September 1st, the Treasurer will go-live. Timmons asked about the impact on the Towns and Romportl indicated they will get their new application to collect taxes in December, and it will be similar to the old system. Town Clerks will benefit from the new application especially with how they submit their rates. Training has been scheduled for the town Treasurers and Clerks in November.

Request by adjoining landowner(s) listed below to purchase excess county lands adjacent to road(s) and reconsider resolution to convey the excess lands:

Parins – Lasecki, Washburn Lake RD, Town of Woodboro, Part of Parcel # WB-26-1 in the NW-SW, Section 2, T36N-R7E

Romportl reviewed the previously approved WB-26-1 parcel and recommend to rescind the May resolution, and add an easement for Oneida County. Since the initial May approval, Forestry requested to reserve an easement across the 67 feet, which would be for the possibility of a future trail. The purpose would be for trails only, not hunting. Motion/Pence/Paszek to approve the new resolution as presented for Parins – Lasecki land request adjoining Washburn Lake Rd and forward to County Board as a consent agenda item. All ayes.

Brockel, Timber Lake RD, Town of Cassian, Part of Parcel # CA-876-5 in the NW-NW, Section 25, T37N-R7E

Romportl briefly updated part of parcel #CA-876-5. Resolution passed by Land Records Committee and County Board in November of 2019. Town initially said would like a wider right-of-way on the north side. Their concern was parking on Timber Lake Road for trail usage. The trail is a quarter of a mile west of the property, and parking there didn't make sense. Instead, the Town will work with the Forestry Department to expand the existing parking area by the trail. The Town is now okay with 33 feet, 66 feet total, for the road right-of-way and Romportl will be start the process to deed the property.

Fuller, Old 8 Dr, Town of Little Rice, Part of Parcel # LR-525-1 in the SE-SE Section 33, T36N-R5E

Fuller is a standard request for excess lands. The Town of Little Rice has no objection to convey to the landowner but didn't mention accepting the deed for the road and Romportl is checking back with them on that. Motion/Pence/Paszek to approve the resolution as presented for the Fuller land request adjoining Old 8 Dr., and forward to County Board for consideration. All ayes.

Status of for tax foreclosed property WB 519-1, 2115 Spring Creek Rd, Woodboro, Part of SE-NE Section 35, T36N-R7E.

Romportl indicated the contractor was not yet able to remove the building that is currently over the north property line and recommended to extend the deadline to October 1st to remove the buildings. Romportl recommend to advertise the property for sale along with the other September foreclosed properties, subject to buildings removed by October 1st.

Motion/Timmons/Pence to extend the demolition of the buildings on the north property line until October 1st, 2020 and add to foreclosure sale list. 3 Ayes. Oettinger abstained from vote.

Aerial Imagery planimetric mapping status.

Romportl shared that LIO has been checking several locations with GPS to see how they fit positionally. He also showed the Committee examples of maps which showed the photography lean vs. the true footprint, which is typical of aerial photography.

Public comments

There were no comments from the public.

Date of next meeting and items for agenda. The next meeting will be September 8, 2020 at 9:30am

Adjournment. Adjourn the meeting at 10:07 A.M.

Sonny Paszak

Chair Land Records Committee

Michael J. Romportl

Staff Chair