

<p>LAND RECORDS COMMITTEE MEETING September 10, 2019 Oneida County Courthouse Second Floor – Committee Room 2 Rhineland, Wisconsin 54501</p>		
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Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. All Committee members were present. Also in attendance was: Planning & Zoning Staff Karl Jennrich, Director; Pete Wegner, Assistant Director; Denise Hoppe, Office Manager; Kris Osterman, Treasurer; Tara Osterman, Deputy Treasurer; Land Information Staff: Randy Boehlert, GIS Specialist, Lynn Freimuth, Real Property Lister/Addressing Coordinator, Art Hilgendorf, GIS Administrator, Sara Jewell, Assistant Real Property Lister; and ITS Director Jason Rhodes.

Approve agenda for today’s meeting.

Motion/Timmons/Paszak to approve today’s agenda. All ayes.

Approve minutes of Land Records August 13, 2019 meeting.

Motion/Pence/Liebert to approve minutes for the August 13, 2019 meeting. All ayes.

35-year Service Award for Lynn Freimuth, Real Property Lister/Addressing Coordinator.

Romportl and the committee congratulated Lynn Freimuth for her 35 years of Service to Oneida County. Romportl noted that Lynn is an asset to the County and has been one of the top Real Property Listers in the State for many years.

Closed session - It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes Section 19.85 (1) (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Topic: Real Property, Tax & Permitting software application.

Motion/Timmons/Oettinger to go into closed session at 9:39AM. Roll call vote. All ayes.

A roll call vote will be taken to return to open session and may ratify any matters(s) discussed in closed session.

Motion/Oettinger/Paszak to return to open session at 10:30AM. Roll call vote. All ayes.

Announcement of any action taken in closed session:

It was discussed in closed session to continue contract negotiation with a vendor for the Real Property/Tax Application software update process.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Franson reviewed monthly bills and expenses, and a line item transfer. Romportl reviewed monthly bills and expenses.

Motion/Timmons/Oettinger to approve monthly bills and line item transfer, as presented by the Register of Deeds Office and the Land Information Office. All ayes.

Staff member’s attendance at land-related meetings/seminars.

Franson attended a Register of Deeds Association Board Meeting in Wautoma August 28-29; and will be attending a district meeting on Friday in Rhineland.

Romportl noted that he will attend the WLIA Regional Conference in Bayfield, WI October 24-25, 2019.

Motion/Pence/Paszak to approve staff’s attendance at meetings/conferences as presented by the Register of Deeds Office and the Land Information Office. All ayes.

2020 Land Information and Register of Deeds Budget Request.

Romportl provided handouts and supplemental materials outlining the budget and then explained the information in detail for the proposed 2020 budget for the Land Information Office.

Franson provided handouts and supplemental materials outlining the budget and then explained the information in detail for the proposed 2020 budget for the Register of Deeds Office.

Motion/Timmons/Paszak to approve budget & supplements as presented for Land Information and forward to Finance Committee. All ayes.

Motion/Pence/Oettinger to approve budget & supplements as presented for Register of Deeds and forward to Finance Committee. All ayes.

Romportl discussed impervious surfaces, as it relates to the Land Information budget. The money to acquire impervious surface data will not be coming from the Capital Improvement project. Karl Jennrich spoke on the benefits of mapping impervious surfaces as they relate to regulations in the Shoreland Zoning program. Pete Wegner discussed the process of the public coming to the Zoning office to fill out a permit, calculating their current impervious surface amounts.

Liebert voiced his concerns about the County acquiring impervious surface data, and potentially creating fees for landowners involving this newly acquired data.

Building footprint data was also discussed. Jennrich reviewed how helpful building footprints are in permitting, especially on tree covered lots that cannot be analyzed well via aerial photography.

Motion/Timmons/Pence to insert the \$66,000 into the budget to fund impervious surface and building footprint acquisition from the 2019 aerial imagery. 3 Ayes. 2 Naves (Liebert, Oettinger as Nay)

Romportl discussed the ongoing maintenance costs of software programs that the county uses, and how these are items the committee is going to have to continue to budget for, as maintenance fees will not be going away.

Request by adjoining landowners listed below to purchase excess right-of-way adjacent to road and act on resolution to convey the excess right-of-way:

Nancy Murphy Benes (SC 132-1), Dump Rd (to East) and County Q (to South). Town of Schoepke, Part of SENE, Section 13, T35N, R10E (Part of Parcel SC 132-2).

Ronald Henrickson (CA 331-1), Rocky Run Rd, Town of Cassian. Part of NWSW, Section 22 T37N R6E (Part of strip CA 331-2).

Wolf River Rd to Town of Schoepke. Part of SC 685-2. N½ NENE, Section 35, T35N, R11E.

Gary Gatton (SC 152), Gatton Road, Town of Schoepke, part of the NW¼ of NW¼, Section 15, T35N, R10E, (Part of SC 152-1).

Motion/Oettinger/Liebert to approve the four requests, as presented, for excess right of way and forward resolution on to County Board as consent agenda items. All ayes.

Willow River - Lake Boat Landing and right of way of Willow Rd in Section 16, Township 37 North, Range 4 East (Parcel LY 840-8) Update.

Romportl noted that the DNR had not yet responded to a request to discuss the landing area.

Status of the private road segments of Indian Lake Rd and Parcel SU # 1743, Tower Ranch Heights Plat, Town of Sugar Camp; being part of Gov't Lot 5, Section 6, and Gov't Lot 7, Section 7, Town 38 North, Range 10 East.

Sugar Camp had a Town Meeting to discuss acquiring the private section of Indian Lake Road and parcel SU 1743, which is owned by the County, bring the road up to town road standards, and charge the cost back to the landowners. The County is not required to maintain the road. The adjoining landowners who use the road decided they do not want the Town to take the road over and improve it. The landowners who use this road have easement access. The Committee authorizes Romportl to draft a letter, (Brian Desmond to review) to the users of this road (the landowners of the parcels that abut the road parcel) recommending to them to create a Private Road Association, and the County could then deed its interest in this parcel to the association.

Update on tax foreclosed and other county owned properties.

Romportl reviewed the status of the tax foreclosed properties. Bids are due September 27, 2019. Bid opening is at the next Land Records Committee meeting.

Public Comments/Communications. There were no comments from the public.

Date of next meeting and possible items for the agenda: October 1, 2019 at 9:30 A.M.

Adjournment. Adjourn the meeting at 11:33 A.M.

Sonny Paszak

Chair Land Records Committee

Michael J. Romportl

Staff Chair