

**LAND RECORDS COMMITTEE MEETING**  
 October 10, 2023  
 Oneida County Courthouse  
 Second Floor – Committee Rm 2  
 Rhinelander, Wisconsin 54501

Committee Members	Mike Timmons	Greg Oettinger
Chris Schultz	Robert Briggs	Connor Showalter

**Call to Order. Approve agenda for today’s meeting.**

Chairman Timmons called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Showalter was absent. Staff members present: Chiamulera, Hill, and Franson.

Motion/Oettinger/Briggs to approve today’s agenda with the order of the agenda at the chairperson’s discretion. All ayes.

**Public comments.**

There were no comments from the public.

**Approve minutes of Land Records meeting on September 12, 2023.**

Motion/Oettinger/Briggs to approve minutes of September 12, 2023 meeting. All ayes.

**Review of monthly Invoice Paid Report and Budget to Actual Report for Register of Deeds and Land Information.**

Franson and Chiamulera presented their department monthly Invoice Paid and Budget to Actual Reports; Franson explained that the splitting of some line item accounts in the new accounting system resulted in the Budget to Actual report misrepresenting some line item accounts that were previously combined under the old system. Chiamulera referenced the need to make a line item transfer for Land Information Projects.

Motion/Schultz/Oettinger to accept Land Information and Register of Deeds reports as presented. All ayes.

**Staff member’s attendance at land-related meetings/seminars.**

Franson had no new meeting/seminars to report for Register of Deeds. Chiamulera requested to send Geospatial Analyst, Randy Boehlert, to the ESRI Wisconsin Users Group conference in Green Bay Wisconsin November 8-10, 2023 for two nights; conference fee and travel costs are within budget.

Motion/Timmons/Briggs to approve requested out of county travel for Land Information. All ayes.

**2024 Budget Review.**

Franson updated the committee on the Budget Review Process for ROD. Admin increased ROD’s budget for Transfer Fees to \$225,000 (up \$35,000 from initial request) and the Charges to \$230,000 (up \$10,000 from initial request). Franson reviewed his thoughts on these increases. Chiamulera updated the committee on the Budget Review Process for LIO. Chiamulera noted that the Admin Committee reversed last year’s decision to create a Continuing Appropriations Account to save money for contracting an aerial photography flight every 5 years. This resulted in a change to the 2024 LIO proposed budget, by removing the request for \$20,000. The LIO is now to request the funds via a Capital Improvement Project request. The remainder of the requested 2024 LIO budget was not changed.

**Oneida County participation in 2024 Wisconsin Regional Orthoimagery Consortium to acquire aerial photography.**

Chiamulera explained to the committee that the consortium is planning their 2024 flight for aerial photography. She has received a Letter of Intent (to sign) from WROC for participation.

Motion/Briggs/Schultz to approve the signing of the Letter of Intent and return to WROC to begin the contracting process. All ayes.

**Update on tax foreclosure properties.**

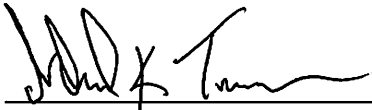
Chiamulera reviewed how the current land sale is progressing. Land sale offerings have been posted online and are set to run in local newspapers, “For Sale” signs have been posted, mailing list emails have been sent, and parcels with buildings have been inspected.

**Public Comments.** There were no comments from the public.

**Date of next meeting and items for agenda.**

Due to a conflict of scheduling with the County Board November meeting date, the next Land Records meeting date will be November 7, 2023 in Committee Room 2 at 9:30am.

Adjournment. Adjourn the meeting at 10:06 A.M.



Michael Timmons      Chair Land Records Committee



Sara Chiamulera      Staff Chair