

LAND RECORDS COMMITTEE MEETING

July 7, 2026

Oneida County Courthouse
Second Floor – Committee Rm 2
Rhineland, Wisconsin 54501

Committee Members	Robert Briggs	Lenore Lopez
Chris Schultz	Kyle Timmons	Vacant

Call to Order. Approve agenda for today's meeting.

Chairman Briggs called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Staff members present: Boehlert, Chiamulera, Franson, Hill, and Ben Rich, Highway Commissioner.

Motion/Timmons/Lopez to approve today's agenda with the order of the agenda at the chair's discretion. All ayes.

Public comments. There were no comments from the public.

Approve minutes of Land Records meeting on June 2, 2026.

Motion/Schultz/Timmons to approve minutes of June 2, 2026 meeting. All ayes.

Review of May's Invoice Paid Report and Budget to Actual Report for Register of Deeds and Land Information.

The Committee was presented with the Register of Deeds and Land Information Office May reports. Franson noted everything is on track and within budget. Franson will be submitting a stipend and expense report for his La Crosse conference of three nights, mileage, and two meals for a total of \$677.00, all within budget. Chiamulera noted most of the current expenses on the Land Sale Invoice Paid Report are for RH-1327 "Cranberry Hill". Additionally Chiamulera noted on the Budget to Actual Report, that a \$17,000.00 check was receipted into a non-budgeted account as part of 2024 WROC Ortho Photography cost sharing.

Staff member attendance at land-related meetings/seminars.

Franson informed the committee he plans to attend a Register of Deeds Board meeting in late July/August, the date TBD. Chiamulera had no meetings or seminars to report.

Land Information staffing update.

Chiamulera reported the open position of Addressing Coordinator/GIS Specialist received 13 applications by the posted deadline. Four applicants were interviewed and one was offered the position.

Update of 2026 State Fiscal Year NG9-1-1 GIS Grant.

Chiamulera informed the committee a CIP and 2026 budget alteration has been approved. The project is totaled at \$668,344.50. Of which, \$401,993.00 will be reimbursed in the form of grants upon project completion. The remaining \$266,351.50 consists of the 5% County match and hardware/server costs incurred for the Information Technology Department. The Land Information Office will start GIS software updates at the end of July. The GIS Mapping will be down July 28 to implement changes.

Update of RH-1327 being 209/213 E Frederick St in the City of Rhineland; part of NWNW, Section 5, T36N-R9E.

Chiamulera and Boehlert said there have been 3 open houses of Cranberry Hill, with good attendance, interested parties, and positive feedback. Discussion ensued on the personal property from Cranberry Hill: quotes have been submitted for selling the storage units in their entirety, and also for completing an online estate sale auction. Sara was directed to investigate the possibility of the County selling the items in the storage units.

Discussion of SC-505 along CTH B, Town of Schoepke, part of NWSW, Section 23, T35N-R11E.

Chiamulera informed the committee Mr. Daniel Persen, owner of SC-505-2 and SC-492, has inquired about tree clearing/maintenance of an easement road that passes through County-owned parcel SC-505. The committee discussed if there is any reason to hold on to the parcel or if it should be offered for sale, with an appraisal for valuation completed. The committee decided to have Land Information move forward with an appraisal of SC-505.

Motion/Timmons/Schultz to have Land Information schedule an appraisal be completed on SC-505. All ayes.

Discussion of PE-69 along Lake Julia Rd, Town of Pelican, part of NESW, Section 7, T36N-R9E.

PE-69 is a County-owned parcel, retained through the years as a possible future Highway Department Shop location. Barb Newman of Northwoods Transit Connections, had inquired if a 4-acre portion of the property could be sold to them

as a location for a new Transit Shop. After obtaining her committee approvals, a Certified Survey Map has been completed and recorded, dividing out the 4-acre parcel needed for the shop location. Newman has ordered an appraisal for the split parcel. When complete, this appraisal will assist in placing a value on the parcel.

It is anticipated that the Committee may meet in closed session pursuant to Wisconsin Statute. A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

- a. Wisconsin Statute, Section 19.85 (1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Topic: Valuation of WB-603-2.)**
- b. Approve closed session minutes from May 13, 2025 meeting.**
- c. Approve closed session minutes from April 14, 2026 meeting.**

The committee opted not to go into closed session and to continue to the next agenda item.

Discussion for WB-603-2 to Town of Woodboro, located along USH 8 in Town of Woodboro; part of Government Lot 4 and NWSW, Section 32, T36N-R7E.

The appraisal that was ordered for the 2 parcels of WB-603-2, lying north and south of USH 8 has been completed. Amanda Pontell, Woodboro supervisor, informed the committee the Town of Woodboro is interested in procuring both the north and south parts of WB-603-2. The Town is interested in building a sand/salt shed to help in the maintenance of Woodboro town roads. The land appraisal came back with the north part being 2.4 acres at \$22,000.00 and the south part being 9 acres at \$79,500.00. Pontell and the committee discussed what options the town has with regards to the parcel. Pontell said she would take the discussion back to the town board to review.

Public Comments.

There were no comments from the public.

Date of next meeting and items for agenda.

The next meeting will be August 4, 2026.

Adjournment. Adjourn the meeting at 10:10 AM.

Robert Briggs

Chair Land Records Committee

Sara Chiamulera

Staff Chair