

LRES (LABOR RELATIONS & EMPLOYEE SERVICES) COMMITTEE MINUTES
Committee Room #2, Oneida County Courthouse
January 20, 2022 9:00 a.m.

LRES COMMITTEE MEMBERS PRESENT: Ted Cushing/Chairman, Billy Fried/Vice-Chairman, Dave Hintz, Sonny Paszak and Scott Holewinski

ALSO PRESENT IN PERSON: Lisa Charbarneau, Jenni Lueneburg (LRES); Mike Fugle, Andrew Kaftan (Corp. Counsel); Steven Schreier (County Board); Laura Morgan, Shari Nornes (Morgan HR)

CALL TO ORDER AND CHAIRMAN'S ANNOUNCEMENTS

Chairman Cushing called the LRES Committee to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law, and complies with the Americans with Disabilities Act.

APPROVAL OF AMENDED AGENDA

Motion by Paszak to approve today's amended agenda. Second by Hintz. All Committee members voting 'Aye'. Motion carried.

APPROVAL OF MINUTES

Motion by Holewinski to approve the minutes of January 5, 2022. Second by Paszak. All Committee members voting 'Aye'. Motion carried.

APPROVE BILLS AND VOUCHERS

Charbarneau presented the bills and vouchers, noting that all amounts are within budget. Motion by Holewinski to approve the bills and vouchers as presented. Second by Hintz. All Committee members voting 'Aye'. Motion carried.

PUBLIC COMMENTS

No public present in the meeting room; no comments from participants present on Zoom.

CLOSED SESSION

Motion by Holewinski, second by Paszak for the LRES Committee to go into closed session pursuant to section 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee; and section 19.85(1)(f) for purposes of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data; and section 19.85(1)(g) for purposes of conferring with legal counsel concerning strategy to be adopted by the government body with the respect to litigation in which it is or is likely to become involved. (Topics: Exempt Salary Compensation; Reclassification Request of Corporation Counsel Secretary II to Office Coordinator and Corporation Counsel Secretary I to Administrative Assistant; Promotion Request Payroll Purchasing Technician to Financial Specialist; Employee Grievance; Investigation of public employee/complaint).

Roll call vote taken; all members voting in the affirmative. Motion carried. Committee went into closed session at 9:05 a.m.

Staff present in closed session: Charbarneau, Lueneburg, Smigielski, Fugle and Kaftan

RETURN TO OPEN SESSION

Motion by Hintz, second by Cushing to return to open session. Roll call vote taken with all members voting in the affirmative. Motion carried. Committee returned to open session at 10:48 a.m.

Cushing reports that the following motion was made and approved by roll call vote in closed session:

Motion by Holewinski to approve the Morgan HR contract for an FLSA audit, not to exceed \$58,000. Second by Cushing. Roll call vote with all members voting in the affirmative. Motion carried.

RESOLUTION: CORP COUNSEL SECRETARY TO OFFICE COORDINATOR AND CORP COUNSEL SECRETARY I TO ADMINISTRATIVE SUPPORT SPECIALIST

Motion by Cushing to approve and forward the resolution for the Corporation Counsel Secretary II to Office Coordinator and Corporation Counsel Secretary I to Administrative Support Specialist on to the County Board for their consideration. Second by Hintz. Roll call vote taken with Hintz, Cushing, Paszak and Holewinski voting ‘Aye’ and Fried voting ‘Nay’. Motion carried.

RESOLUTION: ELIMINATE FINANCE PAYROLL PURCHASING TECH/CREATE FINANCIAL SPECIALIST

Motion by Hintz to approve the resolution to eliminate the Finance Payroll/Purchasing Technician and create the Financial Specialist position and forward onto the County Board for further consideration. Second by Paszak. Roll call vote taken with Hintz, Cushing, Paszak and Holewinski voting ‘Aye’ and Fried voting ‘Nay’. Motion carried.

COVID-19 PLAN UPDATE

Charbarneau discussed the COVID-19 plan, last updated in January 2021, that she is proposing keeping in place at this time. The plan allows for an employee to take up to three weeks unpaid leave due to a COVID-19 positive test, required quarantine or to care for a child whose school/daycare is unavailable due to COVID-19 related issues. The three weeks unpaid leave would not effect insurance premiums but PTO accruals would be effected once unpaid leave taken is over 37.5 hours. Brief discussion held. Committee agrees to continue current policy. No motion required.

PUBLIC COMMENTS

No public participants present in the meeting room; no comments by participants present on Zoom.

FUTURE MEETING DATES

February 2, 2022 at 9:00 a.m.
February 16, 2022 at 9:00 a.m.

ADJOURNMENT

Cushing announced the adjournment of the LRES Committee meeting at 11:05 a.m.

/s/Ted Cushing
Ted Cushing, LRES Committee Chairman

February 2, 2022
Date

/s/Jenni Lueneburg
Jenni Lueneburg, Committee Secretary

February 2, 2022
Date