

**LRES (LABOR RELATIONS & EMPLOYEE SERVICES)
COMMITTEE MINUTES
Committee Room #2, Oneida County Courthouse
March 13, 2024 9:00 a.m.**

LRES COMMITTEE MEMBERS PRESENT: Ted Cushing/Chair, Jim Winkler and Robb Jensen;
Diana Harris via Zoom

LRES COMMITTEE MEMBERS ABSENT: Scott Holewinski (excused)

ALSO PRESENT: Lisa Charbarneau, Jenni Lueneburg (LRES); Linnea Newman (County Board)

CALL TO ORDER AND CHAIRMAN'S ANNOUNCEMENTS

Chairman Cushing called the LRES Committee to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law, and complies with the Americans with Disabilities Act.

APPROVAL OF AGENDA

Motion by Winkler to approve today's agenda. Second by Jensen. All Committee members present voting 'Aye'. Motion carried.

APPROVAL OF MINUTES

Motion by Jensen to approve the minutes of February 21, 2024 as presented. Second by Winkler. All Committee members present voting 'Aye'. Motion carried.

PAID TIME OFF (PTO) ACCURALS FOR CIVIC SYSTEM

Cushing reports this agenda topic is moved to the Executive Committee.

EMPLOYEE HANDBOOK CHANGES – CIVIC SYSTEM IMPLEMENTATION

Cushing reports this agenda topic is moved to the Executive Committee.

EMPLOYEE SERVICES ASSISTANT OVERLAP TRAINING

Charbarneau discussed Employee Services Assistant Kathy Skinner's retirement in May. To help transition, Charbarneau requests 60 hours of overlap training once a new employee is hired, at a cost of \$1,460. Charbarneau feels that the cost savings due to a lower rate for a new employee and potential reduced benefit costs could help in covering this additional expense. Brief discussion held. Motion by Jensen to approve the Employee Services Assistant overlap training request, not to exceed \$1,460. Second by Winkler. All Committee members present voting 'Aye'. Motion carried.

INVOICES PAID REPORT AND BUDGET/ACTUAL

Charbarneau presented financial reports for the Committee's review, noting all accounts are within budget. No discussion or motions needed.

PUBLIC COMMENTS

No public present in person or on Zoom for comment.

LRES Committee meeting
March 13, 2024

FUTURE AGENDA TOPICS

Any agenda items should be forwarded to Charbarneau.

FUTURE MEETING DATES

March 27, 2024 at 10:30 a.m.

ADJOURNMENT

Cushing announced the adjournment of the LRES Committee meeting at 9:06 a.m.

Ted Cushing, LRES Committee Chairman

Date

Jenni Lueneburg, Committee Secretary

Date

DRAFT