

**LRES (LABOR RELATIONS & EMPLOYEE SERVICES)
COMMITTEE MINUTES
Committee Room #2, Oneida County Courthouse
December 20, 2023 9:00 a.m.**

LRES COMMITTEE MEMBERS PRESENT: Ted Cushing/Chair, Scott Holewinski, Jim Winkler, Diana Harris, and Robb Jensen

ALSO PRESENT: Lisa Charbarneau, Jenni Lueneburg (LRES); Paul Fiene (Forestry); Jason Rhodes (ITS); Kyle Franson (Register of Deeds); Steven Schreier, Linnaea Newman (County Board)

CALL TO ORDER AND CHAIRMAN'S ANNOUNCEMENTS

Chairman Cushing called the LRES Committee to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law, and complies with the Americans with Disabilities Act.

APPROVAL OF AGENDA

Motion by Jensen to approve today's agenda. Second by Winkler. All Committee members voting 'Aye'. Motion carried.

APPROVAL OF MINUTES

Motion by Holewinski to approve the minutes of October 24th, November 2nd and November 20th as presented. Second by Winkler. All Committee members voting 'Aye'. Motion carried.

INVOICES PAID REPORT BUDGET/ACTUAL REPORT

Charbarneau presented the LRES Department invoices and budget report for Committee review. No discussion held or motions needed.

FORESTRY DIRECTOR RECRUITMENT

Charbarneau reports that Forestry Director Paul Fiene will be retiring in May 2024. Charbarneau says the next steps will be talking with the Forestry Committee to discuss the recruitment process and possible overlap training. Fiene discussed restructuring department duties so one position primarily focuses on recreation rather than each position sharing the duties. Fiene says in past recruitments, candidates rarely had both forestry and recreation experience so restructuring will help. Discussion held. Winkler suggested combining Forestry and Land & Water Conservation to find efficiencies and collaborations. Fiene says the duties of the two departments rarely overlap and they already collaborate with Land & Water Conservation occasionally. Charbarneau says no decisions are needed today.

INFORMATION TECHNOLOGY SERVICES (ITS) RESTRUCTURE

Charbarneau discussed a request brought by Rhodes to the Administration Committee to eliminate a Technical Support position and create a Senior Network Analyst position. The Administration Committee approved the request for further consideration by the LRES Committee. Finance Director Tina Smigielski and Corporation Counsel Mike Fugle are working with Charbarneau to determine if the restructuring would cause any issues on Exempt/Non-Exempt classifications. Charbarneau will research further and bring the topic back to the next LRES Meeting in January. Harris asked for further clarification; Charbarneau elaborated. Discussion held with no decisions or motions made.

CLOSED SESSION

Motion by Jensen, second by Holewinski for the LRES Committee to go into closed session pursuant to Section 19.85(1)(f) for purposes of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. (Topic: Employee Compensation for Unexpected Medical Leave)

Roll call vote taken with all members voting in the affirmative. Motion carried. Committee went into closed session at 9:22 a.m.

Staff present in closed session: Charbarneau, Lueneburg, Franson, Schreier and Newman

RETURN TO OPEN SESSION

Motion by Winkler, second by Cushing to return to open session. Roll call vote taken with all Committee members voting 'Aye'. Motion carried. Committee returned to open session at 9:29 a.m.

Cushing reports in closed session, no decisions or motions were made. Upon return to open session:

Motion by Holewinski to allow 16 hours of 2024 PTO to be used by the Register of Deeds employee for an unexpected medical leave to be paid in 2023. Second by Winkler. Roll call vote taken with all voting in the affirmative. Motion carried.

PUBLIC COMMENTS

No comments made on Zoom or in the Committee Room.

FUTURE AGENDA TOPICS

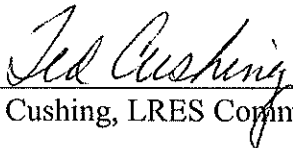
Any agenda items should be forwarded to Cushing or Charbarneau.

FUTURE MEETING DATES

- January 3, 2024 at 9:00 a.m.
- January 17, 2024 at 9:00 a.m.
- February 8, 2024 at 10:30 a.m.
- February 21, 2024 at 9:00 a.m.

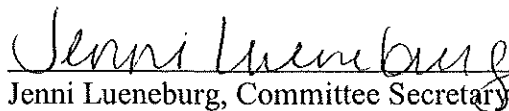
ADJOURNMENT

Cushing announced the adjournment of the LRES Committee meeting at 9:33 a.m.



Ted Cushing, LRES Committee Chairman

1/3/24
Date



Jenni Lueneburg, Committee Secretary

1/3/24
Date