

**MINUTES OF THE ONEIDA COUNTY  
PUBLIC SAFETY COMMITTEE MEETING  
June 8, 2023**

**COMMITTEE MEMBERS PRESENT:** Tom Kelly, Mike Timmons, Diana Harris, Russ Fisher, Chairperson Steven Schreier

**OTHERS PRESENT:** Lisa Charbarneau (Human Resources), Crystal Schaub (Medical Examiner), Shari Gorney (Corporation Counsel), Mike Fugle (Corporation Counsel), Jillian Pfeifer (District Attorney), Tracy Running (Clerk of Courts), Patti Finlan (Branch II), Jean Meyer (Branch II), Sheriff Grady Hartman (ONSO), Brenda Behrle (Clerk of Courts)

**CALL TO ORDER**

Chairman Schreier called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

**APPROVE AGENDA**

MOTION: To approve the Agenda (Timmons/Harris, PASSED).

**APPROVE PREVIOUS MEETING MINUTES**

MOTION: To approve the May 11, 2023, Public Safety Committee Meeting Minutes (Fisher/Kelly, PASSED).

**PUBLIC COMMENTS**

None

**SCHEDULE COMMITTEE MEETING DATE(S)**

The next meeting was scheduled for July 13, 2023, at 9:30 a.m.

**BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS**

MOTION: To approve bills, vouchers, and line item transfers for Public Safety Departments (Harris/Kelly, PASSED).

**CIRCUIT COURT BRANCH II – Judge Bloom**

Create part-time mediator/court commissioner position

Judge Michael Bloom sent letter to committee members (Exhibit 1). Attorney John Hogan accepted position and will bill \$100/hour.

MOTION: To approve Attorney John Hogan as the part-time mediator/court commissioner (Timmons/Kelly, PASSED).

### **CORPORATION COUNSEL**

Permission for Michael Fugle and Chad Lynch to attend out of county Conference on Child Welfare and the Courts, September 26 - 29, 2023

Fugle advised the conference occurs every other year. The conference will be held in Wisconsin Dells. Fugle advised this conference focuses on CHIPS cases. Fugle and Lynch will earn CLE (Continuing Legal Education) credits. Mileage, meals, and hotel within the budget.

MOTION: To approve out of county travel for Michael Fugle and Chad Lynch to attend the Conference on Child Welfare and the Courts, September 26-29, 2023 (Timmons/Harris, PASSED).

Permission for Andrew Kaftan to attend out of county Child Support Conference, October 10-13, 2023

Fugle advised the Child Support Conference covers any changes in the law. Fugle advised that Andrew Kaftan will be presenting at the conference and will earn CLE credits for presenting and attending the conference. Mileage, meals, and hotel within the budget.

MOTION: To approve out of county travel for Andrew Kaftan to attend the Child Support Conference, October 10-13, 2023 (Harris/Fisher, PASSED).

### **DISTRICT ATTORNEY**

Permission for Lisa Gonzalez and Anna Zwaard to attend the Criminal Law Agency Support Staff Association Annual Conference, September 13-15, 2023

Jillian Pfeifer advised the committee the annual conference is for support staff on any legal updates. The conference will be held in Onalaska. Mileage, meals, and hotel within budget.

MOTION: To approve Lisa Gonzalez and Anna Zwaard to attend the Criminal Law Agency Support Association Annual Conference, September 13-15, 2023 (Kelly/Harris, PASSED).

### **MEDICAL EXAMINER**

Adjusting fees for other counties, i.e.: cremation permits and death certificate signings

Schaub presented committee with handout (Exhibit 2) Schaub seeking guidance on how to proceed with adjusting fees.

It was suggested Corporation Counsel draft a letter and bring the letter back in front of the committee.

Chairman Schreier presentation of 5-year service award to Crystal Schaub

Chairman Schreier presented Crystal Schaub with 5-year service award.

**SHERIFF'S OFFICE**

Update on the Ambulance Intercept Contracts

Sheriff Hartman advised eight contracts were signed before June 1, 2023, deadline. Laona was given July 1, 2023, deadline.

Housing of State Inmates

Sheriff Hartman informed the committee that the Oneida County Jail will receive 39 State inmates on June, 9, 2023.

**PUBLIC COMMENTS**

None

**ITEMS FOR FUTURE AGENDA(S)**

Human Service Center

**ADJOURN**

10:09 a.m.

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Steven Schreier, Chairman

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Amy Huber, Committee Secretary

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Russell Fisher, Vice-Chairman