

**MINUTES OF THE ONEIDA COUNTY
PUBLIC SAFETY COMMITTEE MEETING
June 20, 2019**

COMMITTEE MEMBERS PRESENT: Russ Fisher, Bob Metropulos, Billy Fried, Chairman Mike Timmons

COMMITTEE MEMBERS ABSENT: Mitch Ives

OTHERS PRESENT: Jennifer Allen (Branch II), Luke Johnson (Medical Examiner), Amy Franzen (Probate), Heidi Ihn (District Attorney), Jean Meyer (Branch I), Brian Desmond (Corporation Counsel), Brenda Behrle (Clerk of Courts), Dan Hess (Sheriff's Office)

CALL TO ORDER

Chairman Timmons called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA

MOTION: To approve the Agenda (Fisher/Metropulos, PASSED).

APPROVE PREVIOUS MEETING MINUTES

MOTION: To approve the May 16, 2019, Public Safety Committee Meeting Minutes (Metropulos/Timmons, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for July 18, 2019.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS

MOTION: To approve bills, vouchers, and line item transfers for Public Safety Departments (Fried/Fisher, PASSED).

REGISTER IN PROBATE

Annual LTE Staffing Request for 2020

Fiscal impact statement attached. All case types have been converted to electronic filing. Because of directives, will now be comparing files to get rid of paper files. Proposed wage is from the wage scale. The same person is performing the job, so now at year 2/level 2 on the wage scale. (Exhibit 1)

MOTION: To approve the annual LTE staffing request for 2020 from the Register in Probate Office (Fried/Metropulos, PASSED).

SHERIFF'S OFFICE

2020 Staffing Request

Chief Deputy Hess reported the requests are the same as last year, with the addition of a new school liaison officer that is fully funded by the School District of Rhineland. There is no fiscal impact for the county regarding the new position.

MOTION: To approve the staffing request for 2020 from the Sheriff's Office (Metropulos/Fried, PASSED).

CLERK OF CIRCUIT COURTS

2020 Staffing Request/LTE Bailiff

Brenda Behrle reported this is the same request as past years for the bailiff. Fried asked if the bailiff was from the sheriff's office. Behrle stated no, she has a pool of people who are on-call/standby and trained to a certain extent to deal with the jurors. Behrle reported she would no longer need the LTE scanner position, as she will be done at the end of the year with what she wanted to accomplish. (Exhibit #2)

MOTION: To approve the staffing request for 2020 from the Clerk of Circuit Courts Office (Metropulos/Timmons, PASSED).

MEDICAL EXAMINER

Medical Examiner uniform shirts to be worn when acting in official capacity

Luke Johnson brought in samples of the shirts/jackets that are in stock for staff to wear when they respond to a scene. These will help the staff look professional and be easily identifiable when on scene. More items may need to be added at some point, but not at this time. There will be a sign out sheet so items will come back to the department when a person leaves the agency. Committee agreed that it is a good thing for the ME staff to be identifiable when on scene. Fried asked if there was any cost involved and if this was in the budget. Timmons commented that ME Crystal Schaub had told him she was confident she could find money in her budget for any future items.

MOTION: To support the outfitting of Medical Examiner's Office personnel with clothing to wear while on scene identifying that they are from the Medical Examiner's Office, with cost to come from Medical Examiner Budget (Fried/Fisher, PASSED).

PUBLIC COMMENTS

None

ITEMS FOR FUTURE AGENDA(S)

None

ADJOURN

Meeting adjourned at 9:56 a.m.

/s/ _____
Mike Timmons, Chairman

/s/ _____
Andi Seidel, Committee Secretary

/s/ _____
Bob Metropulos, Vice-Chairman