

**MINUTES OF THE ONEIDA COUNTY  
PUBLIC SAFETY COMMITTEE MEETING  
June 23, 2022**

**COMMITTEE MEMBERS PRESENT:** Chairperson Steven Schreier, Russ Fisher, Diana Harris, Tom Kelly and Mike Timmons.

**OTHERS PRESENT:** Sheriff Hartman, Chief Deputy Hess, Crystal Schaub (Medical Examiner), Amy Franzen (Register in Probate), Heidi Ihn (District Attorney), Brenda Behrle (Clerk of Circuit Courts), Jean Meyer (Branch I), Patti Finlan (Branch II), Lisa Charbarneau (Human Resource Director), Rebekah Meier (District Attorney), Shari Gorney (Corporation Counsel) and Dawn Robinson, Committee Secretary.

**CALL TO ORDER**

Chairperson Schreier called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, County Board Room, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

**APPROVE AGENDA**

**MOTION:** To approve the Agenda (Timmons/Harris, PASSED).

**APPROVE PREVIOUS MEETING MINUTES**

Correct first name of Supervisor Harris.

**MOTION:** To approve the May 19, 2022 Committee Meeting Minutes with typo correction (Kelly/Fisher, PASSED).

**PUBLIC COMMENTS**

None.

**SCHEDULE COMMITTEE MEETING DATE(S)**

The next meeting was scheduled for July 21, 2022 at 9:30 a.m.

The Chairperson announced tentative scheduled meeting dates/times and meeting room locations through the end of the year.

**BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS**

**MOTION:** To approve the bills, vouchers, line item transfers and personal expense vouchers for Public Safety Departments (Fisher/Harris, PASSED).

**RESOLUTION RECOGNIZING LAW ENFORCEMENT-SPECIFICALLY ACTIONS TAKEN TO APPREHEND SUSPECT IN SCHOOL OFFICIAL THREAT**

Chairperson Schreier extended a needed recognition due to recent events and forward to the County Board. The Committee agreed, suggested bringing language back to the July committee meeting and have a resolution forwarded onto County Board in August.

### **District Attorney**

#### *Victim Witness Position Full Time in 2023*

Rebekah Meier was present and is the current Victim Witness Coordinator. Meier provided the Committee with Staffing Request information, Exhibit #1, increasing position to fulltime in 2023 and provided information on position, statutory duties, etc.

Chairperson Schreier inquired who the position answers to and if the position is reimbursed. Meier explained the position works out of the District Attorney's (DA's) Office, answers to the DA and the position can go up 40% to 90% for the positions to be reimbursed. The Human Resource Director stated the position does not fall below 40%, mentioned the County is required to provide the services and informed the Committee the DA's Office does some of the victim witness work and continue to do so in Meier's absence. The position works just for Oneida County and Meier added, there is a potential for grant funding for a specialty position in the future but cannot apply for funding until 2024.

Supervisor Harris asked where the funding difference would come from and Supervisor Fisher asked if there would be a recommendation to bump position up to 2080 hours. The Human Resource Director mentioned the staffing request would be forwarded onto LRES for review, could be forwarded onto Administration and be reviewed as part of the budget process or deny the request.

The Chairperson suggested forwarding onto LRES Committee.

**MOTION:** To forward request to LRES Committee (Kelly/Timmons, PASSED).

The Human Resource Director stated the Committee needs to sign the Staffing Request Form. Chairperson Schreier requested an emailed packet.

#### *Special Prosecutor request/information for August through December, 2022*

Ihn explained a staff member will be on maternity leave, the DA's office received permission from the State for a special prosecutor. The State will pay for the special prosecutor's wages. Mary Sowinski, who is a part-time prosecutor, will be working full-time during the maternity leave period. However, Ms. Sowinski has applied for the appointment from the Governor for the retirement of Judge O'Melia. So if she would receive the appointment, a special prosecutor would be assigned by the state and depending on their location, the county would need to reimburse for mileage and travel expenses. An update will be provided at next meeting if an appointment by the governor has been made.

### **Register in Probate**

#### *Approval for Juvenile Clerk to attend 'Collateral Consequences of Juvenile Delinquency Proceedings' – October 20, 2022 in Stevens Point*

Franzen explained; the office received an invite from the State public defender's office to attend the training; the only cost out of budget is mileage and no lodging is needed. Franzen reviewed the training with Judge O'Melia agreeing the free training was advantageous.

The Committee entered into closed session at 10:17 a.m.

MOTION: To return to open session (Timmons/Kelly, Passed). On a roll call vote, all ayes.

The Committee returned to open session at 10:41 a.m.

MOTION: To send draft contract to Administration Committee for review (Timmons/Harris, PASSED).

**PUBLIC COMMENTS**

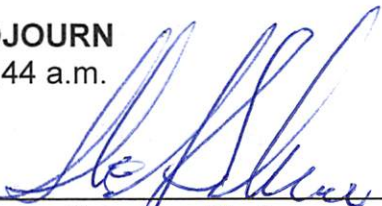
None.

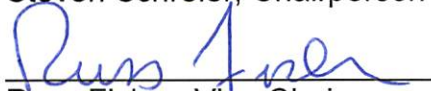
**ITEMS FOR FUTURE AGENDAS**

Proposed resolution.

**ADJOURN**

10:44 a.m.

  
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Steven Schreier, Chairperson

  
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Russ Fisher, Vice-Chairperson

  
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Dawn Robinson, Committee Secretary

**MOTION:** To approve the Juvenile Clerk to attend the training (Timmons/Harris, PASSED).

**Clerk of Circuit Courts**

*2023 LTE Bailiff Staffing Request*

Behrle stated this is an annual staffing request, Exhibit #2, and explained LTE's are on-call basis, the department plans for annual costs and, informed the Committee this year there are extended trials, increased number of trials including high profile cases causing trials to be over budget. Behrle mentioned staffing requests are forwarded onto LRES.

Chairperson Schreier inquired if costs are recoverable? Behrle explained revenues help with the department's budget.

Supervisor Timmons suggested showing trials are increasing during the budget process. Behrle referred to the budget process where departments are asked to remove money from their budget and informed the Committee that one trial can impact the department's budget.

**MOTION:** To accept the Clerk of Circuit Courts LTE Bailiff Staffing Request (Fisher/Kelly, PASSED).

**Sheriff's Office**

*2023 Staffing Requests*

Sheriff Hartman and Chief Deputy Hess were present.

The Sheriff informed the Committee there are no new staffing requests, these are annual staffing requests and identified numerous staffing positions (LTE Correction Officers, Deputy Emergency Management Director, Dive Team LTE's, Hazmat Chief, Hazmat Team Members, School Liaison positions, Community Policing grant position, LTE Dispatchers).

**MOTION:** To approve as Staffing Requests made by the Sheriff (Timmons/Kelly, PASSED).

*It is anticipated that a motion will be made, seconded, and approved by Roll Call Vote to enter into Closed Session pursuant to Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Ambulance Service Agreement). A Roll Call Vote will be taken to go into closed session.*

**MOTION:** To enter into closed session pursuant to WI Stats Section 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Ambulance Service Agreement) (Timmons/Kelly, on a roll call vote: Timmons 'aye', Fisher 'aye', Schreier 'aye', Kelly 'aye', Harris 'aye'.