

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Department Conference Room
Thursday, ~~January 25~~ February 8, 2024 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried		X	

Present: Lisa Jolin/Solid Waste Director, Alex Hegeman/Highway Commissioner and Dan Gleason/Highway Department.

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Almekinder/Roach to approve the amended agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held January 25, 2024

Motion by Cushing/Timmons to approve the minutes of January 25, 2024. Motion carried.

3. Public Comments

None

4. Future Meeting Date:

- February 22, 2024
- March 7, 2024
- March 21, 2024

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act

A. Monthly Vendor Voucher and Budget to Actual Reports for January

Jolin commented the reports would be brought to the next meeting.

6. Discussion/Act on Credit Account Application for Smith Concrete Contactors, LLC

Jolin reported there were no issues.

Motion by Cushing/Roach to approve the Credit Account Application for Smith Concrete Contactors, LLC. Motion carried.

7. Discussion/Act on Solid Waste Reorganization Resolution

Jolin reported the seasonal LTE position was added to the chart and the job descriptions were updated. Jolin noted of the \$21,000 difference, \$17,000 would be from the addition of health insurance so she would try to keep the LTE position rather than create an additional part time position.

Motion by Cushing/Roach to approve the Solid Waste reorganization resolution and forward to Labor Relations for their consideration. Motion carried.

8. Discussion/Act on Small Holes in PVC Roofing

Jolin reported there were small holes in the PVC roofing and the manufacturer and another expert suspected the cause was either from fireworks or from burning of brush. Jolin commented there was no burning nor fireworks close to the site. Jolin noted they did see some similar holes in the old roofing that was replaced, however, those roofs were 20 years old as opposed to 3. Jolin reported the holes could be repaired but she did not have an estimate as the cost would be for time and materials questioning if the committee wanted her to move forward with the repairs. Cushing directed Jolin to get a closer estimate.

9. Solid Waste Report/Discussion

No report was provided.

10. Future agenda items

- PVC roof repair estimate

HIGHWAY DEPARTMENT

11. General Business Discussion/Act

A. Vendor Vouchers

Motion by Timmons/Roach to approve the vendor vouchers as presented. Motion carried.

B. Monthly Invoices Paid and Budget to Actual Reports

Cushing noted both reports were received.

12. Discussion/Act on 6 Foot to 20 Foot Structure Program and Draft Contract

Hegeman reported one of the options for towns was to have the County complete the inventory so he developed a contract outlining the cost to the town and absolving the County from liability for any missed culverts. Hegeman commented the contract was sent to corporation counsel for review. Cushing directed Hegeman to wait until corporation counsel approved the contract before sending.

13. Discussion/Act on Five Year Road Plan

Hegeman reported the following updates to the Five Year Road Plan:

- CTH P STP project was pushed from 2026 to 2027
- CTH P Rural project moved to 2027
- Replacement of the culverts on CTH L would take place prior to the project start
- The section of CTH Q was moved to 2025 to align with the section of CTH G
- Bids could be requested for CTH N once the SMA was received
- Applications for CTH P and CTH W were submitted

14. Discussion/Act on STP/Bridge Project Update

Hegeman reported the CTH L Bridge project was moved to 2025 so it could be paired up with the rural project, hopefully resulting in lower costs with less impact to the community.

15. Discussion/Act on Upcoming DOT Projects

Hegeman reported the USH 51 Project was moved from 2025 to 2026 allowing the CTH L Bridge project to move up a year with the following projects planned for 2024:

- STH 17 from Stevens Street to the bottleneck
- The section of USH 51 from Manitou Park to the bridge
- The USH 8 bypass from CTH P to STH 17 north using CTH P as a detour

16. Discussion/Act on Resolution for Excavator Purchase

Hegeman commented the resolution to purchase the excavator was brought back noting the previous five year's average was almost 290 hours demonstrating the machine did make money.

Motion by Cushing/Almekinder to approve the resolution for the purchase of the excavator and forward to County Board for consideration. Motion carried.

17. Discussion/Act on Equipment Updates

Hegeman reported the first tri-axle truck should be delivered in March with a second in June before going to the body builder noting all the attachments were previously delivered to the body builder. Hegeman commented the single axle delivery was anticipated for May so they requested the body builder to order the attachments.

Hegeman reported:

- They were in the process of getting quotes for both the grapple for the skid steer and a tailgate conveyor to replace the worn out conveyor
- They had met with a vendor to look at options for the stacking conveyor
- The semi was in the shop for repairs but they were beginning to have difficulty finding parts due to its age and may need to look into upgrading the truck in the next few years

18. Discussion/Act on Complaint Status Report

Hegeman reported they took care of a few complaints on CTH P and CTH J and noted a complaint on the timing of the red light on USH 51 during the overnight timeframe.

Hegeman commented in addition to the complaints, they also received complements for the tree cutting on CTH N noting the work looked good and the crew was polite and nice to speak to, the mastic on CTH J and the mill and fill on CTH C turned out good and a positive comment about the tree cutting on CTH J. Hegeman noted they would likely need to rent a stump grinder to prevent damage to a wing once the stumps were covered with snow.

19. Discussion/Act on Generator Design Report

Almekinder reported WPS was not happy with the whole situation as they would like to see all of the equipment upgraded but noted as long as they did not touch anything other than a specific disconnect WPS was fine. Almekinder provided an overview of his plan estimating the brine building and the Minocqua shop would cost \$15,000 to \$18,000 and estimated the main shop around \$84,000. Almekinder recommended going through each part of the project with the Commissioner so he could answer any questions contractors may have when bidding the project.

20. Discussion/Act on Seasonal Weight Limits

Hegeman reported he was receiving a lot of calls questioning when the weight limits were going on. Roach commented he called the commissioner noting if you screw up weight limits its millions of dollars of ruined roads but it's a gamble and not an exact science. Roach explained he felt with the reduction in tourism there would not be as much truck traffic and questioned if they should leave them alone, however, he did not want to take that risk. Timmons agreed it was the larger, logging and gravel hauling trucks that cause damage. *Cushing excused @ 8:45 a.m.*

Hegeman reported there was no top thaw in the frost tubes on CTH J or CTH B noting he was not posting limits yet and this was meant to be more of a discussion item. Hegeman commented the rain forecasted was down to less than a tenth of an inch and temperatures were supposed to drop by the weekend.

21. Discussion/Act on Approval of 2024 Engineering Roster

Hegeman reported STP and Bridge projects require the consultant must be selected from the approved engineering roster.

Motion by Timmons/Roach to approve the consultant list as presented. Motion carried; Cushing not present.

22. Commissioner's Report/Discussion

Hegeman reported:

- Mastic was finished on CTH P and CTH J
- Trees were getting cut on CTH J
- The older chipper was on CTH Y opening up some vision corners and clearing brush
- The forestry head was being used on CTH Y and USH 8 west
- The potato farm on CTH K inquired about planting living snow fence rather than installing snow fence. Hegeman commented there was approximately 5,000 feet at an estimated cost of about \$2.50 per foot according to Langlade County which recommend using 3 year old trees
- The inventory of County culverts started earlier that week
- Oneida County did not have many roads that would qualify for the ARIP program noting roads must either be posted seasonally or a Class B road that was posted year round
- Patrol truck revenues were down significantly with the mild winter, however, the crew was able to remain busy with tree and brush cutting

23. Future Agenda Items

- 6 to 20 Foot Structure Program Contract
- Equipment updates
- Complaint report
- Generator Project updated design
- Utility Permit and Policy
- Sign Request Policy

24. Public comments

None

25. Adjourn

Meeting adjourned at 9:14 a.m.

Committee Chairman

Committee Secretary