

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Department Conference Room
Thursday, February 22, 2024 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried		X	

Present: Lisa Jolin/Solid Waste Director, Alex Hegeman/Highway Commissioner, Mike Fugle/Corporation Counsel and Dan Gleason/Highway Department.

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Roach/Almekinder to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held February 08, 2024

Motion by Timmons/Roach to approve the minutes of February 8, 2024. Motion carried.

3. Public Comments

None

4. Future Meeting Date:

- March 7, 2024
- March 21, 2024

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act

A. Monthly Vendor Voucher and Budget to Actual Reports for January

Jolin presented the Vendor Voucher and Budget to Actual Reports for January.

6. Solid Waste Report/Discussion

Jolin reported:

- The new positions were approved by County Board so she was working with LRES to get the positions posted hoping to fill both positions by early April.
- She was working to complete end of year reporting with finance and the DNR reports.

- Routine service was in the process of being performed on the equipment noting John Deere would be onsite to perform the 2500 hour preventative maintenance service on the new loader.
- Two new tires were ordered for the loader noting she was looking to locate a rim to mount one of the old tires to so there would be a spare.
- Ace Equipment performed the 500 hour preventative service on the trash compactor.
- Because of the nice weather, three rows of compost were already laid out.
- Recycling process costs were low but trucking costs were up as a result of weight limits.
- A meeting was scheduled to meet with Republic to discuss hauling to their Eagle River facility.
- She would be responding to a request into the possibility of a person performing some community service.
- She was planning on getting some quotes to do some landscaping if front of the new office building utilizing the recycled glass.
- She would not be attending the March 7th meeting.

7. Future agenda items

- PVC roof repair estimate

HIGHWAY DEPARTMENT

8. General Business Discussion/Act

A. Vendor Vouchers

Motion by Timmons/Almekinder to approve the vendor vouchers as presented. Motion carried.

B. Out of County Travel – Spring Commissioner Training at the Radisson Hotel in Green Bay, April 2-3, 2024

Motion by Timmons/Almekinder to approve. Motion carried.

9. Discussion/Act on Closed Session: It is anticipated that the Committee will adjourn to closed session pursuant to Wis. Stat. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Topic: Application/Permit to Construct Driveway on CTH Y). A Roll Call vote will be taken to go into closed session

Motion by Almekinder/Cushing to go into closed session. Roll call vote; Cushing aye, Timmons aye, Almekinder aye, Roach recused himself from the closed session. Motion carried at 8:13 a.m.

10. It is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda

Motion by Timmons/Almekinder to return to open session. Roll call vote; Cushing aye, Timmons aye, Almekinder aye, Roach not present. Motion carried at 8:32 a.m.

11. Announcement of action taken in closed session, if such announcement will not undermine the need for the closed session

Cushing noted no action was taken in closed session.

12. Discussion/Act on 2024 USDA Beaver Control Contract

Motion by Timmons/Almekinder to approve the USDA Beaver Control contract. Motion carried.

13. Discussion/Act on 6 Foot to 20 Foot Structure Program and Draft Contract

Hegeman reported the draft contract was under review by Corporation Counsel noting discussion at the previous commissioners meeting indicated there would likely be changes to the program. Hegeman reported he was hoping to hear who the bridge inspector would be either that day or the next. Hegeman anticipated he would be responsible for a significant amount of data entry as well as confirmation of the data provided by the towns. Hegeman commented he would like the County's inventory completed so those structures can be inspected as part of the bridge inspections. Hegeman noted the Town's and Counties would have like to have a choice regarding the selection of the inspectors.

14. Discussion/Act on Possible 2024 Chipsealing

Hegeman reported as a result of the issues they were beginning to see with the roads that were previously chipsealed, the County did not chipseal in 2023. However, he was approached by a contractor who provided a quote to perform a 1 mile stretch using oil coated chips without a fog seal. Hegeman noted there has not been an issue with the 2022 chipseal performed by Pitlik & Wick, however, it was in years 3 to 4 where they have seen problems so he was still uncertain. Timmons suggested the contractor perform a test strip to prove the quality of the product. Roach commented he spoke with Pitlik who suspected the type of oil used might be the cause. Hegeman noted Jefferson County stopped chipsealing after experiencing similar issues but are now experimenting with different oils and aggregates. Cushing agreed the contractor should offer to perform a test patch recommending Hegeman ask the contractor to chipseal a quarter or half-mile of a busy road as a test. Hegeman noted the quote he received from Pitlik & Wick was about \$21,000 for the mile of CTH D west of STH 17 adding that quote was for everything and they were willing to work with the County if it wanted to perform the hauling or traffic control. Almekinder suggested discussing it with the contractor and then bring something back to the committee.

15. Discussion/Act on Purchase of Tailgate Conveyor

Hegeman reported one of the two conveyors was replaced the previous year and they were looking to update the other noting it was not worth the cost of a needed rebuild. Hegeman noted a second conveyor would come handy when performing mill and fill, pulling up shoulders or repairing washouts. Hegeman estimated it would require 55 hours yearly to break even noting the new conveyor was used for over 150 hours the previous year and there was funding available from the equipment fund.

Motion by Timmons/Almekinder to approve. Motion carried.

16. Discussion/Act on Equipment Updates

Hegeman provided a comparison of the preceding year to the current from January 1st through February 18th noting a decrease in hours on the patrol trucks from about 2400 hours to 1400 hours. Roach questioned if the county would benefit from putting more hours on the patrol trucks even if the trucks were not engaged in performing winter maintenance activities. Hegeman commented it would benefit the equipment fund but at the expense of

the maintenance budget noting even with the increase in equipment rates, revenues were down about \$70,000 not including the loss of revenues for the loaders Hegeman noted, although hours on the skid steers and pickups increased, it did not make up the difference.

17. Discussion/Act on Complaint Status Report

Hegeman reported they received a call from a person who stated their vehicle was damaged by the wing of a patrol truck turning onto Stevens Street from the bypass, however, he reviewed the GPS and no County trucks were on Stevens Street that day. Hegeman commented the person was told it would most likely have been a City truck; an insurance claim form was sent but have heard nothing back from the person.

18. Discussion/Act on Generator Bid Specifications

Hegeman reported the specs were under review by Corp Counsel and the timeline was to have bids due on April 2nd, committee review and approval on April 4th, admin on April 8th and to County Board on April 16th with the contract signed by the end of April with a project completion date of October 31st.

Motion by Timmons/Roach to approve the bid specifications pending Almekinder's and Corporation Counsel's review. Motion carried.

19. Discussion/Act on CTH D Local Bridge Project-Bridge Width

Hegeman reported current bridge is 28 feet wide and they are proposing increasing the width to 32 feet but the bridge falls into a gray zone. A change management request was submitted to the DOT with the understanding there are wide loads that use the bridge. Hegeman questioned if the Committee would like to move forward with the 32 foot width at a cost of about \$60,000 to the County if the DOT did not approve the change management request.

Motion by Roach/Timmons that the CTH D Bridge will be 32 feet wide as instead of 28 feet. Motion carried.

20. Commissioner's Report/Discussion

Hegeman reported:

- CTH L Bridge Project Public Involvement Materials were received and would be placed on the webpage and advertised in the newspaper.
- Trees were getting cut on CTH J
- Clearing brush on CTH Y with the forestry head moving between CTH Y and USH 8.
- The maintenance list was getting put together for the summer.
- It looked like there would be 4 DOT crack sealing projects for the summer with over 100 miles of crack sealing planned between the State and County.
- No weight limits yet but frost tubes were getting checked later that day.
- Work Zone Safety Awareness Week was April 15th – 19th and the WCHA was developing a resolution for the counties.
- The City had a piece of concrete fall from a bridge, so both he and the patrol superintendent along with a DOT bridge inspector looked at the bridge and the inspector concluded it was cosmetic. However, the City was moving forward with a load posting analysis and drone inspection.

- Both Shawano and Marathon Counties have had legislators and DOT representatives attend highway meetings to talk about status of RMA's and equipment rates. The committee agreed it would be helpful so Hegeman commented he would look into it.
- He would be out of the office March 11th – 15th so Ben Rich would be the point of contact.

21. Future Agenda Items

- 6 to 20 Foot Structure Program Contract
- Equipment updates
- Complaint report
- Generator Project updated design
- Utility Permit and Policy
- Sign Request Policy

22. Public comments

None

23. Adjourn

Meeting adjourned at 9:30 a.m.

Committee Chairman

Committee Secretary