

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Department Conference Room
Thursday, March 7, 2024 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing		X	
Mike Timmons	X		
Bob Almekinder		X	
Mike Roach	X		
Billy Fried	X		

Present: Alex Hegeman/Highway Commissioner and Dan Gleason/Highway Department.

Vice Chairman Mike Timmons called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the media was notified.

1. Approve agenda

Motion by Roach/Fried to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held February 22, 2024

Postponed.

3. Public Comments

None.

4. Future Meeting Date:

- March 21, 2024
- April 4, 2024

HIGHWAY DEPARTMENT

5. General Business Discussion/Act

A. Vendor Vouchers

Motion by Fried/Roach that the vendor vouchers were reviewed. Motion carried.

B. Budget to Actual Report, Invoices Paid Report

Motion by Timmons/ Roach to accept the reports as presented. Motion carried.

6. Discussion/Act on 6 Foot to 20 Foot Structure Program and Draft Contract

Hegeman reported Corporation Counsel reviewed and revised the contract. Hegeman noted the purpose of the contract was to specify the work performed by the Highway Department would be charged at time and materials and to limit liability to the County.

Motion by Fried/Roach to accept the structure agreement as presented for County to engage with Towns in contract.

Fried noted if any language changed the contract would need to come back. Motion carried.

Hegeman reported counties will be able to pick their consultant but towns will not.

7. Discussion/Act on Work Zone Awareness Resolution

Motion by Fried/Roach to approve and forward to County Board under consent agenda.
Motion carried.

8. Discussion/Act on Equipment Updates

Hegeman reported the 1998 Wacker roller was in need of repairs, however, based on its age and availability of parts they were looking at the possibility of replacing with a newer, slightly larger unit. Hegeman reported over the last 5 years the roller averaged about 185 hours which would break even at a replacement cost of about \$40,000. Hegeman also reported the 2004 F550 baby dump truck was sent out to diagnose what appeared to be fuel in the exhaust and would likely get repaired.

Fried questioned why the roller was not part of earlier equipment discussions as he would like to be aware of equipment needing replacement over the next 3 to 5 years.

Hegeman noted he did not anticipate the problem with 123 and the issue started shortly after providing the anticipated equipment priorities for 2025.

Roach commented the roller might last several more years if \$3,000 were invested into repairs noting not much should go wrong with the roller.

Hegeman agreed and commented that would factor into the decision.

Hegeman reported revenue was down as a result of no snow, however, they are working using other equipment and making revenue where they can noting annual depreciation increased by \$60,000 and the cost of parts also increased.

Timmons commented the mild winter resulted in stockpiles of materials that we not used and will also reduce opportunities do generate revenues.

Hegeman noted the previous year they had \$49,000 of material profits compared to the current year with \$17,000.

Roach questioned at what point the department would make money.

Hegeman explain equipment rates are designed to neither lose nor make money and the import thing is to be on the right side of the bell curve noting they use patrol trucks where they can to generate additional revenue.

9. Discussion/Act on Complaint Status Report

Hegeman reported the crew was busy cutting trees and brushing for about a month and was happy with the results.

10. Discussion/Act on Generator Project

Hegeman reported Corp Counsel had raised a few issues which he would address either later that day or the following day. If advertised the following week, the current timeline was to have bids due on April 2nd with committee review and approval on April 4th, admin on April 8th and the ARPA resolution to County Board on April 16th.

11. Discussion/Act on WisDOT DMA

Hegeman reported the DOT was no longer doing the PBM's as in the past and rather transitioning those dollars to DMA's. Hegeman outlined the list of roads to be cracksealed.
Motion by Fried/Roach to approve the DMA agreement as presented. Motion carried.

12. Discussion/Act on WisDOT RMA Funding Analysis

Hegeman commented the County Board Chairman wanted an analysis of the State routes and the RMA to determine if the State was contributing enough for both staffing and equipment. Hegeman provided a 5 year average of labor and equipment for both winter and general maintenance noting the State on average accounted for approximately 60 percent of winter maintenance and 40 percent of general maintenance.

Gleason explained there were smaller revenue sources generated from work performed for other departments or towns adding the expenses for the shop or pits and quarries were recouped through overhead charged to the equipment or from the materials produced and sold. Gleason commented the analysis was meant to provide a broad overview of the largest revenues, however, there were other factors that should have a relatively small effect on the overall percentages such as materials sold.

Hegeman commented both the State and County beats share a similar center lane miles but there were 10 State beats and 7 County beats noting if the number of State beats were reduced to lower expenses, the level of service would then be reduced on those roads.

Timmons commented previously the DOT attended a meeting and explained the expectation for the level of service for State roads was lower for northern Wisconsin than busier roads in the southern part of the state with greater populations.

Roach commented he felt roads should be maintained at the same level for safety regardless of the population size.

Hegeman commented he would bring the item back to the next meeting.

13. Discussion/Act on Revocable Occupancy Permit

Hegeman reported the permit was created to because a landowner installed a septic within the right of way noting the permit would allow for the system to remain where it's located, however, if the system needed to be replaced or the road needed to be moved the septic would need to be moved. Hegeman comment the draft was reviewed and approved by corporation counsel and he would bring back a complete draft.

14. Commissioner's Report/Discussion

Hegeman reported:

- Trees were cut on CTH J and Y.
- Snow fence was in the process of being removed.
- There were issues with Cisco food delivery telling business owners to contact the highway department regarding seasonal road limits. Hegeman commented although he empathized with the owners, seasonal weight restrictions happen every year and it was Cisco that sold off their smaller cube trucks.
- For the next meeting, he would be adding agenda items for potential CIP's for 2025 and his annual performance evaluation.
- He would be out of the office the following week returning on Monday, March 18th.

15. Future Agenda Items

- Commissioner performance evaluation
- Potential 2025 CIP's
- Revocable Occupancy Permit
- Equipment updates
- Complaint report

- Generator Project

16. Public comments

None

17. Adjourn

Meeting adjourned at 9:23 a.m.

Committee Chairman

Committee Secretary