

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE MEETING
MINUTES**

**Oneida County Highway Office Conference Room
Thursday, April 6, 2023 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach		X	
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Mike Fugle/Corporation Counsel, Jon Sweeney and Dan Gleason/Highway Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Timmons/Fried to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held March 23, 2023

Motion by Almekinder/Cushing to approve the minutes of the Public Works & Solid Waste Committee meeting held March 23, 2023. Motion carried.

3. Public Comments

No public comment.

4. Future Meeting Dates:

- April 20, 2023 and May 4, 2023

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Fried to approve the Solid Waste vendor vouchers as presented. Motion carried.

6. Discussion/Act on Closed Session: It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, §19.85 (1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session (topic: Cell tower placement) and (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility (Topic: Highway Commissioner performance evaluation). A roll call vote will be taken to go into closed session

Motion by Timmons/Fried to go into Closed Session at 8:02 a.m. Roll call vote all in the affirmative.

7. Discussion/Act on return to open session. Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed.)

Motion by Timmons/Cushing to return to open session at 8:55 a.m. Row call vote all in the affirmative.

Cushing announced the committee reviewed the commissioner's performance evaluation and were forwarding it to Labor Relations and discussed tower placement strategies for the landfill.

**8. Solid Waste Report /Discussion
General Operations**

Jolin reported:

- The department was closed the preceding Saturday as a result of the winter storm.
- The comingled compactor was scheduled for installation in the next couple of weeks.
- The trash compactor was installed and operational but required a few adjustments.
- The ARPA funding for the paving project was approved by the CIP Committee and forwarded to the Administration Committee.
- The drug take-back would again be hosted by Solid Waste in conjunction with the Sheriff's Department.

Office Building Update

Jolin reported:

- The cabinets and countertops should be delivered soon as the subcontractor was on vacation.
- The sink and toilet were installed in the bathroom.
- The siding was started but the crew had pulled off and should return soon.
- She anticipated a move-in of early May.

9. Future Agenda Items

- Office Building Update

HIGHWAY DEPARTMENT

10. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Fried/Timmons to approve the Highway Department vendor vouchers as presented. Motion carried.

B. Out of County Travel for the Commissioner and Committee Members to Summer Road School in Wisconsin Dells, at the Chula Vista Resort, June 5-7, 2023

Motion by Timmons/Almekinder to approve as presented. Cushing noted he planned to attend. Motion carried.

11. Discussion/Act on approval of resolution to designate April 17-21, 2023 Work Zone Awareness Week

Motion by Cushing/Fried to approve the resolution on Work Zone Safety Awareness Week and forward on to the County Board for consideration. Motion carried.

12. Discussion/Act on Equipment Updates

Hegeman reported:

- The sign truck was delivered but were waiting for the title and license plate to arrive.

- There were between 10 and 14 breakdowns over the course of the storm but the mechanics were able to keep things moving.
- The wing and wing post to truck 130 were damaged, however, the wing was replaced with a spare.
- The wing of truck 158 struck a railroad track and was ripped off causing significant damage the cab of the truck. A claim was started and submitted to insurance.

13. Discussion/Act on Wolf River Culvert Project

Hegeman reported the DNR had concerns with the proposed design and would be contacting REL for more information regarding the width of the culvert and may ask that the width is increased. Hegeman commented if the project cost is increased it may need to be postponed. Hegeman noted the DNR has a process regarding public outreach and would be sending him a letter with the requirements for where and what needs to be posted. Hegeman commented Land Conservation may have grants that can be applied for if the project is postponed until 2024.

14. Discussion/Act on Fuel System Update

Hegeman reported the DNR sent a letter stating they would not accept the No Further Action Report and requested monitoring wells be installed. REI based their estimate on 4 samples, however, more or less may be required depending upon whether or not the samples are clean. Motion by Timmons/Almekinder to approve the REI professional service agreement. Motion carried.

15. Commissioner's Report/Discussion

Hegeman reported:

- The previous weekend's storm cleanup went well even with the previously reported equipment issues.
- The STH 17 Bypass project was scheduled to begin on April 17th and the CTH C and CTH P intersections will be closed for a time but the DOT will not be setting up a detour.
- Construction and material bids and quotes are due April 18th and will be brought to the next meeting.
- Through March there was approximately \$482,000 remaining of the \$1.5 million of the total RMA budget so maintenance on the state roads may be limited.

16. Future Agenda Items

- Research into chipseal and premature pavement failure
- Radio System Upgrade and Planning
- Wolf River culvert

17. Public comments

18. Adjourn

Meeting adjourned at 9:03 a.m.

Committee Chairman

Committee Secretary