

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR  
RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Highway Department, 730 West Kemp Street, Rhineland WI  
Thursday, May 9, 2019 at 8:00 a.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Robb Jensen, Chair	X		
Scott Holewinski, Vice-Chair	X		
Mike Timmons, Secretary	X		
Ted Cushing	X		
Sonny Paszak	X		

**Also Present:** Bruce Stefonek/Highway, Lisa Jolin/Solid Waste, Jeri Cooper/Highway, Dan Gleason/Highway, Gerald Roou/Town of Pelican, Brian Jopek/Lakeland Times, Scott Tromp and Jill Friday

**Call the Meeting to Order & Roll Call**

Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

**1. Approve Agenda**

**Action:** Motion by Cushing/Paszak to approve the agenda.

**Vote:** All 'aye', motion carried.

**2. Approve the Minutes of the Public Works Committee meeting held on April 25, 2019**

**Action:** Motion by Cushing/Jensen to approve the minutes of the April 25, 2019 meeting as presented.

**Vote:** All 'aye', motion carried.

**3. Chairman's announcements:**

• **Funding Opportunity Committee Update**

Jensen reported the committee had sent out a questionnaire to department heads to help identify additional revenues.

**Solid Waste Department**

**4. General Business Discussion/Act**

**A. Solid Waste vendor vouchers**

**Action:** Motion by Holewinski/Timmons to approve the vendor vouchers as presented.

**B. Credit account application**

**Discussion:** Jolin reported the application was for a company that had purchased and taken over an established company.

**Action:** Motion by Cushing/Paszak to approve the credit application for Healy Creek.

**Vote:** All 'aye', motion carried.

**5. Discussion/Act on tire by weight price**

**Discussion:** Jolin reported the current price was \$250/ton but the cost has increased from \$200/ton to \$295/ton so she requested to raise the cost to \$325/ton.

**Action:** Motion by Jensen/Cushing to increase the tire by weight price to \$325/ton.

**Vote:** All 'aye', motion carried.

**6. Discussion/Act on uncollectible account write-offs**

**Discussion:** Jolin reported the accounts turned over to collections the previous year remained uncollected. Jolin noted after one-year the account should be removed from the receivables, then if collected record as new revenue.

**Action:** Motion by Timmons/Paszak to approve the write of the uncollectable accounts with the understanding they will continue to work with the collection agency to try to collect

**Vote:** All 'aye', motion carried.

**7. Discussion/Act on Technology & Engineering at Lakeland Union High School inquiry**

**Discussion:** Jolin reported she had received a request from the Technology & Engineering instructor at Lakeland Union High School for small equipment that no longer works for students to diagnose and then return as scrap. Jolin stated it was the opinion of Corporation Counsel this would expose the County to liability and (Corporation Counsel) recommended against honoring the request. The committee discussed options but took no action.

**8. Director Report/Discussion:**

• **Operations Report**

**1. Demo Site 4-proposal 2 Update**

Jolin reported the DNR completed the initial site inspection and she anticipated a receiving a favorable opinion letter the following week. The CUP was submitted adding they were scheduled for the May 14<sup>th</sup> Town of Woodboro Planning Committee and May 21<sup>st</sup> Town Board meeting with an Oneida County public hearing on June 5<sup>th</sup>. Jolin reported the Forestry Committee did not take action noting requests from committee members for the impact to the profit margin compared to transfer and as well as additional site options. Jolin stated RASTA opposed the land withdrawal since the entire area was designated as silent sport trails in addition to three or four residence who live within two-thousand feet of the proposed site. Jolin proposed there might be the an option of trading land. Jensen questioned what impact the demo site had upon revenue, the development costs of the additional sites and what control the county board had over committees if not in agreement. Jolin stated they were going to continue moving forward and thought the Forestry Committee might agree once the permits were approved. Jensen commented he was open to a joint meeting with Forestry. Jolin stated difference in margin to transfer was approximately \$6/ton and \$24/ton for the site.

**2. General Operations**

Jolin commented daily traffic had increased, roll-offs and compost had started and they were still short staffed but working to schedule interviews. Jolin reported the drug takeback in conjunction with the Sheriff's Department and the sharps collection in conjunction with the Health Department were both successful, a recycling tour for a school was scheduled for May 16<sup>th</sup>. Jolin noted the market price for recyclables was still low.

**9. Future Agenda Items:**

- **Fund Balances**
- **Five Year Capital Improvement Plan**

**Highway Department**

**10. General Business Discussion/Act**

**A. Highway Department Vendor Vouchers**

**Action:** Motion by Cushing/Jensen to approve the vendor vouchers as presented.

**Vote:** All 'aye', motion carried.

**B. Out of County Travel: for Patrol Superintendent and Foreman Road-Stream Crossing Tour in Forest County on May 14, 2019**

**Action:** Motion by Paszak/Cushing to approve the out of county travel for Patrol Superintendent and Foreman Road-Stream Crossing Tour.

**Vote:** All 'aye', motion carried.

**11. Discussion/Act on on Lassig Road, Town of Pelican Requested Road Aid from County**

**Discussion:** Roou informed the committee Lassig Road was last done in 1984 and at that time the County donated the gravel, the City hauled the gravel and the town shaped and paved the road. Roou stated the work was not planned for one to two years and requested assistance since the County hauls from its pit on the road. Jensen recommended Roou meet with the commissioner to estimate costs.

**12. Discussion/Act on Heating, Ventilating, Air Conditioning, Electrical Bids for the Rhinelander County Highway Facility**

**Discussion:** Stefonek reported two bids received:

- Teschendorf & Schrock           \$ 257,214
- JF Ahern                               \$ 232,655

**Discussion:** Stefonek stated the original estimate from the 2017 Barrientos report was \$200,000 noting the recommendation of Harwood Engineering to go with the low bid from JF Ahern.

**Motion:** Cushing/Jensen to approve the JF Ahern bid of \$232,655.

**Vote:** All 'aye'; motion carried.

**13. Discussion/Act on Reconstruction Bids for Kemp Street**

**Discussion:** Stefonek reported three bids received:

- Northeast Asphalt               \$ 509,075.20
- Pitlik & Wick                       \$ 501,493.95
- Musson Brothers                 \$ 481,344.00

**Discussion:** Stefonek stated the original estimate from the 5-Year Plan was \$450,000.

**Motion:** Paszak/Holewinski to approve the Musson Brothers bid of \$ 481,344.00 for the Kemp Street Project.

**Vote:** All 'aye'; motion carried.

**14. Discussion/Act on Capital Improvement Project – Masonry Work for Rhinelander Shop**

**Discussion:** Stefonek reported the rear, northeast door for the storage area for the trucks was damaged several years earlier and required repair. One bid was received from Paul Renn Masonry in the amount of \$15,800 noting the original 2017 Barrientos estimate was \$18,000 to fix the brickwork and the damaged roof. Stefonek reported difficulty finding someone to repair the roof because the panels are old and cannot match but Kulp thinks they can manufacture something.

**Motion:** Holewinski/ Cushing to approve Paul Renn Masonry in the amount of \$15,800 for the masonry work.

**Vote:** All 'aye'; motion carried.

**15. Discussion/Act on State Municipal Project Agreement with Wisconsin Department of Transportation for County Y Road Reconstruction**

**Discussion:** Stefonek noted the STP account was about \$30,000 short of the \$283,000 but they have one more year for budgeting.

**Motion:** Cushing/Timmons to accept the County Y STP rural and small STP urban standard presentation summary of costs as presented.

**Vote:** All 'aye'; motion carried.

#### **16. Discussion/Act on 2016 to 2018 County Highway Paint Striping**

**Discussion:** Stefonek reported he review the roads striped over 2016 to 2018 with Dan Child of Fahrner noting CTH H was striped and the County was charged to restripe but there is no paint left. Fahrner agreed to warranty CTH H. Stefonek stated the paint put on in 2018 was not performing because it was put on too late, however, Fahrner contended it was because it was bid too late. Stefonek questioned if it was too late why did Fahrner take the bid noting Langlade County would have been able to do the striping. The committee questioned if Fahrner would stand behind their previous work, and what warranty was included with the 2019 bids from all bidders.

#### **17. Discussion/Act on Highway Facility Options**

**Discussion:** Jensen discussed putting together a list of things of that to get fixed in addition to taking a look at the Barrientos East, West, and New Facility and then bring back some rough numbers for the committee.

#### **18. Discussion/Act on 2018 Highway Financial Report**

**Discussion:** Stefonek reported the report was reviewed and approved by the auditors and the Finance Department.

**Motion:** Holewinski/Jensen to accept the 2018 Highway Financial Report as presented.

**Vote:** All 'aye'; motion carried.

#### **19. Discussion/Act on 2019 Chip Sealing**

**Discussion:** Stefonek stated chip sealing was a proven tool to preserve highways and did not want to see it go by the wayside. Stefonek noted since the County does not make a profit it can perform the work at a lower cost than the private sector. Stefonek offered the committee three options for future chip seal projects:

1. Continue to chip seal using the county owned spreader.
2. Sell the spreader to a neighboring county and rent the spreader to perform chip seal projects.
3. Sell the spreader and have work the work completed by the private sector.

Stefonek provided data to the committee outlining the revenue and offsetting expenses of using the spreader noting the benefit to the department including lower cost of the project to County, the contribution to equipment funding and labor costs that would otherwise need to be paid from general maintenance funds.

Holewinski presented pictures of Black Lake Road that was chip sealed by the private sector and compared it to the work completed by the County on CTH C. Holewinski stated there were over 750 cracks and the striping was gone explaining the department does not have the knowledge to chip seal. Jensen agreed there was risk but commented the county along with the county consortium was improving. Holewinski reference past problems with chip seals stating CTH C was a total mess so he would be looking at option 3. Timmons questioned how the County could afford to pay to redo the work. Stefonek reported he rode CTH C with Dan Child of Fahrner explaining if you look closely, the driving lanes are in fairly good shape but the center line and edges are where the problems are. Stefonek stated he had already conceded the prep work was subpar noting the high turnover rate at the time. Stefonek added the cost of the oil was twenty-five percent more because he was instructed to bid early. Stefonek commented they are learning noting the Finance Directors recommendation not to get rid of equipment that contributes to the equipment fund.

Stefonek further informed the committee of the anticipated reduction in State spending for summer maintenance do to the severe winter.

**Action:** Motion by Jensen/Cushing to continue with option 1 in terms of chip sealing for Oneida County.

**Discussion:** Holewinski stated they talk about making money for the equipment fund but waste it because you may as well redo CTH C including crack filling, over-banding and chip sealing for \$154,000. Holewinski referenced the chip seal on CTH J adding he is not willing to spend that kind of money to keep making mistakes. Stefonek contended there was nothing wrong with CTH J. Jensen questioned what would be the impact to the equipment fund if the spreader was sold and the project bid was by another county. Holewinski commented the contribution to the equipment fund was not the issue but the cost of redoing the work noting 2018 was the worst of all. Stefonek confirmed there were issues with CTH C but CTH G was nice noting a couple of edges that were worn because the oil was not sprayed all the way out to that edge. Timmons commented it's getting ridiculous that they are accepting work because the County did it adding if it was the private sector, they would go back on them. Jensen questioned if quoted by another county what guaranties would the public sector provide verses the private sector. Stefonek noted they charge only time and materials without warranty. Stefonek countered the road did not need to be redone rather crack-filled and spray patched. Holewinski stated the road was not prepped correctly and the granules were gone and questioned why the road was chip-sealed if not prepped. Cushing cited the high turnover rate at the department and its impact on the ability to train employees. Holewinski noted the private sector can make mistakes but the job would have been redone and paid for by the private sector. Jensen commented he had faith in the management team and the employees to do it right noting he supported option 1. The committee discussed the estimated value of the spreader if sold. Cushing suggested giving the department another year to get it right.

**Row Call Vote:**

- Paszak: Aye
- Cushing: Aye
- Timmons: No
- Holewinski: No
- Jensen: Aye

Motion carried 3:2.

## 20. Discussion/Act on Crack Filling Procedures

**Discussion:** Timmons stated he was amazed how bad the crack sealing was on CTH L questioning if it was the manpower or the method used. Holewinski provided pictures of town roads compared to county roads questioning why the crack seal was gone on all the county roads adding the department is not using the proper technique. Stefonek explained the crack that ends part way through will go farther the following year because of heaving.

(Mike Timmons excused at 9:26 a.m.)

Stefonek agreed one-inch by one-inch is better, however, uses almost twice as much tar noting they try to do as much as they can with three-quarter by three-quarter. Stefonek stated if the committee would like to use one-inch by one-inch it is no problem. Holewinski stated they did not even hit the cracks on CTH H questioning who oversaw the work. Jensen asked Stefonek to show the pictures to his individuals and bring back a report. Holewinski contended the three-quarter inch works in the southern part of the state but not in northern Wisconsin.

(Ted Cushing excused at 9:30 a.m.)

## **21. Discussion/Act on County Highway Maintenance**

**Discussion:** Stefonek reported future projects included ditching on Kemp Street, guardrail repair on US 51, seasonal bridge washing and crack filling PBM on STH 45.

## **22. Commissioner Report/Discussion**

- **Operations Report**
  - **Summer Road School to include General Transportation Aids funding**  
Stefonek reported there will be a presentation that may help learn to increase the GTA.
  - **Review of Department of Transportation Routine Maintenance Agreement Year to Date**  
Stefonek reported almost every county overspent by as much as twenty percent and Oneida over-spent by nearly ten percent so the State capped spending at \$61,000 per month through October.

## **23. Future Meeting Dates**

- May 23, 2019
- June 13, 2019
- June 27, 2019

## **24. Future agenda items**

- Crack Filling Procedures
- Kemp Street Speed Limit
- Brine Facility
- Machinery Purchase Account

## **25. Public Comments**

None

## **26. Adjourn**

Jensen adjourned the meeting at 9:40 a.m.

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Committee Chairperson

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Committee Secretary