

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, June 15, 2023 8:00 a.m.**

| Attendance: | Present | Excused | Absent |
|--------------------|----------------|----------------|---------------|
| Ted Cushing | Via Phone | | |
| Mike Timmons | X | | |
| Bob Almekinder | X | | |
| Mike Roach | X | | |
| Billy Fried | X | | |

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director and Dan Gleason/Highway

Vice Chairman Mike Timmons called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Fried/Almekinder to approve the amended agenda. Motion carried; Cushing not present.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held June 1, 2023

Motion by Fried/Timmons to approve the minutes of June 1, 2023 meeting as presented. Motion carried; Cushing not present.

3. Public Comments

None.

4. Future Meeting Dates:

- June 29, 2023
- July 13, 2023

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Fried/Roach to approve the Solid Waste vouchers as presented. Motion carried; Cushing not present.

B. Credit Account Applications for CK Earthworks, LLC and JC in Motion, Inc.

Motion by Fried/Almekinder to approve the credit account application as presented. Motion carried; Cushing not present.

6. Discussion/Act on Solid Waste Paving Project Request for Bids

Jolin reported the bid documents were finalized and reviewed and approved following a couple of changes by corporation counsel. Jolin commented the due date for the bids was June 28th so it could be awarded at the June 29th meeting.

Motion by Fried/Roach to approve the request for bids. Motion carried; Cushing not present.

7. Discussion/Act on 2024 LTE Requests

Motion by Timmons/Almekinder to forward the request on to LRES/Admin for 2024 recommendations. Motion carried; Cushing not present.

8. Discussion/Act on Transfer Station Concrete Wall Structure and Loading Dock Pad

Jolin reported following the installation of the new trash compactor, it was discovered the concrete behind the metal plate was crumbling so she was having Superior Concrete look at it. No action taken.

9. Solid Waste Report /Discussion

General Operations Update

Jolin reported all business units were busy; the comingled trash compactor was installed; the electrician would be on site the following Monday to move the scale equipment to the new office building; and a loader was rented to lay out the windrows for next year's compost.

10. Future Agenda Items

- Paving RFB results

HIGHWAY DEPARTMENT

11. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Fried/Almekinder to approve the Highway Department vendor vouchers as presented. Motion carried; Cushing not present.

12. Discussion/Act on Equipment Updates

Hegeman reported the delivery of the two triaxle trucks originally scheduled for April was delayed to the first quarter of 2024 so there will be price increases for the new model year. Cushing joined meeting via phone at 8:34 a.m.

Hegeman reported the insurance company had not yet indicated how they were going to proceed with truck 158, however, he felt the truck would be totaled. Truck 161 was down since January while they wait for a part and truck 130 required a new rear axle at an approximate cost of \$10,000 with an ETA of November. Hegeman questioned if the committee would want to consider beginning the bidding process for 2025 even though he doesn't know much funding will be available until the audit is complete.

13. Discussion/Act on Possible Award of Wolf River Culvert Project

Hegeman reported one bid was received for approximately \$625,000 noting the bid was about \$110,000 more than anticipated with most of the cost increase related to the structure. Motion by Timmons/Roach to award the project to the low bid. Hegeman confirmed there was contingency built into the estimate to cover the increase. Motion carried.

14. Discussion/Act on Complaint Status Report

Hegeman reported he was receiving positive feedback from the public from the work on CTH N and CTH H and the crew would be moving onto either CTH J or CTH D West. Hegeman provided a list of upcoming projects.

15. Discussion/Act on Utility Permit and Policy

Hegeman reported he was in the process of reviewing permits and policies from Minocqua and Woodruff noting he felt they should implement an after the fact fee. Hegeman stated he would review other counties policies and the WCHA utility accommodation policy.

16. Discussion/Act on Generator Design Report

Almekinder commented he felt the cost estimates were too high for the work outlined in the design document. Hegeman commented this was the design and the next step would be to go out for bid and the numbers included in the report were estimates including contingency so they would know what to expect. Roach agreed Almekinder concerns were valid but felt it should go out for bid to see what costs come in at. Discussion of having the engineering firm come to the next meeting and provide a bid sheet. Almekinder stated he could look at the Minocqua Shop and advise as what is needed for the electric panel. Timmons agreed getting a bid sheet and proceeding from there. Fried commented he was leaning toward bringing the firm before the committee to address their concerns. Cushing stated he felt they should just move forward with the bidding process. Almekinder stated he would meet with the commissioner at the Minocqua Shop to review the design and cost estimates.

17. Discussion/Act on Spring Pavement Sweeping

Hegeman commented he received a few complaints about sand in the intersections. Hegeman stated historically they have not swept intersections, however, they did sweep the bike lanes on CTH J. Roach comment he did not feel a bicycle should be traveling next to vehicles traveling 40 mph. Timmons and Almekinder agreed sweeping the bike lanes was a waste of time. Fried noted it was a bad winter and there was not rain to wash the sand off the bike lanes so he would be in favor of sweeping the lanes if it did not interfere with other priorities. Timmons recommended looking into the inlets. Fried commented he felt the sand was a safety issue and could be dangerous.

18. Discussion/Act on Parking Along County Highways

Hegeman reported there was an issue near the boat landing with trucks and trailers parking along CTH N and blocking the vision from East Bay Lane. Almekinder suggested placing signs restricting parking at a safe distance to the intersection.

19. Discussion/Act on 2023 Budget Year to Date

Hegeman reported the Winter Maintenance was overspent by \$7,000 as of the end of May and they still need funds for October through December providing historical data for reference. Hegeman questioned if/when the committee would like to bring before the County Board and request additional funds for Winter Maintenance. Fried suggested prior to the budget process. Cushing recommended discussing with the finance director.

20. Discussion/Act on State/Municipal Agreement CTH C Local Bridge Project

Hegeman reported he received the SMA for the CTH C Bridge project noting the County's portion was approximately \$276,000.

Motion by Fried/Almekinder to approve the SMA for the CTH C Local Bridge Project. Hegeman confirmed he would use construction moneys if needed. Motion carried.

21. Discussion/Act on Upcoming Federally Funded Projects

Hegeman reported 5 projects were approved with the County's share of \$1.4 million.

- CTH L Bridge
- CTH P Urban Section
- CTH D Bridge
- CTH C Bridge
- CTH L Rural Section

Hegeman noting he would be applying for approximately \$12 million worth of work with the County's share amounting to \$2.4 million if all are approved. Hegeman commented they would need to come up with the match funds noted the finance director recommended requesting a CIP for \$1.2 million and other for \$600K to offset. Hegeman commented Vilas County takes the matching funds from the general fund.

22. Commissioner's Report/Discussion

- The lift was completed on the CTH K projects with pulverizing scheduled for the following Monday or Tuesday.
- Culvert replacement for the CTH D project were complete with lift and pulverizing scheduled for July 5th.
- Mill and fill on CTH H should be completed that day with a cost of approximately \$80,000 then moving to CTH D or CTH J.
- Some smaller wedges were scheduled for the following week prior to beginning on CTH W.
- The DOT bridge engineers would be looking at the CTH O Bridge on the following Tuesday.
- Only one area commissioner provides an annual report, however, it was the same DOT he provided to the committee the previous week. Once the audit was complete he would put together the numbers.
- The WCHA reported the Joint Finance Committee approved a 2 percent per year increase to the GTA, the LRIP Supplemental was approved for \$100 million for the 2 year cycle but not recurring, and the Ag Road Funding Program was approved for \$150 million in one-time funding.

23. Future Agenda Items

- Equipment update
- Complaint report
- Utility Permit and Policy
- Generator Project

24. Public comments

None

25. Adjourn

Meeting adjourned at 10:12 a.m.

Committee Chairman

Committee Secretary