

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &  
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Highway Office Conference Room  
Thursday, June 16, 2022 8:00 a.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

**Also Present:** Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Lisa Charbarneau/Human Resources Director and Dan Gleason/Highway Department

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

**1. Approve agenda**

Motion by Fried/Timmons to approve the agenda. Motion carried.

**2. Approve the minutes of the Public Works & Solid Waste Committee meeting held June 2, 2022**

Motion by Fried/Almekinder to approve the minutes of the Public Works & Solid Waste Committee meeting held June 2, 2022. Motion carried.

**3. Public Comments**

None.

**4. Future Meeting Dates:**

- June 30, 2022
- July 14, 2022
- July 28, 2022

**HIGHWAY DEPARTMENT**

**5. General Business Discussion/Act**

**A. Highway Department vendor vouchers**

Motion by Timmons/Almekinder to approve the vendor vouchers as presented. Motion carried.

**6. Discussion/Act on Closed Session: It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility (Foreperson compensation). A roll call vote will be taken to go into closed session**

Row call vote all in the affirmative at 8:03 a.m.

**7. Discussion/Act: A roll call vote will be taken to return to open session**

Row call vote all in the affirmative at 8:23 a.m.

**8. Announcement of any action taken in closed session**

No action taken in closed session.

Motion by Fried/Cushing to move the foreperson currently at step 6 to step 7 starting June 25, 2022 and upon evaluation move to step 8 on January 6, 2023.

**9. Discussion/Act on Local Force Account for emergency traffic control for culvert failure at Scott Creek/STH 32**

Hegeman reported there was a culvert failure on Highway 32 that required the road to be closed while Musson performed the temporary repairs needed to reopen the road. Hegeman commented the funds came from the DOT construction budget and the work was already completed.

Motion by Fried/Timmons to approve the construction agreement as presented to the committee on number 9 of the current agenda. Motion carried with Roach abstaining.

**10. Discussion/Act on equipment updates**

Hegeman reported the new tar kettle arrived and was in use. The new trailer was picked up and a few modifications were being made to accommodate the equipment.

**11. Discussion/Act on request for turtle crossing signs and pavement marking on CTH A**

Hegeman reported he received a request from the Three Lakes Water Front Association for permission to paint markings and install signs on two sections of CTH A with no cost to the County.

Motion by Timmons/Fried to allow for it as long as it does not cost the County any money. Almekinder questioned if there were any liability concerns. Hegeman noted corporation counsel had not reviewed the request at that time. Roach commented the pavement markings might be a concern. Fried clarified the motion to approve the sign with the painting of the road to be reviewed by the commissioner and corporation counsel before approving at no expense to the County. Motion carried.

**12. Discussion/Act on proposal for repair/replacement of salt dome roof and Three Lakes Shop roof**

Hegeman reported he contacted a couple of other roofers but had not received anything back at that time.

**13. Discussion/Act on brine building update**

No update to report.

**14. Discussion/Act on fuel system removal update**

Hegeman reported they contacted vendors regarding obtaining portable fuel tanks for temporary storage of the fuel. Hick's indicated they have one and were in the process of going through it prior to sending it over as it had not been used for five or six years.

**15. Discussion/Act on Staffing Updates**

Hegeman reported he was working on different strategies to reduce the number of LTE positions and add an additional fulltime position noting the department was currently allotted 12 LTE positions for summer work with only 4 currently filled. Hegeman proposed eliminating 5 LTE positions and adding 1 FTE position at an additional cost of approximately \$25,000 annually. Hegeman commented the department averaged losing between 800 to

900 hours over the 3 previous years for family medical leave with almost 900 hours for 2022 already. Hegeman explained the previous winter storm events required both mechanics and superintendents to be in patrol trucks decreasing their time available to perform their job duties. In addition, foreman were responsible for their beats in addition to managing the call duties such as call-ins, equipment failures and calls from the Sheriff.

Timmons commented he felt the recommendation made sense.

Hegeman also noted he was unable to approve many time off requests through the winter so many were taking time off in the summer making it difficult to pull together a crew.

Roach questioned if they considered adding yet another FTE position in lieu of other LTE positions. Hegeman commented he felt the LTE positions were beneficial for flagging and mowing, however, if they continue to struggle to fill those positions it might be considered.

Motion by Fried/Almekinder to direct the commissioner to add an FTE and lower the LTE request from 12 to 7 for staff requests for 2023. Motion carried.

#### **16. Discussion/Act of 2021 Annual Report County Board presentation**

Hegeman commented he was planning on providing the handout, the continuing appropriations sheet, historical general maintenance spreadsheet to compare from year-to-year, current asphalt costs, an overview of equipment purchases, infrastructure funding status, approved bridge funding and staffing update. Roach stated equipment prices should be listed and Timmons noted staffing should include the safety record.

#### **17. Commissioner's Report/Discussion**

Hegeman reported there was a culvert failure and replacement on CTH G, another in the Town of Lynn, replacement of four deteriorated culverts on CTH C and an anticipated replacement of a second culvert on CTH G. The crew would then be moving on to the CTH Z culverts the following week before construction begins. Another crew crack sealed the sections of CTH B and Q to be chip sealed and have started the PBM project on US 51.

#### **18. Future Agenda Items**

- 2023 Staffing Request

### **SOLID WASTE DEPARTMENT**

#### **19. General Business Discussion/Act:**

##### **A. Solid Waste vendor vouchers**

Motion by Fried/Roach to approve the Solid Waste vouchers as provided at the current meeting. Motion carried.

##### **B. Credit Account application for Suburban Propane**

Motion by Fried/Roach to approve the establishment of a credit account for Suburban Propane as presented. Motion carried.

#### **20. Discussion/Act on excavation and screening material for compost**

Jolin reported Musson had a break in their schedule and were able to bring out their screening plant to get some material for the windrows.

#### **21. Discussion/Act on Solid Waste rate increase for July 1, 2022**

Jolin reported the rate with Waste Management was tied to the CPI and would be increasing by \$1.79. Jolin proposed an increase of \$3.00 to the transfer/tipping rate in order to help maintain their profit margin while keeping the minimum charge of \$15 for up to 400 pounds. Motion by Almekinder/Timmons to approve the rate increase. Motion carried.

**22. Discussion/Act on Co-mingle Recycling rate increase for July 1, 2022**

Jolin proposed an increase from \$28/ton for small haulers and \$45/ton for large haulers with compact trucks to \$30/ton and \$52/ton respectively.

Motion by Timmons/Almekinder to approve as presented. Motion carried.

**23. The Public Works Committee will be touring the Solid Waste Facility leaving the Highway Department at approximately 9:00 AM driving to the Solid Waste Facility and stopping at the MRF building, Cardboard Baler Building, Co-mingle Baler Building, Scale Office, Closed Demo 3 Site, Demo 4 Site, Compost/Yard Waste site, Cold Storage Building, and Glass Storage Area, Hazardous Waste Building, Transfer Station, and getting out of the van for discussion at each stop. That tour will conclude at the Transfer Station. The Committee will then return to the Highway Department at approximately 10:15 AM for further discussion before adjourning the meeting**

Mike Timmons was excused from the meeting at 9:00 a.m. prior to the start of the tour.

**24. Future Agenda Items**

**25. Public comments**

No public present

**26. Adjourn**

Meeting adjourned at 10:30 a.m.

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Committee Chairman

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Committee Secretary