

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, Committee Room 2
Thursday, June 25, 2020 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Bruce Stefonek/Highway Commissioner, Lisa Jolin/Solid Waste, Dan Gleason/Highway and Brian Jopek/Lakeland Times (via Zoom).

Committee Chairman Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and properly posted.

1. Approve agenda

Motion by Timmons/Paszak to approve the amended agenda. All 'aye'; motion carried.

2. Approve the minutes of the Public Works Committee meeting held on June 11, 2020.

Motion by Paszak/Almekinder to approve the minutes of the Public Works Committee meetings held on June 11, 2020. All 'aye'; motion carried.

3. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Cushing to approve the Solid Waste vendor vouchers. All 'aye'; motion carried.

4. Discussion/Act on 2021 LTE staffing requests

Jolin reported the first two requests were the same as the previous year, however, the request for McNaughton inmates was revised to two summer LTE's and one year-round yard LTE. In addition, Jolin stated they could use a summer only LTE to help with answering the phone and similar tasks.

Motion by Cushing/Timmons to approve the Solid Waste staffing requests for 2021 and forward to Labor Relations for their consideration. All 'aye'; motion carried.

5. Discussion/Act on Responsible Unit Recycling Contracts

Jolin reported eighteen of the twenty-one renewal contracts for the recycling grants sent to the townships where received.

Motion by Timmons/Holewinski to approve the five-year responsible unit recycling contracts. All 'aye'; motion carried.

6. Solid Waste Report/Discussion

• Recycling Update

Jolin reported three loads were sent with six more scheduled and the incoming comingled was being bailed. Jolin stated she was still working on trucking to haul the

existing bails and Waste Management provided a thirty-yard dumpster by the refrigerators that they will haul when full.

- **Demo 4 Update**

Jolin reported the results of the survey indicated there was enough space to last until the opening of Demo 4 then close Demo 3 in the spring. Jolin stated Bart Sexton should have the bid specs reworked in early July. Holewinski recommended having documentation indicating Corporation Counsel approved and then bring back before advertising. Jolin stated the DNR issued a determination of incompleteness on the plan of operation of Demo 4 possibly requiring another well at a cost of \$8,000 to \$12,000 in addition to the amount of cover required.

- **Operations Report**

Jolin reported they were in need of additional help as it has been very busy. Holewinski noted four LTE's are already approved for 2020 so she should be able to hire a LTE other than a McNaughton inmate.

7. Discussion/Act on hiring a summer LTE

Motion by Timmons/Paszak to approve Lisa Jolin to go to LRES and get a LTE to replace one of the McNaughton inmates. All 'aye'; motion carried.

8. Future Agenda Items

- **Equipment Purchases/Rentals/or Leases**

9. General Business Discussion/Act:

A. Highway Department vendor vouchers

Motion by Holewinski/Timmons to approve the Highway Department vendor vouchers. All 'aye'; motion carried.

B. Confirmation of attendance of committee members for previously approved out of county travel to 2020 WCHA Summer Road School August 10-12, 2020 at Chula Vista Resort Wisconsin Dells – refund deadline July 12, 2020

Motion by Cushing/ to authorize the out of county travel for Bruce Stefonek or appointee and turn in the request to Lisa Charbarneau for approval. All 'aye'; motion carried.

10. Discussion/Act on Brine Building Construction Bidding Process

Stefonek reported Tom Wiensch initially expressed concern the County was acting as general but after addressing his questions Wiensch was fine with it. Stefonek stated the building and the concrete were separate bids. The committee discussed the need for a bid bond but did not feel it was necessary because it would only add to the project cost and small companies may not bid.

11. Discussion/Act on Hazelhurst ATV/UTV Usage of County D, STH 51 to Lake Tomahawk Town Line

Motion by Timmons/Cushing to approve the request from the Town of Hazelhurst to open CTH D for ATV/UTV use contingent upon meeting the policy requirements. All 'aye'; motion carried.

12. Discussion/Act on 2021 Staffing Request

Stefonek reported he would request one of the twelve LTE's work late fall and early winter to help with salt sand and brine production. Stefonek stated benefits should not be paid if the LTE works less than 1,200 hours but he would confirm the numbers with Darcy Smith. Motion by Cushing/Holewinski to approve the Highway Department staffing requests and forward to Labor Relations for their consideration. All 'aye'; motion carried.

13. Discussion/Act on 2020 Discretionary Traffic Maintenance Agreement for Permanent Sign Replacement for State

Stefonek reported he spoke with Kelly Laabs who explained the amount budgeted was based upon previous costs and understand some counties may be over but they would transfer funds from those that are under budget. Stefonek noted the timeframe was extended to September 1.

Motion by Holewinski/Paszak to approve the 2020 Discretionary Traffic Maintenance Agreement for Permanent Sign Replacement for State. All 'aye'; motion carried.

14. Discussion/Act on 2020 County Highway Striping

Stefonek reported the following prices for 2020 striping:

- Farhner Asphalt 0.077/linear foot
- Langlade County 0.060/linear foot
- Lincoln County 0.060/linear foot

Stefonek recommended having Lincoln County do the 2020 striping noting the estimated linear foot price was based on time and materials and accounted for travel from Lincoln County.

Motion by Holewinski/Cushing to hire Lincoln County for the 2020 County Highway Striping. All 'aye'; motion carried.

15. Commissioner Report/Discussion:

• Operations Report

Stefonek reported doors and trim will be installed that week and flooring the following week for the office remodel.

Re-shouldered 7 miles of CTH K, 10 miles of CTH D and reclaimed parts of CTH E and D moving north to south.

Crack sealing CTH A and D was complete with Kemp Street, highways B, Q and C to follow.

Chip sealing of CTH D was delayed because Trapp Brothers thought they were low on chips. Stefonek reported he measured the pile and there is enough so they will need to wait until Farhner can come back.

16. Future meeting dates

- July 9, 2020
- July 23, 2020

17. Future Agenda Items

- County maintenance schedule

18. Public comments

No public comments

19. Adjourn

Adjourned meeting at 8:45 a.m.

Committee Chairman

Committee Secretary