

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, June 29, 2023 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach		X	
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Dan Gleason/Highway, Brad Pitlik/Pitlik & Wick and Conner Jensch/Northeast Asphalt

Committee Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Fried/Timmons to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held June 15, 2023

Motion by Timmons/Cushing to approve the minutes of June 15, 2023 meeting as presented. Motion carried.

3. Public Comments

None.

4. Future Meeting Dates:

- July 13, 2023
- July 27, 2023

SOLID WASTE DEPARTMENT

General Business Discussion/Act:

5. Discussion/Act Discussion/Act on new Vendor Voucher Procedure

Jolin commented after July 1st only purchases over \$25,000 require prior committee approval but she would continue to provide a list of payments.

6. Discussion/Act on Paving Project Bids and Optional Project Bid

Jolin reported 4 bids were received for both the main project and the optional project:

Bidder	Main	Optional	Total
Northeast Asphalt	413,980.00	163,535.00	577,515.00
American Asphalt	458,205.00	170,184.50	628,389.50
Musson Bros.	430,165.00	193,108.50	623,273.50
Pitlik & Wick	416,913.00	157,422.50	574,335.50

Jolin recommended moving forward with both projects together noting a couple of the contractors thought her total square footage estimate was likely 10 percent over so final costs may come in lower. Jolin confirmed \$375,000 of ARPA was approved for the project noting there was money set aside from the loan for the comingled trash compactor that was not used. Fried commented they may want to consider delaying action until other potentially large expenses such as the loading dock concrete wall were accessed. Jolin reported \$229,000 of the \$495,000 loan from the general fund was used for the trash compactor and the balance could be used for the additional paving rather than a truck and trailer. Jolin confirmed she did not anticipate any other major expenses until possibly 2024 when the department would consider replacing a loader. Motion by Timmons to go with the lowest bid and do it all at once in the amount of \$574,336.

Conner Jensch commented the language of the bid documents stated the bid would be awarded to the lowest responsible bidder on the base project and the secondary work was an optional project. Brad Pitlik commented he had attended thousands of bid openings and the majority have options-based-bids alternates and it's not the legal requirement that you have to go with the base bid to decide.

Timmons conferred with Chad Lynch/Corporation Counsel via phone. Timmons commented without counsel having the document to review the recommendation was to state in the motion the reason for why they are doing it the way they are doing it and then review. Amended motion by Timmons/Fried to make combination A and B or option A and B, however it was written on the form, that they take the low bid combining the two. Fried confirmed approving Pitlik & Wick based upon lowest price and contingent upon Corporation Counsel's blessing. Motion carried.

7. Discussion/Act on DNR Compliance Inspection – Demo 4

Jolin reported the DNR performed a compliance inspection of Demo Site 4 the previous Tuesday noting the site was in complete compliance. Cushing commented the committee only required a report if there was an area of concern or noncompliance.

8. Discussion/Act on Transfer Station Concrete Wall Structure and Loading Dock Pad

Jolin commented early the following week the engineer would be assessing the damage and providing a recommendation so the contractor could submit an estimate to repair the wall.

9. Discussion/Act on Co-mingle Recycling Trucking and Processing

Jolin commented trucking expenses for hauling the comingled recycling were higher than anticipated but she was looking into other options before buying a truck and trailer. Jolin confirmed even with the higher hauling costs they were still making a profit.

10. Solid Waste Report /Discussion

Flare Update

Jolin reported the landfill is not producing enough methane so they are working with the DNR to transition to passive venting noting it was listed as an area of concern.

General Operations Update

Jolin reported she would be working with IT to coordinate the move the of scale equipment to the new office building with the security portion being addressed on the following Thursday. Jolin commented they were working on an easement with WPS to move service to a new pedestal noting it will require a resolution brought before the county board.

Timmons noted they were attempting to offer a one year easement from Land Information then replace with the full easement once approved by the county board.

11. Future Agenda Items

HIGHWAY DEPARTMENT

12. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Almekinder to approve the Highway Department vendor vouchers as presented. Motion carried.

B. Out of County Travel for Superintendents and Forepersons to the WCHA-LDG 2023 Annual Road School at the Chula Vista Hotel & Conference Center, Wisconsin Dells, September 19-21, 2023

Motion by Fried/Almekinder to approve the out of county travel as presented. Motion carried.

13. Discussion/Act on Equipment Updates

Hegeman reported both skid steers were taken in for some warranty work.

14. Discussion/Act on Complaint Status Report

Hegeman reported after just starting the wedging Thursday on CTH W he received two emails and two phone calls asking why they weren't doing more noting work continued through the following week. There was a section of the CTH O Bridge that needed to be patched and the DOT performed infrared imaging revealing the deck was in worse condition than initially thought so they should now be able to apply for funding. Hegeman commented they were working through the list including some holes on CTH D, the CTH O Bridge, a failing inlet on River Street and some concrete work.

15. Discussion/Act on Generator Design Report

Hegeman provided the plan, bid documents and the bid results for a similar project in Vilas County noting costs came in near the project estimates. Hegeman commented he did not feel the costs estimated were justified to move the existing generator to the Minocqua Shop. Almekinder commented a generator could be installed at the Minocqua shop for much less that would power the furnace, lights and garage door. Almekinder questioned if it might be more economical to use two services and the Rhinelander Shop rather than tying the 400 amp and 200 amp services together. Fried commented he felt the direction the engineering company went was overkill for their needs and questioned if they should request a scaled back plan maybe using separate generators to power the two panels then move the existing generator to Minocqua. Almekinder explained there was only one main panel that feeds power to the entire shop and office and that was needed was a generator with a 3 phase transfer switch questioning the need for a \$55,000 concrete pad.

16. Discussion/Act on Purchase of Trailer for Skid Steer

Hegeman commented the trailer currently used for the skid steer was maxed out and they cannot transport it with the forestry head. Hegeman proposed using the money from the PBM projects to purchase a 21,000 pound trailer for \$12,165.

Motion by Fried/Cushing to support the purchase of the trailer as presented with funds to come from the surplus from the PBM project. Motion carried.

17. Commissioner's Report/Discussion

- Work continued on the STP and Bridge applications noting the sufficiency rating of the CTH O Bridge should be dropped making it eligible for funding. The previous commissioner started working with Corre regarding preliminary estimates and plans

noting if they design it with local funds and get Corre on board they can get designs in the que and begin to apply for funding

- The RFQ's were sent for the CTH L Bridge and the CTH C Bridge and were due on July 13th. Hegeman noted concern firms may be too busy to submit proposals.
- Hegeman assisted the Town of Pelican in development of a RFQ and will sit on their selection committee.
- Hegeman noted he had not had an opportunity to meet with the finance director regarding equipment funding. However, she did stress the importance of finding the matching funds for the upcoming projects noting that money should not be turned down.
- REI took the first water sample two weeks earlier and indicated if levels remain the same for the next 3 quarterly sample there will be able to close the site in a year.
- Traffic counts are being taken on CTH W noting they are applying for the STP Urban funding. The counter will be moved to CTH O the following week.
- The crew was working on mill and fill on CTH J and crack sealing on CTH's H, J, E and moving to D. The crew worked on wedging CTH's E, G and W. Hegeman expressed how happy he was the crew and with the results.
- CTH D was scheduled to begin pulverizing the following week but may be moved back a week or two.
- The Rainbow Dam will be closed for one day on three separate times.

18. Future Agenda Items

- Equipment update
- Complaint report
- Utility Permit and Policy
- Generator Project

19. Public comments

None

20. Adjourn

Meeting adjourned at 9:15 a.m.

Committee Chairman

Committee Secretary